

## Evidence 1a

### Alcohol Sales Policy

Darts Knight Ltd  
27 Station Lane, Hornchurch,  
Essex, RM12 6JL

#### 1. General Principles

- Alcohol sales are ancillary to the darts activities.
- The premises is not operated as a bar. Alcohol will be provided to **adults** to complement the leisure activity.
- Alcohol will be stored in fridges, positioned below the shop counter and not on general view. There will be no self service of alcohol.
- A selection of Beer and wine to be served only. There will be no spirits or high percentage alcohol available.
- The aim is to provide a safe, enjoyable environment for all ages while protecting children and the community.

#### 2. Age verification

- A strict Challenge 25 policy will be enforced
- Accepted proof of age: passport, photocard driving licence, PASS-approved card.
- Staff are trained to refuse service if ID is not provided when required.
- Clear Challenge 25 signage will be displayed at point of sale.

#### 3. Refusals & Incident log

- A refusals log will be maintained for all attempted underage or intoxicated sales.
- An incident log will be kept for any disorder, ejections or complaints.
- Both logs will be available to the Licensing Authority and Police upon request.

#### 4. Intoxication Checks

- Alcohol will not be sold to anyone who appears drunk.
- Staff are trained to monitor behaviour and escalate concerns to Manager.
- Water and soft drinks will also be available

#### 5. Staff Training

- All staff will receive induction and refresher training covering:
- Licensing Act responsibilities
- Challenge 25 procedures
- Recognising signs of intoxication
- Recording refusals and incidents
- Training records will be kept and updated regularly.

#### 6. Closing & Dispersal Plan

- Alcohol service will stop 30 minutes before closing
- Clear 'respect our neighbours' signage at exit.

Signed :  Director

Date 22<sup>nd</sup> September 2025

## Evidence 1b

### Child Access Policy

Darts Knight Ltd  
27 Station Lane, Hornchurch,  
Essex, RM12 6JL

#### 1. General Principles

- The premises is a retail and leisure venue centred on darts merchandise sales and lane hire.
- The sale of alcohol is ancillary to the darts activities and is not the focus of the business.
- The safety and welfare of children on our premises is a priority.

#### 2. Entry of Children

- Children under 16 are not permitted to play on a lane unless they are accompanied by a responsible adult (aged 18 or over)
- Children will be able to come into the retail section unaccompanied to purchase darts merchandise but under no circumstances will be sold alcohol.
- We intend to hold Youth tournaments, Youth academies and possible youth training. These events will be supervised at all times by responsible adults and alcohol sales suspended to the respective lanes and areas being used by the youths during this time.
- Staff will be trained to monitor compliance and may ask for proof of id if in any doubt.

#### 3. Alcohol Restrictions

- Alcohol will only be sold to and consumed by persons 18 and over
- A challenge 25 policy will be strictly enforced with a clear sign placed on the counter area.

#### 4. Staff Training and Monitoring

All staff will receive training in:

- Age verification (Challenge 25)
- Dealing with underage attempts to purchase alcohol
- A refusal log will be kept and made available to the licensing authority upon request.

Signed :  Director

Dated: 22<sup>nd</sup> September 2025

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## Incident Log

[illegible]

