



Report to Joint Committee Procurement Progress

NOVEMBER 2021

one
source
at the heart of public services

Procurement Update

- ▶ New Director started end September 2020
- ▶ Launched Procurement Improvement Programme
 - ▶ Intranet Guidance refreshed for both Councils
- ▶ Fusion go-live September 2020 – new guides produced for Officers and Suppliers
 - ▶ New self Service portal developed for below threshold procurement. Guidance provided to new users
- ▶ 3 Kickstarter apprentices engaged (ambition to employ 2 as apprentices)
- ▶ Reduced 7 interim workers by successful recruitment campaign
- ▶ New controls introduced using the Gateway process
- ▶ Significant focus on developing an accurate Contract Register

Procurement Update - 2

- ▶ Implemented a Procurement Initiation Triage system.
- ▶ Implemented a procurement project monitoring system - iProcure
- ▶ Introduced new Contract Standing Orders in Newham and introduced training for new managers
- ▶ New Contract Procedure Rules developed for Havering now need to be amended to comply with emerging government guidance.
- ▶ Social Value Guidance developed for both Councils
 - ▶ Social Value tender evaluation tool developed with services. Now being tested.
- ▶ Introduced new focus on Savings and developed a reporting methodology

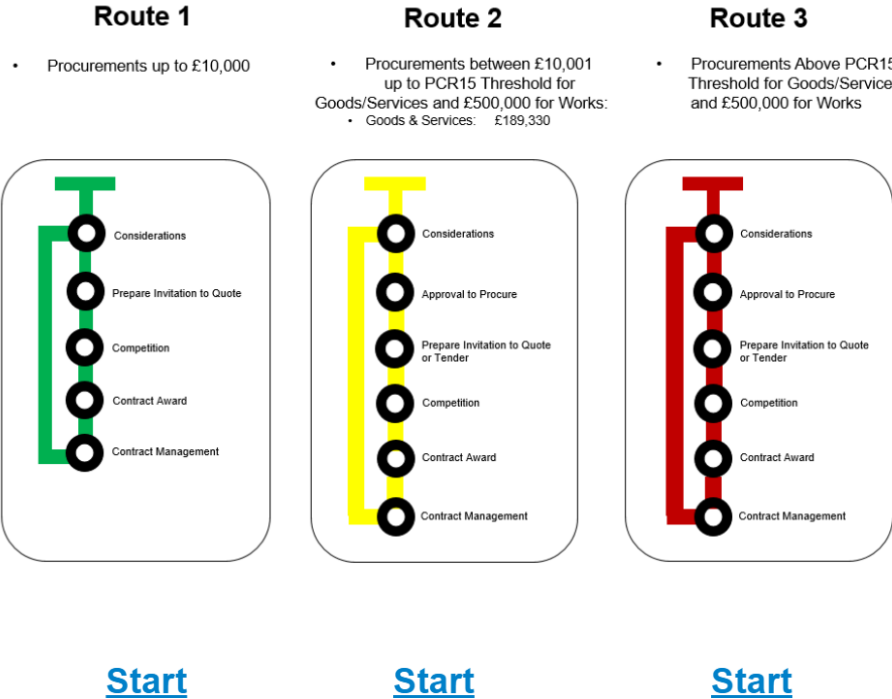
Making Compliance Easy

Procurement Improvement project has delivered new procurement guidance across both Councils

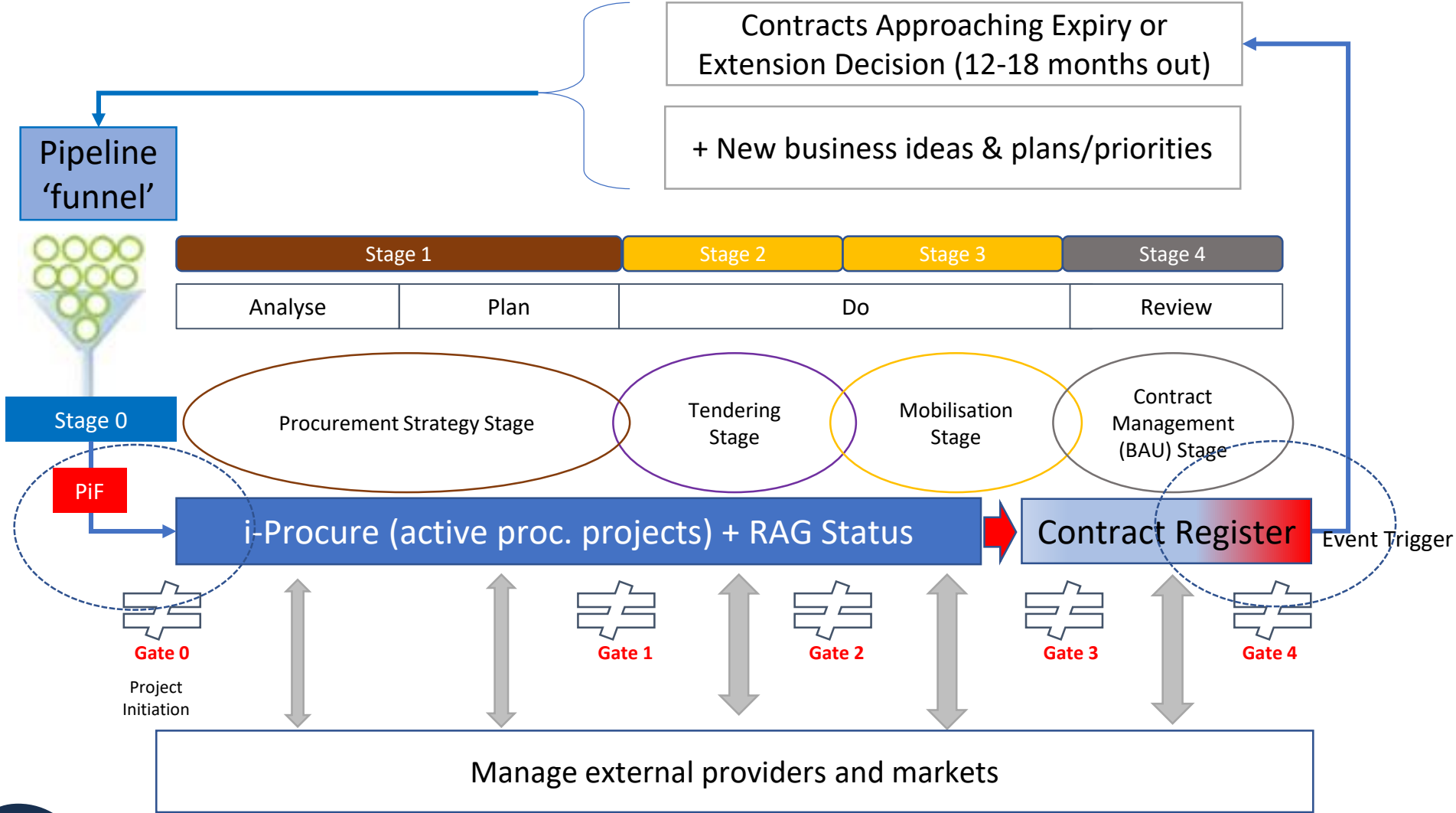
The development of 3 routes through procurement, with links that walk officers through a compliant process.

Links to Fusion which ensures compliant ordering.

Please ensure you follow the correct Route based on the estimated total contract value of your procurement process.



New controls through the Gateway Process



Gateway Review Group

- ▶ Implemented in July 2021
- ▶ New forms developed to capture meaningful commercial information
- ▶ Challenge services to deliver and record savings
- ▶ Facilitates recording of Social Value.
- ▶ Will monitor Contract Management /delivery of benefits.

Savings Work

- ▶ Recognise the need to deliver Savings and the shortfall from previous years.
- ▶ Both Councils have implemented a 5% procurement saving for new contracts
- ▶ Engaged experienced experts to support delivery of savings on live contracts – started work mid November 2021
- ▶ Savings calculations are being prepared for both councils