



Notice of NON KEY Executive Decision containing exempt information

This Executive Decision Report is part exempt and Appendix A is not available for public inspection as it contains or relates to exempt information within the meaning of paragraph 3 of Schedule 12A to the Local Government Act 1972. It is exempt because it refers to financial information/valuation and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Subject Heading:	Award of contract for the installation of 12 vehicle charging points for Grounds Maintenance Assets
Decision Maker:	Neil Stubbings – Strategic Director of Place
Cabinet Member:	Councillor Barry Mugglestone – Cabinet Member for Environment
SLT Lead:	Neil Stubbings – Strategic Director of Place
Report Author and contact details:	Simon Blake 01708 433202 Simon.Blake@onesource.co.uk
Policy context:	Supporting the Places objectives within the Corporate Plan and in particular the Council's Air Quality Action Plan 20182023
Financial summary:	The indicative value of the procurement is £0.047m and will be funded from the grounds maintenance capital budgets.
Relevant OSC:	Places
Is this decision exempt from being called-in?	Yes, it is a Non Key Decision

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The subject matter of this report deals with the following Council Objectives

People - Supporting our residents to stay safe and well	X
Place - A great place to live, work and enjoy	X
Resources - Enabling a resident-focused and resilient Council	

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Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

To approve the award of a contract to Drax Energy Solutions Limited (Registered Company Number: 05893966) to install 12 EV private fleet charging points in 3 Parks depots at estimated total contract value of £46,551.99.

AUTHORITY UNDER WHICH DECISION IS MADE

Part 3.3.3 Powers Common to all Strategic Directors

4.2 To award all contracts with a total contract value of below £1,000,000 other than contracts covered by Contract Procedure Rule 16.3.

STATEMENT OF THE REASONS FOR THE DECISION

Havering's grounds maintenance team is responsible for 108 parks and open spaces totalling approx. 2122 acres. These are maintained under the Keep Britain Tidy NI (National Indicator) 195 standard, and use the official grading manual from Parks for London.

Grounds maintenance are responsible for the following:

- Maintaining the status of 14 Green Flag Parks
- Grass care for 25 schools and school fields
- Maintaining 225 residential areas on a 15 day planned schedule
- Maintaining 670 roads on a 15 day planned schedule
- Specialist grass care for the following sports facilities, 8 cricket pitches, 9 running tracks and 97 football pitches

32 vehicles are currently in build for grounds maintenance and 17 of these vehicles are fully electric and will be based in the following three Parks depots: Bedford's Park, Dorking Walk and Penrith Crescent.

2 x twin port 22kwh charging heads are required for each of the 3 depots. This allows for 12 vehicles at a time to be placed on charge each receiving a 11kwh supply. Due to the low mileage of the proposed EV vehicles this allows for a rota for vehicles to be charged on alternate days.

The new charging installations are for private use only (fleet) and will not appear on any public charging network as they are exclusively for grounds maintenance in secure depots (public charging would not be practical or appropriate in these locations)

Three potential suppliers were asked to carry out electrical surveys and quote for 12 EV charging points, details of respective quotations are set out in the Exempt Appendix A

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Included in all 3 quotes were PEN (protective, earth & neutral) protection and load balancing. Load balancing monitors the vehicles with the lowest battery charge and applies more power whilst lowering the power output to vehicles with a higher battery charge until all the vehicles are at the same battery state (charge) and automatically distributes the charge evenly (balanced) across the vehicles until all are fully charged.

All three potential suppliers offer a user portal for CO2 reporting and energy consumption usage and annual safety checks on all installations.

Dedicated EV bays will be installed on each site with the appropriate safety signage applied. All users to be shown how to use the EV facilities with fleet vehicles assigned EV activation Tags which activates the charging units.

OTHER OPTIONS CONSIDERED AND REJECTED

Do nothing

Allowing EV vehicles to arrive without a fleet charging facility would impact on the service delivery of the department due to the downtime searching for public charging networks which are limited throughout the borough.

Home charging

This was considered but the vehicles are large and would not be easily accommodated at operator's homes and may have possible insurance risks associated with this.

PRE-DECISION CONSULTATION

None

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Simon Blake

Designation: Head of Transport

Signature: *S. Blake*

Date: 23.10.24

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The Council's Contract Procedure Rules state:

9.8 For a procurement valued between £25,000 and £99,999.99 inclusive, an Officer is required to obtain at least 3 comparable written quotations using the e-tendering suite Request for Quotation procedure.

The Decision Maker should note that 3 competitive quotes (see Appendix A) have been obtained but not via the e-tendering suite.

FINANCIAL IMPLICATIONS AND RISKS

The cost of installing 12 Vehicle charging points across the three park depot sites is £0.047m and will be funded from capital.

Quotes were obtained from three potential suppliers, Drax Energy Solutions Limited provided the most advantageous price whilst delivering on all aspects of the specification.

17 vehicles currently in build for the service are fully electric, installing the 12 private use only charging points will allow for 12 of these vehicles to be placed on charge at any one time.

The fuel costs (electric charging costs @ 16.00pence per kWh) are expected to be £6,637.82 p.a. annum as a posed to the costs of charging at public charging points, taking into account availability, security and resource time. These costs are budged for within the business revenue budget.

Ownership of the assets will transfer to the council, Maintenance costs of £1,848 m p.a. will be funded from identified revenue budgets A20800

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

There are no anticipated HR issues resulting from this decision

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have 'due regard' to:

- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

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- (ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) Foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

An EqHIA (Equality and Health Impact Assessment) is usually carried out when a proposed or planned activity is likely to affect staff, service users, or other residents.

The Council seeks to ensure equality, inclusion, and dignity for all in all situations.

In this case there is no impact, as we are replacing like for like machines which are already used by staff, service users in residential areas improving the landscape for the residents living in the borough.

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

The installation of EV chargers meets the demand of the service whilst reducing our dependency on fossil based fuel. This also reduces the fleet's annual carbon foot print and annual CO2 consumption reports will be generated and shared with the Havering climate team. The operators (drivers) will be trained in Eco driving covering the following:

- Coasting - using the vehicles wheel motors for regeneration (energy recovery).
- Braking – using the vehicles brakes for regeneration (energy recovery).
- Acceleration – applying the accelerator whilst monitoring battery demand (consumption) to sustain maximum range.

BACKGROUND PAPERS

None

APPENDICES

Appendix A – Quotation details (Exempt from Publication)

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Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker

Signed



Neil Stubbings
Strategic Director of Place.

Date: 17th December 2024

Lodging this notice

The signed decision notice must be delivered to Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____