



**Havering**  
LONDON BOROUGH

## **REPORT OF GOVERNANCE COMMITTEE**

**Council, 20 January 2021**

### **STAFF EMPLOYMENT PROCEDURE RULES**

At its meeting on 13 January 2021, Governance Committee was due to consider a report on the Staff Employment Procedure Rules (report and appendices attached).

This recommends, at appendix B of the report, a revised set of Staff Employment Procedure Rules, which have had obsolete job titles removed and provide greater clarity. Under the proposed rules Member decision making in employment matters will continue, as under the existing arrangements, to be the responsibility of the Appointments Sub-Committee or the oneSource Joint Committee, as appropriate. Further detail of the proposed revised Staff Employment Procedure Rules are given within the attached report.

**Subject to approval of the report by Governance Committee, Council is recommended to approve the proposed Staff Employment Procedure Rules as shown in appendix B of the report of Governance Committee of 13 January 2021 and agree that the Monitoring Officer be authorised to update the Constitution and make all necessary consequential changes.**