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MINUTES OF A MEETING OF THE GOVERNANCE COMMITTEE Virtual Meeting By Zoom 12 August 2020 (7.30 - 8.35 pm)

Present:

COUNCILLORS

Conservative Group	Robert Benham, Roger Ramsey, Damian White (Vice-Chair), Viddy Persaud, Ciaran White (Chairman) and Dilip Patel
Residents' Group	Ray Morgon
Upminster & Cranham Residents' Group	Linda Hawthorn
Independent Residents Group	
Labour Group	Keith Darvill
North Havering Residents Group	Martin Goode

The Chairman reminded Members of the action to be taken in an emergency.

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone to the meeting which was a virtual meeting and webcast.

2 PROTOCOL ON THE OPERATION OF GOVERNANCE COMMITTEE MEETINGS DURING THE COVID-19 PANDEMIC RESTRICTIONS

The Chairman went through the protocol for virtual meetings.

3 APOLOGIES FOR ABSENCE & SUBSTITUTE MEMBERS

Apologies were received from Councillors Chapman, Durant and Muggleston. Councillor Dilip Patel substituted for Councillor Chapman.

4 DISCLOSURE OF INTERESTS

There were no declarations of interest.

5 **APPOINTMENTS TO OTHER ORGANISATIONS, 2020/2021**

The Chairman of the meeting referred to the appointments detailed in the agenda to which members would be elected. All Groups had been invited to supply their nominations.

The **Executive Appointments** were noted by the Committee and are appended to these minutes.

The **Appointments to Other Organisations** were considered as per the agenda and a vote taken as necessary by show of hands. The results are documented and attached to these minutes.

6 **UPDATING THE COUNCIL'S POLICY AND PROCEDURES ON RIPA**

The Governance Committee gave consideration to the report, which was presented, to the Committee by Looqman Desai. This detailed a recent routine inspection of the Council's covert surveillance procedures, which are governed by the Regulation of Investigatory Powers Act 2000, known as RIPA. The inspection went well and there were no formal recommendations however, the inspector did indicate that the Council's Policy should further incorporate some of the Statutory Home Office Guidance in relation to the use of the internet and instances in relation to those offering information voluntarily under RIPA and those registered as informants.

These recommendations were presented to the Committee in the Agenda as the new Appendices C and D to the current Policy within Appendix 1 to the report. It was noted that there was a minor error denoting "appendix C" twice. However, if approved this would be incorporated into the policy correctly.

There followed some discussion. The Governance Committee receives an annual report each year in relation to RIPA, last before the Governance Committee in March 2020. Over the past year, the Council has not made any applications under RIPA.

The Committee noted the additions to the policy contained within the new appendices C and D to the policy and recommended to the Lead Member that these additions be incorporated.

Chairman

ORGANISATION AND NUMBER OF APPOINTEES	MEMBER APPOINTED (Non Executive Appointments)	COMMENTS AND NOTES
Adoption & Permanency Panel-2	Cllr Christine Smith and Cllr Robert Benham	Nominations: Cllr R Benham and Cllr G Ford. Vote taken. Cllr Robert Benham appointed with 8 votes. (Cllrs D White, C White, K Darvill, R Ramsey, D Patel, M Goode, V Persaud and R Benham)
Citizens Advice Havering - 2	Cllr Michael Deon Burton and VACANCY	<i>No vote required</i>
Coopers Company & Coborn Educational Foundation	Cllr Chris Wilkins	<i>No vote required</i>
Essex Wildlife Trust (Bedfords Park Management Committee)	Cllr Ray Best	<i>No vote required</i>
Governor Panel - 3	Cllr Robert Benham, Cllr Viddy Persaud and Cllr Paul McGeary	Nominations: Cllr Ford and Cllr Persaud Vote taken Cllr Persaud appointed with 7 votes (Cllrs D White, C White, R Ramsey, D Patel, R Benham, M Goode and V Persaud.
Havering Arts Council - 5	Cllr Jason Frost, Cllr Tim Ryan, Cllr Joshua Chapman, Cllr Christine Vickery and Cllr. Carol Smith	Nominations: Cllrs T Lawal, C Smith, C Vickery. Vote taken: Cllr C Smith 7 votes (Cllrs C White, D White, R Ramsey, R Benham, m Goode and V Persaud. Cllr C Vickery 6 votes (Cllrs C White, R Ramsey, Dilip Patel, R Benham and V Persaud Cllrs Smith and Vickery appointed.

ORGANISATION AND NUMBER OF APPOINTEES	MEMBER APPOINTED (Non Executive Appointments)	COMMENTS AND NOTES
Havering Association for People with Disabilities - 2	Cllr Christine Smith and Cllr Sally Miller	Nominations: Cllrs C Smith, S Miller and S Nunn. Cllrs C Smith and S Miller appointed with 7 Votes (Cllrs C White, D White, R Ramsey, Dilip Patel, M Goode, V Persaud and R Benham.)
Havering Bands and Majorettes Association- Executive Committee - 3	Cllr Reg Whitney, Cllr Osman Dervish and Cllr Denis O'Flynn	<i>No vote required</i>
Havering Chamber of Commerce and Industry	Cllr Jason Frost	<i>No vote required</i>
Havering Children's Trust	Cabinet Member for Education, Children & Families – Cllr Robert Benham	<i>No vote required</i>
Havering Community Safety Partnership – 2	Cabinet Member for Public Protection and Safety – Cllr Viddy Persaud the Chief Executive – Andrew Blake-Herbert	<i>No vote required</i>
Havering Joint Forum - 6	Leader of the Council – Cllr Damian White, Deputy Leader of the Council – Cllr Robert Benham, Leader of the Opposition Group – Cllr Ray Morgon	<i>No vote required</i>

	Cllr Michael White Cllr Linda Hawthorn Cllr Keith Darvill	
ORGANISATION AND NUMBER OF APPOINTEES	MEMBER APPOINTED (Non Executive Appointments)	COMMENTS AND NOTES
Havering Local Board (formerly Havering Sixth Form College & Havering College of Further and Higher Education)- 1	Mrs Wendy Brice Thompson (till 30 September 2020) and thereafter, Cllr Sally Miller (until October 2024)	<i>No vote required</i>
Havering Sports Council - 5	Cabinet Member for Public Protection and Safety – Cllr Viddy Persaud, Cllr Ciaran White, Cllr Sally Miller, Cllr Dilip Patel and Cllr. Timothy Ryan	Nominations Cllrs Lawal, Ryan and D Patel. Cllrs Ryan and D Patel appointed with 7 votes each (C White, D White, R Ramsey, V Persaud, M Goode, R Benham and D Patel).
Havering Theatre Trust - 3	Cllr Melvin Wallace, Cllr. Christine Smith and Cllr Paul McGeary	Nominations Cllrs M Wallace, P McGeary, C Smith and G Ford. Cllrs M Wallace, P McGeary and C Smith appointed with 7 votes each (C White, D White, R Ramsey, V Persaud, M Goode, R Benham and D Patel).

Hornchurch Housing Trust (Nomination Trustees) - 6	Cllr Damian White and Cllr Carol Smith (until February 2021) Cllr John Mylod and Cllr Nic Dodin (until February 2022) Cllr Joshua Chapman and Cllr Melvin Wallace (until February 2023)	<i>No vote required</i> Cllr Chapman , Cllr Mylod & Cllr Wallace appointments agreed at Governance on 7.03.19
ORGANISATION AND NUMBER OF APPOINTEES	MEMBER APPOINTED (Non Executive Appointments)	COMMENTS AND NOTES
Local Government Association General Assembly - 4	Leader of the Council – Cllr Damian White, Councillor Osman Dervish Councillor Robert Benham Councillor Michael White	<i>No vote required</i>
Local Government Information Unit - 1	Councillor Robert Benham	<i>No Vote required</i>
London Home & Water Safety Council -1	Cabinet Member for Environment – Cllr Osman Dervish	<i>No vote required</i>

May 2020

Appointments to other Organisations 2020/21

Romford Town Management Partnership <i>Romford Combined Charity</i> <u><i>Nominative Trustees</i></u> – 2	Cllr Robert Benham and Cllr Joshua Chapman Councillor Joshua Chapman (until 3.11.20) and Mrs Wendy Brice Thompson and Councillor Dilip Patel (until 3.11.22) Councillor Melvin Wallace (until 3.11.23)	Cllr Wallace's appointment agreed by Governance on 14 November 2019
Safer Neighbourhood Board	Cabinet Member for Public Protection and Safety – Cllr Viddy Persaud	<i>No vote required</i>
ORGANISATION AND NUMBER OF APPOINTEES	MEMBER APPOINTED (Non Executive Appointments)	COMMENTS AND NOTES
Sight Action Havering	Cllr Christine Smith	<i>No vote required</i>
Standing Advisory Council for Religious Education (SACRE) - 5	Cllr Philippa Crowder, Cllr Judith Holt, Cllr Osman Dervish, Cllr Jason Frost and Cllr Viddy Persaud	Nominations: Cllrs Frost, Dervish, Persaud, Nunn, Ford and Lawal. Cllrs Frost, Dervish and Persaud appointed with 7 votes each (C White, D White, R Ramsey, V Persaud, M Goode, R Benham and D Patel).
Tenant Management Organisations - 3	BETRA (Gooshays) – Cllr Paul McGeary DELTA (Squirrels Heath)- Cllr Melvin Wallace	<i>No vote required</i>

Appointments to other Organisations 2020/21

	PETRA (St Andrews') – Cllr John Mylod	
Veolia ES Cleanaway Havering Riverside Trust - 1	Cllr Robert Benham	<i>No vote required</i>
<i>Wennington Quarry Community Liaison Committee- 1 (until May 2022)</i>	Cllr Paul McGeary	<i>No vote required</i>

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PPOINTMENTS RECOMMENDED BY THE COUNCIL TO OTHER ORGANISATIONS, 2020/21

ORGANISATION AND NUMBER OF APPOINTEES	EXECUTIVE MEMBER APPOINTMENTS	
CEME (Centre for Engineering & Manufacturing Excellence) - 1	Director of Regeneration Programme Delivery	Amended by CE 31.5.19
East London Waste Authority - 2	<i>Cllr Osman Dervish and Cllr Robert Benham</i>	
East London Waste Authority Board (officer)	Director of Neighbourhoods	
London Councils (Leaders' Committee)	Representative (1): Leader of the Council – <i>Cllr Damian White</i> Deputy: (1) Deputy Leader of the Council – <i>Cllr Robert Benham</i> (2) <i>Cllr Roger Ramsey</i>	
Transport & Environment Committee	Representative (1): <i>Cllr Osman Dervish</i> Deputies (up to 4): <i>Cllr Jason Frost</i> <i>Cllr Viddy Persaud</i> <i>Cllr Robert Benham</i> <i>Cllr Roger Ramsey</i>	
Grants Committee	Representative (1): <i>Cllr Viddy Persaud</i>	
	Deputy (up to 4): <i>Cllr Jason Frost</i>	

Appointments to other organisations, 2018/19

Pensions CIV (Sectorial Joint Committee)	Representative (1): Chairman of Pensions Committee – <i>Cllr John Crowder</i> Deputy (up to 2): <i>Cllr Jason Frost and Cllr Joshua Chapman</i>
Greater London Employment Forum	Representative (1): <i>Cllr Robert Benham</i> Deputy Representative (1): <i>Cllr Viddy Persaud</i>
Newable (formerly Greater London Enterprise Limited) -1	Leader of the Council – <i>Cllr Damian White</i>
London Riverside (BID) Ltd	Representative (1): Leader of the Council – <i>Cllr Robert Benham</i>
Thames Gateway Strategic Group	Leader of the Council and Cabinet Member for Environment - <i>Cllr Damian White and Cllr Osman Dervish</i>