

Notice of NON-KEY Executive Decision

Subject Heading:	Authority to extend contract with P Ducker Systems Limited for Maintenance of CCTV for 12 months
Decision Maker:	Imran Kazalbash, Assistant Director of Public Realm
Cabinet Member:	Councillor Barry Mugglestone, Cabinet Member for Environment
SLT Lead:	Andrew Blake-Herbert, Chief Executive
Report Author and contact details:	Jo Green, Parking Manager Jo.green@havering.gov.uk
Policy context:	Parking Strategy
Financial summary:	The cost for maintenance of existing MTC CCTV cameras is £0.039m for 12 months
Relevant OSC:	Places OSSC
Is this decision exempt from being called-in?	Yes, this is a non-key decision

Non-key Executive Decision

The subject matter of this report deals with the following Council Objectives

People - Things that matter for residents

Place - A great place to live, work and enjoy

X Resources - A well run Council that delivers for People and Place.

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

For the reasons set out in this report, the Assistant Director of Public Realm is recommended to approve the second extension of 12 months of the contract with P Ducker Systems Ltd for the maintenance only of existing CCTV cameras procured under the contract dated 1st June 2019 for a value of £227,000.

AUTHORITY UNDER WHICH DECISION IS MADE

3.4 Powers of Second Tier Managers

Contract powers

(a) To approve commencement of a tendering process for, and to award all contracts below a total contract value of £500,000 but above the EU Threshold for Supplies and Services.

STATEMENT OF THE REASONS FOR THE DECISION

The Council entered into a contract with P Ducker Systems Ltd (PDS) for the provision of Moving Traffic Contravention services on 29 November 2019 through the CCS Framework RM1089. The contract commenced on 1 June 2019 for a period of three years with an option to extend for two 12 month periods.

During the initial contract period PDS supplied and installed a number of CCTV cameras throughout the borough to monitor moving traffic contraventions.

Following a procurement, the Council entered into a contract with OpenView Security Solutions Ltd which commenced on 4 March 2022, for the supply, installation, maintenance and support of ANPR CCTV cameras. Under this new contract, a number of the cameras installed under the PDS contract have been replaced. However, there are still 15 cameras operating in the borough that were installed by PDS. These require maintenance in order for them to remain operational and due to the nature of the technology, this maintenance can only be provided by PDS. Therefore, the Council proposes to extend the existing contract for a further period of 12 months as permitted by the terms of the contract.

Non-key Executive Decision

OTHER OPTIONS CONSIDERED AND REJECTED

Do Nothing - We cannot continue to use cameras without a maintenance contract as failures/breakdowns or vandalism will render the cameras unusable.

Replace the Cameras under the new contract - it is not deemed economical to replace these existing cameras under the new contract as they are only 4 years old.

PRE-DECISION CONSULTATION

N/A

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Jo Green

Designation: Parking Manager



Signature:

Date: 23rd May 2023

Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

This report seeks approval to extend the contract for a further 12 months, for maintenance of existing CCTV cameras and associated equipment for the enforcement of traffic contraventions to PDS.

The Council has a duty to manage traffic under the Traffic Management Act 2004.

The general power of competence contained in section 1 of the Localism Act 2011 allows the Council to do anything that an individual may do subject to any statutory constraints on the Council's powers. The Council has the power under this section to agree to the proposals in the recommendations.

Any variations must be in accordance with Regulation 72 of the Public Contract Regulations (as amended) 2015 (PCR). The option to extend the contract was published as part of the tender process and is included explicitly within the contract. Therefore, the Council can extend the contract for a period of 12 months in accordance with Regulation 72(1)(a) and Contract Procedure Rule 19.4.

Officers are reminded to serve notice on the contractor, PDS, in accordance with clause Z28.3 of the contract.

FINANCIAL IMPLICATIONS AND RISKS

Utilising the second 12 month extension of the CCTV Maintenance contract will cost £0.039m, Parking have identified budget in 2023/24 to fund this.

Any future maintenance, beyond this 12 month period, of the CCTV cameras will be via a new procurement.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

The recommendations in this report do not give rise to any identifiable HR risks or implications that would affect the Council or its workforce.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have due regard to:

- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;

Non-key Executive Decision

(ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;

(iii) Foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

Moving Traffic Contraventions have the ability to reduce road congestion, which improves air quality having a positive impact on the environment and climate change.

BACKGROUND PAPERS

None.

APPENDICES

None

Non-key Executive Decision

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Details of decision maker



Signed

Name: Imran Kazalbash

Cabinet Portfolio held:

CMT Member title:

Head of Service title:

Other manager title: Assistant Director of Public Realm

Date: 16th June 2023

Lodging this notice

The signed decision notice must be delivered to Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____