

## Notice of Non-key Executive Decision

<b>Subject Heading:</b>	Award of Contract for Highways and Trees Asset Management System
<b>Decision Maker:</b>	Imran Kazalbash
<b>Cabinet Member:</b>	Cabinet Member for Environment, Cllr Barry Mugglestone
<b>SLT Lead:</b>	Imran Kazalbash
<b>Report Author and contact details:</b>	Mark Hodgson, Head of Head of Highways, traffic and Parking <a href="mailto:Mark.Hodgson@havering.gov.uk">Mark.Hodgson@havering.gov.uk</a>
<b>Policy context:</b>	Resources - A well run Council that delivers for People and Place.
<b>Financial summary:</b>	This is a two-year plus optional one-year contract with a total value of £328,738.59.  The contract costs will be funded through identified Environment budgets, and is expected to give rise to circa £0.020m reduction in annual spend.
<b>Relevant Overview &amp; Scrutiny Sub Committee:</b>	Place
<b>Is this decision exempt from being called-in?</b>	The decision will be exempt from call in as it is a Non-key Decision

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**The subject matter of this report deals with the following Council Objectives**

~~People - Things that matter for residents~~

~~Place - A great place to live, work and enjoy~~

**Resources - A well run Council that delivers for People and Place. X**

## Non-key Executive Decision

### Part A – Report seeking decision

#### **DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION**

To enter into a two year contract with one year optional extension with Causeway Technologies Limited (Company number 03921897) for the provision of Highways and Trees asset management systems (Mayrise and Alloy) to a maximum value of £328,738.59 through the Crown Commercial Service (CCS) Vertical Application Solution (VAS) Framework Lot 3: Housing, Environmental and Planning Solutions.

Following a review and renegotiation the new contract represents a c£0.020m annual cost reduction (reduced contract fees) on current payments.

#### **AUTHORITY UNDER WHICH DECISION IS MADE**

Scheme 3.3.3 Powers common to all Strategic Directors

4.2 To award all contracts with a total contract value of below £1,000,000 other than contracts covered by Contract Procedure Rule 16.3.

#### **STATEMENT OF THE REASONS FOR THE DECISION**

1. In September 2021 Havering Council made an Officer Non-Key Executive Decision to enter into a contract with Yotta (now Causeway Technologies Limited) to implement Alloy as a replacement for Mayrise and CRM2011 as its core Asset Management system to support the Highways, Trees, Street Lighting, Grounds Maintenance and Street Cleansing Services.
2. The project and solution was intended to provide additional automation of day to day tasks, fully-mobile capabilities for front line staff and a more integrated front and back office with the ability for services to cross refer work.
3. In 2023 a decision was taken to move Street Cleansing into the Urbaser (now FCC) contract leaving Highways, Trees, Street Lighting and Grounds Maintenance as the remaining service areas. This decision significantly reduced the anticipated value of cross service integration within the Alloy product.
4. In Feb 2022 the Alloy Trees module was launched and removed a critical dependency on the legacy CRM2011 system which contained a bespoke Trees asset management solution.
5. The implementation of the trees module took significantly longer than anticipated and before engaging in further work Havering paused further contractual payments and engaged in discussion to ensure the ongoing delivery of modules was conducted to an appropriate level of quality and pace.

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6. Yotta were then bought by Causeway leading to delays in communication and ultimately an agreement to retain the established product configuration with appropriate payments until a new contract could be established.
7. This non-key executive decision formally recognises this position and establishes a renewed contractual position with Causeway under a framework contract allowing Havering time to consider its long term strategic needs and put in place the appropriate actions for IT system provision across Highways, Trees, Street Lighting and Grounds Maintenance. A new Environment Systems Project and Implementation Board, consisting of key council teams and personnel, has been established to provide governance and oversight of the project to determine long term system needs and procurement routes and objectives.
8. The new contract delivers a c£0.020m annual revenue cost reduction (reduced contract fees) on current payments. The recommendation is made following consultation with the councils Procurement team and receipt of advice relating to correct routes to market and procurement options as well as approval at Gateway Review Group.

### **OTHER OPTIONS CONSIDERED AND REJECTED**

This decision establishes appropriate IT service provision under contract. Because of the significant time and effort to replace major IT systems there is no viable alternative to retaining the current established product configuration.

The CCS VAS Framework Lot 3: Housing, Environmental and Planning Solutions provides a simple, contractually compliant route to make a direct award.

The CCS G-Cloud framework was considered, but only supports pre-defined product configurations that do not meet Havering's needs.

### **PRE-DECISION CONSULTATION**

None.

### **NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER**

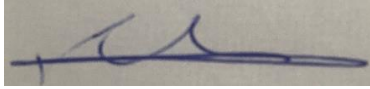
Name: Mark Hodgson

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Designation: Head of Highways, traffic and Parking

Signature:

Date: 31.10.2024

A handwritten signature in blue ink, appearing to be 'J. K.', written on a light-colored background.

## Part B - Assessment of implications and risks

### LEGAL IMPLICATIONS AND RISKS

The Council has a general power of competence under Section 1 of the Localism Act 2011 to do anything an individual can do, subject to any statutory constraints on the Council's powers. None of the constraints on the Council's s.1 power are engaged by this decision.

As set out in this report, the contract has been procured via Lot 3 (Housing, Environmental and Planning Solutions) of the CCS VAS Framework (RM6259). This is a Public Contracts Regulations 2015 (PCR 2015) compliant framework and subject to compliance with the framework rules, award of the contract will be PCR 2015 compliant. Officers have confirmed that a direct award is compliant with the framework rules.

### FINANCIAL IMPLICATIONS AND RISKS

Entering into a two-year contract with one-year optional extension with Causeway Technologies Limited for the provision of Highways and Trees asset management systems (Mayrise and Alloy) with an average annual cost of £0.110m provides the council with a circa £0.020m reduction in annual licence costs.

If the council were to utilise the full two-year plus one-year optional extension the full cost to the council would be £328,738.59.

Entering into this contract will allow the council to consider its long term strategic needs and put in place the appropriate actions for IT system provision across Highways, Trees, Street Lighting and Grounds Maintenance.

Current budget within Highways and Trees is sufficient to cover the proposed contract and other commitments.

### HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

The recommendations made in this report do not appear to give rise to any identifiable HR risks or implications that would affect either the Council or its workforce.

### EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have 'due regard' to:

- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

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- (ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) Foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are age, disability, gender reassignment, marriage and civil partnerships, pregnancy and maternity, race, religion or belief, sex/gender, and sexual orientation.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

**ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS**

None identified.

**BACKGROUND PAPERS**

None

**APPENDICES**

None

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**Part C – Record of decision**

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

**Decision**

Proposal agreed

~~Proposal NOT agreed because~~

**Details of decision maker**

Signed



Name: Imran Kazalbash, Director of Environment

CMT Member title: Director, Environment

Date: 06.11.2024

**Lodging this notice**

The signed decision notice must be delivered to Committee Services, in the Town Hall.

**For use by Committee Administration**

This notice was lodged with me on \_\_\_\_\_

Signed \_\_\_\_\_