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**MINUTES OF A MEETING OF THE  
PLANNING COMMITTEE  
Havering Town Hall, Main Road, Romford  
19 December 2024 (7.00 - 7.20 pm)**

**Present:**

**COUNCILLORS:**

<b>Conservative Group</b>	Jacqueline McArdle
<b>Havering Residents' Group</b>	Bryan Vincent (in the Chair) Philippa Crowder and +Stephanie Nunn
<b>Labour</b>	Matthew Stanton

Councillor Jane Keane was also present for the meeting.

Unless otherwise indicated all decisions were agreed with no vote against.

Through the Chairman, announcements were made regarding emergency evacuation arrangements and the decision making process followed by the Committee.

**9 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

Apologies were received for the absence of Councillor Robby Misir and Councillor Carol Smith.  
+Councillor Stephanie Nunn substituted for Councillor Misir.

**10 DISCLOSURE OF INTERESTS**

There were no disclosures of interest.

**11 MINUTES**

The minutes of the meeting held on 22 August 2024 were agreed as a correct record and signed by the Chairman.

**12 P1153.24 - HYLANDS PRIMARY SCHOOL, GRANGER WAY, ST ALBANS**

The report before Members sought a variation of condition No.1 (Car Park Use) of planning permission ref P0645.22 dated 10 February 22 to permit car parking on a permanently basis for the wider community.

The application stated that the intended use of the car park will include the following:

1. Staff employed at the school can use the car park during the school day. This includes the time when breakfast club, after-school clubs, parents evening, any other school events etc. are taking place;
2. Parents of pupils with accessibility needs (and parents with accessibility needs) have been issued passes to allow them to pick up and drop off. They are not permitted to park long term.
3. Community use during evenings and weekends on the days and hours when the school is open for visitors using the school facilities;
4. Coach access by both the school and community use;
5. Church parking during out of school hours, as per agreed schedule with the school;
6. Any other occasional lettings of the car park that will be agreed between the school and any other third party.

Members noted that the proposed variation of condition would widen the scope of use of the car park for community use, only when the school would not be in operation.

It was noted that at a previous Planning Committee meeting, temporary permission was granted to monitor road safety issues. It is therefore concluded that the application should be approved because there has not been any incident associated with use of the car park since the Committee approval.

In accordance with the public speaking arrangements the Committee was addressed by an objector with a response by the applicant.

A Councillor call-in has been received which accords with the Committee consideration criteria.

The application had been called-in by a Ward Councillor. With its agreement Councillor Jane Keane addressed the Committee stating that no objection to the church using the car park, that it is far safer that attendees do use the car park.

Following consideration, it was resolved to grant planning permission subject to the conditions set out in the report.

13 **P1845.23 - 63/65 BUTTS GREEN ROAD, EMERSON PARK**

The application related to a parcel of land to the rear of the commercial buildings fronting onto Butts Green Road. The proposal is to provide a portable cabin to be used as an independent office use.

The application was called in by Councillor David Godwin but he has since the publication of the agenda withdrawn the call-in. There are no other speakers registered. As a result, the application will now be determined by the Director of Planning, in accordance with the Committee rules.

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**Chairman**

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