

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

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Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Head of Democratic Services, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

	Public Protection Outbreak Control Service Plan 2020/21 and Public Protection Outbreak Control Enforcement Policy 2020/21 Cabinet will be asked to: <ul style="list-style-type: none"> • Agree and adopt the Public Protection Outbreak Control Service Plan 2020- 21 • Agree and adopt the Public Protection Outbreak control Enforcement Policy 2020-21 	Cabinet	25 th November
	East Havering Opportunity Cabinet will be asked to give approval to proceed	Cabinet	25 th November
	Inclusive Growth Strategy Cabinet is asked to endorse the Inclusive Growth Strategy to guide the delivery of future plans for economic development and regeneration through the delivery of homes, jobs and investment in Havering for the benefit of our entire community.	Cabinet	25 th November

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It is further asked to accept the Inclusive Growth Implementation Plan comprising indicative projects and workstreams acknowledging that further approvals might be required to be sought		
Update on the 21/22 Council Budget and Medium Term Financial Strategy	Cabinet	25 th November
Housing Estate Improvements 5 Year Contract Cabinet will be asked to award the contract.	Cabinet	25 th November
Adult Drugs & Alcohol Service Cabinet will be asked to award the contract for the Drug and Alcohol Services following a full procurement exercise.	Cabinet	25 th November
Dynamic Purchasing System – Semi-Independent Accommodation (children’s) To seek approval to commence an open tender for semi-independent and supported housing providers to join the Council’s bespoke Dynamic Purchasing System; ATLAS. In addition to this, approval is being sought to allocate a budget of £9,000,000 funding over a period of six years from the Looked After Children, Leaving Care and Asylum Seekers services for placements made under the following six	Cabinet Member for Education, Children & Families	Not before 26 th November

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	categories: 1. 16-18+ Semi- Independent Accommodation - Minimal Support 2. 16-18+ Semi- Independent Accommodation - Therapeutic/additional support 3. 18+ Shared House - Welfare Check 4. 18+ Standalone Accommodation - Floating Support 5. 18+ Standalone Accommodation - Therapeutic/additional support 6. 18+ HMO - Welfare Check		
	Approval to award of a term maintenance contract for Fire Alarm and Emergency Lighting Installations. Executive Decision to approve the award of a term maintenance contract for Fire Alarm and Emergency Lighting Installations, to Corporate buildings and schools. The potential cost is £1,800,000 over the full 5 year term or £360,000 pa.	Managing Director, One Source	Not before 26 th November
	Approval to enter into Call-Off Contract from the Procurement Across London (PAL) Framework Agreement for the Supply of Fresh Fruit and Vegetables.	Cabinet Member for Education, Children & Families	Not before 26 th November

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Approval to enter into a Call off contract for the supply to Havering Schools for the supply of fresh and frozen meat and poultry for the school catering services.		
Review of free bulky waste collections for customers considered clinically extremely vulnerable Decision to end free bulky waste collections for NHS shielding customers.	Cabinet Member for Environment	26 th November
Executive Decision for approval to award of a term maintenance contract for Mechanical Installations Maintenance Works That the Managing Director of OneSource approves the award of a term maintenance contract for the statutory inspection, monitoring and Mechanical maintenance and remedial works at an estimated annual cost of £ 360,000, for a period of three years with the option to extend contract by a further 2 year period in 1 yearly increments (3 + 1 + 1) making a total estimated value of £1,800,000 for the contract.	Managing Director, One Source	Not before 26 th November
Approval to award of a term maintenance contract for Electrical Installations works and Electrical Testing and Maintenance Works. That the Managing Director of OneSource approves the award	Managing Director oneSource	Not before 26 th November

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of a term maintenance contract for Electrical Installations works and Electrical Testing and Maintenance Works at an estimated annual cost of £ 360,000, for a period of three years with the option to extend contract by a further 2 year period in 1 yearly increments (3 + 1 + 1),making a total estimated value of £1,800,000 for the contract.		
Approval to award of a term maintenance contract for Mechanical Installations Maintenance Works. The Managing Director of OneSource will be asked to award the contract.	Managing Director, One Source	Not before 26 th November
Capital Letters Cabinet will be asked to approve the membership and budget of Capital Letters, a Company jointly owned by the London Councils.	Cabinet	9 th December
Bridge Close Regeneration - Funding Arrangements Following the update report to cabinet on 16th September, this decision seeks agreement to the recommended delivery option and associated financial arrangements for the Bridge Close Regeneration scheme.	Cabinet	9 th December

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Temporary Agency Worker Contract Award Report Award of the new agency worker contract.	Cabinet	9 th December
Housing Revenue Account Business Plan 2020-50 Cabinet will be asked to approve the HRA Business Plan 2020-50.	Cabinet	9 th December
Introduction of All day Visitor Permit/Voucher Cabinet will be asked to introduce and all day Permit/Visitor Voucher.	Cabinet	9 th December
Havering & Wates Joint Venture Business Plan Update - 2021/22 To agree the proposed update for the Havering & Wates JV business plan and associated decisions.	Cabinet	13 th January
Annual Infrastructure Funding Statement 2019-2020 That Cabinet/Members: 1. Agree to publish the Annual Infrastructure Funding Statement for the financial year 2019/20 by 31st December 2020. 2. Delegate responsibility to the Director of Neighbourhoods to agree and publish future years' Annual Infrastructure Funding Statements through the governance procedures of the	Cabinet	9 th December

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Infrastructure Planning and Delivery Board.		
Consultation on the revised Housing Allocation Scheme	Cabinet	9 th December
Extension of Void and Repairs contracts To extend the existing Voids and repairs contractor to October 2021.	Director of Housing	Not before 13 th January
Asset Rationalisation Cabinet will be asked to: <ul style="list-style-type: none"> • Approve the proposed asset rationalisation proposals and release of buildings • Approve the immediate programme of building works necessary to reconfigure and remodel accommodation within the Town Hall campus to support the building consolidation proposals. • Consider the need for further investment on the Town Hall Campus based on the options outlined within this report. • Recommend the allocation of additional capital funding 	Cabinet	13 th January

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	<p>To agree the delivery method for the Regeneration of the Hilldene, Farnham, Chippenham and Hostel site Cabinet will be asked to agree the delivery method for the Regeneration of the Hilldene, Farnham, Chippenham and hostel site. This will include: *Appropriation of the land as necessary for regeneration of the sites *Approval of required HRA and general fund funding and to utilise external grant funding to deliver the scheme (subject to 2021/22 budget setting process) *Approval to commence community engagement activities with the local community</p>	Cabinet	13 th January
	<p>Virtual Permits Highways, Traffic and Parking Control Services are proposing to move to a virtual permit system to improve the customer journey and make savings on administration costs. Cabinet will be asked to agree the proposals for this.</p>	Cabinet	13 th January
	<p>Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.</p>	Cabinet	13 th January

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Decision to begin a consultation in respect of Havering's Street Trading Policy Decision to Consult on Havering's Street Trading Policy.	Cabinet	13 th January
Parking CPZ Consultation Outcome Report The reports seeks the Cabinet's decision on the outcome of the CPZ consultation.	Cabinet	13 th January
Rainham & Beam Park Regeneration - Business Plan 2021/22 Cabinet will be asked to agree the revised Rainham & Beam Park Regeneration business plan, and associated decisions.	Cabinet	13 th January
Digital Portfolio Business Case Acceptance of major themes within Digital Portfolio, with commitment to Phase 1 funding over multiple years	Cabinet	13 th January
Out of Hours Service- Contract Award A decision on whether to award a contract	Cabinet Member for Housing	Not before 21 st January
2021/22 TREASURY MANAGEMENT STRATEGY STATEMENT (TMSS) Cabinet will be asked to :	Cabinet	10 th February

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<ol style="list-style-type: none"> 1. Approve the Treasury Management Strategy statement (TMSS) 2021-22 2. Approve the Treasury Management and Prudential Indicator 3. Approve the Annual Minimum Revenue Provision(MRP) statement for 2021-22 4. Recommend the Annual TMSS and MRP statement 2021-22 to Council for approval 5. Delegate future changes required to this Strategy to the Chief Operating Officer in the consultation with the Cabinet Member for Finance and Property. 		
<p>Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.</p>	Cabinet	17 th March
<p>Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).</p>	Cabinet	17 th March