

Havering Health and Wellbeing Board

Terms of Reference

Background

Health and wellbeing boards were established under the Health and Social Care Act 2012 to act as a forum in which key leaders from the local health and care system could work together to improve the health and wellbeing of their local population.

The Havering Health and Wellbeing Board (the Board) is a formal committee of the local authority charged with promoting greater integration and partnership between bodies from the NHS, public health and local government.

The Board has a statutory duty to produce a joint strategic needs assessment and a joint health and wellbeing strategy for their local population.

Responsibilities

The main responsibilities of the Board are to:

1. Agree the health and wellbeing priorities for Havering and oversee the development and implementation of a joint health and wellbeing strategy.
2. Oversee the development of the joint strategic needs assessment and the pharmaceutical needs assessment.
3. Ensure people in Havering have services of the highest quality which promote their health and wellbeing, narrow inequalities and improve outcomes for local residents.
4. Bring together key partners to implement the Health and Wellbeing Strategy.

Membership

Elected Members

- Four elected members in accordance with London Borough of Havering Constitution:
 - Lead member for Adults and Public Health
 - Lead member for Children's Services
 - Leader of the Council
 - Additional member nominated by the Leader

Officers of the Council



- Director of Public Health
- Director of Adult Social Care
- Director of Children's Services.
- Chief Executive
- Director of Housing
- Director of Regeneration

Havering Clinical Commissioning Group

- Four representatives

Other Organisations

- Primary Care Networks: One Clinical Director from each Network
- BHRUT representative
- NELFT representative
- Healthwatch Havering representative
- Voluntary and Community Sector representative (nominated by the Compact Steering Group)

All HWB members must be cognisant of potential conflicts of interest. Board members must declare such conflicts of interest and absent themselves from discussions and decision making where such conflicts of interest exist.

In attendance

LBH Public Health Consultant and/or Public Health Support Officer (to support DPH in their HWB lead officer

Reporting and Governance Arrangements

- The Health and Wellbeing Board is a committee of the Council.
- The Board will receive regular progress updates from the following:
 - All groups responsible for delivering Health and Wellbeing Board strategy priorities
 - Transformation boards delivering health and wellbeing improvements across Barking and Dagenham, Havering and Redbridge
 - Other groups where the Health and Wellbeing Board has agreed to provide governance oversight, including:
 - Dementia Partnership Board



Havering

LONDON BOROUGH

- The Health and Wellbeing Board will be held in public unless confidential financial or other information should prevent this (as per the Local Government Act, 1972).
- The Leader of the Council will nominate a Chairman. Board members to nominate a Vice Chairman from among the health organisation representatives.
- All full members of the Board will have voting rights. Where a vote is tied, the Chairman will have the casting vote.
- Full members of the Board who are unable to attend a meeting should nominate a deputy who can speak and vote on their behalf.
- The Board is quorate when six members are present, providing that there is one representative from each of Elected Members, Officers of the Council, Havering Clinical Commissioning Group and Other Organisations.
- Meetings will be held every other month. Special meetings may be requested by the Board at any time.
- Papers to be published at least 5 working days before a meeting.
- The Board may co-operate with similar Boards in other locations where their interests align. This may include multi-area commissioning arrangements.
- These terms of reference will be reviewed when a request is made and seconded by Health and Wellbeing Board members.

Signed
(Chairman of the Health and Wellbeing Board)

Date:

Updated January 2020