

**Fees and Charges
Schedule
2026/27**

People
Children's Social Care

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MY PLACE: (All charges are for 1hr unless stated otherwise)				
Off Peak (Mon - Fri 9am - 6pm)				
Performance Hall	29.50	30.80	01/04/26	C
Performance Hall with sound and lighting:	38.10	39.80	01/04/26	C
Performance Hall with staging 4 hrs (if stage erected by myplace staff)	172.20	179.90	01/04/26	C
Music Studio				
1 hr	15.30	16.00	01/04/26	C
Technician	29.50	30.80	01/04/26	C
Games Room	24.00	25.10	01/04/26	C
Art Room	13.10	13.70	01/04/26	C
Health Room	12.00	12.50	01/04/26	C
IAG Room	10.90	11.40	01/04/26	C
Counselling Room	10.90	11.40	01/04/26	C
Large Meeting Room	19.60	20.50	01/04/26	C
N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer pays in advance and commits to a long term hire, with such discounts to be agreed by the Head of Service.				

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

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MY PLACE: (All charges are for 1hr unless stated otherwise)				
Off Peak (Mon - Fri 9am - 6pm)				
Small Meeting Room	13.10	13.70	01/04/26	C
Youth Wing	18.00	18.80	01/04/26	C
Bike Shed	14.70	15.40	01/04/26	C
Peak (Mon - Fri after 6pm)				
Performance Hall	36.00	37.60	01/04/26	C
Performance Hall with sound and lighting:	52.40	54.70	01/04/26	C
Performance Hall with staging 4 hrs (if stage erected by myplace staff)	240.80	251.60	01/04/26	C
Music Studio				
1 hr	19.60	20.50	01/04/26	C
Technician	29.50	30.80	01/04/26	C
Games Room	31.10	32.50	01/04/26	C
Art Room	18.00	18.80	01/04/26	C
Health Room	15.30	16.00	01/04/26	C
IAG Room	14.70	15.40	01/04/26	C
N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer pays in advance and commits to a long term hire, with such discounts to be agreed by the Head of Service.				

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MY PLACE: (All charges are for 1hr unless stated otherwise) Peak (Mon - Fri after 6pm) Counselling Room Large Meeting Room Small Meeting Room Youth Wing Bike Shed	14.70 22.90 16.30 21.80 17.00	15.40 23.90 17.00 22.80 17.80	01/04/26 01/04/26 01/04/26 01/04/26 01/04/26	C C C C C

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MY PLACE: (All charges are for 1hr unless stated otherwise)				
Saturday and Sunday				
Performance Hall	92.60	96.70	01/04/26	C
Performance Hall with sound and lighting:	119.90	125.00	01/04/26	C
Performance Hall with staging				
4 hrs (if stage erected by myplace staff)	534.00	558.00	01/04/26	C
Music Studio				
1 hr	60.00	62.70	01/04/26	C
Technician	36.00	37.60	01/04/26	C
Games Room	90.40	94.40	01/04/26	C
Art Room	66.40	69.30	01/04/26	C
Health Room	62.10	64.90	01/04/26	C
IAG Room	60.00	62.70	01/04/26	C
Counselling Room	60.00	62.70	01/04/26	D
Large Meeting Room	76.30	79.70	01/04/26	C
Small Meeting Room	64.30	67.20	01/04/26	C
Youth Wing	73.00	76.30	01/04/26	C
Bike Shed	69.80	73.00	01/04/26	C
N.B The above room hire charges are maximum charges that are to be applied. Managers will have the discretion to negotiate lower charges per hour/session if a hirer pays in advance and commits to a long term hire, with such discounts to be agreed by the Head of Service.				

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MY PLACE: (All charges are for 1hr unless stated otherwise)				
Weekly Charges				
Storage Charge for Hirers (per week)	6.40	6.70	01/04/26	C
One off Event Charges				
Stall Hire for Events	10.30	10.50	01/04/26	D
Hirer indemnity insurance for 1 off bookings/parties etc where they would not have their own public liability insurance				
Charge on top of room fee per hour	1.55	1.60	01/04/26	D
Outdoor Space Fee - hiring of carpark for events.		20.00	01/04/26	NEW

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**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
1 Schools Meals (Prices only apply to Schools supplied by Havering Catering Services)				
1a Primary School Meal **	N/A	N/A	01/04/23	N/A
1b Special KS3	3.15	3.29	01/04/26	C
1c Adult	4.25	4.44	01/04/26	C
** Key Stage 1 and 2 school meals are fully grant funded until August 2026. Charges will be reviewed with effect from 01/09/2026 Set meals are not provided in Secondary Schools.				

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**People
Education**

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
1 Non Attendance and Holiday Fines				
1a Penalty Notices				
Charges are per parent, per child				
First Offence				
Penalty Notice paid within 21 days	80.00	80.00	01.09.24	A
Penalty Notice paid after 21 days	160.00	160.00	01.09.24	A
Fines must be paid within 28 days to avoid prosecution				
Second Offence within 3 Years				
Penalty Notice paid within 21 days	160.00	160.00	01.09.24	A

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People
Adult Services

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
1 Respite Care <p>Weekly charges*</p> <p>Age over Pension Credit age</p> <p>Age 25 up to Pension Credit age</p> <p>Age 18 to 24</p> <p>Annual increase subject to DWP minimum income allowance</p> <p>Net of personal expense allowance set by DOH</p> <p>* These charges will change in Jan/Feb 2026 when the new benefit, pension, and personal expense allowance rates are announced.</p>	175.85 127.95 107.7	TBC TBC TBC	04/01/25 04/01/25 04/01/25	N/A N/A N/A

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**People
Adult Services**

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
2 Court of Protection <p>Annual charges - Fixed Costs as directed by Court of Protection*</p> <p>1 Work up to and including the date upon which the court makes an order appointing a deputy for property and affairs</p> <p>Annual management fee where the court appoints a local authority deputy for property and affairs, payable on the anniversary of the court</p> <p>2a for the first year:</p> <p>2b for the second and subsequent years:</p> <p>Where the net assets are below £16,000, an annual management fee not exceeding 3.5% of net assets on the anniversary of the court order appointing the local authority as deputy</p> <p>3 Annual property management fee to include work involved in preparing property for sale, instructing agents, conveyancers, etc or the ongoing maintenance of property including management and letting of a rental property</p>	944.00 982.00 824.00 380.00	TBC TBC TBC TBC	04/01/24 04/01/24 04/01/24 04/01/24	A A A A

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**People
Adult Services**

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
2 Court of Protection (cont)				
4 Preparation of Annual Report for the Public Guardian	274	TBC	04/01/24	A
5 Preparing basic HMRC tax return	89	TBC	04/01/24	A
6 Preparing complex HMRC tax return	140	TBC	04/01/17	A
7 Travel time £40 per hour in units of £10/15 mins	51/hour	TBC	04/01/25	A
8 Recoup of Application fee paid from HMRC Account	365	TBC	24/07/18	A
9 Court of protection Filing Fee	371	TBC	21/09/21	A
Increase subject to Court of Protection/Direction and the 2017 Rate is the 1st increase since 2011				

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Adult Services

(A) Statutory and Nationally Agreed Charges

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Burials & Cremations (Public Health Act 1984 Section 46)				
1 Adminstration of arrangements to Bury/Cremate -Liaison with Hospital Bereavement Team -Investigation to trace next of kin -Liaison with various friends of the deceased, regarding funeral arrangements -Death Registration and purchase of certificates -Liaison with Funeral Directors and Travel -Liaison with the Local Authority Housing Department, regarding termination of tenancy and property clearance -Referral to Treasury Solicitor -Investigation of assets and liaison with financial institutions by post and in person	745.00	745.00	01/04/17	A
2 Forensic searches of property with 2 staff	300.00	300.00	01/04/17	A

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Adult Services

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
1. Personal care and Support Provision of homecare delivery to Service Users Homecare rate - hourly charge; per minute of actual care <i>The individual contribution is subject to the individual means test assessment</i> Homecare rates are currently subject to review and may change following the publishing of these fees and charges	24.65	TBC	04/01/25	N/A
2. Care home Provision of care home delivery to Service Users Care home rate based on authority's 'usual costs' - weekly charge Residential Standard Rate Residential Enhanced Rate Nursing Standard Rate Nursing Enhanced Rate Care home rates are currently subject to review and may change following the publishing of these fees and charges	1,000.00 1,500.00 1,050.00 1,500.00	TBC TBC TBC TBC	04/01/25 04/01/25 04/01/25 04/01/25	N/A N/A N/A N/A
3. Day Centre - Avelon Road & Yew Tree Day care delivery to Service Users Day Centre daily rate Transport to Day Centre (inclusive of return journey)	45.00 24.00	TBC TBC	04/01/24 04/01/24	N/A N/A

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4. Day Centre - HOPWA & Paines Brook Day care delivery to Service Users Day Centre daily rate Transport to Day Centre (inclusive of return journey)	67 24	TBC TBC	04/01/25 04/01/25	N/A N/A
5. Extra Care Housing Dreywood Court - hourly rate St Ethelburga Court - hourly rate Paines Brook Court - hourly rate	17.87 17.87 17.87	TBC TBC TBC	04/01/25 04/01/25 04/01/25	N/A N/A N/A
6. Deferred Payment Admin fees Initial set-up fee Annual review charge	658 89	TBC TBC	04/11/16 04/11/16	N/A N/A
8. Brokerage Fee Charge for Care Packages brokered by the Council	210.98	TBC	26/06/23	N/A

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**People
Culture and Heritage**

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
FAIRKYTES Off Peak: Mon-Fri up to 6pm (per hour unless otherwise stated)				
Main Room	25.50	26.50	01/04/26	B
Room 12	19.00	20.00	01/04/26	B
Room 9	15.50	16.00	01/04/26	B
Art Room	19.00	20.00	01/04/26	B
Sculpture (includes access to Kiln Room when available)	15.50	16.00	01/04/26	B
Studio 1	35.00	36.50	01/04/26	B
Studio 2	24.00	25.00	01/04/26	B

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Culture and Heritage**

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Off Peak: Mon-Fri up to 6pm (continued) (per hour unless otherwise stated)				
Studio 3	15.50	16.00	01/04/26	B
Billet Studio 1	24.00	25.00	01/04/26	B
Billet Studio 2	16.50	17.00	01/04/26	B
Gallery Studio	21.50	22.50	01/04/26	B
Peak rate: Mon-Fri 6pm to close; All day Sat, Sun & public holidays (per hour unless otherwise stated)				
Main Room	29.50	31.00	01/04/26	B
Room 12	24.00	25.00	01/04/26	B
Room 9	18.50	19.50	01/04/26	B

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Peak rate: Mon-Fri 6pm to close; All day Sat, Sun & public holidays (per hour unless otherwise stated)				
Art Room	24.00	25.00	01/04/26	B
Sculpture (includes access to Kiln Room when available)	17.00	17.50	01/04/26	B
Studio 1	45.00	47.00	01/04/26	B
Studio 2	27.50	28.50	01/04/26	B
Studio 3	17.00	17.50	01/04/26	B
Billet Studio 1	27.50	28.50	01/04/26	B
Billet Studio 2	19.50	20.50	01/04/26	B
Gallery Studio	26.50	27.50	01/04/26	B

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Peak rate: Mon-Fri 6pm to close; All day Sat, Sun & public holidays (per hour unless otherwise stated)				
Private Studio/Workshop/Office (flat rate per calendar month)	260.00	290.00	01/04/26	B
Private Studio/Workshop/Office larger space (flat rate pcm)	325.00	360.00	01/04/26	B
Private/Commercial Function Rates in Studio 1 (Main Hall) (The below charged at a flat rate per hire including staffing charge)				
Saturday 6.00pm - 11pm	365.00	400.00	01/04/26	B
Sunday & Public Holidays 6.00pm - 10.30pm	335.00	370.00	01/04/26	B
Friday 6.00-10.30pm	265.00	290.00	01/04/26	B
<i>Where applicable, discounts may be applied to the published hire charges, if eligibility criteria is met.</i>				

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HORNCHURCH STADIUM				
Weekday Use by Athletics Clubs (excluding training session)*				
Half Day*	106.35	111.15	01/04/26	C
Full Day*	201.20	210.25	01/04/26	C
Saturday Use by Athletics Clubs (excluding training session)*				
Half Day*	134.00	140.00	01/04/26	C
Full Day*	247.45	258.60	01/04/26	C
Sunday Use by Athletics Clubs (excluding training session)*				
Half Day*	175.60	183.50	01/04/26	C
Full Day*	335.60	350.70	01/04/26	C
Use by Schools (excluding training session)**				
Half Day**	127.35	133.10	01/04/26	C
Full Day**	262.60	274.40	01/04/26	C
Schools Training Sessions (per hour Inc. equipment)**	47.40	49.50	01/04/26	C
Occasional use - Football - without lights Seniors (3 hours)**	247.45	258.60	01/04/26	C
Occasional use - Football - without lights Juniors (2.5 hours)**	136.40	142.55	01/04/26	C
Occasional use - Football - with lights Seniors (3 hours)**	388.40	405.90	01/04/26	C
Occasional use - Football - with lights Juniors (2.5 hours)**	172.30	180.05	01/04/26	C

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Marketing Advertising in Fairkytes and other culture publications				
Full page (A4)	316.50	316.50	01/04/25	D
Full page (A5) or Half page (A4)	158.20	158.20	01/04/25	D
Half page (A5) or Quarter page (A4)	81.40	81.40	01/04/25	D
Quarter page (A5) or Eighth page (A4)	44.40	44.40	01/04/25	D
Online ticket sales				
10% of ticket price to be added to the charge for Culture Events when sold on-line	10% of ticket price	10% of ticket price	01/04/16	D

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**People
Library**

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
LIBRARY SERVICES:				
Fines (per item, per day)				
Adults	0.42	0.42	01/04/23	D
Spoken Words	0.42	0.42	01/04/23	D
Lost Tickets	4.60	4.60	01/04/23	D
Lost Items - Replacement Cost (Minimum charge £10 + fines)	Cost + fines	Cost + fines	01/04/14	D
Items not held within borough				
British Library Loans (plus postage)	Quoted	Quoted	01/04/20	D
Music Scores (3 Months)				
Cost to be agreed with customer before progressing order	Quoted	Quoted	01/04/15	D

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Library**

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Photo Copies				
B/W A4	0.38	0.38	01/04/23	D
B/W A3	0.47	0.47	01/04/23	D
Colour A3	2.43	1.00	01/04/26	D
Colour A4	0.50	0.50	01/04/23	D
Photocopying single sided	0.38	0.38	01/04/23	D
Photocopying double sided	0.57	0.57	01/04/23	D
People's Network - Printing				
B/W A4 (Printout per page)	0.38	0.38	01/04/23	D
Colour A4 (Printout per page)	0.50	0.50	01/04/22	D
Library Space				
2 hours for sole & guaranteed use of specific space, to include use of a desk/table & chair(s) to organisations for activities that benefit their members or participants, or where "drop in" services are being offered	18.00	20.00	01/04/26	D
Office Space in libraries	18.00	20.00	01/04/26	D

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Library**

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Community Group Room Hire	20% Discount	20% Discount	01/04/17	D
Elm Park Library Elm Park Meeting Room per hour (Equiv. Hornchurch CR2)	22.00	23.00	01/04/26	D
Harold Hill Library Harold Hill Meeting Room per hour	27.00	28.00	01/04/26	D
Harold Hill Office Space per hour	20.00	21.00	01/04/26	D
Hornchurch Library Hornchurch Large meeting room - First Hour	32.00	33.00	01/04/26	D
Hornchurch Large meeting room - Additional Hours	26.00	27.00	01/04/26	D
Hornchurch Class Room One, per hour	27.00	28.00	01/04/26	D
Hornchurch Class Room Two, per hour	22.00	23.00	01/04/26	D
Hornchurch Office Space per hour	18.00	19.00	01/04/26	D

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(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Rainham Library				
Rainham Library Meeting Room 1 (large room) First Hour	32.00	32.00	01/04/24	D
Rainham Library Meeting Room 1 (large room) Additional Hours	27.00	27.00	01/04/24	D
Rainham Library Meeting Room 2 per hour	27.00	27.00	01/04/24	D
Rainham Library Meeting Room 3 per hour	27.00	27.00	01/04/24	D
Rainham Library Meeting Room 4 per hour	22.00	22.00	01/04/24	D
Rainham Library Meeting Room 5 per hour	22.00	23.00	01/04/26	D
Rainham - After closing time, locking up fees	43.00	43.00	01/04/24	D
Nursery Room	27.00	30.00	01/04/26	D

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**People
Library**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Room Hire Cancellation				
Notice of cancellation of room hire under 24 hours	75% of room hire fee	75% of room hire fee	01/04/14	D
Notice of cancellation of room hire 1-3 days	50% of room hire fee	50% of room hire fee	01/04/15	D
Notice of cancellation of room hire 3-7 days	25% of room hire fee	25% of room hire fee	01/04/15	D

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**People
Library**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Exhibitions (per week)				
Upminster at exhibitors liability for one week	No charge	50.00	01/04/26	D
Hornchurch at exhibitors liability for one week	No charge	50.00	01/04/26	D
Cost of Digital images				
Image on disc (including disc)	5.00	5.50	01/04/26	D
Image on USB (excluding USB)	4.80	5.00	01/04/26	D
Hourly rate for project work +	32.00	35.00	01/04/26	D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MUSIC SCHOOL:				
Peripatetic tuition in schools and colleges (per hour pro rata)				
Academies and non-LA				
Basic	52.65	54.80	04/01/26	D
Whole class instrumental	44.80	46.60	04/01/26	D
LA schools in Havering				
Basic	52.65	54.80	04/01/26	D
Over 15 hours per week	No charge	No charge	01/04/22	N/A
Over 25 hours per week	No charge	No charge	01/04/22	N/A
Whole class instrumental	44.80	46.60	04/01/26	D
NCC A-Level Tuition				
Basic	52.10	54.20	04/01/26	D

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MUSIC SCHOOL:				
Direct Debit (weekly cost, charged monthly over 52.14 weeks)				
Bronze (36 shared 20mn lessons, Musicianship & 30mn Ensemble)				
First instrument	8.45	8.80	04/01/26	D
Second instrument	6.70	7.00	04/01/26	D
Third instrument	6.70	7.00	04/01/26	D
Silver (36 shared 15min lessons, including Musicianship & Ensemble & Summer School)				
First instrument	14.00	14.60	04/01/26	D
Second instrument	10.70	11.10	04/01/26	D
Third instrument	8.45	8.80	04/01/26	D
Adult Second instrument	10.70	11.10	04/01/26	D
Gold (36 shared 30min lessons, including Musicianship & Ensemble & Summer School)				
First instrument	22.40	23.30	04/01/26	D
Second instrument	18.00	18.70	04/01/26	D
Third instrument	15.10	15.70	04/01/26	D
Adult Second instrument	18.00	18.70	04/01/26	D
Summer School (individual purchase)	207.40	215.70	04/01/26	D

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MUSIC SCHOOL:				
Direct Debit (continued)				
Kindergarten	No charge	No charge	01/04/22	N/A
Reception Pupils - Saturdays per month per pupil	18.00	18.70	04/01/26	D
One Ensemble only	No charge	No charge	01/04/22	N/A
One Ensemble only - per month per pupil	18.00	18.70	04/01/26	D
Unlimited Ensembles only	No charge	No charge	01/04/22	N/A
Unlimited Ensembles - per month per pupil	33.10	34.40	04/01/26	D
Note: DDs are charged monthly and the weekly DD amounts are set to make the monthly figures rational.				

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MUSIC SCHOOL				
Remissions Scheme charges (reduced fees)				
Pupil Premium students:				
Bronze first instrument	No charge	No charge	01/04/22	N/A
Silver first instrument	No charge	No charge	01/04/22	N/A
Gold first instrument	No charge	No charge	01/04/22	N/A
Kindergarten	No charge	No charge	01/04/22	N/A
One Ensemble only	No charge	No charge	01/04/22	N/A
Unlimited Ensembles only	No charge	No charge	01/04/22	N/A
Instrument Hire (annual charge)	No charge	No charge	01/04/22	N/A
Looked After Children (all services in scope of Remissions Scheme)	No charge	No charge	01/04/22	N/A
Eligibility for reduced fees for children aged 5-18:				
Students school receive pupil premium for child or child is LAC				
Current Free School Meals eligibility or similar				
One package fee remitted but Music School Manager retains discretion, e.g. where existing multi-instrumentalist becomes eligible for remission.				

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**People
Education**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
MUSIC SCHOOL:				
Associate Ensemble Membership (termly charge) Associate Member (Adult)	No charge	No charge	01/04/22	N/A
Sounds Company Choir/Adult Music Groups - per term	59.30	61.70	04/01/26	D
Hire of Instruments (annual charge)	47.80	49.70	04/01/26	D
Administration fees				
Examination Admin including certificate (Note - previous charge did not include a certificate)	5.80	6.00	04/01/26	D
Assisted Instrument Purchase Scheme	7.80	8.10	04/01/26	D
Timetable changes	23.60	24.50	04/01/26	D
Exam fees				
Including piano accompaniment as required (most instruments except piano/guitar/percussion) collected on a cost recovery basis	No charge	No charge	01/04/22	N/A

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Exchequer and Transactional Services

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Legal Fees				
Recovery of Rates/Community Charge/Council tax				
Summons Council Tax (inc £3 paid to the court)	105.00	105.00	01/04/11	A
Liability Order	10.00	10.00	01/04/10	A
Summons NNDR (inc £3 paid to the court)	180.00	180.00	01/04/11	A
Liability Order NNDR	47.00	47.00	01/04/11	A
Means Enquiry Summons Council Tax (£245.00 paid to the court)	305.00	305.00	22/04/14	A
Arrest Warrants with Bail Council Tax (inc. £75 paid to the court)	145.00	145.00	22/04/14	A
Arrest Warrants without Bail Council Tax (inc. £75 paid to the court)	130.00	130.00	22/04/14	A

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Asset Management

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Licenced Trader Market Charges				
Monthly Charges (Includes Weds, Fri, Sat & Sun Markets)				
Market - All Locations				
Ground space/6ft frontage	200.00	209.00	01/04/26	C
Electricity Charge per Ground Space/6ft frontage	13.50	14.10	01/04/26	C
<i>(Electricity Charges will be applied to all licences other than to Extra Land (Daily Charge))</i>				
Extra Land (Daily Charge)	7.00	7.30	01/04/26	C
Other one-off charges				
Nomination of Licence	298.00	311.50	01/04/26	C
Nomination of Licence to member of Family	216.50	226.00	01/04/26	C
Other alterations to Licences	49.50	51.50	01/04/26	C
Casual Trader Market Charges				
Daily Charges				
Saturday and Sunday Market – Ground Space/6ft frontage including electricity	32.00	33.50	01/04/26	C
Wed or Friday Market – Ground Space/6ft frontage including electricity	23.00	24.00	01/04/26	C
Extra Land (Daily Charge)	7.00	7.30	01/04/26	C

Basis of Increase:

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B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Asset Management

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Extra Market Days – At Christmas/Banks Holidays				
Daily Charges				
Market - All Locations				
Licenced Traders - Ground space/6ft frontage including electricity (Must have held a Licence for at least 2 mths to qualify for this rate)	22.00	23.00	01/04/26	C
Casual Traders - Ground space/6ft frontage including electricity	28.50	29.80	01/04/26	C
Extra Land (Daily Charge)	7.00	7.30	01/04/26	C

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

Place
Asset Management

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
TOWN HALL ROOM HIRE				
Council Chamber				
Monday to Friday - per whole day (9am to 5pm)	532.80 *	557.00 *	01/04/26	C
Monday to Friday - per half day (9am to 1pm/1pm to 5pm)	266.40 *	278.40 *	01/04/26	C
Monday to Friday Evenings - after 6pm up to 10pm	321.60 *	336.10 *	01/04/26	C
Saturday - per whole day (8am to 4pm)	736.80 *	770.00 *	01/04/26	C
Saturday - per half day (8am to 12pm/12pm to 4pm)	368.40 *	385.00 *	01/04/26	C
Committee Room 3A, 3B (can be joined to make a large room)				
Monday to Friday - per whole day (9am to 5pm)	331.20 *	346.10 *	01/04/26	C
Monday to Friday - per half day (9am to 1pm/1pm to 5pm)	168.00 *	175.50 *	01/04/26	C
Monday to Friday - per 2 hour session	84.00 *	87.80 *	01/04/26	C
Monday to Friday Evenings - after 6pm	165.60 *	173.00 *	01/04/26	C
Other Committee Rooms (CR1, CR2, CR4)				
Monday to Friday - per hour (before 5pm)	50.40 *	52.70 *	01/04/26	C
Monday to Friday - per hour (between 5pm & 7pm)	63.60 *	66.50 *	01/04/26	C
Monday to Friday - per hour (between 7pm & 10pm)	81.60 *	85.30 *	01/04/26	C

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Legal & Governance

(A) Statutory and Nationally Agreed Charges - Central Government

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Electoral Registration				
Sale of Electoral Registers				
Data format	20.00	20.00	01/02/01	A
Additional charge per 1000 entries	1.50	1.50	01/02/01	A
Paper format	10.00	10.00	01/02/01	A
Additional charge per 1000 entries	5.00	5.00	01/02/01	A
Registration Certificate				
Charge for each additional year checked	No charge	No charge	01/04/19	A
Ward Map	No charge	No charge	01/04/18	A
Photocopying:				
First page	4.20	4.20	01/04/20	A
Cost per additional page	2.40	2.40	01/04/20	A

Basis of Increase:

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B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Legal & Governance

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Legal & Democratic Services				
Licences to Assign (Seal)	1,014.00	1,060.00	01/04/26	C
Licence to Alter	1,014.00	1,060.00	01/04/26	C
Sale of Council Houses - Mortgage Fees	187.00	196.00	01/04/26	C
Mortgage Redemption Fees:				
Early redemption	168.00	176.00	01/04/26	C
Complete term	200.00	209.00	01/04/26	C
Deeds of release for pre-emption discount repayment	198.00	207.00	01/04/26	C
Release from Mortgage Covenant	131.00	137.00	01/04/26	C
Second Charge Questionnaire	135.00	141.00	01/04/26	C
Enquiries re: Discount repayment from Commercial sources	95.00	99.00	01/04/26	C
Administration fee re:enquiries from commercial sources on 2nd charges	72.00	75.00	01/04/26	C

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oneSource
Legal & Governance

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Reserve/Access Licences:				
Single payment	76.00	79.00	01/04/26	C
Annual payment	25.00	26.00	01/04/26	C
Lease of shops/offices:				
Town centre	1,966.00	2,055.00	01/04/26	C
Other	1,309.00	1,368.00	01/04/26	C
Complex Commercial Leases (fees dependent on complexity, urgency and time)				
Sale of surplus land/property N.B. All other conveyancing costs where Council can charge when terms so provide are by agreement in terms of solicitors Remuneration Order 1972.				

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Legal & Governance

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Planning Agreements (Section 106 Town & Country Planning act 1990) Unilateral Undertaking	£300 - £400ph £300 - £400ph	£315 - £420ph £315 - £420ph	01/04/26 01/04/26	C C
Legal Charges S38 Highways Act 1980 Supervision Section 278 Highways Act 1980 Highway Agreements (Minimum Fee)	£5,500 fixed fee £5,500 fixed fee 5,500.00	£5,750 fixed fee £5,750 fixed fee 5,750.00	01/04/26 01/04/26 01/04/26	C C C

Basis of Increase:

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- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Legal & Governance

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Land and Property Services Various charges for services to private sector				
Democratic Services Copies of the Constitution	34.00	36.00	01/04/26	C
All Departments				
Inspection of papers in background paper list				
Copying				
Supply of photocopies of background papers				
First page	2.06	2.15	01/04/26	C
Cost per additional page	0.21	0.22	01/04/26	C

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

oneSource
Legal & Governance

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Applications to correct the Registers of Common Land and Town and Village Greens under the Commons Act 2006 Declaration of entitlement to exercise a right of common Creation of a right of common resulting in the registration of new common land Creation of a right of common over existing common land Variation of a right of a common Apportionment of a right of common Attachment of a right of common Re-allocation of attached rights Transfer of a right in gross	45.00 No charge 174.00 174.00 174.00 No charge 174.00 72.00	47.00 No charge 182.00 182.00 182.00 No charge 182.00 75.00	01/04/26 01/04/26 01/04/26 01/04/26 01/04/26 01/04/26 01/04/26	C N/A C C C N/A C C

Basis of Increase:

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- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
BEREAVEMENT SERVICES:				
Interments - Cemeteries (fees doubled for non-residents of LBH)				
Over 16 years	1,462.00	1,462.00	01/04/23	D
2 simultaneous full body interments aged over 16 years	2,183.00	2,183.00	01/04/23	D
Cremated remains	276.00	276.00	01/04/23	D
2 simultaneous cremated remains burials	497.00	497.00	01/04/23	D
2 simultaneous cremated remains burials (one of which is non resident)	745.00	745.00	01/04/23	D
Surcharge for cremated remains in full coffin	254.00	254.00	01/04/23	D
Non resident child cremated remains not over 16 years in any grave type	121.00	121.00	01/04/23	D
Extra depth (each interment over two) or oversized coffin over 26" wide /casket/walled grave per depth	267.00	267.00	01/04/23	D
Surcharge for casket in walled grave	267.00	267.00	01/04/23	D
Resident child not over 16 Years	No charge	No charge	01/04/20	N/A
Non resident stillborn to 1 month in child's grave or public grave	276.00	276.00	01/04/25	D
2 simultaneous non resident stillborn/to 1 month in child's or public grave	400.00	400.00	01/04/23	D
Non resident child not over 10 years in child's grave or public grave	414.00	414.00	01/04/23	D
Non resident child not over 16 years in child's grave	2,806.00	2,806.00	01/04/23	D
Use of chapel without organist	180.00	180.00	01/04/25	D
Use of East Chapel for burial service	302.00	302.00	01/04/23	D
Use of South Chapel for burial service	575.00	575.00	01/04/23	D
Hospital contract NVB (Non Viable baby) burials	270.00	270.00	01/04/23	D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
First interment in Upminster Brick Grave (Three interment fees plus two surcharges extra depth)	4,920.00	4,920.00	01/04/25	D
Reopen Upminster Brick Grave	1,462.00	1,462.00	01/04/25	D
Exclusive Right of Burial (50 years with option of further 10 years)				
Lawn section Grave	2,266.00	2,266.00	01/04/23	D
Traditional Grave	3,522.00	3,522.00	02/04/23	D
Walled Grave for two in Romford (two trads and two x 267)	7,578.00	7,578.00	01/04/23	D
Memorial Headstone for Lawn Grave	1,300.00	1,300.00	01/04/23	D
Children's section (under 10)	482.00	482.00	01/04/23	D
Children's section (under 16)	966.00	966.00	01/04/23	D
Woodland Section Grave	2,266.00	2,266.00	01/04/25	D
Woodland Memorial (Grave Marker)	597.00	597.00	01/04/25	D
Brick Grave Upminster (Buried at single depth. Takes up three trad spaces and includes three inter fees paid at time of purchase)	10,566.00	10,566.00	01/04/25	D
Family Grave Upminster (two graves covering 10ftx 9ft)	14,088.00	14,088.00	01/04/25	D
Surcharges				
Child (under 16) Week-end full burial surcharge	731.00	731.00	01/04/23	D
Child (under 16) Week-end cremated remains burial surcharge	275.00	275.00	01/04/23	D
Adult Week-end full burial surcharge	1,097.00	1,097.00	01/04/23	D
Adult Week-end cremated remains surcharge	276.00	276.00	01/04/23	D
Adult Week-end cremated remains surcharge for 2 simultaneous	497.00	497.00	01/04/23	D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Surcharges (continued)				
Adult Week-end cremated remains surcharge for 2 simultaneous where one is non resident	745.00	745.00	01/04/23	D
Funeral after published time or 48 hours of booking	350.00	350.00	01/04/23	D
Booking cancelled after 48 hours of booking	350.00	350.00	01/04/23	D
Booking cancelled within 48 hours of burial	350.00	350.00	01/04/23	D
Extension of Right of Burial for 10 years				
Lawn section Grave	560.00 *	560.00 *	01/04/23	D
Traditional Grave	720.00 *	720.00 *	01/04/23	D
Children's section (under 10)	127.00 *	127.00 *	01/04/23	D
Children's section (under 16)	261.00 *	261.00 *	01/04/23	D
Walled graves	1,377.00 *	1,377.00 *	01/04/23	D
Extension of Right of Burial for 20 years				
Lawn section Grave		1,050.00	01/04/26	NEW
Traditional Grave		1,409.00	01/04/26	NEW
Children's section (under 10)		193.00	01/04/26	NEW
Children's section (under 16)		386.00	01/04/26	NEW

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Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Extension of Right of Burial for 30 years				
Lawn section Grave		1,485.00	01/04/26	NEW
Traditional Grave		2,113.00	01/04/26	NEW
Children's section (under 10)		289.00	01/04/26	NEW
Children's section (under 16)		580.00	01/04/26	NEW
Extension of Right of Burial for 40 years				
Lawn section Grave		1,926.00	01/04/26	NEW
Traditional Grave		2,818.00	01/04/26	NEW
Children's section (under 10)		386.00	01/04/26	NEW
Children's section (under 16)		773.00	01/04/26	NEW
Other Charges				
Transfer of Exclusive Rights by Will, Letters of administration or assignment	59.00	59.00	01/04/25	D
Transfer of Exclusive Rights for two graves by Will letters of administration	86.00	86.00	01/04/25	D
Transfer of Exclusive Rights by statutory declaration/combination of methods	107.00	107.00	01/04/25	D
Certified extract from Burial Register	69.00 *	69.00 *	01/04/25	D
Exhumation of cremated remains resident	276.00	276.00	01/04/23	D
Exhumation of cremated remains non-resident	552.00	552.00	01/04/23	D

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Resources
Bereavement Services

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Permit Charge				
Clean and renovate/National Association of Memorial Massons(NAMM) fixing	No charge	No charge	01/04/20	N/A
Lawn (Up to 3ft 6" in height) headstone & small garden kerb / additional memorial (heart or book if fixed) and up to 3ft wide	179.00	179.00	01/04/25	D
Lawn (Up to 3ft 6" in height) headstone & small garden kerb over 3ft wide and up to 7ft 6"	269.00	269.00	01/04/25	D
Lawn (Up to 3ft 6" in height) headstone & small garden kerb over 7ft 6" and up to 12ft	358.00	358.00	01/04/25	D
Additional inscription on headstone or permit for a vase only / Lawn kerb/ heart or book if not fixed	94.00	94.00	01/04/25	D
heart or book if not fixed				
Lawn (over 3ft 6" and up to 5ft in height) headstone & small garden kerb / additional memorial	279.00	279.00	01/04/25	D
Lawn (over 3ft 6" and up to 5ft in height) headstone & small garden kerb over 3ft wide	369.00	369.00	01/04/25	D
Lawn (over 3ft 6" and up to 5ft in height) headstone & small garden kerb over 7ft 6" and up to 12ft	458.00	458.00	01/04/25	D
Full kerb traditional grave up to 3ft wide	355.00	355.00	01/04/25	D
Full kerb traditional grave over 3ft wide and up to 7ft 6"	532.00	532.00	01/04/25	D
Full kerb traditional grave over 7ft wide and up to 12ft.	710.00	710.00	01/04/25	D

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Bereavement Services

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Permit Charge (continued)				
Child Grave Memorial	179.00	179.00	01/04/25	D
Lawn memorial on a traditional grave	179.00	179.00	01/04/25	D
Traditional kerbs added at a later date	176.00	176.00	01/04/25	D
Family Grave Memorials 6ft h x 9ft w x 10ft l	810.00	810.00	01/04/25	D
Brick Grave Memorial (from concrete lid) 5ft h x 12ft w x 10ft l	620.00	620.00	01/04/25	D
Grave Maintenance Fees				
Biannual Spring and Summer planting service	Withdrawn *	Withdrawn *	01/04/25	D
Annual maintenance clean and tidy service	Withdrawn *	Withdrawn *	01/04/25	D
Turfing (winter months only after grave has settled)	Withdrawn	Withdrawn	01/04/25	D
Cremated Remains Burial Plots				
Purchase of exclusive rights (25 year term)	668.00	668.00	01/04/23	D
Extension of exclusive rights of burial for 10 years flat stone cremated remains plot	398.00	398.00	01/04/23	D
Tablet with first inscription	520.00	520.00	01/04/25	D
Additional / subsequent inscriptions	204.00	204.00	01/04/25	D
First inscription on a pre-purchased tablet	265.00	265.00	01/04/25	D
Reguild/repaint per letter	2.30 *	2.30 *	01/04/25	D
Admin fee for reguild/repaint	31.00	31.00	01/04/25	D
Blank stone	399.00	399.00	01/04/25	D

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Resources
Bereavement Services

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Cremated Remains Burial Plots (continued)				
Photograph fixed to memorial	335.00	335.00	01/04/25	D
Granite memorial vases for use with cremated remains tablets	106.00	106.00	01/04/25	D
Additional letter on granite vase	4.10	4.10	01/04/25	D
South Essex Crematorium				
Cremation includes organ/organist/polytainer or biodegradable casket:				
1 Hospital Contract Non-viable foetus cremation	94.00	99.00	01/04/26	D
2 Resident child not exceeding 16 years	No charge	No charge	01/04/25	N/A
3 Non resident up to 6 years	132.00	138.00	01/04/26	C
4 Non resident from 6 years but not exceeding 16 years	260.00	272.00	01/04/26	C
5 Unattended Cremation (adult)	324.00	340.00	01/04/26	C
6 Early morning adult cremation 15 minute service	780.00	780.00	01/04/21	D
7 Over 16 years in the East Chapel 40 min slot	1,175.00	1,220.00	01/04/26	D
8 Week-end cremation (Subject to availability) in South Chapel 1 hour slot	1,855.00	1,855.00	01/04/23	D
9 Two adult cremations in the East Chapel using same 40 min slot	1,852.00	1,922.00	01/04/26	D
10 Over 16 years in the South Chapel one hour slot	1,220.00	1,250.00	01/04/26	D
11 Two adult cremations in the South Chapel using same one hour slot	1,903.00	1,950.00	01/04/26	D
12 Non-resident unattended non-viable baby up to 23 weeks and 6 days	78.00	82.00	01/04/26	D

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Resources
Bereavement Services

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional Services and Surcharges				
Bookings cancelled after 10am one working day before reserved time	315.00	331.00	01/04/26	D
Surcharge for services over-running	315.00	331.00	01/04/26	D
Surcharge for cremation after 4pm	315.00	331.00	01/04/26	D
Surcharge for unattended cremation and use of East chapel at a different time	541.00	554.00	01/04/26	D
Surcharge for unattended cremation and use of South chapel at a different time	306.00	290.00	01/04/26	D
Use of East chapel for private memorial service(Not before burial) or extra time	310.00	326.00	01/04/26	D
Use of South Chapel for private memorial service (Not before burial) or extra time	590.00	620.00	01/04/26	D
Use of East chapel for private memorial service for cremated remains from away	310.00	326.00	01/04/26	D
Strewing (burial) of cremated remains from elsewhere	132.00	139.00	01/04/26	D
Witness committal	65.00	65.00	01/04/25	D
Week-end witness committal	129.00	130.00	01/04/26	D
Witness committal week-end child resident	65.00	65.00	01/04/25	D
Witness committal weekday child non-resident	65.00	65.00	01/04/25	D
Witness committal week-end child non-resident	129.00	130.00	01/04/26	D
2 Simultaneous week-end witness committals	223.00	225.00	01/04/26	D
2 Simultaneous weekday witness committals	111.00	111.00	01/04/25	D
Live webcast (price provided upon request)	RRP *	RRP *	01/04/26	D
Live webcast plus watch again & downloadable link (price provided upon request)	RRP *	RRP *	01/04/26	D

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Bereavement Services

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional Services and Surcharges (continued)				
Keepsake copy of service including pro-tribute if ordered (price provided upon request)	RRP *	RRP *	01/04/26	D
Visual tribute (VT) slideshow (price provided upon request)	RRP *	RRP *	01/04/26	D
Pro-tribute (price provided upon request)	RRP *	RRP *	01/04/26	D
Family made VT with Video (price provided upon request)	RRP *	RRP *	01/04/26	D
Keepsake copy of tribute (price provided upon request)	RRP *	RRP *	01/04/26	D
Downloadable copy of VT (price provided upon request)	RRP *	RRP *	01/04/26	D
Additional keepsake copies (price provided upon request)	RRP *	RRP *	01/04/26	D
Extra 25 photos (price provided upon request)	RRP *	RRP *	01/04/26	D
Extra work (price provided upon request)	RRP *	RRP *	01/04/26	D
Webcast surcharge to include watch again and downloadable link (price provided upon request)	RRP *	RRP *	01/04/26	D
Storage of cremated remains after one month per quarter	67.00	70.00	01/04/26	C
Storage of cremated remains after one month per year	155.00	163.00	01/04/26	D
Genealogy searches per search not through deceased online	32.00 *	36.00 *	01/04/26	D

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Resources
Bereavement Services

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Containers				
Bronzed metal urns	89.00 *	Withdrawn *	01/04/26	D
Standard wooden	97.00 *	105.00 *	01/04/26	D
Juvenile caskets	39.00 *	39.00 *	01/04/26	D
Various decorative urns/caskets (price provided upon request)	RRP *	RRP *	01/04/26	D
Dedicated hymn book	93.00 *	98.00 *	01/04/26	D
Various keepsake memorials made from or to contain cremated remains including diamonds, paperweights, jewellery (price provided upon request)	RRP *	RRP *	01/04/26	D
Memorials				
Kerb Plaques				
Perspex plaque only	133.00 *	133.00 *	01/04/23	D
Bronze plaque only	326.00 *	326.00 *	01/04/25	D
Rights to second dedication (plus cost of plaque)	129.00	129.00	01/04/24	D
Kerb plaque - Rights or Renewal	269.00	269.00	01/04/25	D
Single motif on a perspex or bronze plaque	34.00 *	34.00 *	01/04/25	D
Two motifs on a perspex or bronze plaque	63.00 *	63.00 *	01/04/25	D
Bronze Wall Plaque				
Bronze wall plaque only	326.00 *	326.00 *	01/04/25	D
Bronze wall plaque renewal	269.00	269.00	01/04/25	D
Supplier refurbishment of a Bronze plaque	81.00 *	81.00 *	01/04/25	D

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Bereavement Services

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Large Wall Plaques				
Single Slate or Large Bronze Wall Plaques				
Single plaque only	378.00 *	378.00 *	01/04/25	D
Single plaque - Rights for ten years	269.00	269.00	01/04/25	D
Single plaque - Renewal for ten years	269.00	269.00	01/04/25	D
Double Slate Wall Plaque single inscription	567.00 *	567.00 *	01/04/25	D
Double Slate Wall Plaque double inscription	899.00 *	899.00 *	01/04/25	D
Double Slate Wall Plaque second inscription within 1 year of original dedication	197.00 *	197.00 *	01/04/25	D
Double Plaque - Rights for 10 years	538.00	538.00	01/04/25	D
Double Plaque - 10 year renewal	538.00	538.00	01/04/25	D
Wall Niche for 10 years				
Purchase of Single Niche for 10 years	939.00	939.00	01/04/25	D
Renewal of Single Niche for 10 years	927.00	927.00	01/04/25	D
Renewal for Single Niche for 5 years	565.00	565.00	01/04/25	D
Replacement single plaque	642.00 *	642.00 *	01/04/25	D
Purchase for Double Niche for 10 years	1,890.00	1,890.00	01/04/25	D
Renewal of Double Niche for 10 years	1,890.00	1,890.00	01/04/25	D
Renewal for Double Niche for 5 years	1,036.00	1,036.00	01/04/25	D
Replacement double plaque	993.00 *	993.00 *	01/04/25	D
Wall Niche rights for second inscription	160.00	160.00	01/04/25	D

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Resources
Bereavement Services

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Wall Niche Additional Items:				
Motif (optional)	104.00 *	104.00 *	01/04/25	D
2 simultaneous Wall Niche interments	346.00 *	346.00 *	01/04/25	D
Additional bud vase	36.00 *	36.00 *	01/04/24	D
Additional inscription	310.00 *	310.00 *	01/04/25	D
Casket including nameplate	103.00 *	105.00 *	01/04/26	D
Photograph	339.00 *	339.00 *	01/04/25	D
Sanctum ii Vaults for 10 years				
Second interment	190.00	190.00	01/04/25	D
2 simultaneous Sanctum interments	326.00	326.00	01/04/25	D
Sanctum second inscription	754.00 *	754.00 *	01/04/25	D
Sanctum plaque	610.00 *	610.00 *	01/04/25	D
10 year Rights	1,228.00	1,228.00	01/04/25	D
10 year Renewal	1,228.00	1,228.00	01/04/25	D
5 year Rights	715.00	715.00	01/04/25	D
5 year Renewal	715.00	715.00	01/04/25	D
Regilding (Inc. postage)	138.00 *	138.00 *	01/04/25	D
Replacement vase	24.00 *	24.00 *	01/04/25	D

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Vase Blocks and Tablets (includes Scented Garden Memorials)				
Vaseblock tablet	354.00 *	354.00 *	01/04/25	D
Vaseblock Rights for 10 years	624.00	624.00	01/04/25	D
Vaseblock Renewal for 10 years	624.00	624.00	01/04/25	D
Memorials				
Summer House Memorial				
Floris plaque only	182.00 *	182.00 *	01/04/24	D
Floris plaque Rights for 10 years	272.00	272.00	01/04/25	D
Floris plaque Renewal for 10 years	272.00	272.00	01/04/25	D
Posy holder rights for 10 years	167.50	167.50	01/04/25	D
Posy holder Renewal for 10 years	167.50	167.50	01/04/25	D
Posy holder memorial	23.50 *	23.50 *	01/04/25	D

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Shrub, Rose or Tree with 10 Year dedication				
Shrub or Rose (including Bronze stem plaque)	326.00 *	326.00 *	01/04/25	D
Shrub 10 year Rights (also applies to vase block with rose)	723.00	723.00	01/04/25	D
Shrub 10 year Renewal (also applies to vase block with rose)	723.00	723.00	01/04/25	D
Shrub 5 year Renewal (also applies to vase block with rose)	468.00	468.00	01/04/25	D
Tree (including bronze stem or Strap plaque)	326.00 *	326.00 *	01/04/25	D
Tree 10 year Rights	882.00	882.00	01/04/25	D
Tree 10 year Renewal	882.00	882.00	01/04/25	D
Tree 5 year Renewal	543.00	543.00	01/04/25	D
Benches and Chairs - 10 Year dedications				
Bench / Replacement bench	1,387.00 *	1,387.00 *	01/04/25	D
Chair / Replacement chair	811.00 *	811.00 *	01/04/25	D
Bench 10 year Rights	1,224.00	1,224.00	01/04/25	D
Bench 10 year Renewal	1,224.00	1,224.00	01/04/25	D
Chair 10 year Rights	1,087.00	1,087.00	01/04/25	D
Chair 10 year Renewal	1,087.00	1,087.00	01/04/25	D
Bench 5 Year Renewal		734.00	01/04/26	NEW
Chair 5 Year Renewal		652.00	01/04/26	NEW

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Cemetery Benches 25 Year Dedication (Recycled benches only)				
Bench 25 year Rights	1,224.00	1,224.00	01/04/25	D
Bench 25 year Renewals	1,224.00	1,224.00	01/04/25	D
Benches and Chairs - 10 year dedications (continued)				
Regular maintenance (per 2 years of remaining lease if not purchased or renewed since 1/1/2001)	58.00 *	58.00 *	01/04/24	D
Renovation of bench	254.00 *	254.00 *	01/04/25	D
Renovation of chair	160.00 *	160.00 *	01/04/25	D
Replacement summerhouse chair	818.00 *	818.00 *	01/04/24	D
Summerhouse chair - Renewal Rights	522.00	522.00	01/04/24	D
Bench, Tree & Shrub additional dedications				
Rights to second dedication within 1 year of original (plus cost of plaque)	132.00	132.00	01/04/25	D
Rights to second dedication after 1 year of original or renewal per remaining year of lease (plus cost of plaque)	26.50	26.50	01/04/25	D
Rights to second dedication life time of item (plus cost of plaque)	532.00	532.00	01/04/25	D
Replacement bronze plaque	326.00 *	326.00 *	01/04/25	D
Replacement perspex plaque	133.00 *	133.00 *	01/04/24	D

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Miscellaneous Memorials				
Mallard bridge	387.00 *	387.00 *	01/04/25	D
Administration fee for private purchase of plaque (plus cost of plaque)	77.00 *	81.00 *	01/04/26	D
Replacement metal vase	24.00 *	24.00 *	01/04/25	D
Floral arrangements stand - plus cost of flowers	37.00 *	37.00 *	01/04/25	D
Hanging baskets (per year)	150.00 *	158.00 *	01/04/26	D
Sculpture garden memorial	271.00 *	271.00 *	01/04/25	D
Sculpture garden rights	623.00	623.00	01/04/25	D
Sculpture Renewal	623.00	623.00	01/04/25	D
Birdbath rights	623.00	623.00	01/04/25	D
Birdbath Renewal	623.00	623.00	01/04/25	D
Books of Remembrance				
2 line entry	80.00 *	80.00 *	01/04/23	D
3 - 5 lines	178.00 *	178.00 *	01/04/25	D
6 - 8 lines	258.00 *	258.00 *	01/04/25	D
Additional line	30.50 *	30.50 *	01/04/25	D
Cards of Remembrance & additional entries in existing miniature books				
2 line entry	44.00 *	44.00 *	01/04/24	D
3 - 5 lines	77.00 *	77.00 *	01/04/25	D
6 - 8 lines	119.00 *	119.00 *	01/04/25	D

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Miniature Triptych of Remembrance/Book of Remembrance				
2 line entry	86.00 *	86.00 *	01/04/24	D
3 - 5 lines	124.00 *	124.00 *	01/04/25	D
6 - 8 lines	163.00 *	163.00 *	01/04/25	D
Book of Remembrance Sundries				
Motif	97.00 *	97.00 *	01/04/25	D
Triptych photograph	97.00 *	97.00 *	01/04/25	D
Mini Headstone Cremated Remains Burial Plots				
Purchase of exclusive rights (25 year term)	1,166.00	1,166.00	01/04/23	D
Extension of exclusive rights of burial for 10 years mini headstone	490.00	490.00	01/04/23	D
cremated remains plot				
Memorial and installation with first 60 characters	1,268.00	1,268.00	01/04/25	D
Additional inscription rate per letter	4.10	4.10	01/04/25	D
Reguild/repaint per letter	2.30	2.30	01/04/25	D
Admin fee for reguild/repaint	41.00	41.00	01/04/25	D
Blank headstone only	322.00	322.00	01/04/25	D
Photograph fixed to memorial	335.00	335.00	01/04/25	D
Replacement Granite memorial vase only for Mini headstone	106.00	106.00	01/04/25	D
Inscription first 60 characters on a pre purchased memorial	348.00	348.00	01/04/25	D
Blank memorial headstone only	925.00	925.00	01/04/25	D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Mini Headstone Cremated Remains Burial Plots (continued)				
Stone chippings per bag	66.00	66.00	01/04/25	D
Flower holder	23.50	23.50	01/04/25	D
Cemetery memorial bench 25 year lease and Renewals		1,224.00	01/04/26	NEW
Book of Remembrance Memorial Tree				
Memorial Tree leaf 10 year Rights	169.00	169.00	01/04/25	D
Memorial Tree leaf 10 year Renewal	169.00	169.00	01/04/25	D
Memorial Tree leaf plaque	93.00 *	93.00 *	01/04/25	D
Rights for second inscription - Rights remain the same (plus cost of plaque)	130.00	130.00	01/04/25	D
Advertising Fees - Pre Funeral Brochure				
Display Advertisement quarter A4 page	690.00 *	690.00 *	01/04/25	D
Display and Directory entry quarter A4 page	893.00 *	893.00 *	01/04/25	D
Display Advertisement half A4 page	915.00 *	915.00 *	01/04/25	D
Display and Directory entry half A4 page	1,086.00 *	1,086.00 *	01/04/25	D
Display Advertisement full A4 page	1,120.00 *	1,120.00 *	01/04/25	D
Display and Directory entry full A4 page	1,287.00 *	1,287.00 *	01/04/25	D
Display Advertisement full inside back A4 page	1,375.00 *	1,375.00 *	01/04/25	D
Display and Directory entry full inside back A4 page	1,542.00 *	1,542.00 *	01/04/25	D
Copy design simple half page	58.00 *	58.00 *	01/04/25	D

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Resources
Bereavement Services

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Advertising Fees - Pre Funeral Brochure (continued) Copy design complex full page All advertising fees discounted by 10% for repeat customers	84.00 *	84.00 *	01/04/25	D
Arboria Plaques Arboria Plaque with text only Arboria Plaque with text and engraved motif Arboria Plaque with text; engraved and painted motif Arboria Plaque with text and ceramic photo Arboria Plaque Rights for 10 years Arboria Plaque Renewal for 10 years	199.00 * 233.00 * 267.00 * 321.00 * 270.00 270.00	199.00 * 233.00 * 267.00 * 321.00 * 270.00 270.00	01/04/25 01/04/25 01/04/25 01/04/25 01/04/25 01/04/25	D D D D D D

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Registrar of Births, Deaths and Marriages and Civil Partnerships:				
Places of Worship Registration Act 1855 Section 5				
Certification of place of meeting for religious worship	32.00	32.00	28/05/24	A
Application for registration of a building for the solemnization of marriages between a man and a woman-				
(a) where the building is already registered under the Marriage Act	71.00	71.00	28/05/24	A
(b) where the building is not already registered under the Marriage Act	136.00	136.00	28/05/24	A
Application for registration of a building for the solemnization of marriages of same sex couples				
(a) where the building is already registered under the Marriage Act	71.00	71.00	28/05/24	A
(b) where the building is not already registered under the Marriage Act	136.00	136.00	28/05/24	A
Joint application for the registration of a building for the solemnization of marriages between a man and a woman and of same sex couples	136.00	136.00	28/05/24	A
Marriage Act 1949:				
Section 27 (6) Entering a notice of marriage in a marriage notice book				
(a) Where both parties to the proposed marriage are exempt persons within the meaning of Section 49 Immigration Act 2014	42.00	42.00	28/05/24	A
(b) In any other case	57.00	57.00	28/05/24	A

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**Resources
Registrars**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Attendance of Superintendent Registrar other than at Superintendent Registrar's Office for the purpose of giving notice of marriage/civil partnership				
(a) of a house bound person	57.00	57.00	28/05/24	A
(b) of a detained person	82.00	82.00	28/05/24	A
Giving the required notice to Superintendent Registrar for a Certificate of no impediment	42.00	42.00	28/05/24	A
Section 51 Fee of registrar for attending marriage/civil partnership:				
(i) At a register office	56.00	56.00	28/05/24	A
(ii) At a registered building	104.00	104.00	28/05/24	A
(iii) At the place where the house-bound person or persons usually resides	98.00	98.00	28/05/24	A
(iv) At the place where the detained person or persons usually resides	106.00	106.00	28/05/24	A
(v) Fee of Superintendent Registrar for attending marriage/civil partnership at the place where:				
a) Housebound or	101.00	101.00	28/05/24	A
b) Detained person usually resides	113.00	113.00	28/05/24	A
Entry of a notice to be solemnized on the authority of the Registrar General licence	4.00	4.00	28/05/24	A
Issue of Registrar Generals Licence	18.00	18.00	28/05/24	A

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**Resources
Registrars**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Immigration Act 2016 : Consideration by a Superintendent Registrar of a divorce/civil partnership dissolution obtained outside of the British Isles	55.00	55.00	28/05/24	A
Consideration by the Registrar General of a divorce/civil partnership dissolution obtained outside of the British Isles	83.00	83.00	28/05/24	A
Consideration of a reduction in the 28 day notice to marry or form a civil partnership	66.00	66.00	28/05/24	A
Marriage Act 1949 (continued): Section 64(1) Certified copy of entry issued under the subsection: (i) When application is made at the time of registering (ii) After the time of registration	12.50 12.50	12.50 12.50	28/05/24 28/05/24	A A
Certified copy of entry for Civil Partnerships: (i) At the time of registration (ii) After the time of registration	12.50 12.50	12.50 12.50	28/05/24 28/05/24	A A

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Marriage Act 1949 (continued): Section 64(2) General search of indexes of register of books kept by superintendent registrars	20.00	20.00	28/05/24	A
Certified copy of entry issued under that sub-section	12.50	12.50	28/05/24	A
Section 65(2) Certified copy of entry, following search of indexes kept at General Register Office	12.50	12.50	28/05/24	A
Births, Deaths Registration Act 1953: At the time of registration	12.50	12.50	28/05/24	A
After the time of registration	12.50	12.50	28/05/24	A
Section 30(2) certified copy of entry following search of indexes kept at General Register Office	12.50	12.50	28/05/24	A

Basis of Increase:

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**Resources
Registrars**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Immigration Act 2016 :				
Fees for corrections to Initial Registration				
Forename added within 12 months of birth registration	44.00	44.00	28/05/24	A
Consideration by Registrar/Superintendent Registrar of a correction application	83.00	83.00	28/05/24	A
Consideration by Registrar General of a correction application	99.00	99.00	28/05/24	A
Priority Certificate Fee 24 hr service	38.50	38.50	28/05/24	A
Fees for conversion of a Civil Partnership into Marriage				
Conversion of a civil partnership into marriage at the register office	50.00	50.00	28/05/24	A
Two stage procedure on other premises				
Completing the declaration	30.00	30.00	28/05/24	A
Signing the declaration in a religious building registered for the marriage of same sex couples	101.00	101.00	28/05/24	A

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Registrar of births, deaths, marriages and civil partnerships: Off site attendance to officiate at an approved premise wedding/civil partnership: Monday to Friday Saturday Sunday/ Bank Holiday	720.00 852.00 880.00	755.00 895.00 925.00	01/04/26 01/04/26 01/04/26	D D C
On site attendance to officiate at a CEREMONY held in Langtons Hall & Orangery - HIGH SEASON Monday to Thursday Friday Saturday Sunday/ Bank Holiday	720.00 925.00 1,130.00 1,440.00	720.00 925.00 1,130.00 1,440.00	01/04/25 01/04/25 01/04/25 01/04/25	D D D D
On site attendance to officiate at a CEREMONY held in Langtons Hall & Orangery - LOW SEASON Monday to Thursday Friday Saturday Sunday/ Bank Holiday	595.00 750.00 875.00 985.00	595.00 750.00 875.00 985.00	01/04/25 01/04/25 01/04/25 01/04/25	D D D D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
On site attendance to officiate at a CEREMONY held at Langtons House - HIGH SEASON				
Monday to Thursday	460.00	480.00	01/04/26	C
Friday	670.00	700.00	01/04/26	C
Saturday	990.00	1,040.00	01/04/26	D
On site attendance to officiate at a CEREMONY held at Langtons House - LOW SEASON				
Monday to Thursday	390.00	480.00	01/04/26	D
Friday	565.00	590.00	01/04/26	C
Saturday	695.00	730.00	01/04/26	D
Sunday	845.00	885.00	01/04/26	C
(An additional amount is charged if any ceremony falls on the following three days: Valentine's Day, Christmas Eve or New Year's Eve)	150.00	150.00	01/04/23	D

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
On Site attendance to officiate at a small CEREMONY held in the East or West room				
LOW season	255.00	265.00	01/04/26	D
HIGH season	310.00	330.00	01/04/26	D
Individual Citizenship Ceremony	205.00	205.00	01/04/25	D
Wedding Rehearsal fee (per half hour)	65.00	78.00 *	01/04/26	D
Ceremony Options				
Silver Friday Celebration - LOW SEASON	2,000.00	2,000.00	01/04/24	D
Silver Friday Celebration - HIGH SEASON	2,500.00	2,500.00	01/04/24	D
Gold Sunday Celebration - LOW SEASON	2,700.00	2,700.00	01/04/24	D
Gold Sunday Celebration - HIGH SEASON	3,500.00	3,500.00	01/04/24	D
Non Refundable deposit payable for Gold & Silver Celebrations.	500.00	500.00	01/04/20	D
Surcharge Evening Wedding (after 5pm) ALL YEAR 1 Mar - 31 Oct	225.00	225.00	01/04/23	D
Surcharge Evening Twilight Wedding (5pm) 1 Nov - 28 Feb	260.00	260.00	01/04/23	D

Basis of Increase:

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D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Payment in advance of a non-refundable booking fee for Register Office Weddings only - consists of statutory fee of £56 for ceremony and statutory fee of £12.50 for marriage cert. (in line with statutory fee for Register Office wedding)	68.50	68.50	01/04/25	D
Change of ceremony appointment fee	65.00	80.00 *	01/04/26	D
PRIORITY Appointment Service - non refundable (additional casual registrars used to cover up to one hour)	35.00	42.00 *	01/04/26	D
ENHANCED FEE Late payment fee - Ceremonies if payment not received within 3 months of Ceremony	50.00	60.00 *	01/04/26	D

Basis of Increase:

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**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Langtons Hall Hire (Hourly)				
Monday - Friday 9.00-17.00	70.00	70.00	01/04/25	D
Monday - Thursday 17.00-24.00	100.00	100.00	01/04/25	D
Friday 9.00-17.00	150.00	150.00	01/04/25	D
Friday Evening, Saturday and Sunday	150.00	150.00	01/04/25	D
Damage deposit for Langton's Hall function bookings	500.00	500.00	01/04/24	D
Change of Name Fee (includes one certificate)	65.00	80.00 *	01/04/26	D
Additional copies purchased on same day of appointment	11.00	11.00	01/04/22	D
Additional copies purchased after the day of appointment	20.00	20.00	01/04/23	D
Certificate of Existence	35.00	42.00 *	01/04/26	D
Sale of dried flower petal confetti		2.00 *	01/04/26	NEW
Birth Certificate Wallet (with animal characters)	3.00 *	3.00 *	01/04/19	D

Basis of Increase:

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D - A local charging policy that deviates from the Corporate Charging Policy

**Resources
Registrars**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Langtons Room Hire (Hourly Minimum 2 hours) Room Hire Monday - Sunday 09.00 - 21.00 Charity Room Hire Monday - Thursday 09.00 - 21.00 (A discount of 40% applies for Charity/Community groups by application for Hall & room hire)	50.00 30.00	50.00 30.00	01/04/24 01/04/24	D D
Langtons Meeting Room Hire (Top Floor) Room hire Monday - Friday 09.00 - 21.00	30.00	30.00	01/04/24	D
Advertising Langtons Ceremony Brochure Index entry Whole Page landscape Half Page Portrait Index Listing Website Only advertising	100.00 650.00 400.00 100.00 100.00	100.00 * 650.00 * 400.00 * 100.00 * 100.00 *	01/04/20 01/04/23 01/04/23 01/04/23 01/04/23	D D D D
Postage Costs: Copy certificates by 1st class recorded delivery Special guaranteed next day delivery Wedding Fair Exhibitor Space in Langtons House	5.00 8.00 200.00	5.00 8.00 200.00	01/04/20 01/04/22 01/04/24	D D D

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Communication
Events**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
FUNFAIRS & CIRCUSES				
Ground rent per day of operation (up to 7 rides, adult & juvenile / 500 seating capacity)	657.30	687.00	01/04/26	C
Ground rent per day of operation (more than 7 rides, adult & juvenile /500 seating capacity)	1,327.20	1,387.00	01/04/26	C
Non Operational Day				
Up to 7 rides, adult & juvenile / 500 seating capacity	197.20	206.00	01/04/26	C
More than 7 rides, adult & juvenile / 500 seating capacity	400.50	418.50	01/04/26	C
A returnable deposit for ground damage will be charged based on the size and impact on site		<i>To be quantified per event dependent on the size and impact on site</i>		
INFLATABLE FUN DAYS (per item)				
Busier sites (based on footfall)	28.35	29.65	01/04/26	C
Quieter sites (based on footfall)	11.45	11.95	01/04/26	C

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Communication
Events**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
COMMUNITY/CHARITY EVENTS London Borough of Havering charities - a 20% discount can be applied (only if the charity is raising funds/providing entertainment/information which directly benefits the residents of Havering). The charity must be located in Havering and benefit all the community. Private/Religious Schools are exempt from this discount. The London Borough of Havering objective for charging large commercial events is to cover the cost of impact on residents and services				
Small event (free entry/non-profit) max capacity - 300	169.00	176.60	01/04/26	C
Community/charity fundraising event (income generating)				
max capacity - 1000	561.30	586.55	01/04/26	C
max capacity - 2000	1,122.50	1,173.00	01/04/26	C
max capacity - 6000	3,367.00	3,518.50	01/04/26	C
max capacity - 8000	4,489.40	4,691.00	01/04/26	C
Non-operational day	169.00	176.60	01/04/26	C
A returnable deposit for ground damage will be charged based on the size				
COMMERCIAL EVENTS				
The fees will be negotiated on application, taking into account size, impact on the site and site operators, impact on the borough and surrounding environs. Minimum charge at least double the rate charged for charities/community hires				

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Communication
Events**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
TOWN CENTRE EVENTS <i>London Borough of Havering charities - a 20% discount can be applied (only if the charity is raising funds/providing entertainment/information which directly benefits the residents of Havering). The charity must be located in Havering and benefit all the community. Private/Religious Schools are exempt from this discount. The London Borough of Havering objective for charging large commercial events is to cover the cost of impact on residents and services</i>				
Small event (free entry/non-profit) max capacity - 300	169.00	176.60	01/04/26	C
Community/charity fundraising event (income generating)				
max capacity - 1000	561.30	586.55	01/04/26	C
max capacity - 2000	1,122.50	1,173.00	01/04/26	C
max capacity - 6000	3,367.00	3,518.50	01/04/26	C
max capacity - 8000	4,489.40	4,691.00	01/04/26	C
Non-operational day	169.00	176.60	01/04/26	C
A returnable deposit for ground damage will be charged based on the size				
COMMERCIAL EVENTS				
The fees will be negotiated on application, taking into account size, impact on the site and site operators, impact on the borough and surrounding environs. Minimum charge at least double the rate charged for charities/community hires				

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Borough Roads:				
(i) Each Skip / Builders materials on public highway Up to first 14 days Each additional period of up to 7 days	155.00 105.00	162.00 110.00	01/04/26 01/04/26	C C
(ii) Structures / Hoardings / Scaffolds Bond £178 per linear metre - Minimum 6 Metres License Per 6m. Minimum charge length 6 metres & combined inspection	1,020.00 895.00	1,068.00 935.00	01/04/26 01/04/26	D C
(iii) Vehicle Crossovers (per square metre)[^] Non refundable charge for assessing applications [^] Waste disposal surcharge ^In year adjustments to be approved by Director of Environment	295.00 250.00 33.00	308.00 261.00 34.50	01/04/26 01/04/26 01/04/26	C C C
(iv) Road Closures (per road) for Utility companies	2,825.00 *	2,952.00 *	01/04/26	C
(v) Clearance of Blocked Drains (VAT will be added unless working under Statutory power)	191.00	200.00	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
(vi) Crane license				
Minimum	430.00	449.00	01/04/26	B
Maximum	780.00	815.00	01/04/26	B
(vii) Section 50 Licence (private individual to place/maintain apparatus in highway)				
Major works permit	1,615.00	1,688.00	01/04/26	B
Standard works permit	1,375.00	1,437.00	01/04/26	B
Minor works permit	1,195.00	1,249.00	01/04/26	B
(viii) Building materials licenses per 4 sq.m				
Up to first 14 days	120.00	125.00	01/04/26	B
Each additional period of up to 7 days (renewal)	103.00	108.00	01/04/26	B
(ix) Compound / welfare unit				
Up to first 14 days	720.00	752.00	01/04/26	C
Each additional period up to 7 days (renewal)	360.00	376.00	01/04/26	B
(x) Oversail license (temporary)				
Base fee	475.00	496.00	01/04/26	C
Fee per month	106.00	111.00	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Developer and third party highway agreements s278 Highways Act 1980 Agreement				
Technical Fee	12.50%	12.50%	01/04/26	B
Maintenance sum	20.00%	20.00%	01/04/26	B
 s38 Highways Act 1980 Agreement				
Technical Fee	12.50%	12.50%	01/04/26	B
Maintenance sum	20.00%	20.00%	01/04/26	B
 Note: Technical fees subject to minimum value of £6,500				
Additional charges apply on top of technical fees, including:				
Temporary road closures				
Parking bay suspensions				
Scaffolding and crane licences				
Legal agreements				
These items are subject to separate fees.				
Percentages shown represent a proportion of the total works cost covered by the agreement.				

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Refuse Collection:				
(i) Bulky Household Refuse				
1 to 3 items	68.00	71.50	01/04/26	C
Each additional item	17.50	18.50	01/04/26	C
(ii) Compostable garden refuse sacks (Year's supply of 5 rolls of 10 sacks per roll)				
Standard	87.00	87.00	01/04/25	C
Top up roll (10 sacks)	15.00	16.00	01/04/26	C
Top up roll delivery	7.00	7.50	01/04/26	C
(iii) Green Waste Collection Service (per annum) (Wheeled bin hire included)				
Full year	87.00	87.00	01/04/25	B
Late payment charge	7.00	7.50	01/04/26	C
Late payment charge after bin collection	14.00	15.00	01/04/26	C
Replacement bin charge	42.00	44.00	01/04/26	C

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
(iv) Trade Refuse Collection Service				
These charges will only apply if a business within the borough exercises its legal right to require the Council to undertake the collection rather than a private contractor.				
Trade refuse sacks (pack of 26)	194.50	204.00	01/04/26	C
Trade refuse sacks (pack of 26) for Charity shops	158.10	166.00	01/04/26	C
Cardboard Collection	8.00	8.50	01/04/26	C
Container emptying and disposal (with contract only):				
1100 / Paladin / 660 litre bin -1st bin per visit	42.50	44.50	01/04/26	C
2nd & subsequent bins	41.50	44.00	01/04/26	C
360 litre wheeled bin	35.00	37.00	01/04/26	C
Charity shops (Excluding disposal)	35.00	37.00	01/04/26	C
LBH Schools (Excluding disposal)	35.00	37.00	01/04/26	C
2nd collection from residential blocks per bin (Excluding disposal)	12.50	13.50	01/04/26	C
Per bin store: one-off clearance of loose and bulky waste	250.00	261.00	01/04/26	C

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
(iv) Trade Refuse Collection Service (continued) Container provision (per annum unless otherwise stated)				
Hire of 1100 litre Eurobin	287.00	300.00	01/04/26	C
Hire of 660 litre Eurobin	214.00	224.00	01/04/26	C
Hire of 940 litre Chamberlain	214.00	224.00	01/04/26	C
Hire of 940 litre paladin	214.00	224.00	01/04/26	C
One-off purchase of 360 litre recycling bin	102.00	107.00	01/04/26	C
(v) Clinical Waste (charge per collection)				
Contracted collection service	17.00	18.00	01/04/26	C
Ad hoc collections	23.00	24.00	01/04/26	C
(vi) Special clearances of rubbish				
Per hour or part hour (labour and vehicle only):				
Mon-Fri 05:00 to 18:00	160.00	167.00	01/04/26	C
Weekdays between 18:00 and 05:00, weekends, bank holidays	244.00	255.00	01/04/26	C
materials removed for disposal / recycling Per Tonne	175.00	183.00	01/04/26	C

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
FOOTBALL AT PARKS WITH CRICKET (28 WEEKS)				
Adult				
Pavilion with washing facilities				
Each Saturday or Sunday during Season**	2,641.00	2,799.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	1,321.00	1,400.00	01/04/26	C
No Pavilion Facilities				
Each Saturday or Sunday during Season**	2,061.00	2,185.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	1,031.00	1,093.00	01/04/26	C
Junior (under 18) 7v7 & 9v9				
Each Saturday or Sunday during Season**	958.00	1,015.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	479.00	508.00	01/04/26	C
use of changing rooms		218.00	04/01/26	NEW
Junior (under 18) 11v11				
Each Saturday or Sunday during Season**	1,022.00	1,083.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	511.00	542.00	01/04/26	C
use of changing rooms		218.00	04/01/26	NEW

**Bookings of less than 10, will attract a VAT charge.

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
FOOTBALL AT PARKS WITH CRICKET (32 WEEKS)				
Adult				
Pavilion with washing facilities				
Each Saturday or Sunday during Season**	3,019.00	3,200.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	1,510.00	1,601.00	01/04/26	C
No Pavilion Facilities				
Each Saturday or Sunday during Season**	2,356.00	2,497.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	1,178.00	1,249.00	01/04/26	C
Junior (under 18) 7v7 & 9v9				
Each Saturday or Sunday during Season**	1,094.00	1,160.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	547.00	580.00	01/04/26	C
use of changing rooms		218.00	01/04/26	NEW
Junior (under 18) 11v11				
Each Saturday or Sunday during Season**	1,169.00	1,239.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	585.00	620.00	01/04/26	C
use of changing rooms		218.00	01/04/26	NEW

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
FOOTBALL AT WESTLANDS FIELD				
Pavilion with washing facilities				
Adult				
Each Saturday or Sunday during Season**	3,469.00	3,677.00	01/04/26	C
Each alternate Saturday or Sunday during Season**	1,735.00	1,839.00	01/04/26	C
MINI SOCCER				
1 Hour Slots (during season)				
Each Saturday or Sunday**	480.00	509.00	01/04/26	C
Alternate Saturday or Sunday**	240.00	254.00	01/04/26	C
Use of changing rooms		101.00	01/04/26	NEW
CRICKET				
Pitches with Pavilions				
Central Park	3,650.00	3,650.00	01/04/25	B
Raphael Park	4,851.00	4,851.00	01/04/25	B
Spring Farm Park	5,806.00	5,806.00	01/04/25	B

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
BOOT CAMPS, PERSONAL TRAINING, SPORTS & FITNESS GROUPS At a separate charge Up to 20 clients (details to be agreed with service)	565.00	590.40	01/04/26	C
ALLOTMENTS Land charge per acre	350.00	365.80	01/04/26	C
WEDDING PHOTOGRAPHY Exclusive use of area of a park for wedding photography (except Langtons Gardens)	68.00	71.10	01/04/26	C
Memorial Tree <i>Supply and planting of tree</i> <i>Plaque</i>	678.00 112.00	708.50 117.00	01/04/26 01/04/26	C C
Memorial Bench Supply and installation of bench Plaque	1,940.00 112.00	2,027.00 117.00	01/04/26 01/04/26	C C

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- D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
PARKS (all events and activities are subject to appropriate licence fees at a separate charge)				
MISCELLANEOUS CHARGES				
Mobile catering unit (per month)	316.00	330.20	01/04/26	C
Raphael Park Meeting Room (charge per hour)	26.50	27.70	01/04/26	C
Westlands Pavilion Judo hire (per session)		51.00	01/04/26	NEW
Tennis courts (fee per hour peak)	6.00	6.00	01/04/24	D
Tennis courts (fee per hour off-peak)	3.00	3.00	01/04/24	D
CHARGES FOR NON SCHEDULED WORKS				
Week day rates				
2 staff & a van (includes tools & machinery) per hour	94.00 *	99.00 *	01/04/26	C
1 staff & a van (includes tools & machinery) per hour	54.00 *	57.00 *	01/04/26	C
Tractor & implement, or trailer with operator per hour	61.00 *	64.00 *	01/04/26	C
Ride on mower & operator per hour	54.00 *	57.00 *	01/04/26	C
Member of staff per hour (standard hours)	40.00 *	42.00 *	01/04/26	C
Charge hand per hour (standard hours)	50.00 *	53.00 *	01/04/26	C

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
CHARGES FOR NON SCHEDULED WORKS Continued				
Saturday rates				
1 staff & a van (includes tools & machinery) per hour	77.00 *	81.00 *	01/04/26	C
2 staff & a van (includes tools & machinery) per hour	138.00 *	145.00 *	01/04/26	C
Member of staff per hour (standard hours)	63.00 *	66.00 *	01/04/26	C
Charge hand per hour (standard hours)	75.00 *	79.00 *	01/04/26	C

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- D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(A) Statutory and Nationally Agreed Charges -

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
TRAFFIC & PARKING CONTROL:				
Penalty Charge Notices (Levels set by London Councils and agreed by the Mayor of London and endorsed by the Secretary of State)				
Less Serious Contravention Band A	110.00	110.00	07/04/25	A
Less Serious Contravention Band A if paid within 14 days	55.00	Withdrawn	01/04/26	N/A
Serious Contravention Band A	160.00	160.00	07/04/25	A
Serious Contravention Band A paid within 14 days	80.00	Withdrawn	01/04/26	N/A
Less Serious Band B	90.00	90.00	07/04/25	A
Less Serious paid within 14 days	45.00	Withdrawn	01/04/26	N/A
Serious Band B	140.00	140.00	07/04/25	A
Serious Band B if paid within 14 days	70.00	Withdrawn	01/04/26	N/A
Bus Lane and Moving Traffic contraventions	160.00	160.00	07/04/25	A
A discount or surcharge is applied for early and late payment as per published charges				
Vehicle Clamping and Removal				
Vehicle Immobilisation release fee	100.00	100.00	07/04/25	A
Vehicle Pound release fee (if clamped)	280.00	280.00	07/04/25	A
Disposal Fee	100.00	100.00	07/04/25	A
Vehicle Pound storage fee (per day)	55.00	55.00	07/04/25	A

Basis of Increase:

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D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
<i>For all paid for and free half hour parking sessions/charges on the following pages, optional reminder and extension text messages will be charged directly to the customer by the cashless parking application provider. Customers may opt in or out of this additional service. The associated charge per message is not levied by the Council. Where indicated free 30 minute parking sessions are limited to one per vehicle per day.</i>				
TRAFFIC & PARKING CONTROL: PARKING FACILITIES				
Romford Area Car Parks - Mixed Tariff				
Monday to Saturday (Period Hours)				
0 - 1	2.60 *	2.60 *	01/04/24	B
1 - 2	4.40 *	4.40 *	01/04/24	B
2 - 3	6.20 *	6.20 *	01/04/24	B
3 - 4	8.00 *	8.00 *	01/04/24	B
4 - 5	10.00 *	10.00 *	01/04/24	B
5 - 6	12.00 *	12.00 *	01/04/24	B
6 - 7	14.00 *	14.00 *	01/04/24	B
over 7	15.00 *	15.00 *	01/04/24	B
Solo Motorcycle	2.50 *	2.50 *	01/04/24	B
Overnight (applies to hours as advertised on site)	2.00 *	2.00 *	01/04/24	B

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Market Place (Non-market days)				
0 - 1	2.60 *	2.60 *	01/04/24	B
1 - 2	4.40 *	4.40 *	01/04/24	B
2 - 3	6.20 *	6.20 *	01/04/24	B
3 - 4	8.00 *	8.00 *	01/04/24	B
Overnight (Non-market days & applies to hours as advertised on site)				
Solo Motorcycle	2.00 *	2.00 *	01/04/24	B
	2.50 *	2.50 *	01/04/24	B

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Billet Lane Car Park, Hornchurch				
Monday to Saturday (Period Hours)				
0 - 30 mins (1 boroughwide session per day)	No Charge *	No Charge *	01/04/21	B
0 - 1	2.60 *	2.60 *	01/04/24	B
1 - 2	4.40 *	4.40 *	01/04/24	B
2 - 3	6.20 *	6.20 *	01/04/24	B
3 - 4	8.00 *	8.00 *	01/04/24	B
4 - 5	10.00 *	10.00 *	01/04/24	B
5 - 6	12.00 *	12.00 *	01/04/24	B
6 - 7	14.00 *	14.00 *	01/04/24	B
Over 7	15.00 *	15.00 *	01/04/24	B
Solo Motorcycles	2.50 *	2.50 *	01/04/24	B
Overnight (applies to hours as advertised on site)	2.00 *	2.00 *	01/04/24	B

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Fentiman Way and Appleton Way Car Parks, Hornchurch				
Monday to Saturday (Period Hours)				
0 - 2	2.60 *	1.00 *	15/12/25	B
2 - 3	6.20 *	2.00 *	15/12/25	B
3 - 4	8.00 *	8.00 *	01/04/24	B
4 - 5	10.00 *	10.00 *	01/04/24	B
5 - 6	12.00 *	12.00 *	01/04/24	B
6 - 7	14.00 *	14.00 *	01/04/24	B
Over 7	15.00 *	15.00 *	01/04/24	B
Solo Motorcycles	2.50 *	2.50 *	01/04/24	B
Overnight (applies to hours as advertised on site)	2.00 *	2.00 *	01/04/24	B

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
All Car Parks Excluding Romford and Hornchurch (Upminster, Collier Row, Cranham, Elm Park, Gidea Park & Rainham Area Car parks) Monday to Saturday (Period Hours) 0 - 30 mins (1 boroughwide session per day) 0 - 1 1 - 2 2 - 3 3 - 4 4 - 5 5 - 6 6 - 7 Over 7 Solo Motorcycles Overnight (applies to hours as advertised on site)	No Charge * 2.60 * 4.40 * 6.20 * 8.00 * 10.00 * 12.00 * 14.00 * 15.00 * 2.50 * 2.00 *	No Charge * 2.60 * 4.40 * 6.20 * 8.00 * 10.00 * 12.00 * 14.00 * 15.00 * 2.50 * 2.00 *	01/04/21 01/04/24 01/04/24 01/04/24 01/04/24 01/04/24 01/04/24 01/04/24 01/04/24 01/04/24	B B B B B B B B B B

Basis of Increase:

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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Season Tickets				
Romford Central Area				
All car parks:				
Annual	1,610.00 *	1,610.00 *	01/04/24	B
Per quarter	405.00 *	405.00 *	01/04/25	B
Per month	140.00 *	140.00 *	01/04/24	B
Outside Romford Central Area				
5 Day season – Balgores Square:				
Annual	1,610.00 *	1,610.00 *	01/04/24	B
per quarter	405.00 *	405.00 *	01/04/25	B
per month	140.00 *	140.00 *	01/04/24	B
All other car parks:				
Annual	1,400.00 *	1,400.00 *	01/04/24	B
per quarter	350.00 *	350.00 *	01/04/24	B
per month	125.00 *	125.00 *	01/04/24	B

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
On Street Pay and Display Upminster Road South Monday to Saturday (Maximum Stay 1 hour) 0 - 30 mins (1 boroughwide session per day) 0 - 1 hour Solo Motorcycle	No Charge 2.60 2.50	No Charge 2.60 2.50	06/04/15 01/04/24 01/04/24	N/A B B
Romford Monday to Saturday (Maximum Stay 3 hours) 0 mins - 1 hour 1 - 2 2 - 3 Solo Motorcycle	2.60 4.40 6.20 2.50	2.60 4.40 6.20 2.50	01/04/24 01/04/24 01/04/24 01/04/24	B B B B

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
On Street Pay and Display (continued) Ardleigh Green, Collier Row, Cranham, Elm Park, Gidea Park, Harold Hill, Harold Wood & Rainham, Honchurch & Upminster Town Centres Monday to Saturday (Maximum Stay 3 Hours) <ul style="list-style-type: none"> 0 - 30 mins (1 borough wide session per day) 0 - 1 hour 1 - 2 hours 2 - 3 hours Solo Motorcycle 	No Charge 2.60 4.40 6.20 2.50	No Charge 2.60 4.40 6.20 2.50	01/04/19 01/04/24 01/04/24 01/04/24 01/04/24	N/A B B B B

Basis of Increase:

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- C - Inflationary and rounding increases
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**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Controlled Parking Zones				
Resident's parking permit (per annum)				
1st Permit per household	45.00	45.00	01/04/24	B
2nd Permit per household	90.00	90.00	01/04/24	B
3rd Permit per household	140.00	140.00	01/04/24	B
Resident's visitor permits (book of 10)	28.00	28.00	01/04/24	B
Resident's All Day visitor permits (book of 10)	70.00	70.00	01/04/24	B
Domestic Carer Permit (per annum)	40.00	40.00	01/04/21	B
Business Parking				
Business parking permits (per annum)	420.00	420.00	01/04/24	B
Business visitor permits (book of 10)	45.00	45.00	01/04/24	B
Commuter Bays (per annum)	1,400.00	1,400.00	01/04/24	B
Other Miscellaneous Charges				
CPZ Trade person waiver	21.25	21.25	01/04/24	B
Health and Homecare Permit (per annum)	80.00	80.00	01/04/23	B
Resident Season Ticket Car Parks (per annum)	212.00 *	212.00 *	01/04/24	B

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Environment**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Events Charging For Traffic Management and Parking				
Traffic Management per road closure if no diversion required An additional charge to be applied to the above charge for complex Traffic Management, costed on application.	420.00 *	440.00 *	01/04/26	C
Special Event Road closure	1,360.00 *	1,425.00 *	01/04/26	B
(i) Parking Bay suspensions				
Price per parking space per day (1 - 7 days)	70.00	73.00	01/04/26	B
Price per parking space per day (8 - 14 days)	130.00	136.00	01/04/26	B
Price per parking space per day (15 days +)	195.00	203.80	01/04/26	B

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Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
ENVIRONMENTAL HEALTH:				
Defra				
Stray Dog Service - Environmental Protection (Stray Dogs) Regulation 1992				
Impounding fee per dog	25.00	25.00	01/04/92	A
Gambling Act 2005				
Bingo club - Gambling Act 2005 Dept. of Culture and Media and Sport				
Copy licence	25.00	25.00	01/10/06	A
Notification of change	50.00	50.00	01/10/06	A
Betting shop - Dept. of Culture and Media and Sport				
Copy licence	25.00	25.00	01/10/06	A
Notification of change	50.00	50.00	01/10/06	A
Betting premises tracks - Dept. of Culture and Media and Sport				
Copy licence	25.00	25.00	01/10/06	A
Notification of change	50.00	50.00	01/10/06	A

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Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Family entertainment centres - Dept. of Culture and Media and Sport				
Application to vary	1,000.00	1,000.00	01/10/06	A
Copy licence	25.00	25.00	01/10/06	A
Notification of change	50.00	50.00	01/10/06	A
Adult gaming centres - Dept. of Culture and Media and Sport				
Application to vary	1,000.00	1,000.00	01/10/06	A
Copy licence	25.00	25.00	01/10/06	A
Notification of change	50.00	50.00	01/10/06	A
Lottery - Dept. of Culture and Media and Sport				
New registration	40.00	40.00	01/10/06	A
Annual re registration	20.00	20.00	01/10/06	A
Permit fees - Dept. of Culture and Media and Sport				
Notification of right of licensed premises to have 2 gaming machines	50.00	50.00	01/10/06	A
Family entertainment centre - Dept. of Culture and Media and Sport				
New application	2,000.00	2,000.00	01/04/23	A
Change of name	25.00	25.00	01/10/06	A
Copy of permit	15.00	15.00	01/10/06	A

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Place
Planning & Public Protection

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Prize Gaming permit (S 16) Dept. of Culture and Media and Sport				
New application	300.00	300.00	31/03/05	A
Change of name	25.00	25.00	31/03/05	A
Copy of permit	15.00	15.00	31/03/05	A
Licensed premises gaming machine permit - Dept. of Culture Media and Sport				
New application (new operator)	150.00	150.00	31/03/05	A
New application (existing operator)	100.00	100.00	31/03/05	A
Vary a permit	100.00	100.00	31/03/05	A
Transfer application	25.00	25.00	31/03/05	A
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	31/03/05	A
Change of name	25.00	25.00	31/03/05	A
Copy of permit	15.00	15.00	31/03/05	A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Club gaming machine permit - Dept. of Culture and Media and Sport				
New application	200.00	200.00	31/03/05	A
Renewal	100.00	100.00	31/03/05	A
New application (existing operator)	100.00	100.00	31/03/05	A
Vary a permit	100.00	100.00	31/03/05	A
Copy of permit	15.00	15.00	31/03/05	A
Annual fee (1st fee payable within 30 days of issue)	50.00	50.00	31/03/05	A
Environment Protection Act (Defra)				
Application Fee				
Standard Process	1,650.00	1,650.00	01/04/18	A
Additional fee for operating without a permit	1,188.00	1,188.00	01/04/18	A
Reduced fee activities (except VRs)	155.00	155.00	01/04/19	A
Vehicle refinisher	362.00	362.00	01/04/18	A
Service station PVR I & II combined	257.00	257.00	01/04/18	A
Reduced fee activities: Additional fee for operating without a permit.	71.00	71.00	01/04/19	A

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Place
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(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Environment Protection Act (Defra) (continued)				
Mobile screening and crushing plant	1,650.00	1,650.00	01/04/18	A
For the third to seventh applications	985.00	985.00	01/04/18	A
For the eight and subsequent applications	498.00	498.00	01/04/18	A
Note: Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts				
Annual subsistence charge				
Standard process Low (+£103)	772.00	772.00	01/04/18	A
Standard process Medium (+£156)	1,161.00	1,161.00	01/04/18	A
Standard process High (+£207)	1,747.00	1,747.00	01/04/18	A
<i>(+) to be added when the above standard process is for combined part B and waste site</i>				
Service stations PVR I/dry cleaner/ waste oil burner <0.4MW				
Low	79.00	79.00	01/04/18	A
Medium	158.00	158.00	01/04/18	A
High	237.00	237.00	01/04/18	A

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Place
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*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Environment Protection Act (Defra) (continued)				
Vehicle refinisher				
Low	228.00	228.00	01/04/18	A
Medium	365.00	365.00	01/04/18	A
High	548.00	548.00	01/04/18	A
Service station PVRI and II combined				
Low	113.00	113.00	01/04/18	A
Medium	226.00	226.00	01/04/18	A
High	341.00	341.00	01/04/18	A
Odorising of natural gas				
Low	79.00	79.00	01/04/19	A
Medium	158.00	158.00	01/04/19	A
High	237.00	237.00	01/04/19	A
Mobile screening and crushing plant				
For the first and second plants				
Low	626.00	626.00	01/04/19	A
Medium	1,034.00	1,034.00	01/04/18	A
High	1,551.00	1,551.00	01/04/19	A

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Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Environment Protection Act (Defra) (continued)				
For the third to seventh applications				
Low	385.00	385.00	01/04/18	A
Medium	617.00	617.00	01/04/18	A
High	924.00	924.00	01/04/18	A
For the eighth and subsequent applications				
Low	198.00	198.00	01/04/18	A
Medium	316.00	316.00	01/04/19	A
High	473.00	473.00	01/04/18	A
Transfer and Surrender of a permit				
Standard process transfer	169.00	169.00	01/04/18	A
Standard process partial transfer	497.00	497.00	01/04/18	A
New operator at low risk reduced fee activity	78.00	78.00	01/04/18	A
Surrender: all Part B activities	No charge	No charge	01/05/12	A
Transfer: Service Stations and Waste Oil burners <0.4MW	No charge	No charge	01/05/12	A
Reduced fee activities: Transfer	No charge	No charge	01/05/12	A
Reduced fee activities: partial transfer	47.00	47.00	01/04/18	A

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Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Transfer and Surrender of a permit (continued)				
Temporary				
First transfer	53.00	53.00	01/04/19	A
Transfer for mobiles				
Repeat transfer	11.00	11.00	01/04/19	A
Repeat following enforcement or warning	53.00	53.00	01/04/19	A
Substantial changes to s10 and s11				
One off annual payment				
Standard process	1,050.00	1,050.00	01/04/18	A
Standard process where the substantial change results in a new PPC activity	1,650.00	1,650.00	01/04/18	A
Reduced fee activities	102.00	102.00	01/04/18	A
Note: Reduced fee activities are; Service Stations, Vehicle Refinishers, Dry Cleaners and Small Waste Oil burners under 0.4MW				

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Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Environmental Protection Act (DEFRA): LAPP mobile plant charges				
Number of Permits				
1 Low	646.00	646.00	01/04/19	A
1 Medium	1,034.00	1,034.00	01/04/19	A
1 High	1,506.00	1,506.00	01/04/19	A
2 Low	646.00	646.00	01/04/19	A
2 Medium	1,034.00	1,034.00	01/04/19	A
2 High	1,506.00	1,506.00	01/04/19	A
3 Low	385.00	385.00	01/04/19	A
3 Medium	617.00	617.00	01/04/19	A
3 High	924.00	924.00	01/04/19	A
4 Low	385.00	385.00	01/04/19	A
4 Medium	617.00	617.00	01/04/19	A
4 High	924.00	924.00	01/04/19	A
5 Low	385.00	385.00	01/04/19	A
5 Medium	617.00	617.00	01/04/19	A
5 High	924.00	924.00	01/04/19	A
6 Low	385.00	385.00	01/04/19	A
6 Medium	617.00	617.00	01/04/19	A
6 High	924.00	924.00	01/04/19	A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Environmental Protection Act (DEFRA): LAPPCC mobile plant charges (continued)				
7 Low	385.00	385.00	01/04/19	A
7 Medium	617.00	617.00	01/04/19	A
7 High	924.00	924.00	01/04/19	A
8 and over Low	198.00	198.00	01/04/19	A
8 and over Medium	316.00	316.00	01/04/19	A
8 and over High	473.00	473.00	01/04/19	A
<p>Note: Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by £38.</p>				

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Licensing Act 2003 fees set by Home Office				
Application for the grant or renewal of a personal licence	37.00	37.00	01/11/05	A
Temporary event notice	21.00	21.00	01/11/05	A
Theft, loss, etc. of premises licence or summary	21.00	21.00	01/11/05	A
Application for a provisional statement where premises being built etc.	10.50	10.50	01/11/05	A
Notification of change of name or address	10.50	10.50	01/11/05	A
Application to vary licence to specify individual as premises supervisor	23.00	23.00	01/11/05	A
Application for transfer of premises licence	23.00	23.00	01/11/05	A
Interim authority notice following death etc. of licence holder	10.50	10.50	01/11/05	A
Theft, loss etc. of certificate or summary	23.00	23.00	01/11/05	A
Notification of change of name or alteration of rules of club	23.00	23.00	01/11/05	A
Change of relevant registered address of club	23.00	23.00	01/11/05	A
Theft, loss etc. of temporary event notice	10.50	10.50	01/11/05	A
Theft, loss etc. of personal licence	10.50	10.50	01/11/05	A
Duty to notify change of name or address	10.50	10.50	01/11/05	A
Right of freeholder etc. to be notified of licensing matters	10.50	10.50	01/11/05	A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Main Fee Levels Based on non domestic rateable value: Band A £0 - £4,300 Band B £4,301 - £33,000 Band C £33,001 - £87,000 Band D £87,001 - £125,000 Band E £125,001 and over				
Premises Licences New Applications and variation Band A Band B Band C Band D Band E	100.00 190.00 315.00 450.00 635.00	100.00 190.00 315.00 450.00 635.00	01/11/05 01/11/05 01/11/05 01/11/05 01/11/05	A A A A A
Multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only) Band D x 2 Band E x 3	900.00 1,905.00	900.00 1,905.00	01/11/05 01/11/05	A A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Premises Licences (continued)				
Annual maintenance fee to keep premises licence current.				
Band A	70.00	70.00	01/11/05	A
Band B	180.00	180.00	01/11/05	A
Band C	295.00	295.00	01/11/05	A
Band D	320.00	320.00	01/11/05	A
Band E	350.00	350.00	01/11/05	A
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises (bands D & E only)				
Band D x 2	640.00	640.00	01/11/05	A
Band E x 3	1,050.00	1,050.00	01/11/05	A
Additional Fees				
There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of the licensing Act (Fees) Regulations 2005.				

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional Premises licence fee				
Numbers in attendance at any one time				
5,000 - 9,999	1,000.00	1,000.00	01/11/05	A
10,000 - 14,999	2,000.00	2,000.00	01/11/05	A
15,000 - 19,999	4,000.00	4,000.00	01/11/05	A
20,000 - 29,999	8,000.00	8,000.00	01/11/05	A
30,000 - 39,999	16,000.00	16,000.00	01/11/05	A
40,000 - 49,999	24,000.00	24,000.00	01/11/05	A
50,000 - 59,999	32,000.00	32,000.00	01/11/05	A
60,000 - 69,999	40,000.00	40,000.00	01/11/05	A
70,000 - 79,999	48,000.00	48,000.00	01/11/05	A
80,000 - 89,999	56,000.00	56,000.00	01/11/05	A
90,000 and over	64,000.00	64,000.00	01/11/05	A

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Additional annual maintenance fee payable (if applicable)				
Numbers in attendance at any one time				
5,000 - 9,999	500.00	500.00	01/11/05	A
10,000 - 14,999	1,000.00	1,000.00	01/11/05	A
15,000 - 19,999	2,000.00	2,000.00	01/11/05	A
20,000 - 29,999	4,000.00	4,000.00	01/11/05	A
30,000 - 39,999	8,000.00	8,000.00	01/11/05	A
40,000 - 49,999	12,000.00	12,000.00	01/11/05	A
50,000 - 59,999	16,000.00	16,000.00	01/11/05	A
60,000 - 69,999	20,000.00	20,000.00	01/11/05	A
70,000 - 79,999	24,000.00	24,000.00	01/11/05	A
80,000 - 89,999	28,000.00	28,000.00	01/11/05	A
90,000 and over	32,000.00	32,000.00	01/11/05	A

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(A) Statutory and Nationally Agreed Charges

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Club premises certificates				
New application variation				
Band A	100.00	100.00	01/11/05	A
Band B	190.00	190.00	01/11/05	A
Band C	315.00	315.00	01/11/05	A
Band D	450.00	450.00	01/11/05	A
Band E	635.00	635.00	01/11/05	A
Annual maintenance fee				
Band A	70.00	70.00	01/11/05	A
Band B	180.00	180.00	01/11/05	A
Band C	295.00	295.00	01/11/05	A
Band D	320.00	320.00	01/11/05	A
Band E	350.00	350.00	01/11/05	A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Explosives Regulations 2014 (set by HSE) Registration (Unlimited) initial application	500.00	500.00	01/04/17	A
Fireworks Explosives Regulations Health & Safety and Nuclear (Fees) Regulations 2016 Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, no minimum separation distance or a 0 metres separation distance is prescribed: (Storage of up to 250kg NEQ)				
New				
New application 1 year	119.00	119.00	01/04/25	A
New application 2 years	154.00	154.00	01/04/25	A
New application 3 years	190.00	190.00	01/04/25	A
New application 4 years	226.00	226.00	01/04/25	A
New application 5 years	260.00	260.00	01/04/25	A
Renewals				
Renewal 1 year	59.00	59.00	01/04/25	A
Renewal 2 years	94.00	94.00	01/04/25	A
Renewal 3 years	132.00	132.00	01/04/25	A
Renewal 4 years	166.00	166.00	01/04/25	A
Renewal 5 years	202.00	202.00	01/04/25	A

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Explosives Regulations 2014 (set by HSE) continued Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is required: (Storage between 250kg and 2,000kg NEQ)				
New				
New application 1 year	202.00	202.00	01/04/25	A
New application 2 years	266.00	266.00	01/04/25	A
New application 3 years	333.00	333.00	01/04/25	A
New application 4 years	409.00	409.00	01/04/25	A
New application 5 years	463.00	463.00	01/04/25	A
Renewals				
Renewal 1 year	94.00	94.00	01/04/25	A
Renewal 2 years	161.00	161.00	01/04/25	A
Renewal 3 years	226.00	226.00	01/04/25	A
Renewal 4 years	291.00	291.00	01/04/25	A
Renewal 5 years	357.00	357.00	01/04/25	A
Varying a licence (For any other variation-the reasonable cost to the licensing authority of having the work carried out)				
Varying the name of licensee or address of site	40.00	40.00	01/04/25	A
Transfer of licence	40.00	40.00	01/04/25	A
Replacement of licence if lost	40.00	40.00	01/04/25	A

Basis of Increase:

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
ENVIRONMENTAL HEALTH: Keeping of dangerous wild animals (Dangerous Wild Animals Act 1976)				
New application Part A	418.00	437.00	01/04/26	C
New application Part B	128.00	134.00	01/04/26	C
Note: total fee for new application £571				
Renewal Part A	418.00	437.00	01/04/26	C
Renewal Part B	128.00	134.00	01/04/26	C
Note: total fee for renewal £571				
Replacement or Copy of Keeping of dangerous wild animals Application/Renewal	55.00	57.00	01/04/26	C

Basis of Increase:

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D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
ENVIRONMENTAL HEALTH: Animal Welfare Licences (The Animal welfare (Licensing of Activities Involving Animals) England) Regulations 2018				
Providing and arranging boarding for cat/dog kennels, home boarding for dogs				
New Application Part B (Issue Fee)	430.00	449.00	01/04/26	C
Note: total fee for new application £674	215.00	225.00	01/04/26	C
Renewal Part A (Application Fee)	394.00	412.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £562				
Dog Daycare				
Dog Daycare Part A (Application Fee)	430.00	449.00	01/04/26	C
Dog Daycare Part 3 (Issue Fee)	215.00	225.00	01/04/26	C
Note: total fee for new application £674				
Renewal Part A (Application Fee)	394.00	412.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £562				

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Animal Welfare Licences (continued)				
Dog Breeding				
Dog Breeding Part A (Application Fee) (plus vet visit fee)	466.00	487.00	01/04/26	C
Dog Breeding Part B (Issue Fee)	215.00	225.00	01/04/26	C
Note: total fee for new application £712				
Renewal Part A (Application Fee)(plus vet fee visit fee)	430.00	449.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £599				
Pet Shop Operation				
Pet Shop Operation Part A (Application Fee)	430.00	449.00	01/04/26	C
Pet Shop Operation Part B (Issue Fee)	215.00	225.00	01/04/26	C
Note: total fee for Pet Shop Operation £674				
Renewal Part A (Application Fee)	394.00	412.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £562				

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Animal Welfare Licences (continued)				
Hiring of Horses				
Hiring of Horses (riding and/or instruction) Part A (Application Fee) (plus vet visit fee)	466.00	487.00	01/04/26	C
Hiring of Horses (riding and/or instruction) Part B (Issue Fee)	215.00	225.00	01/04/26	C
Note: total fee for Hiring of Horses £712				
Renewal Part A (Application Fee)(plus vet fee visit fee)	430.00	449.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £599				
Keeping or Training of Animals for Exhibitions				
Keeping or training of animals for exhibition Part A (Application Fee)	430.00	449.00	01/04/26	C
Keeping or training of animals for exhibition Part B (Issue Fee)	215.00	225.00	01/04/26	C
Note: total fee for Keeping or training of animals for exhibition £674				
Renewal Part A (Application Fee)	394.00	412.00	01/04/26	C
Renewal Part B (Issue Fee)	144.00	150.00	01/04/26	C
Note: total fee for renewal application £562				
Variation of Licence	358.00	374.00	01/04/26	C
Re-rating of Premises	322.00	336.00	01/04/26	C
Amendment Fee/Replacement Licence for a lost or defaced Licence	55.00	57.00	01/04/26	C
Transfer Fee	215.00	225.00	01/04/26	C

Basis of Increase:

A - Statutory/National

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Special treatment establishments (London Local Authority Act 1991)				
High risk single treatment New Part A	645.00	674.00	01/04/26	C
High risk single treatment New Part B	193.00	202.00	01/04/26	C
Note: total fee for new application £876				
High risk Multiple treatment New Part A	797.00	833.00	01/04/26	C
High risk Multiple treatment New Part B	193.00	202.00	01/04/26	C
Note: total fee for new application £1035				
High risk renewal single treatment Part A	193.00	202.00	01/04/26	C
High risk renewal single treatment Part B	193.00	202.00	01/04/26	C
Note: total fee for renewal £404				
High risk Renewal multiple treatment Part A	266.00	278.00	01/04/26	C
High risk Renewal multiple treatment Part B	193.00	202.00	01/04/26	C
Note: total fee for renewal £480				
Variation (additional treatment High risk)	380.00	397.00	01/04/26	C

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Special treatment establishments (Cont.) **surcharge to be paid for renewal applications that are received within 30 days from the date the licence lapsed. Any renewal applications received after that period will not be accepted and a new application and associated fee will be required. low risk single treatment New Part A low risk single treatment New Part B Note: total fee for new application £639 low risk multiple treatment New Part A low risk multiple treatment New Part B Note: total fee for new application £798				

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Special treatment establishments (Cont.)				
Low risk renewal single treatment Part A	128.00	134.00	01/04/26	C
Low risk renewal single treatment Part B	193.00	202.00	01/04/26	C
Note: total fee for renewal £336				
Low risk renewal multiple treatment Part A	193.00	202.00	01/04/26	C
Low risk renewal multiple treatment Part B	193.00	202.00	01/04/26	C
Note: total fee for renewal £404				
Variation (additional treatment low risk)~	193.00	202.00	01/04/26	C
Change of details/transfer	128.00	134.00	01/04/26	C
Late renewal surcharge	51.00	53.00	01/04/26	C
Change of Therapist	36.00	38.00	01/04/26	C
Duplicate Special treatment establishments licence	55.00	57.00	01/04/26	C
~ if the additional treatment is high risk the higher fee must be paid.				

Basis of Increase:

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B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Zoo Licensing (Zoo Licensing Act 1981)				
New Application Part A (Part B no charge) (plus vet visit fee)	797.00	833.00	01/04/26	C
Renewal (no change) Part A fee plus vet inspection fee	570.00	596.00	01/04/26	C
Alteration Part A plus vet inspection fee	697.00	728.00	01/04/26	C
Sex Establishment Licensing (Local Govt. Miscellaneous Provisions Act 1982)				
New application Part A (Part B no charge)	2,577.00	2,693.00	01/04/26	C
Renewal Part A fee	380.00	397.00	01/04/26	C
Renewal Part B fee	128.00	134.00	01/04/26	C
Note: total fee for renewal £531				
Hypnotism consent (Hypnotism Act 1952)				
New application Part A	380.00	397.00	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Street Trading Licences (London Local Authorities Act 1990) Subject to review and a separate consultation for proposed street trading protocol				
Trading between 05:00 - 20:00				
Seven days per week	2,656.00	2,776.00	01/04/26	C
Six days per week	2,276.00	2,378.00	01/04/26	C
Five days per week	1,904.00	1,990.00	01/04/26	C
Four days per week	1,518.00	1,586.00	01/04/26	C
Three days per week	1,144.00	1,195.00	01/04/26	C
Two days per week	762.00	796.00	01/04/26	C
One day per week	383.00	400.00	01/04/26	C
Trading between 20:00 - 02:00				
Seven days per week	3,287.00	3,435.00	01/04/26	C
Six days per week	2,829.00	2,956.00	01/04/26	C
Five days per week	2,348.00	2,454.00	01/04/26	C
Four days per week	1,881.00	1,966.00	01/04/26	C
Three days per week	1,409.00	1,472.00	01/04/26	C
Two days per week	932.00	974.00	01/04/26	C
One day per week	468.00	489.00	01/04/26	C
These can be paid annually in advance				

Basis of Increase:

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- D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Temporary Street Trading Licences (up to 6 months)				
Trading between 05:00 and 20:00				
Seven days per week	1,333.00	1,393.00	01/04/26	C
Six days per week	1,143.00	1,194.00	01/04/26	C
Five days per week	935.00	977.00	01/04/26	C
Four days per week	762.00	796.00	01/04/26	C
Three days per week	573.00	599.00	01/04/26	C
Two days per week	382.00	399.00	01/04/26	C
One day per week	195.00	204.00	01/04/26	C
Temporary Street Trading Licences (up to 6 months)				
Trading between 20:00 and 02:00				
Seven days per week	1,646.00	1,720.00	01/04/26	C
Six days per week	1,415.00	1,479.00	01/04/26	C
Five days per week	1,178.00	1,231.00	01/04/26	C
Four days per week	941.00	983.00	01/04/26	C
Three days per week	705.00	737.00	01/04/26	C
Two days per week	472.00	493.00	01/04/26	C
One day per week	246.00	257.00	01/04/26	C

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Daily Temporary Licence for special events	55.00	57.00	01/04/26	C
Duplicate Licence	59.00	62.00	01/04/26	C
Variations to existing Licences	126.00	132.00	01/04/26	C
Pavement Licence (Business and Planning Act 2020)				
New Application (Two-year Licence)	500.00	500.00	22/07/24	D
Renewal Application (Two-year Licence)	350.00	350.00	22/07/24	D
Removal of unlicensed Tables and Chairs	499.00	521.00	01/04/26	C
Storage of furniture per week up to 752ft of floor space	66.00	69.00	01/04/26	C

Basis of Increase:

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Land Quality Reports Written report that takes less than 2 hours to complete: a) 5 working day response (where available and on request) b) 20 working day response For every hour over 2 hours To respond to specific questions on land quality hourly rate	666.00 * 368.00 * 110.00 * 110.00 *	696.00 * 385.00 * 115.00 * 115.00 *	01/04/26 01/04/26 01/04/26 01/04/26	C C C C
Mandatory HMO Licensing (Housing Act 2004) Licences usually valid for 5 years Up to 5 lettings 6 - 9 lettings 10 - 14 lettings 15 - 19 lettings 20 lettings and above	1,329.00 1,530.30 1,755.20 1,941.10 2,130.00	1,389.00 1,600.00 1,835.00 2,029.00 2,226.00	01/04/26 01/04/26 01/04/26 01/04/26 01/04/26	C C C C C
Additional fee for processing paper applications	117.10	123.00	01/04/26	C

Basis of Increase:

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Additional HMO Licence (usually valid for 5 years) Additional licence fees are split into two payments Part A (application fee) Part B (licensing fee)	550.00 350.00	550.00 350.00	01/04/20 01/04/20	D D
Selective Licensing for Privately Rented Homes (usually valid for 5 years) Selective licence fees are split into two payments Part A (application fee) Part B (licensing fee)	450.00 450.00	450.00 450.00	01/04/20 01/04/20	D D
Additional fee for processing paper applications Charge for assisted applications	107.00 107.00	112.00 112.00	01/04/26 01/04/26	C C
Discounts available* Landlord accreditation scheme: A £35 discount on the Part B fee only is available to accredited landlords Multi property discount: *A discount of £100 per dwelling in the same building, after the first licence, providing each of the dwellings have common ownership and management control **Discounts will not be applicable where the LA has served a warning letter for failure to licence the property.				

Basis of Increase:

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Caravan site licence (Caravan Sites and Control of Development Act 1960)	477.60	499.00	01/04/26	C
Miscellaneous housing-related fees				
Fee for each type of statutory Notice served under Housing Act 2004 with the ability to add the cost of any report required from external experts such as Gas, Electricity or Structural Surveyors	609.00	636.00	01/04/26	C
Gambling Act 2005 Bingo Club premises				
Fees set by LA (subject to maxima set by Govt.)				
New premises application	3,500.00	3,500.00	01/04/20	D
Annual fee	853.00	891.00	01/04/26	C
Application to vary	1,418.00	1,482.00	01/04/26	C
Application to transfer	718.00	750.00	01/04/26	C
Application for reinstatement	1,112.00	1,162.00	01/04/26	C
Application for a provisional statement	1,481.00	1,548.00	01/04/26	C
License application (provisional statement holders)	1,112.00	1,162.00	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Betting shop				
New premises application	1,455.00	1,520.00	01/04/26	C
Annual fee	600.00	600.00	01/04/20	D
Application to vary	1,089.00	1,138.00	01/04/26	C
Application to transfer	719.00	751.00	01/04/26	C
Application for reinstatement	1,112.00	1,162.00	01/04/26	C
Application for a provisional statement	1,482.00	1,549.00	01/04/26	C
License application (provisional statement holders)	1,112.00	1,162.00	01/04/26	C
Betting premises tracks				
New premises application	2,500.00	2,500.00	01/04/20	D
Annual fee	1,000.00	1,000.00	01/04/22	D
Application to vary	1,250.00	1,250.00	01/04/22	D
Application to transfer	717.00	749.00	01/04/26	C
Application for reinstatement	950.00	950.00	01/04/22	D
Application for a provisional statement	2,500.00	2,500.00	01/04/20	D
License application (provisional statement holders)	950.00	950.00	01/04/22	D

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Family Entertainment centres				
New premises application	1,949.00	2,000.00	01/04/26	C
Annual fee	750.00	750.00	01/04/22	D
Application to vary	1,000.00	1,000.00	01/04/20	D
Application to transfer	718.00	750.00	01/04/26	C
Application for reinstatement	950.00	950.00	01/04/22	D
Application for a provisional statement	2,000.00	2,000.00	01/04/25	D
License application (provisional statement holders)	950.00	950.00	01/04/21	D
Adult gaming centres				
New premises application	2,000.00	2,000.00	01/04/25	D
Annual fee	855.00	893.00	01/04/26	C
Application to vary	1,000.00	1,000.00	01/04/20	D
Application to transfer	718.00	750.00	01/04/26	C
Application for reinstatement	1,013.00	1,059.00	01/04/26	C
Application for a provisional statement	2,000.00	2,000.00	01/04/25	D
License application (provisional statement holders)	1,075.00	1,123.00	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Scrap Metal Dealers Act 2013				
Application for a new scrap metal site licence	1,082.00	1,131.00	01/04/26	C
Application for a new scrap metal collectors licence	351.00	367.00	01/04/26	C
Application for a variation of an existing site licence to a collectors licence	176.00	184.00	01/04/26	C
Application for a variation of an existing collectors licence to a site licence	914.00	955.00	01/04/26	C
Application for a variation of an existing licence not listed above	243.00	254.00	01/04/26	C
Renewal application for a site licence under Scrap Metal Dealers Act 2013	1,082.00	1,131.00	01/04/26	C
Renewal application for a collectors licence under Scrap Metal Dealers Act 2013	326.00	341.00	01/04/26	C
Lost licence replacement	33.00	34.00	01/04/26	C
Marriage Act 1949				
Wedding Registration				
New application Part A fee	853.00	891.00	01/04/26	C
New Application Part B fee	230.00	240.00	01/04/26	C
Note: Total fee parts A and B £1083				
Renewal of Premises Licensing				
Renewal Part A fee	247.00	258.00	01/04/26	C
Renewal Part B fee	230.00	240.00	01/04/26	C
Note: Total fee parts A and B £477				

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Primary Authority Annual Fee, pays for 20 hours work (Enterprise and Regulatory Reform Act) Hourly rate, agreed in advance for work beyond 20 hours.	1,563.00 81.00 68.00 300.00	1,633.00 85.00 72.00 314.00	01/04/26 01/04/26 01/04/26 01/04/26	C C C C
Food Health Export Certificates (these are issued on request to food businesses who wish to export foodstuff outside the EU. They are provided to assist local exporters in meeting the food safety requirements. Only the local authority can provide them). Food Hygiene Rating Requested rerating inspection, New charge for 2017. Can only be supplied by the local authority by the Enterprise Act. No Vat applicable				

Basis of Increase:

- A - Statutory/National
- B - To be agreed by Cabinet and/or subject to corporate savings plan
- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
TRADING STANDARDS:				
Trading Standards NE London Metrology Partnership Income Income is credited to the joint trading account				
Section 11 (4) of the Weights and Measures Act 1985				
Measuring Instruments:				
(a) Linear (with or without divisions/sub divisions)				
First Tape	28.50 *	29.50 *	01/04/26	C
(b) Capacity (without divisions, not exceeding 1 litre) - each measure	28.10 *	29.10 *	01/04/26	C
(c) Cubic ballast				
Other than brim (each measure)	269.20 *	281.20 *	01/04/26	C
Brim/bucket type (each measure)	269.20 *	281.20 *	01/04/26	C
1. Liquid capacity measures for making and checking average quantity purchases each measure	54.60 *	56.60 *	01/04/26	C

Basis of Increase:

A - Statutory/National

B - To be agreed by Cabinet and/or subject to corporate savings plan

C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Measuring Instruments (continued):				
2. Templates (per scale)				
First item	95.90 *	100.00 *	01/04/26	C
Second and subsequent items	46.40 *	48.40 *	01/04/26	C
(d) Liquid fuel, Lubricants etc. (each instrument)				
1. Container type (not sub-divided)	163.50 *	170.50 *	01/04/26	C
2. Other types (multi-outlets)				
1 meter tested	225.50 *	235.50 *	01/04/26	C
Each additional meter tested	133.30 *	139.30 *	01/04/26	C
3. Test of peripheral equipment on separate visit (per hour)	159.50 *	166.50 *	01/04/26	C
4. Test of credit card acceptor (per hour)	159.50 *	166.50 *	01/04/26	C
5. MID verification				
1 meter tested	271.20 *	283.20 *	01/04/26	C
Each additional meter	164.80 *	172.00 *	01/04/26	C

Basis of Increase:

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D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Measuring Instruments (continued):				
(e) Intoxicating liquor (each instrument)				
Not exceeding 150ml (individual submissions)	34.00 *	36.00 *	01/04/26	C
Other	37.90 *	40.00 *	01/04/26	C
(f) Each weight (stamping)				
1. Weights exceeding 5kg or not exceeding 500mg, 2cm	21.00 *	22.00 *	01/04/26	C
2. Other weights	15.80 *	17.00 *	01/04/26	C
3. Other weights (more than one submitted)	14.20 *	15.20 *	01/04/26	C
4. Adjusting weights (per hour)	166.10 *	173.10 *	01/04/26	C
(g) Verification - Weighing Machines / Weighing Equipment				
1. Calibrated to weigh only metric:				
Not exceeding 15kg	162.50 *	169.50 *	01/04/26	C
Exceeding 15kg to 100kg	169.10 *	177.10 *	01/04/26	C
Exceeding 100kg to 250kg	193.70 *	203.00 *	01/04/26	C
Exceeding 250kg to 1 tonne	203.40 *	212.40 *	01/04/26	C
Exceeding 1 tonne to 10 tonne	249.60 *	260.60 *	01/04/26	C
Exceeding 10 tonnes to 30 tonnes	525.30 *	549.30 *	01/04/26	C
Exceeding 30 tonnes to 60 tonnes	781.30 *	816.30 *	01/04/26	C

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D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Measuring Instruments (continued):				
2. When testing instruments incorporate peripherals such as remote display or printing facilities, and where completion of the test requires a second person or a second series of tests by the same person, an additional fee may be charged at the standard hourly rate:	164.30 *	171.30 *	01/04/26	C
3. Medical weighing scales (per hour)				
Not exceeding 15kg	146.90 *	154.00 *	01/04/26	C
Exceeding 15kg to 100kg	146.90 *	154.00 *	01/04/26	C
Exceeding 100kg to 250kg	162.60 *	169.60 *	01/04/26	C
Exceeding 250kg to 1 tonne	162.60 *	169.60 *	01/04/26	C
Certificate of errors				
For supplying a certificate containing results of errors found on testing (certificate supplied upon request of the submitter, fee applies when no other fee is payable)	75.90 *	79.00 *	01/04/26	C
Measuring Instrument Directive				
Measuring Instruments for liquid fuel and lubricants (No VAT will be charged for initial verification, re-verification will attract VAT) (surcharge over fee listed above)	20% Surcharge *	20% Surcharge *	01/04/24	C

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**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Measuring Instruments (continued): Other Weighing or Measuring Equipment Brake tester/spring balance type For equipment other than the categories specifically described above, or equipment submitted for testing by means of statistical sampling techniques, or in pursuance of a Community obligation other than EEC. Initial or partial verification per man hour spent at place of submission of equipment etc. (pro rata for one quarter hour periods)	97.00 * 146.90 *	101.00 * 154.00 *	01/04/26	C
Standards Services provided to Other Local Authorities Testing and Associated Services (per hour) Collection Delivery charge (price shown is per mile) return trip + congestion charge where applicable Inspections during standard office hours, including travelling time Block Booked and Pre-paid Inspections totalling more than £5,000 (per hour)	136.80 1.00 136.80 95.90	143.00 1.00 143.00 100.00	01/04/26 01/04/20 01/04/26 01/04/26	C D C C

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

**Place
Trading Standards**

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Section 76 of the 1985 Act For other services or facilities provided, or for authorisation, certificates or other documents issued in pursuance of a community obligation				
Per man hour spent at place of providing the service, facility etc. (pro rata of one quarter hour periods)	136.80	143.00	01/04/26	C
GLC (General Powers) Act 1984 Competitive Bidding - Licence Registration fee	437.00	457.00	01/04/26	C
Financial Investigation by Accredited Financial Investigator (LA) Where no individual agreement exists, per hour spent by AFI	81.00	85.00	01/04/26	C

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D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025)	Charges 2026/27 (from April 2026)	Operative Date of Latest Notified Charge	Basis of Increase	
	£	£			
ENVIRONMENTAL ENFORCEMENT					
Environmental offences					
Fixed penalty notices					
Levels are set by legislation and London Councils Transport and Environment Committee Guidelines.					
Fly Tipping	400.00	400.00	01/04/20	A	
Householder Duty of Care	400.00	400.00	01/04/22	A	
Fail to produce Waste Transfer Notes	300.00	300.00	01/04/20	A	
Litter	150.00	150.00	01/04/20	A	
Fail to comply requirement or condition in Abatement Notice	110.00	110.00	01/04/20	A	
Fail to comply Community Protection Notice	100.00	100.00	01/04/20	A	
Fail to comply Public Space Protection Order	100.00	100.00	01/04/20	A	
Fail to produce authority to carry waste	300.00	300.00	01/04/20	A	
Fail to comply with receptacles notice (Commercial)	110.00	110.00	01/04/20	A	
Unlicensed Street Trading	150.00	150.00	01/04/20	A	
Fail to comply conditions Street Trading License / temp License	100.00	100.00	01/04/20	A	
Fail to produce a Street Trading Licence / Temp Licence on demand	100.00	100.00	01/04/20	A	
Making a false statement to obtain a Street Trading Licence	125.00	125.00	01/04/20	A	
Resisting or obstructing an authorised officer	250.00	250.00	01/04/20	A	

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Fixed penalty notices (Continue)				
Nuisance Vehicles exposed for sale Unlicensed Trade	150.00	150.00	01/04/20	A
Abandoned Vehicles	200.00	200.00	01/04/20	A
Unauthorised distribution of printed matter	75.00	75.00	01/04/20	A
Fly Posting	150.00	150.00	01/04/20	A
Display advertisement in contravention of regulations	75.00	75.00	01/04/20	A
Graffiti	150.00	150.00	01/04/20	A
Marks / picture/ sign on highway or highway furniture	100.00	100.00	01/04/20	A
Wilful obstruction	100.00	100.00	01/04/20	A
Erect building / fence / hedge on highway	100.00	100.00	01/04/20	A
Deposit skip on highway without authority	100.00	100.00	01/04/20	A
Deposit skip on highway failure to light or sign	100.00	100.00	01/04/20	A
Deposit skip on highway failure to display name and address	100.00	100.00	01/04/20	A
Deposit skip on highway fail to remove	100.00	100.00	01/04/20	A
Deposit skip on highway fail to comply conditions / permit	100.00	100.00	01/04/20	A
Deposit skip on highway fail to remove / reposition	100.00	100.00	01/04/20	A
Deposit material on made up carriageway	100.00	100.00	01/04/20	A
Deposit material within 15 feet of centre carriageway	100.00	100.00	01/04/20	A
Deposit material on highway to interruption of user	100.00	100.00	01/04/20	A

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Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Fixed penalty notices (Continue)				
Pitching booths / stalls / stands / camp on highway	100.00	100.00	01/04/20	A
Fail to prevent soil / mud / refuse escape to sewer / road	100.00	100.00	01/04/20	A
Fail to remove projection	100.00	100.00	01/04/20	A
Fail to prevent door etc, opening onto street	100.00	100.00	01/04/20	A
Deposit things on highway which cause injury or danger	100.00	100.00	01/04/20	A
Erect scaffold or structure on highway without licence (fail to comply condition)	100.00	100.00	01/04/20	A
<i>The above fines are subject to early repayment discounts in line with issued Terms and Conditions.</i>				

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Place
Planning & Public Protection

(A) Statutory and Nationally Agreed Charges

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Letting Agency and Tenant Fees Enforcement Work (Fixed Penalty Notices)				
Requirement breach to belong to a Redress Scheme for Letting Agency/Property Management Work.	Up to £5,000	Up to £5,000	01/04/24	A
Failure to publish/display :				
(a) Letting agency /property management fees.	Up to £5,000	Up to £5,000	01/04/24	A
(b) Statement of client money protection membership.	Up to £30,000	Up to £30,000	01/04/24	A
(c) Statement of property Redress Scheme Membership.	Up to £30,000	Up to £30,000	01/04/24	A
Failure to meet/breach of the Tenant's Fees Act 2019 requirements	Up to £5,000	Up to £5,000	01/04/24	A
Breach of requirement to belong to a client money protection Scheme	Up to £5,000	Up to £5,000	01/04/24	A
Failure to display/publish Client Money Protection Membership Certificate or give a copy of certificate free of charge	Up to £5,000	Up to £5,000	01/04/24	A
Maximum Penalty can be applied for each of the above breach/offence				

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
S106 Monitoring Fees				
Key non-financial obligations (per obligation)	1,123.00	1,174.00	01/04/26	C
Fixed Financial Obligations				
5% of the value of the total contributions				
minimum fee	1,123.00	1,174.00	01/04/26	C
maximum fee	44,920.00	46,941.00	01/04/26	C
Financial Obligations with future calculation				
Per Obligation	1,123.00	1,174.00	01/04/26	C
Additional 5% of value of total contribution with a:				
minimum fee	1,123.00	1,174.00	01/04/26	C
maximum fee	44,920.00	46,941.00	01/04/26	C

Basis of Increase:

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C - Inflationary and rounding increases

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Other CIL/S106 Fees				
Confirmation as to whether S106 obligations have been discharged	170.00	178.00	01/04/26	C
Confirmation that CIL has been paid		40.00	01/04/26	NEW
Fee for Request to vary S106 obligations less than 5 years old (does not include monitoring fee if S106 DoV approved)	567.00	593.00	01/04/26	C
Invalid Planning Applications				
Fee for submission of invalid planning application - Full	132.00	138.00	01/04/26	C
Fee for submission of invalid planning application - Householder	66.00	69.00	01/04/26	C
Self Build Register				
Entry onto Self Build register Part 1	103.00	108.00	01/04/26	C
Entry onto Self Build register Part 2	83.00	87.00	01/04/26	C

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Place
Planning & Building

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
PLANNING AND BUILDING CONTROL:				
Other Planning requests - per hour (minimum 1/2 hour)	94.00	98.00	01/04/26	C
Other Building Control requests - per hour (minimum 1/2 hour)	94.00	98.00	01/04/26	C
[The Building (Local Authority Charges) Regulations 2010] Committee reports (available from website for free)				
Scanning/Printing Cost per A4 and A3 sheet (minimum charge £2.50)	0.50	0.55	01/04/26	C
Scanning/Printing of plans (per sheet)	26.20	27.40	01/04/26	C
Demolition Notices (Per Site) (larger sites will be assessed separately, customers are invited to contact Building control for a bespoke price)	328.00	343.00	01/04/26	C
Building Control - Dangerous Structure charge				
8am - 5pm - per hour	110.00	115.00	01/04/26	C
5pm - 8am - per hour	132.00	138.00	01/04/26	C
(Travelling costs will also be charged as appropriate as well as Dangerous Structures Consortium Contractors Costs)				

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Place
Planning & Building

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Pre-Application advice				
Pre-Application advice				
Householder/Small Business - Face to Face	132.00 *	138.00 *	01/04/26	C
Householder/Small Business - Written Response	219.00 *	229.00 *	01/04/26	C
Change of Business Premises up to 99 sq.m	393.00 *	411.00 *	01/04/26	C
Pre-Application advice - Residential units/Commercial or Industrial Floor space				
1 residential unit	393.00 *	411.00 *	01/04/26	C
1 residential unit - Follow up advice	197.00 *	206.00 *	01/04/26	C
2-3 residential/100-499sq m floor space	763.00 *	797.00 *	01/04/26	C
2-3 residential/100-499sq m floor space - Follow up advice	274.00 *	286.00 *	01/04/26	C
4-9 residential/500-999 sq. m floor space	1,962.00 *	2,050.00 *	01/04/26	C
4-9 residential/500-999 sq. m floor space - Follow up advice	655.00 *	684.00 *	01/04/26	C
10-24 residential/1000-1999 sq.m floor space/telecoms	4,359.00 *	4,555.00 *	01/04/26	C
10-24 residential/1000-1999 sq.m floor space/telecoms - Follow up advice	1,090.00 *	1,139.00 *	01/04/26	C

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Place
Planning & Building

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Planning Performance Agreements (PPA)				
Initiation Fee	6,212.00	6,492.00	01/04/26	C
Premium Initiation	7,519.00	7,857.00	01/04/26	C
Residential 25-49 Dwellings, Non-residential Up to 3000 sq m	24,600.00	25,707.00	01/04/26	C
Residential 50-100 dwellings, Non-residential Up to 3001 - 5000 sq m, Mineral extraction up to 10 hectares	36,900.00	38,561.00	01/04/26	C
Residential 101-150 dwellings, Non-residential 5001-10000 sq m, Mineral extraction 10.1- 20 hectares	49,100.00	51,310.00	01/04/26	C
Residential 151-300 dwellings, Non-residential Up to 20,000 sq m, Mineral extraction 20.1 – 30 hectares	61,500.00	64,267.00	01/04/26	C
Residential 301-600 dwellings, Mineral extraction more than 30 hectares	85,900.00	89,766.00	01/04/26	C
Residential 601-900 dwellings	110,600.00	115,577.00	01/04/26	C
Residential 901+ dwellings	122,500.00	128,012.00	01/04/26	C
Research, retrieval and copy of one document for domestic properties	52.10	54.10	01/04/26	C
Research, retrieval and copy of one document for non-domestic properties	78.60	82.60	01/04/26	C
For each additional document	25.20	26.20	01/04/26	C
Planning Condition History Search (30 minutes)	47.30	49.30	01/04/26	C
Additional research time (per 15 minutes)	23.70	24.70	01/04/26	C

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Place
Planning & Building

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Supply of letter detailing inspections (where no completion certificate exists) per hour	148.00	155.00	01/04/26	C
Request for written confirmation that an Enforcement Notice has been complied with or is no longer of effect	183.00	191.00	01/04/26	C
Request to withdraw Enforcement Notice where the notice is no longer of effect	1,040.00	1,087.00	01/04/26	C
High Hedge Complaint	1,235.00	1,291.00	01/04/26	C

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
LOCAL LAND CHARGES:				
Certain fees are laid down in regulations made under the Local Land Charges Act 1975.				
Fees for Official Local Land Charge Certificates				
Registration of a charge in Part II of the registers	113.00	118.10	01/04/26	C
Official search (including issue of official certificate of search)				
a) in only part of the register (one parcel)	11.60	12.20	01/04/26	C
b) in only part of register (each additional parcel thereafter)	3.60	3.80	01/04/26	C
c) in the whole of the register - post or fax (one parcel)	27.80	29.00	01/04/26	C
d) in the whole of the register - post or fax (each additional parcel thereafter)	7.20	7.60	01/04/26	C
e) in the whole of the register - where the requisition is made by electronic means in accordance with rule 16 (one parcel)	27.80	29.00	01/04/26	C
f) in the whole of the register - where the requisition is made by electronic means in accordance with rule 16 (each additional parcel thereafter)	7.20	7.55	01/04/26	C
Office copy of any entry in the register (not including a copy or extract of any plan or document filed pursuant to these rules)	2.40	2.50	01/04/26	C

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Office copy of any plan or other document filed pursuant to these rules:				
Extract of register in place of personal search				
First Page	3.60	3.80	01/04/26	C
Subsequent pages	1.20	1.25	01/04/26	C
CON29 Enquiries				
One parcel of land	132.00 *	138.00 *	01/04/26	C
Several parcels of land				
Each additional	57.00 *	60.00 *	01/04/26	C
Over 100 (per 10 parcels)		60.00 *	01/04/26	NEW
Part 2 Enquiries				
Each printed enquiry	28.20 *	29.50 *	01/04/26	C
With exception to Question 4	42.70 *	44.70 *	01/04/26	C
With exception of surrounding area enquiries	47.30 *	49.42 *	01/04/26	C

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C - Inflationary and rounding increases

D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Copying Charges - Legal Documents				
Certified Copy of Land Search - Paper Copy	19.60	20.60	01/04/26	C
First Page	3.60	3.80	01/04/26	C
Subsequent pages	0.80	0.85	01/04/26	C
Certified copy of extract of Highways Register (letter and extract)	39.60	41.60	01/04/26	C
Certified copy of extract of Highways Register (extract only and collection only)	19.70	20.70	01/04/26	C
New Residential Addresses - (building names included) in an existing road				
1 dwelling	84.30	88.30	01/04/26	C
2 - 5 dwellings	105.00	110.00	01/04/26	C
6 - 25 dwellings	123.00	129.00	01/04/26	C
26 - 45 dwellings	254.00	265.00	01/04/26	C
46 - 100 dwellings	540.00	564.00	01/04/26	C
100+ plots	911.00	952.00	01/04/26	C
Plus an extra fee for each additional 10 dwellings (or part thereof)	123.00	129.00	01/04/26	C

Basis of Increase:

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- C - Inflationary and rounding increases
- D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
New Residential Addresses (building names included) plus single road name				
1 - 5 dwellings	176.60	184.60	01/04/26	C
6 - 25 dwellings	202.50	212.00	01/04/26	C
26 - 45 dwellings	324.50	339.50	01/04/26	C
46 - 100 dwellings	611.00	638.00	01/04/26	C
100+ plots	983.00	1,027.00	01/04/26	C
Plus an extra fee for each additional 10 dwellings (or part thereof)	202.50	211.50	01/04/26	C
For each additional road name	84.30	88.30	01/04/26	C
New Commercial/Industrial Addresses (building name included) in an existing road				
1 unit	84.30	88.30	01/04/26	C
2 - 5 units	105.00	110.00	01/04/26	C
6 - 10 units	123.00	129.00	01/04/26	C
11+ units	175.60	183.60	01/04/26	C

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D - A local charging policy that deviates from the Corporate Charging Policy

Place
Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
New Commercial/Industrial Addresses (building name included) plus a single road name				
1 unit	105.00	110.00	01/04/26	C
2 - 5 units	123.00	129.00	01/04/26	C
6 - 10 units	150.00	157.00	01/04/26	C
11+ units	202.50	211.50	01/04/26	C
For each additional road name	84.30	88.30	01/04/26	C
New street name without any new dwellings or units	84.30	88.30	01/04/26	C
Naming of land parcel	84.30	88.30	01/04/26	C
Renaming of existing road or building (residential, commercial or industrial)	84.30	88.30	01/04/26	C
Plus an extra fee of £27.00 for each additional dwelling or building affected.	27.80	28.80	01/04/26	C
Research time: flat fee for 2 hour research into possible building/street names Non-refundable in the event that the suggested name(s) are not selected. One set of research to be undertaken on each application site only.	161.50	168.50	01/04/26	C

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(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Building Control Fees				
New Dwellings less than 150m ²				
Number				
1	1,325.00 *	1,385.00 *	01/04/26	C
2	1,765.00 *	1,844.00 *	01/04/26	C
3	2,205.00 *	2,304.00 *	01/04/26	C
4	2,645.00 *	2,764.00 *	01/04/26	C
5	3,085.00 *	3,224.00 *	01/04/26	C
6	3,525.00 *	3,684.00 *	01/04/26	C
For more than 6 dwellings, charges will be assessed individually				

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Planning & Public Protection

(B) Charges determined by Cabinet

*VAT inclusive

Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Extensions, garage conversions and loft conversions Separate extensions constructed at the same time may be aggregated together				
Detached non-habitable building having a floor area not exceeding 40m ² in total				
Fee	644.00 *	673.00 *	01/04/26	C
Fast Track	708.00 *	740.00 *	01/04/26	C
Garage conversions where the total floor area does not exceed 30m ² including means of access and work in connection with that extension.				
Fee	644.00 *	673.00 *	01/04/26	C
Fast Track	708.00 *	740.00 *	01/04/26	C
Any extension of loft conversion where the total floor area of which does not exceed 30m ² including means of access and work in connection with that extension				
Fee	822.00 *	859.00 *	01/04/26	C
Fast Track	904.00 *	945.00 *	01/04/26	C
Any extension or loft conversion where the total floor area of which exceeds 30m ² , but does not exceed 60m ² including means of access and work in connection with that extension.				
Fee	1,132.00 *	1,183.00 *	01/04/26	C
Fast Track	1,245.00 *	1,301.00 *	01/04/26	C

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Place
Planning & Public Protection

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Any extension or loft conversion where the total floor area of which exceeds 60m ² , but does not exceed 100m ² including means of access and work in connection with that extension Fee Fast Track	1,345.00 * 1,480.00 *	1,406.00 * 1,547.00 *	01/04/26 01/04/26	C C
Extension or loft conversion or garage conversion of more than 100m ² , please refer to charges for other works, otherwise contact building control for individually assessed charges				

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Planning & Public Protection

(B) Charges determined by Cabinet

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Income Source	Charges 2025/26 (from April 2025) £	Charges 2026/27 (from April 2026) £	Operative Date of Latest Notified Charge	Basis of Increase
Charges for other works				
Estimated Cost of Work				
£0 - £5,000	490.00	512.00 *	01/04/26	C
£5,000 - £10,000	644.00 *	673.00 *	01/04/26	C
£10,000 - £20,000	841.00 *	879.00 *	01/04/26	C
£20,000 - £30,000	1,023.00 *	1,069.00 *	01/04/26	C
£30,000 - £40,000	1,174.00 *	1,227.00 *	01/04/26	C
£40,000 - £50,000	1,323.00 *	1,383.00 *	01/04/26	C
£50,000 - £60,000	1,434.00 *	1,499.00 *	01/04/26	C
£60,000 - £70,000	1,545.00 *	1,615.00 *	01/04/26	C
£70,000 - £80,000	1,656.00 *	1,731.00 *	01/04/26	C
£80,000 - £90,000	1,781.00 *	1,861.00 *	01/04/26	C
£90,000 - £100,000	1,903.00 *	1,989.00 *	01/04/26	C
£100,000 - £120,000	2,034.00 *	2,126.00 *	01/04/26	C
£120,000 - £140,000	2,199.00 *	2,298.00 *	01/04/26	C
£140,000 - £170,000	2,330.00 *	2,435.00 *	01/04/26	C
£170,000 - £200,000	2,598.00 *	2,715.00 *	01/04/26	C

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