

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

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	<p>New Leisure Centre-Rainham Recommendation to:</p> <ul style="list-style-type: none"> <li>• Agree the final price for a new build leisure centre in Rainham</li> <li>• Agree the leisure management contract variation</li> <li>• Note the outcome for the Appropriation for Planning and Disposal notices published in the Romford Recorder and the comments received in relation to these notices</li> </ul>	Leader of the Council	Not before August		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
	<p>Agreement to bid for funding from the GLA's Right to buy back fund 1.1 This report seeks approval from the Leader of the Council to submit a bid for funding to the Greater London Authority</p>	Leader of the Council	August		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@havering.gov.uk	

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	<p>(GLA) as part of the Right to Buy-back fund. 1.2 Note that acceptance of any funding offered by the GLA, as a result of this bid, will be subject to a further detailed report and agreement from Cabinet. 1.3 Note that the Council reserves the right to review funding arrangements, unit numbers and tenures for any part of the 'Buy Back Programme' where GLA funding is not provided in full.</p>					
	<p>Award of Contract for Frozen Food and Groceries To agree an award of contract for a traded service to the incumbent supplier.</p>	<p>Cabinet Member for Education, Children &amp; Families</p>	<p>Not before August</p>		<p>James Hughes james.hughes@havering.gov.uk</p>	
	<p>Grant agreement for receipt of SIP funding and call off from a multi supplier framework to deliver the SIP funded invest</p>	<p>Leader of the Council</p>	<p>Not before August</p>		<p>Daniel Moore Economic Development daniel.moore@havering.gov.uk</p>	

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	<p>in fibre project The Leader is requested to agree to:</p> <ol style="list-style-type: none"> <li>1. Accept SIP funding of £800,000 from the London Borough of Bexley and enter into grant terms and conditions with Bexley for and on behalf of the Council to deliver the SIP funded invest in fibre project.</li> <li>2. Access Bexley's framework for ducting, gigabit managed service and infrastructure services (Reference Number: 5139), a multi – supplier procurement framework.</li> <li>3. Conduct a mini competition between the Suppliers appointed to the framework to identify an organisation to provide infrastructure services to a number of public sector sites within Rainham.</li> </ol>					

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	Replacement of a dilapidated (classroom) building at Parklands Junior School To use Education Grant Maintenance Funding to replace and demolish a dilapidated classroom block building at Parklands Junior School.	Cabinet Member for Education, Children & Families	Not before August		Gary Moreland Head of Asset Management gary.moreland@havering.gov.uk	
	Authority to award a contract in relation to the construction of an extension to an existing ARP facility with associated external works at Clockhouse Primary School Authority to award a contract in relation to the construction of an extension to an existing ARP facility with associated external works at Clockhouse Primary School	Cabinet Member for Education, Children & Families	Not before August		Kathryn Skinner Architectural Officer kathryn.skinner@havering.gov.uk	
	Dynamic Purchasing System – Semi-Independent	Cabinet Member for Education,	Not before August	All relevant, members, officers and business	Georgina Shapley	Document To Follow

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	<p>Accommodation (Children's) To seek approval to commence an open tender for semi-independent and supported housing providers to join the Council's bespoke Dynamic Purchasing System; ATLAS.</p> <p>In addition to this, approval is being sought to allocate a budget of £9,000,000 funding over a period of six years from the Looked After Children, Leaving Care and Asylum Seekers services for placements made under the following six categories:</p> <ol style="list-style-type: none"> <li>1. 16-18+ Semi-Independent Accommodation - Minimal Support</li> <li>2. 16-18+ Semi-Independent Accommodation - Therapeutic/additional support</li> <li>3. 18+ Shared House - Welfare Check</li> <li>4. 18+ Standalone Accommodation - Floating</li> </ol>	Children & Families		partners will be consulted, together with Market Stakeholders, ISS Team and Leaving Care Teams.	georgina.shapley@havering.gov.uk	

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	Support 5. 18+ Standalone Accommodation - Therapeutic/additional support 6. 18+ HMO - Welfare Check					
	Review of Safe Working Practises - Council operated Weddings & Ceremonies The Director of Neighbourhoods will be asked to Review the decision taken on 19 <sup>th</sup> July to not increase capacity numbers at Council operated weddings & Ceremonies. When the decision was taken on 19 <sup>th</sup> July by way of Special Urgency, it was agreed the matter would be reviewed after 28 days.	Director Neighbourhoods	Not before August	All relevant, Members, officers and business partners will be consulted together with H&S at work consultants.	Louise Roast Registration & bereavement Services Manager louise.roast@havering.gov.uk	Document To Follow
	12A-C Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP	Leader of the Council	Not before September		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	

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	The Leader of the Council is asked to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 12 A-C Bridge Close Romford RM7 0AU					
	Ea21 Contract Award for supply of computer hardware A decision is required to enter into the Ea-21 Framework for purchasing hardware, including laptops and accessories. The London borough of Camden is the main lead and over 20 Boroughs have entered into collaborative working in order to achieve reduced price and best value.	Director of Technology	Not before September	The London Borough of Camden Procurement (Lead Council). IT Colleagues, Internal Procurement Team, Smart Working+	Lauren White Strategic IT Business Manger lauren.white@onesource.co.uk	
	Virtual Permits Highways, Traffic and Parking Control Services are proposing	Cabinet	September	Changing to a virtual permit system will involve consultation with all major		Document To Follow



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	<p>to move to a virtual permit system to improve the customer journey and make savings on administration costs.</p> <p>Cabinet will be asked to agree the proposals for this.</p>			<p>internal stakeholders including Members. A public consultation would also be required to obtain an informed view from residents, businesses and visitors on using a virtual permits instead of the current paper based system. Other consultees would include neighbouring boroughs and governing bodies such as the Environmental and Traffic Adjudicators who have extensive experience with virtual permit systems.</p>		
	<p>Approval to continue to call off from the Active Homecare Framework Cabinet is asked to approve the decision to maintain the current supply arrangements with the existing providers on the Council's homecare framework, awarding contracts that run</p>	Cabinet	September		<p>Sandy Foskett sandy.foskett@havering.gov.uk</p>	

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	<p>until end of 2025. Providers currently part of the framework (including any successful in joining through evaluation of the outstanding applications) to continue offering services, via mini competition, up to end of December 2025. A mini competition happens when any new package of care is offered to all providers on the framework at the same time through an electronic system. The first provider to respond, who can also meet the requirements of the care package (eg can deliver care at the times of day requested), is the successful bidder.</p>					
	<p>Housing Strategy Cabinet is asked to adopt and implement the Housing Strategy</p>	<p>Cabinet</p>	<p>September</p>		<p>Gill Butler Head of Housing Strategy and Service Development gill.butler@havering.gov.uk</p>	

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	Under utilised Council back offices to be declared surplus To ask Cabinet to declare the subject properties surplus to operational requirements.	Cabinet	September		Simeon Nnyombi  Simeon.nnyombi@onesource.co.uk	
	Introduction of All day Visitor Permit/Voucher Cabinet will be asked to introduce and all day Permit/Visitor Voucher.	Cabinet	September	All relevant members, officers and business partners will be consulted.	Lorraine Delahunty  lorraine.delahunty@havering.gov.uk	
	Housing Allocations Policy 2021 Cabinet will be asked to approve the Housing Allocations Policy	Cabinet	September	All relevant members, officers and business partners will be consulted.		
	Social Value Strategy	Cabinet	September		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
	Annual Procurement Plan	Cabinet	September	All relevant Members,		Document To

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Cabinet will be asked to approve the Annual Procurement Plan and various delegations in relation to the proposed Contract Procedure Rules.			officers and business partners will be consulted.		Follow
GLA's High Streets For All Challenge Cabinet will be asked to give approval to proceed with the GLA's High Streets for All Challenge.	Cabinet	September	All relevant members, officers and business partners will be consulted.	Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	Document To Follow
IT Consultancy for MS Dynamics 365 CRM roll-out - Contract Award A decision to award a contract to a specialist vendor (Microsoft Gold Partner) to implement the Microsoft Dynamics 365 CRM system following a procurement exercise.	Chief Operating Officer	Not before September	All relevant members, officers and business partners will be consulted.		Document To Follow
Loans to Mercury Land	Leader of the	Not before	Theme Board, oneSource		

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	<p>Holdings Limited Company 09878652 (The Company) for the development of Quarles campus and development at Roneo Corner To seek the agreement of the Leader of the Council in consultation with the Director of Legal and Governance and the s151 Officer, as delegated under the September 2019 Cabinet decision, to approve that prt of the Business Plan relating to a state aid compliant and provision of equity to the Company to develop 120 units at Quarles Campus, Harold Hill and further to this, to acquire a further 20 units (within the 120 units) for its PRS portfolio, subject to the appropriate due diligence for such a loan and injection of equity being carried out.</p>	Council	September	Business Partners and Board Members of Mercury Land Holdings Ltd.		
	8 Bridge Close, Romford, RM7	Leader of the	Not before		Nick Gyring-Neilsen	

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	0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP For the Leader to agree the release of funding to enable the acquisition of 8 Bridge Close by Bridge Close Regeneration LLP	Council	September		nick.gyring-nielsen@havering.gov.uk	
	Replacement Roofing and Associated Works 5 Year Contract Award of contract.	Cabinet Member for Housing	Not before September	All relevant Members, officers and business partners will be consulted.	Mark Howard mark.howard@havering.gov.uk	Document To Follow
	Asset Management Strategy and Action Plan Cabinet is asked to approve the Asset Strategy and Action Plan documents	Cabinet	October		Simeon Nnyombi Simeon.nnyombi@onesource.co.uk	
	Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.	Cabinet	October	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	

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Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).	Cabinet	October	All relevant Members, officers, business partners and stakeholders will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
2 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP For the Leader to agree the release of funding to enable the acquisition of 2 Bridge Close by Bridge Close Regeneration LLP	Leader of the Council	Not before October		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP For the Leader to agree the	Leader of the Council	Not before October		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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release of funding to enable the acquisition of 13 Bridge Close by Bridge Close Regeneration LLP					
Award of contract for the supply, installation, support and maintenance of CCTV cameras for parking enforcement and Moving Traffic contraventions Award of contract for CCTV parking enforcement including installation, maintenance and support to the capital value of £4million and revenue value of £420k.	Director of Neighbourhoods	Not before October		Mel Gadd Highways Serice Unit Manager mel.gadd@havering.gov.uk	
Award of Pathway to Independence, Heather Court Contract Approval to award Pathway to Independence Contract for Heather Court at a cost of £757,000 (£149,000) for a	Cabinet Member for Education, Children & Families	Not before December		Chris Atkin Commisioner and Project Manager chris.atkin@havering.gov.uk	



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	period of 5 years (3 +1+1contract)					
	Adoption of new RE Syllabus Adoption of a new RE Syllabus	Assistant Director for Education Services	Not before June		Susan Sutton  susan.sutton@havering.gov.uk	