

Stockman Chris J - EA-CU

From: Emma Thomas **REDACTED**
Sent: 13 April 2022 16:00
To: Williams Adam R - EA-CU; Stockman Chris J - EA-CU; **REDACTED**; GRAHAM HOPKINS
Subject: Action Plan for The Rising Sun

Afternoon All,

As agreed please see below our intended plan of action for moving forward for the Rising Sun:

- 1) For every West Ham Game played inside the venue we will make sure the scanner is put outside & Doormen are present an hour before the game starts & an hour after the game finishes.
- 2) We will implement a list of names & facial recognition of those that are barred from Havering.
- 3) Making sure we have the correct professional door team onsite at all times- dress code & manner is key to the business.
- 4) Any incident that occurs at the venue which has evidence for the police to see will NOT be tampered with at any time until the attending officers have processed the scene.
- 5) If police attend the venue for a reported incident we will ask for a CAD number for our own reference.
- 6) We will keep in constant contact with the local & surrounding shops to see if they have any other information on suspects/witnesses.
- 7) 999 MUST be called from the venue (not an individual) for any incidents at all times.
- 8) The DPS will be present Wednesday-Sunday every week without fail as these are the busier periods but will always be contactable by phone anytime day or night.
- 9) We will enforce the "NO VAPING" signs to be placed inside & outside the building.
- 10) We will look into rebranding the business name ASAP.

All of the above will be implemented as of now (apart from number 1 which is already in place) and all of the staff will be retrained so they know what to do in an emergency.

If there is anything else we can assist you with moving forward please do not hesitate to email me & I will continue to work closely with Sam to help prevent any further incidents.

Thank you for your time today

Best regards,
Emma Thomas | Area Manager

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VAULT THE **RISING SUN**
SHENFIELD

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