

**Drug and Alcohol Harm Reduction Strategy 2016-19: Refreshed Draft Action Plan 2017-18**

<b>Objective 1: Preventing harm to the individual</b>										
<b>Project/ Action</b> <i>What we will do to achieve it</i>		<b>Outcome</b> <i>How we will know we've achieved it</i>	<b>Resources</b> <i>What we need to be able to achieve it</i>	<b>Timescale</b>	<b>Lead Organisation (Officer/staff)</b>	<b>Impact on other services and organisations</b>	<b>Monitor-ed by</b>	<b>Comments on 16-17 activity</b>	<b>16-17 RAG</b>	<b>17- RAG</b>
1.1	ACTION COMPLETE – REMOVE FOR 17-18 Specialist young people's substance misuse service recommissioned in 2016, in consultation with key partners; youth offending team, community safety, education services, public health service	Service commissioned: KPIs, service specification informed by key partners	Engagement by key partners; youth offending team, community safety, education services, public health service, equality impact advisor	Sept 16	LBH Commissioner		LBH Public Health Service	Action completed. Service commissioned. Contract to commence April 17. A communication strategy will be delivered (1.1b).		

Colour coded columns: Monitored by and Comments	Community Safety	Public Health	Children's Services	Adult Social Care		
Columns: 16-17 RAG & 17-18 RAG	Completed	Part completed	On track	Not completed	Not started	Not applicable

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1.1b	NEW ACTION 17-:18 Communications strategy to inform partners of new specialist young people's service to be delivered during 17-18. Thereafter ongoing promotion to key agencies.	Schools and other services refer / engage with the specialist young people's misuse service. Satisfaction by Youth Offending Team that service meeting the needs of young offenders.	Engagement by schools.	Apr 17 and on-going	LBH Commissioner		LBH Public Health Service	Not applicable		
1.2	ONGOING FOR 17-18 Substance misuse awareness sessions to be delivered to Looked After Children and their carers (inc foster carers and semi-independent placement providers) – including association with CSE	Foster carers more knowledgeable about substance misuse by young people	Young People's Substance Misuse Service commissioned	On-going	LBH Commissioner		LBH Public Health Service	Action not commenced during 16/17. To commence 17-18		

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1.3	ONGOING FOR 17-18 Identify young people (aged under ) who are at a higher risk of harm caused through risky behaviours (inc drug and alcohol misuse) – including appropriate response such as referral to appropriate young people's substance misuse service.	Young people who are at higher risk to be referred by NELFT School Nursing Service Early Help Service Children's Social Care Schools	Young People's Substance Misuse Service commissioned  LBH Commissioner to monitor contract on referral sources	On-going	NELFT School Nursing Service Early Help Service Children's Social Care Schools		LBH Children's Services	Referrals continue to be made		
1.4	ONGOING FOR 17-18 Healthy Schools programme to provide information drugs and alcohol to the whole school community including national campaigns and information about the effect of substances on the unborn child.	Information provided to schools. Schools report that the information is useful.	Healthy Schools Co-ordinator recruited  Engagement by schools	On-going	LBH (Healthy Schools Officer))	Dependent on decisions re funding /Traded Services status of Healthy Schools programme	LBH Public Health Service	Recruitment successful. Planning took place in 16-17 for Healthy Schools Officer to work with new specialist young people's service.		

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1.5	<p>ONGOING FOR 17-18 Drug and alcohol service provider to support schools develop their drugs policy and deliver substance misuse awareness training to headteachers and wider school workforce</p> <p>NEW FOR 17-18: Information materials to be produced for school governors. Progress on training and support given to schools by the treatment service to be monitored by commissioner .</p>	<p>Schools develop drugs policies as part of the Healthy Schools Programme.</p> <p>Awareness training delivered to headteachers.</p>	<p>Young People's Substance Misuse Service commissioned</p> <p>Healthy Schools Co-ordinator recruited</p> <p>Engagement by schools</p> <p>Support of public health specialists</p>	On-going	<p>LBH Commissioner</p> <p>LBH Healthy Schools Co-ordinator</p> <p>LBH Commissioner</p>	Schools	LBH Public Health Service	Contract for new specialist young people' drug treatment service to include requirements to deliver training.	Green	Yellow

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1.6	ONGOING FOR 17-18 Drug and alcohol service provider to advise schools and parents how to report concerns about availability of drugs, and under age sales of alcohol	Schools and parents aware of how to report concerns.	Young People's Substance Misuse Service commissioned  Healthy Schools Co-ordinator recruited  Engagement by schools	Annually – at optimum time for schools	LBH Commissioner  LBH Healthy Schools Co-ordinator	Schools	LBH Public Health Service	See action 3.15.(re schools portal)		

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1.7	<p>ONGOING FOR 17-18 Information and factsheets about not drinking in pregnancy and during breastfeeding to be displayed in Children's Centres</p> <p>NEW FOR 17-18 Reliable digital resources to be identified by LBH public health, and promoted to parents by Children Centres</p>	<p>Information and factsheets to be available in Children's Centres</p> <p>Frontline workers actively promoting messages.</p>	<p>LBH Officer Capacity (Children Centre frontline workers)</p> <p>LBH Frontline staff trained in IBA</p>	<p>Ongoing</p> <p>To be agreed where resource /capacity allow</p>	LBH Early Help, BHRUT maternity Services, NELFT health visiting and school nursing services	Children's Centres	LBH Children's Services	Lack of availability of national resources / promotional activity – this action not delivered during 16-17		

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1.8	COMPLETED BUT RETAIN FOR REVIEW 17-18 Develop consistent messages and signpost parents to information that will support parents in their discussions with their children about drugs and alcohol	Key messaging for parents agreed by LBH Public Health Service and partners, and hosted by LBH website	LBH Officer Capacity (Public Health Service, Communications, Commissioner)  Engagement by partner agencies	March 17  Review Mar 18	LBH Public Health		LBH Public Health Service	Information for parents published on LBH Public Health pages (summer 2016).		

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1.9	<p>COMPLETED 16-17 Having contraception service to advise women to abstain from alcohol when planning a pregnancy</p> <p>NEW FOR 17-18 Commissioners to monitor sexual health service contract re women receiving advice re abstaining from alcohol when planning a pregnancy</p>	<p>Contraception service to display information about alcohol in pregnancy</p> <p>Service to deliver IBA to women considering pregnancy</p>	Sexual health service commissioned.	Apr 16 and ongoing  To be agreed-where resources allow	LBH Commissioner	BHRUT  Joint Commissioners	LBH Public Health Service	Included in the interim contract and will remain in place until 30 Sept.	Green	Blue
1.10	<p>ONGOING FOR 17-18 Skills audit to be undertaken among health visitors and school nurse workforce on levels of skills for engaging with families on the topic of substance misuse, including safeguarding concerns relating to drugs and alcohol. Findings to be used to inform workforce development, including numbers to be trained on IBA.</p>	<p>Skills audit undertaken. Workforce development plan informed by results. Workforce trained in IBA.</p>	Way forward to be agreed between service and commissioners	To be agreed: where resources allow	LBH Commissioner	LSCB Co-ordinator  WDP Havering	LBH Public Health Service	Insufficient resources to take forward 16-17. To be incorporated into 17- 18 action plan (Timescale by Mar )	Grey	Blue

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1.11	ONGOING FOR 17-18 Continue to advise pregnant women and new parents about risks of co-sleeping with an infant	Routine antenatal advice given  Routine postnatal advice to parents by midwives, health visitors, Children's Centres.		On-going	BHR Maternity Services  NELFT (Health visitors)	LBH Children's Centres	LBH Children's Services	Information awaited	n/a	n/a
1.12	ONGOING FOR 17-18 Deliver training to Pubs/clubs door staff on how to recognise fake ID	Businesses better trained to recognise fake ID	Capacity of Police  Engagement by businesses	On-going	Metropolitan Police	LBH Licensing Officers	LBH Community Safety	Action superceded by the introduction of ScanNet		
1.13	ONGOING FOR 17-18 Deliver training to retailers and licensed trade on complying with legislation, inc sales of age-restricted products, and nitrous oxide for non-food purposes. Training to be uploaded to Council website.	Businesses better trained on legislation	Capacity of Licensing  Engagement by businesses	On-going	LBH Licensing		LBH Community Safety	Trading Standards offered training face to face but poor uptake from trade/ Online training now available on (CTSI website). Trading Standards signpost businesses to training via Licensing newsletter, talks and written advice		

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1.14	ONGOING FOR 17-18 Information about drugs and alcohol, including where to report concerns, to be cascaded to voluntary organisations that provide activities to children and young people	Agreed information products for voluntary organisations	LBH Officer Capacity (Public Health Service, Trading Standards, Commissioner, Communications, Community Development)	To be agreed - where resources allow	LBH Public Health		LBH Public Health Service	Insufficient resources to take forward 16-17. Carry forward to 17-18.		
1.15	ONGOING FOR 17-18 Sexual health services to (a) offer brief advice about alcohol to young people and adults where alcohol plays a part in risky sexual behaviour (b) deliver IBA and psychosexual counselling to MSM re Chemsex	Sexual health service performance against KPI	Sexual health service commissioned, and KPI agreed for IBA	Ongoing monitoring	LBH Commissioner	LBH Public Health Service to advise	LBH Public Health Service	This incorporated into interim contract - to remain in place until 30 Sept . 17-18: monitor delivery		

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1.16	<p>ONGOING FOR 17- Drug and alcohol treatment service to demonstrate to commissioner how advice and services are meeting the needs of LGBT, veterans, ethnic minorities, ex-offenders, those leaving care (including via mutual aid organisations).</p> <p>NEW FOR 17-18 Drug and alcohol treatment service to strengthen links with agencies that support young people leaving care.</p>	Evidence of evidence-based programmes of work in place/planned by substance misuse treatment specialists that meet the needs of harder to reach groups	Engagement by mutual aid organisations, and by organisations	Mar 17  Mar 18	LBH Commissioner		LBH Public Health Service	<p>Service - engaged with Veterans Charity and developed processes: ex-service personnel signposted to support.</p> <p>- nominated LGBT lead &amp; London MSM networking group</p> <p>- pursuing the strengthening links with agencies that support young people leaving care.</p>	Green	Yellow
1.17	<p>ONGOING FOR 17-18 WDP and NELFT Mental Health Services to develop an integrated approach to presentations at the acute hospital that involve mental health and substance misuse</p> <p>NEW FOR 17-18 Review effectiveness of arrangement</p>	Written protocols in place	Agreement of commissioners	Jul 16	CCG Mental Health Commissioner  LBH Commissioner	BHRUT	LBH Public Health Service	<p>Delayed. Protocol now drafted between WDP AND NELFT mental health services– to be presented to Mental Health Partnership (summer 17)</p> <p>Effectiveness of arrangements to be monitored 17- 18 and reviewed</p>	Yellow	Yellow

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1.18	<p>ONGOING FOR 17-18 Ensure the care pathway for women during the perinatal period meets the needs of women with substance misuse problems, including onward referral.</p> <p>NEW FOR 17-18 Discussions to take place with CCG Maternity Commissioner, Early Help Service and substance misuse treatment service to agree pathway.</p>	Care pathway shared with maternity commissioner, mental health commissioner, substance misuse commissioner, Early Help service	Agreement of commissioners	Mar 17  Mar 18	CCG Maternity Commissioner  WDP Havering/ LBH Commissioner	LBH Early Help Service  Perinatal Steering Group	LBH Public Health Service	Pathway design required. Initial discussions identified issues re workforce training, referral pathway and joint working arrangements including specialist advice for individual cases.		

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1.19	ACTION COMPLETE – REMOVE FOR 17-18  Understand how to provide better support to mutual aid groups and improve access and take up of mutual aid services. WDP Havering to scope needs of mutual aid groups and propose plan of action to commissioner	Proposals received by Commissioner	Proposals based on evidence base and consultation with mutual aid groups	Dec 16	LBH Commissioner	Mutual Aid organisations  LBH Community Development	LBH Public Health Service	Proposals submitted to commissioner by treatment service, and following arrangements now in place: WDP delivering SMART programme (currently x3 groups running at service). Promoting and registering service users with Breaking Free, which is an online service that provides information about local support groups	Green	Grey
1.20	ONGOING FOR 17-18 CCG and adult social care to plan for the needs of older adults who are long-term users of opiates, including end of life care.	Plans in place	CCG and Adult Social Care capacity	Dec 16  Revised: Mar 18	CCG Commissioner  Adults Social Care Commissioner	NELFT Community Services	Adult Social Care (ASC) Strategy & Commissioning Team	Insufficient capacity to take this forward 16-17. See also 1.28	Red	Blue

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1.21	ONGOING FOR 17-18 The drug and alcohol treatment service will be further developed to meet the needs of those with problematic use of prescription and over-the-counter medication, including: (a) advising GPs to treat (b) directly treating (where appropriate)	Reports received from WDPH Havering detailing D&A Consultant advice provided to GPs	Capacity of WDP Havering  Engagement with GPs  Ensure adherence to referral/care pathways  Identified budgetary allocation for any GP prescribing	On-going	LBH Commissioner	CCG  GPs  Pharmacists	LBH Public Health Service	Advice given. Action ongoing.  WDP's Communication Strategy outlines actions to engage with GPs including information pack (see action 1.21b)		

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1.21b	NEW FOR 17-18 Drug and alcohol treatment service to provide information to GPs	Information session delivered to GPs at PTI event.	Capacity of WDP Havering  Agreement from PTI organiser	Apr 17	LBH Commissioner	CCG  GPs	LBH Public Health Service			
1.22	ONGOING FOR 17-18 Produce guidance for prescribers on "Review of medicines with the potential for misuse"	Guidance produced for prescribers approved at Area Prescribing sub-Committee and on CCG website	Prescriber education and training via quarterly prescribing forums	16-17: June 16  17-18: Mar 18	BHR CCG Medicines Management	Local Medical Committee  GPs  WDP Havering	LBH Public Health Service	BHR CCG Medicines Management met with stakeholders Jan 17. Subsequently, prescriber guidance will be produced during 17-18		
1.23	ONGOING FOR 17-18 Devise and deliver a programme of education for prescribers on the topics of prescription only and over the counter medicines misuse and dependence.	Training programme delivered	Prescribers trained	Dec 16	BHR CCG Medicines Management	Local Medical Committee  GPs	LBH Public Health Service	As per 1.22, this is in development. Action will be completed during 17-18		

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1.24	ONGOING FOR 17-18 Reduce the prescribing of benzodiazapines and Z drugs, as part of the 2016/17 medicines management work plan	Reduction in prescription items from baseline	Practice support, quarterly prescribing performance scorecards	Dec 17	BHR CCG Medicines Management	Local Medical Committee  GPs	LBH Public Health Service	On track to be completed within timescale (Dec 17)		
1.25	ONGOING FOR 17-18 Council Public Health Service to ensure that GPs are provided with information and an updated AUDIT tool to screen for level of alcohol-related risks to health, once new national tools are published	Tools actively in use by GPs e.g. as part of Health Check programme	Materials to be provided by PHE/national body; local distribution requested via CCG	When national materials available	LBH Commissioner  Havering CCG	GPs	LBH Public Health Service	No new national tools produced since new guidelines introduced. WDP, at PTI session with GPs, to signpost to PHE Alcohol Learning Resources (Apr 17)		

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1.26	ACTION COMPLETED – REMOVE FOR 17-18 Set up a local drug information system in Havering for issuing public health alerts on new and/or novel, potent, adulterated or contaminated drugs.	System set up, relevant partners engaged	Task and finish group to establish system  Evaluation of effectiveness end of year 1	Apr 16 – Jun 16	LBH Public Health	LBH Commissioner MPS, WDP Havering, Community Safety CCG, GPs, Pharmacists, BHRUT,	LBH Public Health Service	LDIS in place and working effectively (since October 2016). See 1.26b	Green	Grey
1.26b	NEW FOR 17-18 Relevant partners to report to D&A partnership re the effectiveness of the local drug information system.	Report received by D&A Partnership	Partnership meeting	Dec 17	LBH Public Health	WDP, LBH Commissioner	LBH Public Health Service		Grey	Yellow
1.27	ONGOING FOR 17-18 Monitor demand and stimulate innovative solutions to meet the needs of increasingly ethnically-diverse population, some of whom will inevitably develop substance misuse problems.	Report, describing solutions	Contract monitoring	Apr 16 and on-going  17-18: Apr 17 and on-going	LBH Commissioner WDP Havering	Faith groups Community groups	LBH Public Health Service	See 1.16 progress column  Communication Strategy outlines actions link into hard to reach groups including faith and community groups.	Green	Yellow

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1.28	ONGOING FOR 17-18 Provide training to raise awareness of issues of drugs and alcohol, including prevention, for Adult Social Care staff and commissioned provider staff, capitalising on existing and planned training sessions and communication forums (including Carers Forum).	Staff groups trained	Adult Social Care to organise – capacity of the drug and alcohol treatment service	Mar 17	LBH Commissioner LBH Adult Social Strategy & Commissioning Team	WDP Havering Adult Social Care commissioned services	Adult Social Care (ASC) Strategy & Commissioning Team	Action part completed 16-17, Meetings and training provided for Safe & Sound Partnership (May)  Training arranged for Adult Social Care Commissioning Team (June)		
1.29	NEW FOR -17-18 In partnership with substance misuse treatment services and in discussion with Commissioner, Housing to identify and agree key actions for 17-19	Actions agreed	Tba	Tba	Housing  Public Health  Public Health Commissioner	Adult Social Care	LBH Public health			
1.30	NEW FOR 17-18 Three borough multi-agency suicide prevention work taking place during 2017 onwards to take into account people affected by drug misuse problems	Suicide prevention approach to be developed in consultation with treatment services	Availability of treatment services	Mar 18	Public Health	CCG BHRUT Nelft LBH: Adult Social Care, Housing Communications	LBH Public Health			

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1.31	NEW FOR 17-18 Develop proposals for Drug Related Deaths Panel to be established	Proposal completed	Capacity of relevant agencies	Mar 18	Public health		LBH Public Health			
1.32	NEW FOR 17-18 Develop pharmacy needle exchange provision	Needle exchange provision established	Pharmacists engagement	Mar 18	Public Health Commissioner	NHS England	Public Health Commissioner			

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Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.1	ONGOING FOR 17-18 Substance Misuse Treatment Service and Mental Health Service will take part in "Team around the Family" meetings where substance misuse/mental health are identified as a factor,	Records of meetings showing attendance by Substance Misuse Treatment Service and Mental Health Service in "Team around the Family" meetings	Processes established: invitation, recording of attendance, review of arrangements	Commence Apr 16	LBH Early Help Service	WDP Havering  NELFT Mental Health	LBH Children's Services	Delayed. To be carried forward to 2017		
2.2	ONGOING FOR 17-18 Substance Misuse Treatment Service and Mental Health Service to agree a joint protocol where there is dual diagnosis (substance misuse <u>and</u> mental health)	Protocol in place and implemented - Substance Misuse Treatment Service Commissioner and Mental Health Service Commissioner to be informed	Protocol in place	June 16 and ongoing  Review Sept 17	LBH Commissioner  CCG Commissioner	NELFT  WDP Havering	LBH Public Health Service	Delayed – but protocol now drafted between WDP AND NELFT mental health services– to be presented to Mental Health Partnership (summer 17) Effectiveness of arrangements to be monitored 17- – review in September		

Colour coded columns: Monitored by and Comments	Community Safety	Public Health	Children's Services	Adult Social Care		
Columns: 16-17 RAG & 17-18 RAG	Completed	Part completed	On track	Not completed	Not started	Not applicable

Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.3	ACTION COMPLETE – REMOVE FOR 17-18 Provide access to alcohol and drug intervention treatment programmes for victims and perpetrators of domestic abuse	Protocol in place and implemented	Protocol/referral processes established between LBH Commissioner, VAWG lead and substance misuse treatment service	Apr 16 and ongoing	VAWG strategic partnership VAWG Officer LBH Commissioner		LBH Community Safety	Part completed: protocol and referral pathway in place. Implementation part delivered (see below) and to be continued in 2017-18. See 2.4 & 2.5  Implementation completed - Those identified as victims or perpetrators of domestic abuse are placed on safeguarding risk register and reviewed at clinical and safeguarding meetings. - Treatment Service has an identified DV lead and established links with VAWG Co-ordinator and attends MARAC		
2.4	ONGOING FOR 17-18 VAWG strategic partnership to increase awareness of domestic abuse among agencies and residents through communications.	Communication delivered		Apr 16 and on-going	VAWG strategic partnership VAWG Officer		LBH Community Safety	A range of training and communications delivered, including via the Domestic Violence Champions Network, training (such as DASH RICC training), resources guides (available on Council website), events and DV Awareness Day.		

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Columns: 16-17 RAG & 17-18 RAG	Completed	Part completed	On track	Not completed	Not started	Not applicable

Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.5	ONGOING FOR 17-18 Integrate VAWG into all relevant service areas and ensure effective inter-agency co-ordination By Training of Domestic Abuse/VAWG Champions based in local authority departments, statutory partnership agencies and local private/voluntary sector services.	DA Champions trained	Costs of trainer Costs of maintaining Champions data base	Apr 16 and on-going	VAWG strategic partnership VAWG Officer	LBH services  Partner agencies  Private and voluntary sector services	LBH Community Safety	25 New Champions trained in Q1. 25 more to be trained in Q3. 30 professionals also trained to use the DASH RIC in Q2 with 30 more to be trained in Q4. Two days booked.DASH RIC training. Champions Database through Reducing the Risk including a monthly newsletter:		
2.6	ONGOING FOR 17-18 Continue to improve the efficiency and effectiveness of the MARAC.	Monthly MARACs held An increase in appropriate MARAC referrals MARAC Toolkit developed	MARAC Toolkit in place	Apr 16 and ongoing	VAWG strategic partnership VAWG Officer		LBH Community Safety	MARAC toolkit has been developed and MARACs held twice a month. VAWG Officer attends agency risk management meetings to raise awareness of MARAC, ensuring appropriate referrals. MARAC Chair and Coordinator are presenting at Safeguarding week.		

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Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.7	ACTION NO LONGER REQUIRED – REMOVE FOR 2017  A Task and Finish Group to be set up to identify issues, barriers and solutions for information sharing, and develop an action plan of implementation	Action plan developed and implemented		Jul 16	LBH Early Help Service		LBH Children's Services	This was superseded by actions taken to achieve 2.8 below. A joint working protocol is being developed (as at Mar 17) which will be finalised 17-.		
2.8	ONGOING FOR 17-18  Early Help, WDP Havering and NELFT mental health services to collaborate on strengthening staff induction programmes so that staff have a good understanding of roles of partner agencies, and know who are the key individuals in each of the agencies	Induction processes reviewed and strengthened. Frontline staff and managers better informed.		Jul 16  Revised: Sept 17	LBH Early Help Service,  NELFT Mental Health  WDP Havering		LBH Children's Services	NELFT & WDP joint protocol meeting arranged for 16.06.16 (staff training and induction to be included)  Early Help Service & WDP joint working protocol (JWP) meeting held on 29.06 (staff training and induction to be included)  JWP being drafted by EH and WDP services in July & Aug. Next meeting arranged for 25.08 to review progress and discuss implementation plans		

Colour coded columns: Monitored by and Comments	Community Safety	Public Health	Children's Services	Adult Social Care		
Columns: 16-17 RAG & 17-18 RAG	Completed	Part completed	On track	Not completed	Not started	Not applicable

Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.9	ONGOING FOR 17-18 Early Help Service, WDP Havering and NELFT mental health services to cascade regular newsletters to partner agencies about their work (via LSCB). All three services to ensure that the information is communicated to frontline staff through team meetings.	Frontline staff and managers better informed.	LSCB Co-ordinator to facilitate	Jul 16  Revised: Sept 17	LBH Early Help Service,  NELFT Mental Health  WDP Havering		LBH Children's Services	Delayed: WDP Communications Strategy includes action to publish a newsletter for professionals		
2.10	ACTION COMPLETE – REMOVE FOR 17-18 MASH to take into account how WDP Havering is linked into the MASH processes. Once agreed, a contract variation to be agreed that describes the processes.	Contract variation issued	Service capacity	Jul 16	LBH Early Help  LBH Commissioner		LBH Public Health Service	Contract monitoring noted that WDP Safeguarding Handbook approved by LSCB January 17		

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Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.11	ACTION COMPLETE – REMOVE FOR 17-18 WDP to advise LSCB how they can contribute to the data set that is being collected. WDP to be invited to attend LSCB Operational Board.	WDP advice to LSCB. WDP invited to operational board.	Service capacity	Apr 16	LSCB Co-ordinator  WDP Havering Service Manager		LBH Public Health Service	COMPLETED DM contacted LSCB Business Manager with details of WDP Service Manager on 7.06.16. WDP attending LSCB Operational Board. Relevant data for the LSCB Outcomes Framework submitted for 2015/16 (includes field for the number of parents in treatment)		
2.12	ONGOING FOR 17-18 Early Help to ensure that WDP Havering is invited on joint home visits where substance misuse is, or likely to be, an issue	WDP invited on joint home visits as appropriate	Service capacity Training to staff to implement	Apr 16 and ongoing	LBH Early Help	WDP Havering	LBH Children's Services	Meetings arranged between WDP and EH Service to agree protocol (to include home visits). Meeting held on 29.06.16  JWP being drafted by EH and WDP services in July & Aug. Next meeting arranged for 25.08 to review progress and discuss implementation plans		

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Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.13	ACTION COMPLETE – REMOVE FOR 17-18 WDP Havering joint working arrangements with the Early Help Service to include protocol of actions where a parent does not attend an appointment with WDP	Process in place and implemented	Service capacity to set up protocol  Training to staff to implement	Apr 16 and on-going	LBH Commissioner	LBH Early Help	LBH Public Health Service	Delayed: Protocol and processes in place Nov 2016.		
2.14	ACTION COMPLETE – REMOVE FOR 17-18 Where WDP develops a recovery plan with a parent, this to be shared with Early Help.	Process in place and implemented	Service capacity to set up protocol  Training to staff to implement	Jul 16 and ongoing	LBH Commissioner	LBH Early Help	LBH Public Health Service	Process in place.		

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2.15	ONGOING FOR 17-18 Children's Social Care to invite WDP Havering to assessments, conferences and meetings when parents are receiving substance misuse treatment	Timely invitations issued	LBH Social Care to issue invitation & record attendance by WDP Havering	Apr 16 and ongoing	LBH Social Care  LBH Commissioner	WDP Havering	LBH Children's Services	Meeting held on 15.06.16 to develop joint working protocol – CSC and WDP agreed process for finalising protocol by end of July. WDP Service Manager to attend CSC Manager's meeting and joint protocol training event to be held in September between CSC and WDP teams.	Yellow	Yellow
2.16	ONGOING FOR 17-18 Early Help and WDP to work to resolve issues where lack of childcare is a barrier for parent's treatment, including residential detox treatment	Solution achieved	Potential financial implications to resource childcare	May 16  Revised Dec 17	LBH Early Help LBH Commissioner WDP Havering		LBH Children's Services	To be carried over to 2017-18	Red	Blue
2.17	ONGOING FOR 17-18 WDP Havering to deliver training to Early Help and Adult Social Care teams on working effectively with families affected by substance misuse	Programme of training agreed (including at induction). Training programme delivered.	Training programme	Mar 17	LBH Commissioner LBH Early Help Adult Social Care	WDP Havering	LBH Public Health Service	Part completed - See 2.12 & 1.28	Green	Yellow

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Objective 2: Preventing harm to the family										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.	ONGOING FOR 17-18 LSCB to deliver multi-agency training on safeguarding that specifically takes into account issues of substance misuse	Programme of training agreed and implemented	Training programme	Mar 17	LSCB Co-ordinator	All	LBH Public Health Service	LSCB delivers a training course which offers a practical approach to dealing with families affected by substance misuse. The course Think Family, Work Family provides participants with the research, knowledge and practical framework to work with the whole family holistically when challenges such as substance misuse are present. This course will also continue into the new financial year 17-.	Green	Yellow
2.19	ONGOING FOR 17-18 Increase access to mental health services: Adult Talking Therapies or CBT (for children via CAMHS), and monitor referrals and access	Increased uptake of Adult Talking Therapies and increased provision of CAMHS	Raise awareness of all potential referrers	Mar 17	CCG Commissioner	All	LBH Public Health Service	Adult Talking Therapies: Access target met in Qtrs 1 & 2. Fell slightly short in Qtr 3. Qtr 4 not yet verified by HSCIC. Service meeting recovery rate of 50% and meeting 6 week and 18 week waiting time standards.  CAMHS: Transformation plan in place – but no figures currently available.	Green	Yellow

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Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
2.20	ONGOING FOR 17-18 All services to identify carers (inc young carers) and ensure they are signposted to the right services		Young Carers Service commissioned that meets the needs of young carers affected by substance misuse  Communications about carers services/support	Ongoing	LBH Commissioner	All	LBH Public Health Service	WDP promoting local initiatives to carers, inc Havering Carers Week, and availability of carers information booklet. WDP linked into young carers service. WDP providing Naloxone training for Carers  Ongoing: WDP setting up Carers Group July 17. Young People's Substance Misuse Service to report to Commissioner arrangements for identifying and engaging with young carers.	Green	Yellow

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Objective 3: Preventing harm to the community										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
3.1	ONGOING FOR 17-18 Primary care registration scheme to be agreed in Havering for prisoners released with no permanent address	Registration scheme established and agreed by Local Medical Committee and CCG	London-wide agreement with Probation Services	Oct 16	CCG	GPs LMC Local Probation Service WDP Havering	LBH Public Health Service	Registration scheme set up and agreed by LMC and CCG. Probation Service due to report back about effectiveness of system (by end Apr 17)	Green	Yellow
3.2	ONGOING FOR 17-18 Achieve and maintain number of Inspector's Authority testing at 15 per month	Achievement of target		Apr 16 and ongoing	Metropolitan Police	WDP Havering	LBH Community Safety	Target not achieved due to other police pressures and priorities. However, despite lower numbers of Test on Arrest, there has been an increase in the quality of testing, with more individuals tested, proving to be positive for drugs.	Red	Yellow

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Objective 3: Preventing harm to the community										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
3.3	<p>ONGOING FOR 17-18</p> <p>Achieve and maintain % of Test on Arrest where there is a trigger offence at 98% per month</p> <p>NEW FOR 17-18</p> <p>Embed new systems and processes (WDP and Met Police) to maintain high %.</p>	Achievement of target		Apr 16 and ongoing	Metropolitan Police	WDP Havering	LBH Community Safety	<p>Since Mar 2016 there has been a steady increase in meeting the LBH MPS target of drug testing those who have been arrested for a trigger offence. In August 2016 we met 97% of the target.</p> <p>For those arrested with a trigger offence and tested LBH is performing slightly higher than the national MPS average at 66% (the average percentage regionally is 49%). This suggests LBH overcoming many issues related to poor performance, e.g. Purity and amount of Class A drug taken; Metabolism of drug; Time lapse between drug use and arrest; Delay in testing after arrival in custody; Test not conducted properly; Selecting non-drug users for a drug test; Equipment failure .</p> <p>In addition, systems and processes are being further developed to maintain high % of achievements.</p>		

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Objective 3: Preventing harm to the community										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
3.4	<p>ONGOING FOR 17-18</p> <p>Identify lower risk acquisitive offenders with substance misuse treatment needs within criminal justice system and increase numbers of recommendations for DRR/ATR community sentencing to the courts.</p> <p>Increase numbers of DRR/ATR as a result of pre-sentence reporting by NPS.</p> <p>Achieve improvement in numbers successfully treated through DRR/ATR community sentencing</p>	<p>Increase on 2015/16 baseline</p> <p>Monitor numbers successfully treated</p>	<p>Effective partnership arrangements at courts: to reduce timelines between recommendations made for DRR/ATR community Orders</p> <p>NPS to identify more substance misusers at assessment stage</p>	Apr 16 and ongoing	<p>National Probation Service Community Rehabilitation Company WDP Havering Police LBH Community Safety</p> <p>National Probation Service</p>	WDP Havering	LBH Community Safety	<p>DRR Targets met (Starts: Target 34 – Achieved 35; Completions: Target 17 – Achieved 25)</p> <p>ATR Target not met: (Starts: Target 28 – Achieved 25; Completions: Target 16 – Achieved 14)</p> <p>Nationally and Regionally there are issues with regard to increasing number of DRR/ATR community sentencing Orders and increasing numbers into treatment. This is being addressed with a local (tri-borough) NPS lead appointed and a meeting has been set up outside the reducing re-offending panel to draft a localised action plan to overcome these issues.</p>		

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3.5	<p>ONGOING FOR 17-18</p> <p>Continued use of town link radio, ensure all required persons are joined up / kept up to date.</p> <p>Provision of Deeper Lounge safe haven.</p> <p>Provision of Street Triage within Fiction night club.</p>	Continued implementation of initiatives	<p>Resourcing of initiatives</p> <p>Dependent on continued MOPAC funding</p>	Apr 16 and ongoing	LBH Community Safety and Development	Havering Community Safety Partnership	LBH Community Safety	<p>Town Link radios in Romford continues to work well. Still progressing the role out of Town link radios in Hornchurch.</p> <p>Deeper Lounge Continues to work in Romford on a Friday and Saturday</p> <p>The Role out of Safe Havens continue with 5 additional sites identified in qtr 1 and 2 this year</p> <p>Street Triage delivered on a Friday and Saturday night with 139 individuals supported to date this financial year.</p>		

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Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
3.6	ONGOING FOR 17-18 Develop and deliver a programme of work to address gang related offending and associated drug dealing , CSE and exploitation	Programme of work developed and delivered		Apr 16 and on-going	LBH Community Safety and Development	Havering Community Safety Partnership	LBH Community Safety	<p>Serious group violence panel continues to meet monthly to work with identified nominals. MASE panel meets monthly to manage high risk associated with CSE</p> <p>Support for victims of CSE: This service was previously commissioned from the Children's society but decommissioned in quarter 4 of 2015-16 as the provider no longer had the capacity to meet the local demand. Service now being delivered in – house by support workers. This has greatly increased capacity of work that the service is able to deliver. A comprehensive problem profile has been completed and is being used to target problematic venues and hotspot areas.</p> <p>Gangs Awareness Training continued to be delivered during the year including in schools. Gangs Mentoring Programme is on target to hit its yearly target of 300 sessions.</p>	Green	Yellow

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**Objective 3: Preventing harm to the community**

<b>Project/ Action</b> <i>What we will do to achieve it</i>		<b>Outcome</b> <i>How we will know we've achieved it</i>	<b>Resources</b> <i>What we need to be able to achieve it</i>	<b>Timescale</b>	<b>Lead Organisation (Officer/staff)</b>	<b>Impact on other services and organisations</b>	<b>Monitored by</b>	<b>Comments on 16-17 activity</b>	16-17 RAG	17- RAG
3.7	ACTION COMPLETE – REMOVE FOR 17-18 Deliver training for Licensing Responsible Authorities on making effective representations in response to licensing applications.	Training delivered	Officer capacity  Attendance by Responsible Authorities	Apr 16	LBH Licensing	All Responsible Authorities	LBH Community Safety	Training Session delivered.	Green	Grey
3.8	ACTION COMPLETE – REMOVE FOR 17-18 Delivery training for Licensing Committee members	Training delivered	Officer capacity	Apr 16	LBH Licensing	All Responsible Authorities	LBH Community Safety	Training delivered to Licensing Committee members (including for new Chair)	Green	Grey
3.9	ACTION COMPLETE – REMOVE FOR 17-18 Explore investment in mobile technology to enable frontline staff to capture data and intelligence, including as relates to drugs and alcohol	Exploration completed	Officer capacity	Tba	LBH Streetcare		LBH Public Health Service	Exploration completed.	Green	Grey

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Objective 3: Preventing harm to the community										
Project/ Action <i>What we will do to achieve it</i>		Outcome <i>How we will know we've achieved it</i>	Resources <i>What we need to be able to achieve it</i>	Timescale	Lead Organisation (Officer/staff)	Impact on other services and organisations	Monitored by	Comments on 16-17 activity	16-17 RAG	17- RAG
3.10	ONGOING FOR 17-18 Training to be delivered to LBH frontline operatives to improve recognition of drug litter	Training delivered	Capacity of services	Mar 17  Revised Mar	LBH Streetcare  LBH Commissioner	WDP Havering	LBH Public Health Service	Lack of capacity to arrange/deliver. Action carried forward to 17-	Red	Yellow
3.11	ONGOING FOR 17-18 Prepare and consult on a Public Protection Order in Romford Town Centre	Reduction in street drinking in Romford Town Centre	Officer capacity	Apr 16	Community Safety and Development	MPS to enforce	LBH Community Safety	Consultation taking place (Mar 17)	Green	Yellow
3.12	ONGOING FOR 17-18 Test cannabis-flavoured e-cigarettes to establish whether contents include cannabis	Test purchases made and contents analysed	LBH Licensing capacity	Dec 16	LBH Licensing	LBH Licensing – potential enforcement/ legal action	LBH Community Safety	Ongoing discussions between Trading standards and Community Safety regards how this can be progressed. Action to continue to 2017-18.	Yellow	Yellow

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3.13	ONGOING FOR 17-18 Deliver Junior Citizen Programme to 1,500 year six children, including content on drugs/alcohol, and a specific gangs element	YP in Havering more aware of risks of substance misuse	Dependent on continued MOPAC funding Dependent on sign up form multi-agency partnership to support	Jul 16	LBH Community Safety and Development		LBH Community Safety	Junior Citizen scheme delivered in June / July over a two week period targeting 1400 year 6 pupils  At the Safer Transport Day (August 11th 2016) the Junior Citizen Scheme engaged with primary school leavers using information and activities from the Junior Citizen Scheme. As a result a further 178 children have engaged with the Junior Citizen Scheme 2016. Bringing the total to 1578.	Green	Yellow
3.14	ONGOING FOR 17-18 WDP to deliver training about drugs and alcohol to Early Help services	Training delivered	Service capacity	Mar 17 Revised Mar	LBH Commissioner Early Help	WDP Havering	LBH Public Health Service	Not completed – carry over to 2017	Red	Blue

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3.15	ONGOING 17-18 Healthy Schools Network to showcase/share the successes of schools' own commissioned information sessions for increasing parental knowledge about engaging with their children on topics such as drugs and alcohol	Showcased event takes place	Recruitment of Healthy Schools Co-ordinator	16-17: Dec 16  17-: Mar	LBH Healthy Schools Officer	Healthy Schools Network (schools)	LBH Public Health Service	Healthy Schools Officer appointed Sept 16. A programme of termly network meetings has been developed, with a session planned on the topic of drugs and alcohol.  See action 3.15b		
3.15b	NEW FOR 17-18 Make further information re drugs and alcohol issues available on the schools portal.	Information uploaded to schools portal		Sept 17 and ongoing	LBH Healthy Schools Officer	Healthy Schools Network (schools)	LBH Public Health Service			
3.16	ONGOING 17-18 Continue to work with other enforcement agencies to target premises where intelligence indicated that non duty paid alcohol may be sold.	Joint working between enforcement agencies	Information / intelligence	Ongoing – as resources allow	Customs & Excise  LBH Trading Standards	Metropolitan Police Service	LBH Community Safety	No joint working between LA and Customs since Sept 2015. However with effect from 6 April 17, Immigration becomes a Responsible Authority under licensing legislation. This will strengthen joint working going forward.		

Colour coded columns: Monitored by and Comments	Community Safety	Public Health	Children's Services	Adult Social Care		
Columns: 16-17 RAG & 17-18 RAG	Completed	Part completed	On track	Not completed	Not started	Not applicable