This application to vary a premises licence is made by Malthurst Petroleum Ltd under section 34 of the Licensing Act 2003. The application was received by Havering’s Licensing Authority on 25th February 2016.

Geographical description of the area and description of the building

Collier Row Service Station is located on the north-western edge of the borough in Mawneys ward. Immediately adjacent and to the north of the premises is a playground located within Collier Row Recreation Ground. The immediate vicinity contains commercial and residential properties and thus might be considered one of mixed use; however, residential properties at this location appear to predominate.

Details of the application

Current premises licence hours:

<table>
<thead>
<tr>
<th>Late night refreshment</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
<td></td>
<td></td>
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<tr>
<td>Monday to Sunday</td>
<td>23:00</td>
<td>05:00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Supply of alcohol</th>
<th>Start</th>
<th>Finish</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Monday to Sunday</td>
<td>06:00</td>
<td>00:00</td>
</tr>
</tbody>
</table>

Variation applied for:

<table>
<thead>
<tr>
<th>Supply of alcohol</th>
<th>Start</th>
<th>Finish</th>
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</thead>
<tbody>
<tr>
<td>Day</td>
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<td></td>
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<tr>
<td>Monday to Sunday</td>
<td>00:00</td>
<td>24:00</td>
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</table>
The application also seeks to remove all the current conditions from annex 3 of the licence and replace them with a new set to be included in annex 2. The applicant amended this set of proposed conditions on 11\textsuperscript{th} March 2016.

The premises plans have also been modified. The plans submitted for consideration indicate that:

\textit{The entire premises may be used for the sale of alcohol and the provision of late night refreshment.}

The inclusion of this clause in the application would have the result that the entire premises would be permitted to display and sell alcohol 24 hours a day and late night refreshment foodstuffs between 23:00 and 05:00.

\textbf{Comments and observations on the application}

The applicant acted in accordance with regulations 25 and 26 of \textit{The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005} relating to the advertising of the application. The required public notice was installed in the 4\textsuperscript{th} March 2016 edition of the Romford Recorder.

Annex 3 of a premises licence contains conditions imposed by a licensing sub-committee after a hearing; annex 2 contains conditions proposed by the applicant. One might reasonably conclude that annex 3 conditions contain more weight than annex 2 conditions. Annex 3 conditions would normally be imposed in response to matters arising at a hearing and might exist in addition to any potential annex 2-based conditions proposed by the licence holder.

\textbf{Summary}

There were no representations against this application from interested persons.

There were two representations against this application from responsible authorities.

\textbf{Details of representations}

Valid representations may only address the following licensing objectives:

\begin{itemize}
  \item The prevention of crime and disorder
  \item The prevention of public nuisance
  \item The protection of children from harm
  \item Public safety
\end{itemize}

\textbf{Responsible authorities’ representations}

Licensing Officer Arthur Hunt makes representation against this application on behalf of Havering’s licensing authority. Mr Hunt’s representation is based upon his concerns in relation to the prevention of crime and disorder, the prevention of public nuisance and the protection of children from harm.
PC Oisin Daly makes representation against this application on the behalf of the Metropolitan Police. PC Daly’s representation is based upon his concerns further to all four licensing objectives.
Part A

Premises licence number 003438

Part 1 – Premises details

Postal address of premises, or if none, ordnance survey map reference or description

Collier Row Service Station
140-148 Collier Row Road Romford RM5 2BD

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Late night refreshment, supply of alcohol

The times the licence authorises the carrying out of licensable activities

Late night refreshment
Monday to Sunday – 23:00 to 05:00

Supply of alcohol
Monday to Sunday – 06:00 to 00:00

The opening hours of the premises

24 hours

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Malthurst Petroleum Ltd
Vincent House 4 Grove Lane Epping CM16 4LH
01354 662668
Registered number of holder, for example company number, charity number (where applicable)

00762360

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Dhananjayan Dusyanth
777a Romford Road Manor Park London E12 5AN

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

10/00035/LAPER – London Borough of Newham

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
   (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
   (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.

2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
   (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
   (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
      (a) a holographic mark, or
      (b) an ultraviolet feature.

4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

5. For the purposes of the condition set out in paragraph 4 —
   (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
   (b) “permitted price” is the price found by applying the formula —

\[ P = D + (D \times V) \]
Mandatory conditions – contd.

(i) P is the permitted price,
(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
(i) the holder of the premises licence,
(ii) the designated premises supervisor (if any) in respect of such a licence, or
(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

6. Where the permitted price given by paragraph (b) of paragraph 5 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

7. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 5 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

See annex 3 for conditions imposed.

Annex 3 – conditions attached after a hearing by the Licensing Authority

1. All staff shall be suitably trained for their job function for the premises. The training shall be written into a programme ongoing and under constant review and must be available to a relevant responsible authority when called upon.

2. All personal licence holders supervising the sale of alcohol shall hold a nationally recognised licensing qualification.
3. All members of staff at the premises shall seek “credible photographic proof of age evidence” from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence which shall include a photograph of the customer shall include a passport photographic driving licence or Proof of Age card carrying a “PASS” logo.

4. All occasions when persons have been refused service shall be recorded in writing and kept at the premises for six months.

5. Prominent clear notices shall be displayed at the premises about the supply of alcohol to minors and the relevant offences involved.

6. The premises shall comply with the Portman Group Code of Practice on the Naming Packaging and Promotion of Alcoholic Drinks and with the Portman Group's Retailer Alert Bulletins.

7. At the time of installation or upgrading of any CCTV system it shall comply with the current and relevant Havering Police guidelines for Standard Minimum Closed Circuit Television Requirements (Issue 1, July 2004).

8. A CCTV system shall be installed or the existing system maintained. The system shall incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as ‘identification standard’.

9. The CCTV system shall incorporate a recording facility and any recordings shall be retained and stored in a suitable and secure manner for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system shall comply with other essential legislation and all signs as required shall be clearly displayed. The system shall be maintained and fully operational throughout the hours that the premises are open for any licensable activity. For premises using a video recording system the cassette tape shall be used on no more than 12 occasions to maintain the quality of the recorded image.

10. The positions of all CCTV cameras shall be clearly shown on a set of plans and any alteration to the system should only be carried out after consultation with and written approval of Havering Police and the Licensing Authority.
Annex 4 – premises plans

Original premises plans are held by the Licensing Authority of the London Borough of Havering.
### Premises licence summary

<table>
<thead>
<tr>
<th>Premises licence number</th>
<th>003438</th>
</tr>
</thead>
</table>

#### Premises details

| Postal address of premises, if any, or if none, ordnance survey map reference or description |
| Collier Row Service Station |
| 140-148 Collier Row Road Romford RM5 2BD |

| Where the licence is time limited the dates |
| Not applicable |

| Licensable activities authorised by the licence |
| Late night refreshment, supply of alcohol |

| The times the licence authorises the carrying out of licensable activities |
| Late night refreshment |
| Monday to Sunday – 23:00 to 05:00 |
| Supply of alcohol |
| Monday to Sunday – 06:00 to 00:00 |

| The opening hours of the premises |
| 24 hours |

| Where the licence authorises supplies of alcohol whether these are on and / or off supplies |
| Off supplies only |

| Name, (registered) address of holder of premises licence |
| Malthurst Petroleum Ltd |
| Vincent House 4 Grove Lane Epping CM16 4LH |

| Registered number of holder, for example company number, charity number (where applicable) |
| 00762360 |
Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Dhananjayan Dusyanth

State whether access to the premises by children is restricted or prohibited

Not restricted
NOTICE
Town and Country Planning (General Permitted Development) (England) Order 2015

Notice pursuant to Schedule 3 of the making of an Article 4 Direction

PLANNING CONTROL OVER DEMOLITION OF MECCA BINGO, 31 HIGH STREET, HORNCOURCH

The Council of the London Borough of Havering made an Article 4 (1) Direction on 2 October 2015, which was confirmed on 1 March 2016, under Article 4(1) of the Town and Country Planning (General Permitted Development) Order 2015. The Direction relates to development comprising any building operation consisting of the demolition of a building, and removes permitted development rights for this type of development from the date when the Direction comes into force. Planning permission will therefore be required to demolish the building at the relevant site.

The Article 4 Direction (Reference Art4/3/2015) applies to the following site:

Mecca Bingo, 31 High Street, Hornchurch, RM11 1TP

The effect of the Waiting and Loading Restriction Order will be to change the operational hours of the existing school keep clear of waiting restrictions on the identified lengths of streets specified in Schedule 1 to this Notice. Vehicles may wait for the purpose of loading or unloading for a maximum period of 30 minutes and where return to that same loading place will be prohibited for 1 hour.

The effect of the Prohibition of Stopping Outside Schools Order will be to impose waiting restrictions operative at any time on the lengths of streets specified in Schedule 1 to this Notice.

The effect of the Free Loading Places Order will be to designate a loading place, operative between 8.00 a.m. and 6.00 p.m. on Mondays to Saturdays inclusive, on the length of street specified in Schedule 2 to this Notice, where vehicles may wait for the purpose of loading or unloading for a maximum period of 30 minutes and where return to that same loading place will be prohibited for 1 hour.

The effect of the Prohibition of Stopping Outside Schools Order will be to change the operational hours of the existing school keep clear of waiting restrictions on the identified lengths of streets specified in Schedule 1 to this Notice. Vehicles may wait for the purpose of loading or unloading for a maximum period of 30 minutes and where return to that same loading place will be prohibited for 1 hour.

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LONDON BOROUGH OF HAVERING
NOTICE OF APPLICATIONS FOR PLANNING PERMISSION
Published in the Romford Recorder: 4 March 2016

1. NOTICE IS HEREBY GIVEN that the Council of the London Borough of Havering, hereinafter called the Council, propose to make the above-mentioned Order under sections 45 and 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended, to the extent that the Order would come into operation on 29th March 2016 and would be valid for a maximum period of 18 months or until the Works are completed, whichever is the sooner. The Works are scheduled to commence on the dates specified in column 2 of the tables in the Schedule.

2. The prohibitions specified in Article 1 above are necessary because the Works proposed are likely to be executed on or near the said road and the likelihood of danger to the public.

3. Alternative routes will be available for use and are identified in columns 1 of the Schedule to this Notice.

4. Persons having a query concerning these Works or the proposed Order should email lbh/planning@havering.gov.uk

5. Any person desiring to question the validity of the Order or of any provision contained therein on the ground that it is not within the relevant powers of the Road Traffic Regulation Act 1984, or that any of the relevant requirements thereof or of any relevant regulations made thereunder has not been complied with in relation to the Order, may, within six weeks of the making of the Order, make a representation for the purpose to the High Court.

Date Published: 4 March 2016

Date Published in the Romford Recorder: 4 March 2016

Daniel Fenwick, Director of Legal & Governance
London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

SCHEDULE

<table>
<thead>
<tr>
<th>Road/</th>
<th>Length of Road</th>
<th>Dates of Works</th>
<th>Times of Works</th>
<th>Alternative Route</th>
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<tbody>
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<td>3</td>
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</tr>
</tbody>
</table>

Goods Vehicle

Operator’s Licence

Mr. Sarbjit Sandhu trading as Safe Moves & Storage, at 846-854 London Road, Romford RM1 3QX, on or before 4 March 2016, and 8.00 am to 6.00 pm on 5 March 2016, are required to send particulars thereof to the undersigned Solicitors on or before 13/05/2016, after which the Estate will be distributed having regard to claims and interests of which they have had notice.

PINNEY TALEFORD LLP

54 Station Road
Upton
Essex RM14 2TU

IVY GEORGINA ANNE DELLLOW (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against the Estate of the aforementioned deceased, late of 128 Heath Road, Romford, Essex RM6 4LB, on or before 13/05/2016, are required to send particulars thereof in writing to the undersigned Solicitors on or before 13/05/2016, after which date the Estate will be distributed having regard to claims and interests of which they have had notice.

PINNEY TALEFORD LLP

54 Station Road
Upton
Essex RM14 2TU

George Dennis James West (Deceased)

Pursuant to the Trustee Act 1925 any persons having a claim against or an interest in the Estate of the aforementioned deceased, late of 10 Parkway, Romford, on or before 13/05/2016, are required to send particulars thereof in writing to the undersigned Solicitors on or before 13/05/2016, after which date the Estate will be distributed having regard to claims and interests of which they have had notice.

PINNEY TALEFORD LLP

54 Station Road
Upton
Essex RM14 2TU

LONDON BOROUGH OF HAVERING
ROAD TRAFFIC REGULATION ACT 1984 - SECTION 14(1) ORDER 2016
(Temporary Prohibition of Traffic) Order 2016

1. The Council of the London Borough of Havering HEREBY GIVES NOTICE that it proposes to make an Order under section 14(1) of the Road Traffic Regulation Act 1984 the effect of which would be to prohibit vehicular traffic from entering or proceeding in the length of the road specified in column 1 of the table to the Schedule in this Notice to enable Essex and Suffolk contractors to renew the water mains thereon ("the Works")

2. The prohibitions specified in Article 1 above are necessary because the Works proposed are likely to be executed on or near the said road and the likelihood of danger to the public.

3. If the Order is made, the said road shall come into operation on 29th March 2016 and would be valid for a maximum period of 18 months or until the Works are completed, whichever is the sooner. The Works are scheduled to commence on the dates specified in column 2 of the tables in the Schedule.

4. The prohibitions specified would only be operational at such times as described in column 2 of the table to the Schedule in this Notice and as shall from time to time be indicated by signs of traffic signs on the street pursuant to Section 68 of the Road Traffic Regulation Act 1984.

5. An exemption would be provided in the proposed Order to permit pedestrian access at any time to any premises situated on or adjacent to the said roads or to any other premises which would be affected by the Order.

6. Alternative routes will be available for use and are identified in column 3 of the table in the Schedule to this Notice.

7. Section 16(1) RTRA states “A person who contravenes, or who uses or permits the use of a vehicle in contravention of, a restriction imposed by an order under section 14 of this Act shall be guilty of an offence”. The maximum penalty on summary conviction is £1000.

8. Persons having a query concerning these Works or the proposed Order should email lbh/planning@havering.gov.uk

LONDON BOROUGH OF HAVERING
THE HAVERING (PAY AND DISPLAY PARKING PLACES) (WAITING AND LOADING RESTRICTION) (CIVIL ENFORCEMENT AREA) (No. 1) (AMENDMENT No. 263) ORDER 2016

1. NOTICE IS HEREBY GIVEN that the Council of the London Borough of Havering, hereinafter called the Council, on 1 March 2016 made the above-mentioned Order under sections 6, 45 and 124 of and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984, as amended.

2. The general effect of the Order will be to impose waiting restrictions operative at any time on the lengths of streets specified in the Schedule to this Notice.

3. A further effect of the scheme will be to remove the existing free advisory footway parking places on the promenade of Victoria Way specified in the Schedule to this Notice.

4. A copy of the Order, which will come into operation on 8 March 2016, of the Order, amended, together with the Council’s statement of reasons for making the Order and plans showing the locations and effects of the Order can be inspected until the end of six weeks from the date on which the Order was made during normal office hours on Mondays to Fridays inclusive, at the Council’s Public Advice and Service Centre (PASC), accessed via the Liberty Shopping Centre, Romford, RM1 3RL.

5. Any person desiring to question the validity of the Order or of any provision contained therein on the grounds that it is not within the relevant powers of the Road Traffic Regulation Act 1984, or that any of the relevant requirements thereof or of any relevant regulations made thereunder has not been complied with in relation to the Order, may, within six weeks of the making of the Order, make a representation for the purpose to the High Court.

Date Published: 4 March 2016

Date Published in the Romford Recorder: 4 March 2016

Daniel Fenwick, Director of Legal & Governance
London Borough of Havering, Town Hall, Main Road, Romford RM1 3BD

SCHEDULE

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Goods Vehicle

Operator’s Licence

Mr. Sarbjit Sandhu trading as Safe Moves & Storage, at 846-854 London Road, Romford RM1 3QX, on or before 4 March 2016, and 8.00 am to 6.00 pm on 5 March 2016, are required to send copies of their representations to the applicant at the address given at the top of this Notice. A Guide to Making Representations is available from the Traffic Commissioner’s office.
**Section 1 of 1**

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

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<td>You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.</td>
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Are you an agent acting on behalf of the applicant?  
- [ ] Yes  
- [x] No

**Applicant Details**

<table>
<thead>
<tr>
<th>* First name</th>
<th>MALTHURST PETROLEUM LIMITED</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Family name</td>
<td>MALTHURST PETROLEUM LIMITED</td>
</tr>
<tr>
<td>* E-mail</td>
<td><a href="mailto:efinlay@wslaw.co.uk">efinlay@wslaw.co.uk</a></td>
</tr>
<tr>
<td>Main telephone number</td>
<td>02075935155</td>
</tr>
<tr>
<td>Other telephone number</td>
<td></td>
</tr>
</tbody>
</table>

- [ ] Indicate here if the applicant would prefer not to be contacted by telephone

**Applicant Business**

| * Is the applicant's business registered in the UK with Companies House? | [ ] Yes  
- [ ] No

<table>
<thead>
<tr>
<th>* Registration number</th>
<th>00762360</th>
</tr>
</thead>
<tbody>
<tr>
<td>* Business name</td>
<td>Malthurst Petroleum Limited</td>
</tr>
<tr>
<td>* VAT number</td>
<td>GB NA</td>
</tr>
<tr>
<td>* Legal status</td>
<td>Private Limited Company</td>
</tr>
</tbody>
</table>

* required information
Continued from previous page...

<table>
<thead>
<tr>
<th>* Applicant's position in the business</th>
<th>Licensing Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home country</td>
<td>United Kingdom</td>
</tr>
<tr>
<td></td>
<td>The country where the applicant's headquarters are.</td>
</tr>
</tbody>
</table>

**Registered Address**

| * Building number or name              | Vincent House        |
| * Street                               | 4 Grove Lane         |
| District                               |                       |
| * City or town                         | Epping               |
| County or administrative area          |                       |
| * Postcode                             | CM16 4LH             |
| * Country                              | United Kingdom       |
|                                        | Address registered with Companies House. |

**Agent Details**

| * First name                           | Winckworth Sherwood LLP |
| * Family name                          | Winckworth Sherwood LLP |
| * E-mail                               | efinlay@wslaw.co.uk    |
| Main telephone number                  | 02075935155            |
| Other telephone number                 |                       |
| ☐ Indicate here if you would prefer not to be contacted by telephone |

Are you:

- ☐ An agent that is a business or organisation, including a sole trader
- ☑ A private individual acting as an agent

**Agent Business**

| * Is your business registered in the UK with Companies House? | ☑ Yes ☐ No |
| * Registration number                                       | OC 334359 |
| * Business name                                             | Winckworth Sherwood LLP |
| * VAT number                                                | GB 183868066 |
| * Legal status                                              | Private Limited Company |

Put "none" if you are not registered for VAT.
Continued from previous page...

* Your position in the business: Legal Assistant

Home country: United Kingdom

Agent Registered Address

* Building number or name: Minerva House
* Street: 5 Montague Close

City or town: London

County or administrative area:

* Postcode: SE1 9BB
* Country: United Kingdom

Section 2 of 17

APPLICATION DETAILS

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

I/we, as named in section 1, being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in section 2 below.

* Premises Licence Number: 003438

Are you able to provide a postal address, OS map reference or description of the premises?

- Address
- OS map reference
- Description

Postal Address Of Premises

Building number or name: MRH Collier Row, Collier Row Service Station

Street: 140-148 Collier Row

City or town: Romford

County or administrative area:

Postcode: RM5 2BD

Country: United Kingdom

Premises Contact Details

Telephone number:
Non-domestic rateable value of premises (£) 74,500

Section 3 of 17

VARIATION

Do you want the proposed variation to have effect as soon as possible?  
- Yes  
- No

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?  
- Yes  
- No

You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend.

Describe Briefly The Nature Of The Proposed Variation

Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.

A petrol forecourt store selling a broad range of groceries, household products and alcohol. Situated at Collier Row Service Station, 140-148 Collier Row Road, Romford, RM5 2BD to be varied as follows:

1. Extension of the hours for the sale of alcohol to 24 hours daily.
2. To remove all of the conditions in Annex 3 of the premises licence.
3. To include in Annex 2 the conditions in boxes b to e of Section 16 of this application.
4. To make alterations to the premises.

Section 4 of 17

PROVISION OF PLAYS

Will the schedule to provide plays be subject to change if this application to vary is successful?  
- Yes  
- No

Section 5 of 17

PROVISION OF FILMS

Will the schedule to provide films be subject to change if this application to vary is successful?
<table>
<thead>
<tr>
<th>Section 6 of 17</th>
<th>PROVISION OF INDOOR SPORTING EVENTS</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful?</td>
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<td>☐ Yes ☐ No</td>
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<tr>
<th>Section 7 of 17</th>
<th>PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS</th>
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<tbody>
<tr>
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<td>Will the schedule to provide boxing or wrestling entertainments be subject to change if this application to vary is successful?</td>
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<tr>
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<td>☐ Yes ☐ No</td>
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<table>
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<tr>
<th>Section 8 of 17</th>
<th>PROVISION OF LIVE MUSIC</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Will the schedule to provide live music be subject to change if this application to vary is successful?</td>
</tr>
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<td>☐ Yes ☐ No</td>
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<tr>
<th>Section 9 of 17</th>
<th>PROVISION OF RECORDED MUSIC</th>
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<tbody>
<tr>
<td></td>
<td>Will the schedule to provide recorded music be subject to change if this application to vary is successful?</td>
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<td>☐ Yes ☐ No</td>
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<tr>
<th>Section 10 of 17</th>
<th>PROVISION OF PERFORMANCES OF DANCE</th>
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<tr>
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<td>Will the schedule to provide performances of dance be subject to change if this application to vary is successful?</td>
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<td>☐ Yes ☐ No</td>
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<table>
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<tr>
<th>Section 11 of 17</th>
<th>PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Will the schedule to provide anything similar to live music, recorded music or performances of dance be subject to change if this application to vary is successful?</td>
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<tr>
<td></td>
<td>☐ Yes ☐ No</td>
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<table>
<thead>
<tr>
<th>Section 12 of 17</th>
<th>PROVISION OF LATE NIGHT REFRESHMENT</th>
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<tr>
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<td>Will the schedule to provide late night refreshment be subject to change if this application to vary is successful?</td>
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<td>☐ Yes ☐ No</td>
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Will the schedule to supply alcohol be subject to change if this application to vary is successful?

- Yes
- No

### Standard Days And Timings

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<thead>
<tr>
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<th>Start</th>
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<tr>
<td>SUNDAY</td>
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Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Will the sale of alcohol be for consumption?

- On the premises
- Off the premises
- Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations.
For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed above, list below.

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

### Section 14 of 17

**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children.

Provide information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None

### Section 15 of 17

**HOURS PREMISES ARE OPEN TO THE PUBLIC**

**Standard Days And Timings**

<table>
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Provide timings in 24 hour clock (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
State any seasonal variations.
For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed above, list below.
For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

☐ I have enclosed the premises licence
☐ I have enclosed the relevant part of the premises licence

Reasons why I have failed to enclose the premises licence or relevant part of premises licence.
Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)
List here steps you will take to promote all four licensing objectives together.

b) The prevention of crime and disorder

1. A CCTV system will be installed, or the existing system maintained, such system to be fit for the purpose.
2. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings will either be recorded on good quality video tape or digitally on to CD/DVD or other equivalent medium.
3. Any recording will be retained and stored in a suitable and secure manner for a minimum of 14 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection on request.
4. The precise positions of the camera may be agreed, subject to compliance with Data Protection legislation, with the police from time to time.
5. The system will display, on any recording, the correct time and date of the recording.
6. The CCTV system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.

c) Public safety

The premises licence holder will at all times maintain adequate levels of staff. Such staff levels will be disclosed, on request, to the licensing authority and police.

d) The prevention of public nuisance

Adequate waste receptacles for use by customers shall be provided in and immediately outside the premises.

e) The protection of children from harm

1. The premises licence holder will ensure that an age verification policy will apply to the premises whereby all cashiers will be trained to ask any customer attempting to purchase alcohol, who appears to be under the age of 25 years (or older if the licence holder so elects) to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.
2. All staff engaged or to be engaged in the sale of alcohol on the premises shall receive the following training in age restricted sales:
   - Induction training which must be completed and documented prior to the sale of alcohol by the staff member.
   - Refresher/reinforcement training at intervals of no more than 6 months.
   Training records will be available for inspection by a police officer or other authorised officer on request.
3. All cashiers shall be trained to record refusals of sales of alcohol in a refusals book/register. The book/register will contain:
   - details of the time and date the refusal was made;
   - the identity of the staff member refusing the sale;
PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.
To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 - £100.00
Band B - £4301 to £33000 - £190.00
Band C - £33001 to £87000 - £315.00
Band D - £87001 to £125000 - £450.00*
Band E - £125001 and over - £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £125000 - £900.00
Band E - £125001 and over - £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 - £1,000.00
Capacity 10000 -14999 - £2,000.00
Capacity 15000-19999 - £4,000.00
Capacity 20000-29999 - £8,000.00
Capacity 30000-39999 - £16,000.00
Capacity 40000-49999 - £24,000.00
Capacity 50000-59999 - £32,000.00
Capacity 60000-69999 - £40,000.00
Capacity 70000-79999 - £48,000.00
Capacity 80000-89999 - £56,000.00
Capacity 90000 and over - £64,000.00

* Fee amount (£) 315.00

DECLARATION

I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under Section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name  Winckworth Sherwood LLP

* Capacity  Solicitors on behalf of the Applicant
Once you're finished you need to do the following:
1. Save this form to your computer by clicking file/save as...
2. Go back to [https://www.gov.uk/apply-for-a-licence/premises-licence/havering/change-1](https://www.gov.uk/apply-for-a-licence/premises-licence/havering/change-1) to upload this file and continue with your application.
Don't forget to make sure you have all your supporting documentation to hand.

**IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**OFFICE USE ONLY**

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<tr>
<th>Applicant reference number</th>
<th>EMF/29898/79/RPB</th>
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Licensing Act 2003 Responsible Authority representation

This representation is made by a Responsible Authority for the London Borough of Havering concerning an application for a variation to a premises licence for the premises as detailed below.

Premises Name and address: Collier Row service Station 140–148 Collier Row Road Romford RM5 2BD

Your Name: Arthur Hunt

Organisation name/name of body you represent: London Borough of Havering / Licensing Authority

Your Address: 5th Floor, Mercury House, Mercury Gardens, Romford, RM1 3SL

Email: arthur.hunt@havering.gov.uk

Contact telephone number: 01708 433585

Summary of Objection: Objection to an application for a new premises licence based upon the prevention of crime and disorder, prevention of public nuisance and the protection of children from harm licensing objectives.

Policy Considerations

Licensing Policy 1

In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:

• whether the premises is located in an area of cumulative impact;
• the type of premises and their cumulative impact on the area and the mix of premises in the area;
• the location of the premises and the character of the area;
• the views of the responsible authorities;
• the views of other persons;
• past compliance history of current management;
• the proposed hours of operation;
• the type and number of customers likely to attend the premises;
• whether the applicant is able to demonstrate commitment to a high standard of management, for example through active participation in the Safe and Sound meetings and pub watch.

Licensing Policy 5

The Licensing Authority is concerned regarding the adverse impact on the licensing objectives arising from the increasing numbers of shops selling alcohol for consumption off the premises. The Licensing Authority will consider restricting the number of premises and the licensing hours to 23.00 in locations where longer hours undermine the licensing objectives.
Licensing Policy 7

When dealing with new and variation applications the Licensing Authority will give more favourable consideration to applications with the following closing times:

**Public Houses and Bars**
- 23:00 hours-Sunday to Thursday
- Midnight –Friday and Saturday

**Nightclubs**
- 01:00 hours Sunday to Thursday
- 02:00 hours Friday and Saturday

**Restaurants and Cafes**
- 23:00 hours Sunday to Thursday
- Midnight- Friday and Saturday

**Off licences**
- 23:00 Monday to Sundays

Hot food and drink supplied by takeaways, fast food premises
- Midnight- Sunday to Thursdays
- 01:00 Friday and Saturday

Hotel residents only 24 hours sale of alcohol for on sales only.
Consideration will also be given to the type of area that the premises is located in with regulated activities normally being permitted until 23.30 in residential areas and 00.30 in mixed use areas.

Licensing Policy 19

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

Representation

The application has been submitted to vary the premises licence to extend the hours that alcohol may be sold to 24 hours a day. The current licence permits the sale of alcohol from 0600 to 0000 each day. It is currently open 24 hours a day providing late night refreshment from 2300 to 0500, effectively providing hot food 24 hours a day, and obviously petroleum sales which are not governed by the Licensing Act 2003.

When assessing the application in line with Havering’s Statement of Licensing Policy it appears to contradict some of the policies, highlighted above. Therefore the Licensing Authority has been unable to support the application at this stage.

Licensing Policy 1

In considering applications for new licences, variations to existing licences and licence reviews the Licensing Authority will take the matters listed below into account:

- the location of the premises and the character of the area;
The application was obviously “generic” as it matches virtually word for word an application made by the same applicant at another venue on the borough. Therefore, in order that the applicant was aware of the “location of the premises and the character of the area” they were informed of a problem in Collier Row of apparent underage drinking and anti-social behaviour in Collier Row generally revolving around the recreation ground next to the site.

This recreation ground is entered via various gates but effectively is situated directly behind the premises. Evidence of the problem has been supplied by Steve Rawlins, Havering Council Parks and Open Spaces Service Manager of the Parks Protection Service, including Havering Parks Constabulary.

Havering’s Licensing Authority and Trading Standards Service have investigated this issue and been unable to identify which premises, if any, are supplying alcohol to the underage youths involved. It must be stated that the premises are not in any way being accused of underage sales, but have been asked to address the issue.

As a result of contact by the Licensing Authority the applicant submitted a set of further conditions to be added to the operating schedule:

Our client will agree to the following amendments to the application:

- CCTV images will be retained for 31 days

The following additional conditions:

- An incident book/register shall be maintained to record:
  - All incidents of crime and disorder occurring at the premises
  - Details of occasions when the police are called to the premises
  This book/register will be available for inspection by a police officer or other authorised officer on request.
- There shall be no self-service of spirits except for spirit mixtures.
- A notice will be displayed informing customers that it is an offence to buy alcohol for persons aged under 18.
- There shall be no sale of single cans of beer, lager or cider from the premises.
- There will be no sales/supplies of beers, ales, lagers or ciders with an ABV over 5.5%.
- There shall be two members of staff on duty at the premises between the hours of 2300 and 0500. In the alternative, the entrance door to the shop will be closed to customers between these hours and any sales will be made through the night pay window.

This, however, did not appear to resolve the issue and the applicant was asked to consider their response in line with Licensing Policy 19 which may have gone some way to resolve the issue over Licensing Policy 1.

I have attached a copy of my e-mail communication with the agent of the applicant which clearly shows that we were unable to resolve the issue.

The times sought in the application both conflict with Licensing Policy 5 and Policy 7. The hours at the premises already are outside those referred to in Policy 5. The area would be considered to be “mixed use” as its immediate neighbours are residential, but there are commercial units within 50 metres. The application would clearly exceed the hours detailed in Policy 7.
The Section 182 Guidance to the Licensing Act indicates at para. 10.15 that

*Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.*

I would contend that the issue over Policy 19, which the applicant appears to deny, is relevant and would be sufficient justification to count as “*good reasons, based on the licensing objectives, for restricting those hours.*”

**Conclusion**

Based upon the merits of this application this Licensing Authority is unable to support the application as submitted and subsequently modified on 8th March 2016.

I believe that this matter could be resolved by the applicant complying with Licensing Policy 19. The applicant was unwilling to restrict the hours for the admittance of children; we therefore believe that the applicant should have a “*safeguarding children protection policy*” in place, which should be submitted. This should then allow the committee to follow the Guidance at para 10:15.

**Complaint and Inspection History (if applicable)**

**Other documents attached**

E-mail trail between Winckworth Sherwood Solicitors and Licensing Authority
Statement from Steve Rawlins.

Signed dated 24/03/2016
Dear Mr Hunt

I am extremely surprised that you consider it appropriate to effectively call a hearing to consider this point. It flies in the face of all Guidance on licence conditions.

Robert

---

From: Arthur Hunt [mailto:Arthur.Hunt@havering.gov.uk]
Sent: 23 March 2016 11:26
To: Robert Botkai
Subject: RE: Esso Collier Row

Dear Mr Botkai

Thank you for your response.

I am of the opinion that as this is a policy matter that I will make a representation and let the Licensing Sub-Committee decide, as we appear to be unable to come to an agreement.

Thank you

Arthur Hunt | Licensing Officer
London Borough of Havering | Public Protection
Town Hall, Main Road, Romford, RM1 3BB

t 01708 433585
e arthur.hunt@havering.gov.uk
text relay 18001 01708 433585

www.havering.gov.uk

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From: Robert Botkai [mailto:rbotkai@wslaw.co.uk]
Sent: 22 March 2016 12:12
To: Arthur Hunt
Cc: Elaine Finlay; Charlotte Edwards
Subject: RE: Esso Collier Row

Dear Mr Hunt
The store already has a licence to sell alcohol from 0600 to 2400 and to provide late night refreshment from 2300 to 0500.

The operating schedule already includes the following:

1. CCTV
2. Details of a challenge 25 age verification policy
3. Training in age restricted sales
4. Refusals registers

I fail to understand why this application should now attract a request for a condition that would apply from 8pm.

Policy statement 19 includes the words “where applicants identify the need”.

Our client will not prohibit under 16’s from entering the shop after 8pm. Quite apart from the difficulty if not impossibility in enforcing such a condition, the adherence to such a condition could put children at risk.

I do not agree that a “safeguarding children protection policy” is appropriate or necessary here.

Kind regards

Robert

From: Arthur Hunt [mailto:Arthur.Hunt@havering.gov.uk]
Sent: 21 March 2016 14:53
To: Robert Botkai
Subject: RE: Esso Collier Row

Dear Mr Botkai

I accept all that you state in the below E Mail.

I have to uphold the Licensing Policy of the Borough and therefore would ask that you comply with Policy 19 of Havering’s Statement of Licensing policy by submitting a safeguarding children protection Policy.

Thank you

Arthur Hunt | Licensing Officer
London Borough of Havering | Public Protection
Town Hall, Main Road, Romford, RM1 3BB

t 01708 433585
e arthur.hunt@havering.gov.uk
text relay 18001 01708 433585

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Please help improve the service you receive by completing the short survey at www.surveymonkey.com/r/publicprotectionsurvey

From: Robert Botkai [mailto:robert@wslaw.co.uk]
Sent: 21 March 2016 13:34
To: Arthur Hunt
Cc: Elaine Finlay; Charlotte Edwards
Subject: Re: Esso Collier Row

Dear Mr Hunt,

As you are aware the mandatory condition requires an age verification policy and our client has adopted Challenge 25.

Robert

On 21 Mar 2016, at 12:41, Arthur Hunt <Arthur.Hunt@havering.gov.uk> wrote:

Dear Mr Botkai

If your client is unwilling to accept the condition about restricted times for under 16’s then you will have to comply with Havering’s Licensing Policy 19, which is states:-

Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

As I have previously stated these measures are to deal with incidents of under age drinking in a public place very near to this premises and the attendant anti-social behaviour. We are aware that children are travelling from outside the borough to be able to drink in the recreation ground at the rear of the premises.

This matter has been discussed at our Responsible Authorities meetings and actions have been taken in the area to try and address this issue.

Thank you

Arthur Hunt | Licensing Officer
London Borough of Havering | Public Protection
Town Hall, Main Road, Romford, RM1 3BB

t 01708 433585
e arthur.hunt@havering.gov.uk
text relay 18001 01708 433585
From: Robert Botkai [mailto:rbotkai@wslaw.co.uk]
Sent: 21 March 2016 11:57
To: Arthur Hunt
Cc: Elaine Finlay; Charlotte Edwards
Subject: RE: Esso Collier Row

Dear Mr Hunt,

I am not aware of any other petrol station that has such a condition on its licence. It has been the case for as long as I can remember that under 16's cannot buy petrol or operate dispensers. I would need to check the legislation that predates the 2014 Regulations but I doubt that there has been a major change here.

It is totally impractical for our client to have such a condition on its licence as it would necessitate a member of staff checking age ID of every person who could possibly be considered to be under 16 coming into the store after 8pm.

I am not even sure why our client should be concerned about, say, a 15 year old using the shop after 8pm.

Please confirm that you will not pursue this condition. Our client would be very disappointed if this condition had to be debated at a public hearing.

Robert

From: Arthur Hunt [mailto:Arthur.Hunt@havering.gov.uk]
Sent: 21 March 2016 10:50
To: Robert Botkai
Subject: RE: Esso Collier Row

Dear Mr Botkai,

Thank you for your response.

Regarding the restriction

? Children under the age of 16 shall not be allowed on the premises after 20:00 unless accompanied by adult.

As you are no doubt aware on 1st October 2014 there were major changes implemented when the Petroleum (Consolidation) Regulations 2014 came into force. This specifies that:-
? No person under the age of sixteen years is to operate a dispenser on dispensing premises
? No person is to supply, or allow the supply of petrol to a person under the age of sixteen years

These offences are both punishable by unlimited fines.

Therefore your client is already enforcing this issue under other legislation. We are seeking to ensure that children under the age of 16 cannot purchase alcohol, taken in context of the problem within the local area.

Lastly, if you are seeking not to restrict the admission of children then you will have to consider the below Policy from Havering’s Statement of Licensing Policy:-

Licensing Policy 19

The Licensing Authority will require consideration of measures to protect children from harm to be reflected in the operating schedule where applicants identify the need, having regard to their type of premises or licensable activities. Applicants for premises licences and club premises certificates authorising the admission of children without accompanying responsible adults will be required to submit a safeguarding children protection Policy detailing the steps to be taken to ensure that children in their charge will be protected from harm when on licensed premises or engaged in activities relating to the licence.

Hoping that this matter can be resolved without having to resort to hearing.

Thank you

Arthur Hunt | Licensing Officer
London Borough of Havering | Public Protection
Town Hall, Main Road, Romford, RM1 3BB

t  01708 433585
e  arthur.hunt@havering.gov.uk
text relay 18001 01708 433585

www.havering.gov.uk

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<image002.png>Licensing Matters is an email newsletter from Havering Council with the latest information on changes to licensing legislation as well as details of licensing applications received by the Council. Make sure you and colleagues receive a copy so you know what’s happening in licensing - sign up here.

Please help improve the service you receive by completing the short survey at www.surveymonkey.com/r/publicprotectionsurvey
Dear Arthur

I refer to your email addressed to Elaine Finlay dated 8 March.

Our client will agree to the following amendments to the application:

- CCTV images will be retained for 31 days

The following additional conditions:

- An incident book/register shall be maintained to record:
  - All incidents of crime and disorder occurring at the premises
  - Details of occasions when the police are called to the premises

  This book/register will be available for inspection by a police officer or other authorised officer on request.

- There shall be no self-service of spirits except for spirit mixtures.

- A notice will be displayed informing customers that it is an offence to buy alcohol for persons aged under 18

- There shall be no sale of single cans of beer, lager or cider from the premises.

- There will be no sales/supplies of beers, ales, lagers or ciders with an ABV over 5.5%.

- There shall be two members of staff on duty at the premises between the hours of 2300 and 0500. In the alternative, the entrance door to the shop will be closed to customers between these hours and any sales will be made through the night pay window.

Our client cannot agree to a condition prohibiting persons under the age of 16 to enter the premises. It would not be possible to comply with this condition nor is it proportionate or appropriate.

I attach a layout plan on which I have indicated the position of the counter.
Please confirm that you agree the above amendments.

Kind regards

Robert

Robert Botkai  
Partner  
T +44 (0) 20 7593 5004  
M +44 (0) 7768 173 936  
botkai@wslaw.co.uk

Cyber Crime Alert
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Winckworth Sherwood  
Minerva House | 5 Montague Close | London | SE1 9BB | DX 156810 London Bridge 6  
T 020 7593 5000 | F 020 7593 5099

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Collier Row - PL Variation Drawing

KEY
FE = FIRE EXTINGUISHERS
SHOP AREA = 84.03m²

THE ENTIRE PREMISES MAY BE USED FOR THE SALE OF ALCOHOL AND THE PROVISION OF LATE NIGHT REFRESHMENT

SCALE = 1:100
Dear Ms Finlay

Following on from our quick conversation please find the issues that I believe need addressing with the application:-

1. The CCTV condition proffered only provides retention of the recorded image for 14 days. In line with Police advice, I would expect this to be either a calendar month or 31 days.

2. The below condition has been completely missed/not replaced:-

   Prominent clear notices shall be displayed at the premises about the supply of alcohol to minors and the relevant offences involved.

3. There is currently a problem with underage drinking at the recreation ground, which is directly behind the premises. We would therefore welcome further conditions for the prevention of harm to children licensing objective:-

   • An incident book/register shall be maintained to record:
     - All incidents of crime and disorder occurring at the premises
     - Details of occasions when the police are called to the premises

   This book/register will be available for inspection by a police officer or other authorised officer on request.

   • There shall be no self-service of spirits except for spirit mixtures.

   • There shall be no sale of single cans of beer, lager or cider from the premises.

   • There will be no sale of beer, lager or cider with an ABV over 5.5%.

   • Children under the age of 16 shall not be allowed on the premises after 20:00 unless accompanied by adult.

4. It does not state in the application whether sales after 2300 will be way of the night time hatch, or whether the premises will still be open to customers. If the premises is to remain open, it would be expected that a minimum of 2 staff are on duty between the hours of 0000 and 0600.

5. I would direct you to Policy 19 of Havering’s Statement of Licensing Policy which requires applicants to submit a safeguarding children protection policy for premises where children are allowed admission without an accompanying responsible adult.

6. Lastly, the plan is very difficult to interpret. It is not clear where the counter will be located.
Thank you

Arthur Hunt | Licensing Officer
London Borough of Havering | Public Protection
Town Hall, Main Road, Romford, RM1 3BB

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e arthur.hunt@havering.gov.uk
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WITNESS STATEMENT
(CJ Act 1967, s.9 MC Act 1980, ss.5A(3)(a) and 5B; MC Rules 1981, r.70)

Statement of: Stephen Rawiins  
Age if under 18: ‘Over 18’ (if over 18 insert ‘over 18’)  
Occupation: Parks Protection Manager

This statement (consisting of 1 page) is true to the best of my knowledge and belief and I make it knowing that, if it is 
tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false or 
do not believe to be true.

Signature:  
Date: 23rd March 2016

I am employed by Havering Council Parks and Open Spaces Service as Manager of the Parks Protection Service, including Havering Parks Constabulary; the patrol team with the role of enforcing the council’s byelaws, regulations and other enactments to ensure the safety and 
tranquillity of parks in the borough. Over the last winter season of 2015/16 we have received a 
number of complaints regarding persons, believed to be mainly under 18 years consuming alcohol inside our closed park, after darkness falls, at the Collier Row Recreation ground, mainly in the late evening. Large quantities of alcohol related litter including empty bottles and cans have been deposited in the area close to the childrens play area including a significant amount of broken glass, caused through smashed beer bottles. This has resulted in late evening local police response necessary to deal with complaints received from neighbours about large groups of youths congregating noisily inside the closed park after dark. The Collier Row Recreation Ground site is some 100 meters away from the Esso Petrol Station 140-148 Collier Row Rd. I understand that this retail site has applied for a 24 hour licence to sell alcohol and believe that this may, along with existing alcohol providers, have a detrimental effect upon the local community due to the reasons shown. I am willing to go court and give evidence as should be required.

Signature:  
Signature witnessed by:  

2003(T): MG 11(T)

RECEIVED
29 MAR 2013
Dear Mr Hunt,

Police Representation to the Application to vary a Premises Licence at Collier Row Service Station, 140-148 Collier Row Lane, Romford, RM5 2BD.

I certify that I have considered the application shown above and I wish to make representations that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

1. The prevention of crime and disorder,
2. Public safety,
3. Prevention of public nuisance, and
4. The protection of children from harm

The applicant has requested that conditions be removed from Annex 3 of the current licence; these conditions were imposed following a hearing and are considered to be proportionate.

The Prevention of Crime and Disorder

Collier Row currently has no premises which serve off-sales past 11pm.

The Office for National Statistics detail that violent incidents which involve alcohol increase from 23% between 1200-1800 to 54% between 1800 - 2200 up to an average of 83.5% between 2200 - 0600.

Creating a single outlet for the sale of alcohol after 11pm in the Collier Row area would inevitably create a focal point, this would be most concerning at the weekends especially after the various public houses in the area close.
The ONS statistics show that 64% of violent incidents involving alcohol occur between strangers. The majority of which occur at the weekend between the hours of 2200 and 0600.

The application only details CCTV conditions which the applicant has offered.

The request for removal of conditions in annex 3 relating to staff training presents a concern in the ability for staff members to be able to identify customers likely to cause disorder in the immediate vicinity, especially late at night.

**Public Safety**

The applicant details that staffing levels will be adequate and will be disclosed on request to the relevant authorities.

This is non-specific and no rationale behind how numbers will be calculated is given. It is a concern that public safety could be compromised by the operators reducing staffing levels to cut costs.

There is no mention in the application of any alternative options such as hatch service after the current terminal hour.

**Prevention of Public Nuisance**

The venue is situated adjacent to a public park.

There have been concerns raised by local residents, parks police and the local safer neighbourhood police team that the park is regularly subject to ASB. This commonly involves broken glass bottles in an infants play ground along with general waste.

**The Protection of Children From Harm**

The have been issues in the vicinity with proxy sales of alcohol to local youths and youths congregating in the park behind the garage. 24hr sales of alcohol would only exacerbate this problem.

If I can be of any further assistance please feel free to contact me

Yours sincerely,

Oisin Daly
PC 364KD
Licensing officer
Havering
WITNESS STATEMENT
CJ Act 1967, s.9; MC Act 1980, ss.5A(3)(a) and 5B; Criminal Procedure Rules 2005, Rule 27.1

<table>
<thead>
<tr>
<th>Statement of</th>
<th>Diane Hefferan PC 434KD</th>
<th>URN:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Age if under 18</td>
<td>Over 18..................</td>
<td>(if over 18 insert 'over 18')</td>
</tr>
<tr>
<td>Occupation:</td>
<td>Police Officer 434KD .......</td>
<td></td>
</tr>
</tbody>
</table>

This statement (consisting of: .....2..... pages each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated anything in it which I know to be false, or do not believe to be true.

Signature: .............................................. Date: 22nd March 2016

Tick if witness evidence is visually recorded [ ] (supply witness details on rear)

This statement relates to The Collier Row service Station, 140-148 Collier Row Road, Collier Row. This is a petrol station with inside shopping facilities situated on a residential road. There is a park directly behind and to the side of the service station and directly opposite is a sheltered accommodation for the elderly. There are other on and off licensed premises in this Road including Supermarkets, newsagents and a Public House none of which sell alcohol any later than the normal licensing hours 11pm. This is an impact statement detailing how the sale of alcohol from this petrol station and its customers is affecting on the lives of local residents.

I am the dedicated Ward Officer for Mawneys Ward and as such the Collier Row service station forms part of the community I police. I have performed this role for approximately 4 years and have a good working knowledge of this area and am closely linked into my community. Over the past few years, Mawneys SNT have received consistent complaints from residents of Ramsden Drive about the increasing use of alcohol by youths in the park behind the service station. The complaints include ASB and include behaviour as follows:- shouting and swearing in the park during service station opening hours, urinating in the park and the basketball court, smashed drink bottles and litter in the area. The park is used by all members of the community from young children and their parents, to dog walkers and people passing through from Lodge Lane to go to the bus stop outside the service station. There is a playground in the park for younger children which is consistently used for graffiti, benches around the edges of the park are sometimes used by our ‘regular’ drunks who become increasingly aggressive in direct correlation with the amount of alcohol they drink. In addition there is a basketball court and a specially designed bike stunt area, again heavily littered. What was once a nice peaceful open space for the community is now a place that some residents deliberately avoid. It is not a safe place for young children to play due to the broken glass and those who do use the play areas have no choice but to listen to bad language and witness vandalism and anti social behaviour. The complainants are bringing this constant Anti Social Behaviour not just to the attention of the Police but also the local Community wardens and Parks Patrols.

At the time of writing this statement a call has just come out on my personal radio CAD5727 relating to the park. A local resident has called Police as there are youths in the park setting fire to aerosol...
cans thus creating a home made flame thrower. Over the past few months there have been many calls to Police about youths congregating along Collier Row road, drinking alcohol and causing anti social behaviour in the area. I have spoken to shopkeepers, residents, dog walkers, bus drivers and others who work in the area. I have received numerous complaints about alcohol abuse in this area, the anti social behaviour and the general area being littered with empty bottles and cans. In addition I have also received reports of youths asking members of the public to buy alcohol and cigarettes on their behalf.

Very recently one of the premises on Collier Row Road was issued with a Penalty Notice for supplying alcohol to minors after the youths were questioned about where alcohol was bought and it was revealed to be locally. There has been a definite escalation in alcohol related anti social behaviour in this small area, one which is being addressed locally by the Safer Neighbourhood Teams in Collier Row.

A resident of Lodge Lane, has on occasions had youths climb into his property from the rear of his garden which backs onto the park (junction with collier row road) and climb onto his shed attempted to break into it before making off.

He also states that other youths get into the park after closing time and stand behind his rear garden fence, by the river, smoking drugs, getting high and littering the area with empty alcohol bottles and cans. Occupants are scared of confronting these youths as on previous occasions they have thrown aerosols into an open bonfire at the rear of another who is an elderly resident of about 80 years old.

In December 2015 a group of youths were found in the park after gate closing hours, drinking alcohol, one of them had a bottle of brandy in his possession. These youths had earlier in the evening been into the Collier Row Service station causing a disturbance.

Trading Standards contacted Police in November 2015 re a complaint made to them about under age youths drinking alcohol in the park behind the service station. The complaint was from a local resident suffering increased ASB. Of note, the resident stated that there was a definite increase in broken bottles of spirits on a Monday morning.

There is no doubt in my mind that any increase in the hours of alcohol being sold in the area will lead to a direct increase in crime and anti social behaviour in the area. Residents are clearly expressing their concerns about this problem and in some cases, their reluctance to walk through the park. Those residents whose properties are in Collier Row Road and Ramsden Drive find alcohol bottles and cans discarded in their front gardens and other litter. This otherwise quiet residential area has become a magnet for young people who have learnt that they are able to somehow buy and consume alcohol with relative ease. Having Collier Row Service station so close by, within a minute’s walk, selling food and alcohol is a clear temptation and possible even a catalyst for this constant anti social behaviour. I am fully aware that the views of local residents would be to oppose any increase to the licensing hours at the Service station for the good of their community and for their own personal peace of mind.

Signature: ........................................ Signature witnessed by: ..........................................................
Witness contact details
Home address: ......................................................................................................................... ..........................
............................................................................................................................... Postcode: ...........................................
Home telephone number ................................................. Work telephone number .................................................
Mobile/pager number .............................................................. Email address: ..............................................................
Preferred means of contact: ...........................................................................................................

Male/ Female (delete as applicable) Date and place of birth: .................................................................

Dates of witness non-availability ............................................................................................................

Witness care
a) Is the witness willing and likely to attend court? No. If ‘No’, include reason(s) on MG6.
b) What can be done to ensure attendance?
c) Does the witness require a Special Measures Assessment as a vulnerable or intimidated witness? No. If ‘Yes’ submit MG2 with file.
d) Does the witness have any specific care needs? No. If ‘Yes’ what are they? (Disability, healthcare, childcare, transport, language difficulties, visually impaired, restricted mobility or other concerns?)

Witness Consent (for witness completion)
a) The criminal justice process and Victim Personal Statement scheme (victims only) has been explained to me Yes No
b) I have been given the Victim Personal Statement leaflet Yes No
c) I have been given the leaflet ‘Giving a witness statement to police — what happens next?’ Yes No
d) I consent to police having access to my medical record(s) in relation to this matter: Yes No N/A
e) I consent to my medical record in relation to this matter being disclosed to the defence: Yes No N/A
f) I consent to the statement being disclosed for the purposes of civil proceedings e.g. child care proceedings, CICA Yes No
g) The information recorded above will be disclosed to the Witness Service so they can offer help and support, unless you ask them not to. Tick this box to decline their services: ........................

Signature of witness: ............................................................................................................................ Print name: ..................................................
Signature of parent/guardian/appropriate adult: ................................................................. Print name: ............................................................
Address and telephone number if different from above: .................................................................

Statement taken by (print name): ............................................................... Station: ............................................................... 
Time and place statement taken: ............................................................................................................