



Havering
LONDON BOROUGH

Public Protection

Environment

London Borough of Havering
Town Hall Main Road
Romford RM1 3BD

Mr G Hopkins
GT Licensing Consultants
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Telephone: 01708 432777
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By email

20th June 2022

Your reference: havering-1238345
My reference: PJJ/1728

Dear Sir/Madam

Licensing Act 2003
Premises Licence Number – 1728
The Rising Sun 64-68 High Street Hornchurch RM12 4UW

This document in PDF format is the premises licence for the above address in accordance with the provisions of the Licensing Act 2003. Please note the London Borough of Havering no longer produces paper versions of premises licences.

You are reminded that the premises licence or a certified copy of the licence must be kept at the premises while the licence summary, Part B of the licence, must be displayed on the premises in a prominent position.

To comply with the legislation a printed or electronic version of this document will be accepted as the premises licence. This must be available for inspection by an authorised officer; also Part B must be displayed in either printed or electronic format.

Full details of the Licensing Act 2003 regulations can be found on the GOV.UK website <https://www.gov.uk/alcohol-licensing>

Please note that the granting of a licence under this Act does not remove the need for any necessary consent under other legislation, such as the Planning Acts. The fact that a licence has been granted on certain terms does not imply that similar terms will be agreed under other legislation.

For further information relating to your licence please contact the Licensing Authority at the address detailed above.

Yours faithfully

Paul Jones

Paul Jones
Public Protection Officer



Part A

Premises licence number

1728

Part 1 – premises details

Postal address of premises

**The Rising Sun
64-68 High Street Hornchurch RM12 4UW
01708 621366**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Plays, films, indoor sporting events, live music, recorded music, performances of dance, anything of a similar description to live music, recorded music or performances of dance, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

The Rising Sun (i.e. ground floor)

Plays, films, indoor sporting events, live music, recorded music, performances of dance, anything of a similar description to live music, recorded music or performances of dance, supply of alcohol

Monday to Wednesday – 10:00 to 23:00

Thursday to Sunday – 10:00 to 01:00

Christmas Eve & Boxing Day if Monday, Tuesday or Wednesday – 10:00 to 01:00

New Year's Eve – from the normal commencement hour to

the normal terminal hour on 1st January

Late night refreshment

Thursday to Sunday – 23:00 to 01:00

Christmas Eve & Boxing Day if Monday, Tuesday or Wednesday – 23:00 to 01:00

New Year's Eve – 23:00 to 05:00

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Signed
Paul Jones, Public Protection Officer

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The times the licence authorises the carrying out of licensable activities – contd.

Luna (i.e. first floor)

Plays, films, indoor sporting events, live music, recorded music, performances of dance, anything of a similar description to live music, recorded music or performances of dance, late night refreshment, supply of alcohol

Monday to Wednesday – 10:00 to 23:00

Thursday – 10:00 to 01:00 (01:30 Late night refreshment)

Friday & Saturday – 10:00 to 03:00 (Including Late night refreshment)

Sunday – 12:00 to 01:00 (01:30 Late night refreshment)

Christmas Eve, Boxing Day and bank holiday Sundays – 10:00 to 03:00

All Licensable activity permitted until 04:00 on the night when the clocks go forward from GMT to BST

New Year's Eve – from the normal opening hour to the normal closing hour on 1st January

The opening hours of the premises

The Rising Sun (i.e. ground floor)

Monday to Wednesday – 10:00 to 23:30

Thursday to Sunday – 10:00 to 01:30

Christmas Eve & Boxing Day if Monday, Tuesday or Wednesday – 10:00 to 01:30

New Year's Eve – from the normal opening hour to the normal closing hour on 1st January

Luna (i.e. first floor)

Monday to Wednesday – 10:00 to 23:30

Thursday & Sunday – 10:00 to 02:00

Friday & Saturday – 10:00 to 03:30

**Christmas Eve, Boxing Day and bank holiday Sundays – 10:00 to 03:30
04:30 finish on the night when the clocks go forward from GMT to BST**

New Year's Eve – from the normal opening hour to the normal closing hour on 1st January

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

On and off supplies

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

**Choice Management Ltd
Unit 2 99-101 Kingsland Road London E2 8AG
07908 712688 / gittins100@hotmail.co.uk**

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Registered number of holder

11619192

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

**Ms Emma Thomas
7 Canons Close Bicknacre Chelmsford CM3 4HS**

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

PSL930 – Brentwood Borough Council

Mandatory conditions

1. **No supply of alcohol may be made under the premises licence:**
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. **Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.**
3. (1) **The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.**
(2) **In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—**
 - (a) **games or other activities which require or encourage, or are designed to require or encourage, individuals to—**
 - (i) **drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or**
 - (ii) **drink as much alcohol as possible (whether within a time limit or otherwise);**
 - (b) **provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;**
 - (c) **provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;**

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Signed
Paul Jones, Public Protection Officer



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Mandatory conditions – contd.

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- 4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- 5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
- 6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- 7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
- 8. For the purposes of the condition set out in paragraph 7 —
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —
$$P=D+(D \times V)$$
where —
 - (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

Mandatory conditions – contd.

- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
 - (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
9. Where the permitted price given by paragraph (b) of paragraph 8 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
10. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 8 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
11. The admission of children, that is persons aged under 18, to the exhibition of any film shall be restricted in accordance with any recommendation made by the film classification body designated by section 4 of the Video Recordings Act 1984.
12. If at specified times one or more individuals must be at the premises to carry out a security activity each such individual must be licensed by the Security Industry Authority.

Annex 2 – conditions consistent with the operating schedule

- 1. The premises licence holder shall ensure noise levels are monitored by regular patrols both internally and on the exterior of the premises so not to annoy residents.
- 2. Signs shall be displayed in the premises and on its frontage instructing patrons to recognise the residential nature of the area and to conduct their behaviour in a courteous manner with a notice clearly visible from outside the premises showing the telephone number where to make complaints.

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Signed
Paul Jones, Public Protection Officer



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3. All doors and windows shall be kept closed during the provision of regulated entertainment except to allow entry to and exit from the premises.
4. A CCTV system shall be installed and operated at all times throughout the premises whilst it is open for trading. The images should be of an identification standard, the cameras located in the premises as agreed with the Police. Images retained shall be kept and stored for a minimum of one month and will be made available to Police or other such authorised officers upon formal request in a downloadable format such as CD, DVD or other such removable storage device.
5. Only toughened glassware is to be used at all times throughout the whole of the premises to include the first floor.
6. The SIA registered door staff shall wear 'high-vis' jackets and shall be fitted with individual body cameras.
7. From 21:00 all bottled product sales shall be decanted by the bar staff into the approved toughened glassware. Wines shall be decanted into approved glassware or where a full size bottle is purchased then this shall be decanted into a suitably toughened decanter or carafe. Where champagne is purchased by the bottle a member of staff shall monitor the consumption and agree the appropriate removal of the empty bottle from the patron's care.
8. All staff shall be suitably trained for their job functions for the premises. Training shall be written into a programme ongoing and under constant review and must be made available to a relevant responsible authority when called upon.
9. The premises licence holder shall implement a written children's policy.
10. All door supervisors shall enter their full details in the premises daily register at the commencement of work. This shall record their full name, home address, contact telephone number, SIA registration number and the time they commenced and concluded working. If the door supervisor was supplied by an agency details of that agency shall also be recorded including name of agency, registered business address and contact telephone number.
11. The premises shall be cleared of customers and closed 30 minutes after the conclusion of the last licensable activity.
12. The premises licence holder shall implement a written crime prevention policy aimed to reduce crime within the premises. The policy shall be approved in writing by Havering Police.
13. The premises licence holder shall implement a written responsible drinking policy to be agreed in writing by Havering Police.
14. All members of staff at the premises shall seek 'credible photographic proof of age evidence' from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence which shall include a photograph of the customer shall include a passport, photographic driving licence or proof of age card carrying a "PASS" logo.
15. Prominent clear notices shall be displayed at the point of entry to the premises and in a suitable location at any points of sale advising customers that they may be asked to produce evidence of their age.
16. Prominent clear notices shall be displayed at every public entrance stating the actual operating hours of the premises.

18. When operating drinks promotions on any day of the week a written policy shall be produced. The policy shall detail the extra measures in place to deal with departing patrons both throughout and at the end of the promotion. It shall include the policy for refusing to serve persons who are drunk. The policy shall be agreed in writing by Havering Police.
19. The premises licence holder shall implement a written drugs policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The drugs policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed premises which shall be delivered to all staff. This policy shall be approved in writing by Havering Police.
20. All staff shall be trained in dealing with persons who are incapacitated through the use of drugs and alcohol.
21. In addition to the use of temporary event notices allowed under the Licensing Act 2003 the premises may open on 12 non-standard occasions in line with the Association of Chief Police Officers' guidelines subject to a minimum of 10 working days' notice being given to the Licensing Authority and the Police for each occasion. The prior written consent of the Police shall be obtained and the Police shall have absolute right to refuse any occasion. A register shall be kept at the premises in the manner required by the Police and the Licensing Authority and made available for inspection by the Police or an authorised officer of the Licensing Authority and details of each occasion shall be recorded in it including the written consent of the Police.
22. A drugs log book shall be at the premises and monitored by the designated premises supervisor. All drugs seized during searches shall be recorded in a book by the appropriate SIA door supervisor. Police shall be notified when a collection is required.
23. Use of the area to the rear and to the front of the premises shall be restricted to 02:00 on Friday and Saturday.
24. No alcoholic drinks shall be taken outside the premises either to the front or to the rear after 23:00 on any day.
25. Immediately following the cessation of the sale of alcohol the playing of music is to be wound down with lower tempo music at a decreased volume.
26. In the period between the cessation of the sale of alcohol and the closing of the premises the lighting inside the premises shall be gradually increased.
27. Once all music ceases an announcement shall be made asking all patrons to leave in an orderly manner and to have consideration for local residents.
28. Door staff shall observe leaving patrons and remove all drinking vessels from them.
29. Door staff and management shall ensure that patrons do not cause any disturbance or nuisance within the vicinity of the premises. Any patrons causing a nuisance shall be moved on.
30. Door staff shall remain outside the premises until all patrons have left the vicinity of the premises.

Signed
Paul Jones, Public Protection Officer



20th June 2022

31. The overall capacity for the first floor shall be 170 persons.
32. A minimum of two (2) SIA licensed door supervisors shall be on duty at the premises when West Ham football matches are being shown at the premises from at least an hour before kick-off time until at least an hour after the match finishes.
33. The premises licence holder(s) or DPS shall carry out an ongoing risk assessment taking into account any local events taking place or advice received from the Metropolitan Police Service to identify the need for SIA licensed door supervisors or additional SIA licensed door supervisors and/or premises staff to be duty on any day. Details of the ongoing risk assessment shall be recorded in the appropriate part of the incident book.
34. Whenever available at least one of the door supervisors shall be female.
35. On nights when the premises licence permits licensable activities to continue after 02.00 in Luna, if there are queueing customers they shall be monitored by a door supervisor.
36. A written dispersal policy shall be drafted and regularly reviewed by the premises licence holders. The provisions of the dispersal policy shall be included in the training for all bar staff and door supervisors both on induction and at six monthly refresher training sessions. All staff including door supervisors shall be instructed to implement the dispersal policy. The dispersal policy shall be approved by the Metropolitan police licensing team & a copy supplied to the council licensing team.
37. All door supervisors employed at the premises shall wear bodycams while on duty. Door supervisors shall be required to switch on the bodycams prior to dealing with an incident, including the ejections of customers and ensure all incidents are recorded. Details of all incidents so recorded shall be entered in the incident book as soon as possible and footage provided to the police on request.
38. The last admission time to Luna shall be 01.30. Only persons who have been outside to smoke may be readmitted after 01.30. A clear notice shall be prominently displayed by the front gate and entry/exit door to Luna stating that the last admission time (to Luna) is 01.30. The last admission time shall also be displayed on any website and on any adverts or flyers.
39. All smokers leaving the premises after 01.30 shall be issued with a wristband which must be surrendered on re-entry. All persons re-entering may be liable to be searched.
40. A minimum of five SIA licensed door supervisors shall be on duty at the premises when both the rising sun & Luna are in operation on Friday, Saturday and on all nights when non standard timings are in operation. The door supervisors shall be on duty from 20.00 until 30 minutes after the premises are closed to the public and clear of customers. When only the rising sun is open to the public a minimum of two SIA licensed door supervisors shall be on duty in accordance with this condition.
41. At 01.30 when Luna is open on the nights specified in condition 4) all door supervisors on duty shall be redeployed to be on duty at Luna until 30 minutes after the premises are closed to the public and clear of customers.
42. A phone number for a local cab office shall be prominently displayed in Luna by the exit door which shall refer to the free phone available to contact the cab company.

Annex 2 – conditions consistent with the operating schedule – contd.

43. No unaccompanied child or young person under the age of 18 shall be allowed on the premises after 20.00 from Sunday to Thursday or after 18.00 Friday & Saturday. The only exception to this shall be if the child is attending with a supervising adult a pre-booked event. This amendment applies to both the rising sun on the ground floor and Luna on the first floor.
44. At close a member of staff shall ensure that the premises frontage and the pavement outside and 10 metres either side are clear of any rubbish emanating from the rising sun & Luna.
45. Challenge 25 will be operated as the proof of age policy. Only a photographic driving licence, passport, UK armed forces / MOD photographic identity card or a proof of age card bearing the holders photograph and the pass (proof of age standards scheme) hologram / logo on it will be accepted as valid proof of age.
46. The premises shall adopt a club identification scan or a suitable equivalent which shall be utilised as part of the conditions of entry after 19:00 on any day where SIA door supervisors are engaged, Thursday through to Sunday and including all bank holidays. This will cover The Rising Sun PH and The VLT.
47. All patrons attending the venue must produce identification which must be scanned into the identification scanning recognition machine; this should be a photographic driving licence, a proof of age card with the PASS logo or a current passport.
48. All patrons being scanned into the venue must have a clear head and shoulders photograph taken on the device.
49. All staff shall be suitably trained in the use of the identification scanner. The training shall be written into a programme ongoing and under constant review and must be made available to a relevant responsible authority when called upon.
50. In the event of a technical failure of the identification scanning equipment the DPS shall immediately inform the authorities and shall admit customers via a manual check of identification. Technical failures must be rectified within seven days.
51. Entry shall be refused for any anti-social behaviour towards staff or other customers either within the premises or the vicinity. This includes queue jumping and offensive language.
52. The venue must operate a 100% search policy. Guests must also undergo a property search including bags. This is a condition of entry. Any person who refuses a search shall not be admitted to the venue and the details logged.
53. Admission shall be refused to any person deemed to be intoxicated or under the influence of illegal or legal high substances.

Annex 3 – conditions attached after a hearing by the Licensing Authority

Not applicable

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Signed
Paul Jones, Public Protection Officer

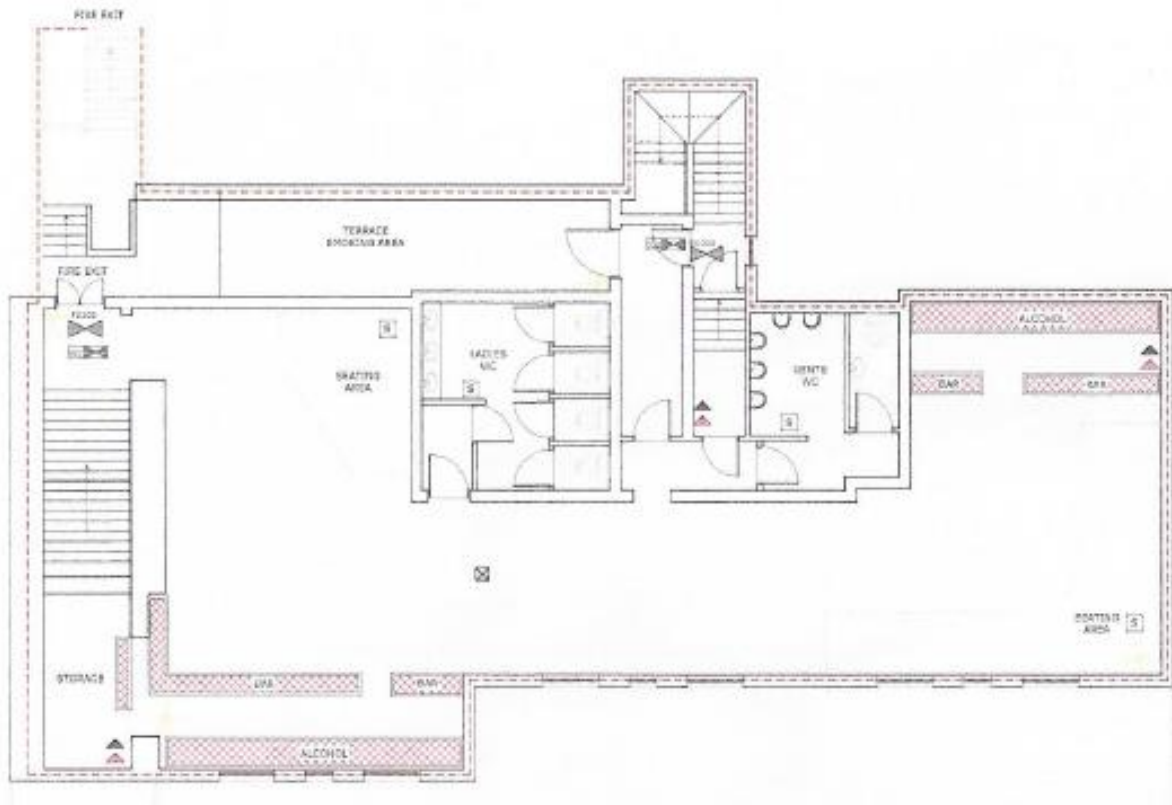


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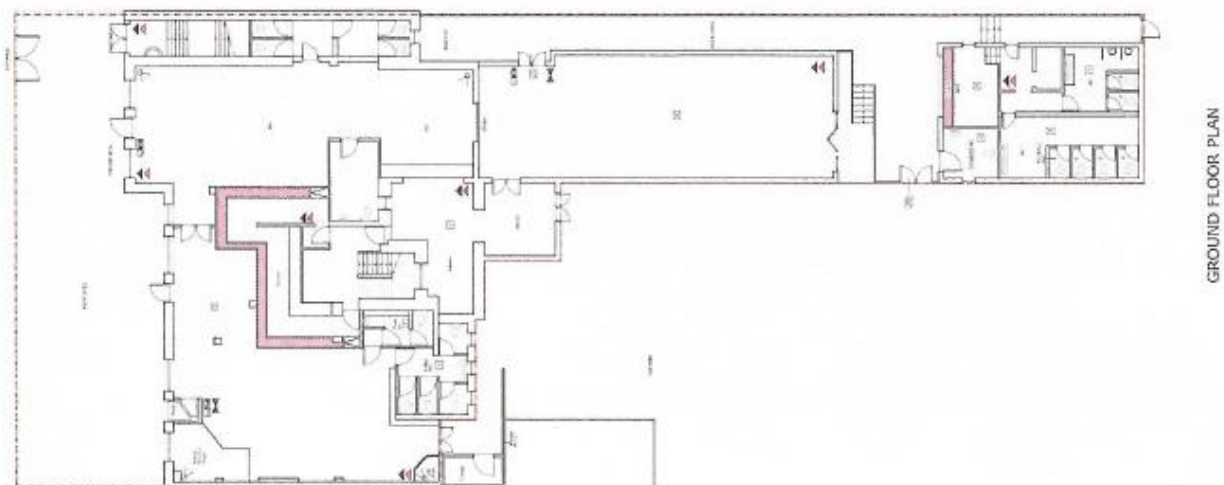
Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.

Luna (i.e. first floor)



Rising Sun (i.e. ground floor)





Part B

Premises licence summary

Premises licence number

1728

Premises details

Postal address of premises

**The Rising Sun
64-68 High Street Hornchurch RM12 4UW
01708 621366**

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Plays, films, indoor sporting events, live music, recorded music, performances of dance, anything of a similar description to live music, recorded music or performances of dance, late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

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Christmas Eve & Boxing Day if Monday, Tuesday or Wednesday – 10:00 to 01:00

New Year's Eve – from the normal commencement hour to

the normal terminal hour on 1st January

Late night refreshment

Thursday to Sunday – 23:00 to 01:00

Christmas Eve & Boxing Day if Monday, Tuesday or Wednesday – 23:00 to 01:00

New Year's Eve – 23:00 to 05:00

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Signed
Paul Jones, Public Protection Officer

20th June 2022

The times the licence authorises the carrying out of licensable activities

Luna (i.e. first floor)

Plays, films, indoor sporting events, live music, recorded music, performances of dance, anything of a similar description to live music, recorded music or performances of dance, late night refreshment, supply of alcohol

Monday to Wednesday – 10:00 to 23:00

Thursday – 10:00 to 01:00 (01:30 Late night refreshment)

Friday & Saturday – 10:00 to 03:00 (Including Late night refreshment)

Sunday – 12:00 to 01:00 (01:30 Late night refreshment)

Christmas Eve, Boxing Day and bank holiday Sundays – 10:00 to 03:00

All Licensable activity permitted until 04:00 on the night when the clocks go forward from GMT to BST

New Year's Eve – from the normal opening hour to the normal closing hour on 1st January

The opening hours of the premises

The Rising Sun (i.e. ground floor)

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Where the licence authorises supplies of alcohol whether these are on and / or off supplies

On and off supplies

Name, (registered) address of holder of premises licence

**Choice Management Ltd
Unit 2 99-101 Kingsland Road London E2 8AG**

Registered number of holder

11619192

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Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Ms Emma Thomas

State whether access to the premises by children is restricted or prohibited

Restricted

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Signed
Paul Jones, Public Protection Officer



20th June 2022