



Part A

Premises licence number

26955

Part 1 – premises details

Postal address of premises

Royal Lounge,
14 Victoria Rd, Romford, RM1 2JH

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol, Late Night Refreshment

The times the licence authorises the carrying out of licensable activities

Sale of Alcohol: Sunday to Thursday – 11:00 to 22:45
Friday & Saturday – 11:00-23:45
Late Night Refreshment: Friday & Saturday - 23:00-00:00

The opening hours of the premises

Sunday to Thursday – 06:00 to 23:00
Friday & Saturday 06:00-00:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Mr Mentor Spahia,
50 Devonshire Rd, Hornchurch, RM12 4LQ

Registered number of holder

Not applicable

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Mr Mentor Spahia,
50 Devonshire Rd, Hornchurch, RM12 4LQ**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol



Annex 1 – mandatory conditions

- 1. No supply of alcohol may be made under the premises licence:**
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or**
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.**

- 2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.**

- 3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.**
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or**
 - (b) an ultraviolet feature.**

- 4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.**

- 5. For the purposes of the condition set out in paragraph 4 —**
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;**
 - (b) “permitted price” is the price found by applying the formula —**
$$P=D+(D \times V)$$

where —

- (i) P is the permitted price,**
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and**
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;**

Annex 1 – mandatory conditions – contd.

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
6. Where the permitted price given by paragraph (b) of paragraph 5 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
7. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 5 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

1. The premises shall install and maintain a closed circuit television surveillance (CCTV) system which at all times complies with the below requirements:
- i. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition;
 - ii. CCTV cameras shall cover ~~*{all public areas including}~~ all entrances and exits and all areas where the sale of alcohol takes place;
 - iii. Equipment must be maintained in good working order, be correctly time and date stamped, recordings must be kept in good working order and kept for a minimum period of 31 days;
 - iv. At all times, whilst the premises is open for licensable activities, there are members of staff able to immediately provide viewable copies of recordings to the police or licensing authority staff upon reasonable and lawful request;

v. The recording equipment and data storage devices shall be kept in a secure environment and fitted with security functions (such as passwords) to prevent recordings being tampered with an operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant: in the event of any failure this will be recorded immediately.

Any failure of the CCTV system which cannot be rectified within {24} hours of discovery must be reported to {the central Essex Police Licensing Team/Essex Police Force Information Room} by phone or e-mail (contact details as per Essex Police website).

2. An incident log shall be kept at the premises, and made immediately available to police or licensing authority staff upon reasonable request. The log must be completed as soon as is possible {and within any case within 4 hours of the occurrence} and shall record the following:

- (a) all crimes reported to the venue
- (b) all ejections of patrons
- (c) any complaints received concerning crime and disorder
- (d) any incidents of disorder
- (e) all seizures of drugs or offensive weapons
- (f) any faults in a CCTV system, searching equipment or scanning equipment mandated as a condition of the licence.

3. The incident log shall either be electronic or maintained as a bound numerically paginated document and be retained for at least 12 months from the date of the last entry.

4. The premises shall have in place, and operate, a zero tolerance policy with regard to the use/possession of controlled drugs and psychoactive substances and advertise the same within the premises on posters and similar means.

5. This policy shall specifically include but not be limited to:

- i. Searching practices upon entry;
- ii. Dealing with patrons suspected of using drugs on the premises;
- iii. Scrutiny of spaces including toilets or outside areas;
- iv. Clear expectations of staff roles (including the DPS, managers/supervisors and door supervisors);
- v. Staff training regarding identification of suspicious activity and what action to take;
- vi. The handling of items suspected to be illegal drugs or psychoactive substances
- vii. Steps taken to discourage and disrupt drug use on the premises
- viii. Steps to be taken to inform patrons of the premises drug policy/practices

A copy of this policy document shall be lodged with the police and licensing authority.

6. In the event that a serious crime is committed on the premises (or appears to have been committed) the management will immediately ensure that:
- (a) The police (and, where appropriate, the Ambulance Service) are called without delay;
 - (b) All measures that are reasonably practicable are taken to apprehend any suspects pending the arrival of the police;
 - (c) The crime scene is preserved so as to enable a full forensic investigation to be carried out by the police; and
 - (d) Such other measures are taken (as appropriate) to fully protect the safety of all persons present on the premises.
7. Alcohol will be sold and served with a consumption of food to prevent excessive alcohol consumption. Customers, who are already drunk and may cause any problems, will be rejected to buy or to be served alcohol. Any customers or people who cause public disorder will be reported to the Police immediately.
8. A minimum of three members of staff will be present on the shop floor between the hours 21:00 - 00:00, every day of the week. Any customers or people who cause public disorder will be reported to the Police. The management shall show zero tolerance to any illegal activity, and seek for Police help in case.
9. There shall be no self service of spirits on the premises, save for spirit mixtures.
10. The premises licence holder shall ensure that any patrons do not drink and/or smoke outside the premises, all patrons shall be supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
11. Alcohol shall not be consumed outside the premises building, and shall only be consumed by patrons seated at a table.
12. No waste or recyclable materials, including bottles, shall be moved, removed from or placed in outside areas between 22:00 hrs and 08:00 hrs the following day.
13. No deliveries to the premises shall take place between 22:00 hrs and 07:00 hrs the following day.
14. The premises must operate as a restaurant:
- i. In which customers must be seated at a table;
 - ii. Which provides substantial table meals that are prepared on the premises and are served and consumed at the table;
 - iii. Which do not provide any take away service of food or drink for immediate consumption; and
 - iv. Where alcohol must not be sold, supplied, or consumed on the premises otherwise than to persons who are taking substantial table meals and provided always that the consumption of alcohol by such persons is ancillary to taking such meals.
15. Service of alcohol shall be made by waiter/waitress only to patrons seated at a table and who have or intend to have a substantial meal.

Annex 2 – conditions consistent with the operating schedule (cont.)

16. A Challenge 25 scheme shall be operated, whereby any person who appears to be under the age of 25 years of age is required to produce on request an item which meets the mandatory age verification requirement and is either a:

- Proof of age card bearing the PASS Hologram;**
- Photocard driving licence;**
- Passport; or Ministry of Defence Identity Card**

17. The premises shall clearly display signs at each point of sale and in areas where alcohol is displayed advising customers that a ‘Challenge 25’ policy is in force. At the point of sale, such signs shall be a minimum size of 200mm x 148mm.

18. A refusals record shall be maintained at the premises which details all refusals to sell alcohol. Each entry shall, as a minimum, record the date and time of the refusal and the name of the staff member refusing the sale.

19. All entries must be made as soon as possible and in any event within 4 hours of the refusal and the record must be made immediately available to police, trading standards or licensing authority staff upon reasonable request. The refusals record shall be maintained either be electronic means or in a bound document and retained for at least 12 months from the date of the last entry.

20. All staff engaged in the sale or supply of alcohol on the premises shall have received training in relation to the protection of children from harm (including under-age sales), how to recognise drunkenness and the duty not to serve drunk persons.

21. Refresher training shall be carried out at least every six months. Training records shall be kept on the premises (or otherwise be accessible on the premises) for a minimum of 12 months and made immediately available to police, trading standards or licensing authority staff upon reasonable request.

22. Children under the age of 16 must be accompanied by an adult, after 21:00 hours.

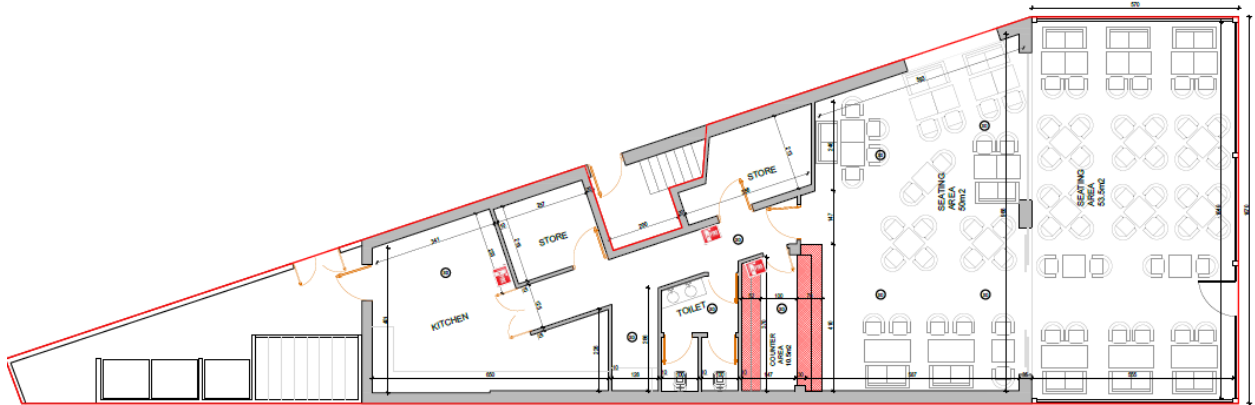
23. All children under the age of 18 shall vacate the premises by 23:00 hours.

Annex 3 – conditions attached after a hearing by the Licensing Authority

N/A

Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.



-  SMOKE DETECTOR
-  FIRE EXTINGUISHER
-  ALCOHOL
-  AMBIT OF PREMISES



Part B

Premises licence summary

Premises licence number

26955

Premises details

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14 Victoria Rd, Romford, RM1 2JH

Where the licence is time limited the dates

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Friday & Saturday 06:00-00:00

Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On supplies only

Name, (registered) address of holder of premises licence

Mr Mentor Spahia,
50 Devonshire Rd, Hornchurch, RM12 4LQ

Registered number of holder

Not applicable

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mentor Spahia

State whether access to the premises by children is restricted or prohibited

Restricted

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