

Article 5: The Executive – Leader of the Council and Cabinet

5.01 Role

The Leader is responsible for arranging for the exercise of all executive functions.

5.02 Leader of the Council

The Council will elect a Councillor to the position of Leader of the Council. The Leader will hold office for a term of four years from the Annual meeting until the day on which the next post-election Annual meeting is held or until:

- he or she resigns from the office, or
- he or she is suspended from being a councillor under Part III of the Local Government Act 2000 (although he or she may resume office at the end of the period of suspension), or
- he or she is no longer a councillor, or
- he or she is removed from office by resolution of the Council.

5.03 Cabinet

The Leader will appoint a Cabinet, which will consist of between two and nine councillors, one of whom will be Deputy Leader. If the Leader appoints or removes a member of the Cabinet he or she shall notify the Proper Officer of the appointment or removal

5.04 Deputy Leader

The Leader is required to appoint a Deputy Leader who shall hold office until the end of the term of office of the Leader or until

- he or she resigns from office
- he or she is suspended from being a councillor under Part III of the Local Government Act 2000 (although he or she may resume office at the end of the period of suspension), or
- he or she is no longer a councillor, or
- he or she is removed from office by the Leader

Where a vacancy occurs in the office of Deputy Leader the Leader must appoint another person in his place.

The Deputy Leader must act in the Leader's place if at any time the Leader is unable to act or the office of Leader is vacant.

5.05 Other Cabinet members

Other Cabinet members shall hold office until:

- they resign from office, or
- they are suspended from being councillors under Part III of the Local Government Act 2000 (although they may resume office at the end of the period of suspension), or
- they are no longer councillors, or
- they are removed from office by the Leader of the Council.

If for any reason the Leader or Deputy Leader are unable to act or the office(s) is vacant then the Cabinet Members collectively must act in the Leader's place or must arrange for a member of the Cabinet to act in his place.

5.06 Proceedings of the Executive

Proceedings of the Executive shall take place in accordance with the Executive Procedure Rules set out in Part 4 of this constitution.

5.07 Allocation of portfolios and executive functions

The portfolios and functions of individual Cabinet members will be allocated by the Leader of the Council.

The Leader will give notice in writing to the proper officer, and maintain a list, setting out which individual members of the Cabinet, committees of the Cabinet, staff or joint arrangements are responsible for the exercise of particular executive functions.