



Havering
LONDON BOROUGH

Copy of Application

Upminster Kebab House / Clarified Application

Requested hours for the sale of alcohol daily all week. (on sales only)

12.00 to 23.00

Opening hours 12.00 to 23.30 daily all week.

Revised Conditions

General

WE WILL OPERATE OUR BUSINESS IN A RESPONSIBLE MANNER AND ACTIVELY PROMOTE THE LICENSING OBJECTIVES AT ALL TIMES.

THE RESTAURANT WILL OPERATE STRICTLY AS A RESTAURANT AT ALL TIMES. A TAKE AWAY SERVICE WILL BE AVAILABLE FOR CUSTOMER COLLECTION.

Prevention of Crime and Disorder

- 1) A) A CCTV SYSTEM COVERING THE INTERIOR & EXTERIOR OF THE PREMISES WILL BE INSTALLED TO CURRENT METROPOLITAN POLICE / HOME OFFICE STANDARDS AND SHALL BE KEPT OPERATIONAL AT ALL TIMES THE PREMISES ARE OPEN TO THE PUBLIC.
B) IT SHALL BE CAPABLE OF TAKING A HEAD & SHOULDERS SHOT OF PERSONS ENTERING THE PREMISES, OF RECORDING IMAGES TO AN EVIDENTIAL STANDARD IN ANY LIGHT AND BE CAPABLE OF STORING IMAGES FOR A MINIMUM OF 31 DAYS.
C) ALL STAFF WHO MAY WORK FRONT OF HOUSE SHALL BE TRAINED TO OPERATE THE CCTV SYSTEM AND DOWNLOAD IMAGES.
D) AT LEAST ONE MEMBER OF STAFF TRAINED TO OPERATE THE CCTV SYSTEM & DOWNLOAD IMAGES SHALL BE ON DUTY AT ALL TIMES THE PREMISES ARE OPEN TO THE PUBLIC. FOOTAGE SHALL BE SHOWN TO THE POLICE / AUTHORISED COUNCIL OFFICERS AND SCREENSHOTS PROVIDED TO THEM ON REQUEST. COPIES OF DOWNLOADED IMAGES SHALL BE PROVIDED TO THE POLICE / AUTHORISED COUNCIL OFFICERS ON A USB STICK, CD OR OTHER ACCEPTABLE MEANS AS SOON AS POSSIBLE AND IN ANY CASE WITHIN 24 HOURS OF THE REQUEST
- 2) CHALLENGE 25 SHALL BE OPERATED AS THE PROOF OF AGE POLICY. (SEE SECTION E CONDITION 1 FOR FULL DETAILS.)
- 3) ALCOHOL MAY ONLY BE SOLD TO CUSTOMERS SEATED AT A TABLE TAKING A FULL TABLE MEAL WITH ALL SERVICE BY WAITING STAFF ONLY. CUSTOMERS MAY BE SERVED ALCOHOL BEFORE, DURING AND AFTER THEIR MEAL.
- 4) NO VERTICAL CONSUMPTION OF ALCOHOL / DRINKING AT THE BAR WILL BE PERMITTED WITHIN THE PREMISES.
- 5) NO DRINKS, BOTTLES OR GLASSES MAY BE REMOVED FROM THE PREMISES.
- 6) ALL STAFF WHO WORK FRONT OF HOUSE WILL BE TRAINED FOR THEIR ROLE ON INDUCTION AND BE GIVEN REFRESHER TRAINING EVERY SIX MONTHS. WRITTEN TRAINING RECORDS WILL BE KEPT FOR EACH STAFF MEMBER AND BE PRODUCED TO POLICE & AUTHORISED COUNCIL OFFICERS ON REQUEST. TRAINING WILL INCLUDE IDENTIFYING PERSONS UNDER 25, MAKING A CHALLENGE, ACCEPTABLE PROOF OF AGE & CHECKING IT, MAKING & RECORDING A REFUSAL, AVOIDING CONFLICT & RESPONSIBLE ALCOHOL RETAILING.
- 7) THE LAST ORDER FOR FOOD SHALL BE TAKEN 15 MINUTES BEFORE THE TERMINAL HOUR ON ANY DAY.
- 8) AN INCIDENT BOOK SHALL BE KEPT AT THE PREMISES, AND MADE AVAILABLE TO THE POLICE OR AUTHORISED COUNCIL OFFICERS, WHICH WILL RECORD THE FOLLOWING:

- A) ALL CRIMES REPORTED,
- B) LOST PROPERTY,
- C) ALL EJECTIONS OF CUSTOMERS,
- D) ANY COMPLAINTS RECEIVED,
- E) ANY INCIDENTS OF DISORDER,
- F) ANY SEIZURE OF DRUGS OR OFFENSIVE WEAPONS,
- G) ANY FAULTS IN THE CCTV,
- H) ANY REFUSAL IN THE SALE OF ALCOHOL.
- I) ANY VISIT BY A RELEVANT AUTHORITY OR EMERGENCY SERVICE
- 9) NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND SERVERY (AS APPROPRIATE) ADVISING CUSTOMERS:
 - A) THAT CCTV & CHALLENGE 25 ARE IN OPERATION;
 - B) ADVISING CUSTOMERS OF THE PROVISIONS OF THE LICENSING ACT REGARDING UNDERAGE & PROXY SALES;
 - C) OF THE PERMITTED HOURS FOR LICENSABLE ACTIVITIES & THE OPENING TIMES OF THE PREMISES;
 - D) THAT NO DRINKS, BOTTLES OR GLASSES MAY BE REMOVED FROM THE PREMISES;
 - E) ASKING SMOKERS TO BE QUIET WHILE OUTSIDE;
 - F) ASKING CUSTOMERS TO RESPECT RESIDENTS, LEAVE QUIETLY AND NOT TO LOITER OUTSIDE THE PREMISES OR IN THE VICINITY.
- 10) A MAXIMUM OF SIX SMOKERS WILL BE ALLOWED OUTSIDE THE FRONT OF THE PREMISES AT ANY TIME. STAFF WILL MONITOR THE OUTSIDE AREA INCLUDING CUSTOMER CONDUCT REGULARLY BOTH PHYSICALLY AND BY USE OF THE CCTV. SUITABLE RECEPTACLES WILL BE PROVIDED FOR SMOKERS USE.
- 11) A MINIMUM OF 2 STAFF WILL BE ON DUTY IN THE RESTAURANT AT ANY TIME.

Public Safety

A FIRE RISK ASSESSMENT AND EMERGENCY PLAN WILL BE PREPARED & REGULARLY REVIEWED. STAFF WILL BE GIVEN APPROPRIATE FIRE SAFETY TRAINING

Prevention of Public Nuisance

- 1) THE AREA OUTSIDE OF THE PREMISES SHALL BE KEPT TIDY AT ALL TIMES AND BE SWEEPED AT CLOSE.
- 2) RELEVANT NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND SERVERY (AS APPROPRIATE). SEE SECTION B CONDITION 9 FOR FULL DETAILS.
- 3) NO DELIVERIES WILL BE RECEIVED OR RUBBISH INCLUDING BOTTLES OR GLASS REMOVED FROM THE PREMISES BETWEEN 20.00 & 07.00.
- 4) ANY MUSIC PLAYED WILL ONLY BE PLAYED AT BACKGROUND LEVEL.
- 5) A MAXIMUM OF SIX SMOKERS WILL BE ALLOWED OUTSIDE THE FRONT OF THE PREMISES AT ANY TIME. STAFF WILL MONITOR THE OUTSIDE AREA INCLUDING CUSTOMER CONDUCT REGULARLY BOTH PHYSICALLY AND BY USE OF THE CCTV. SUITABLE RECEPTACLES WILL BE PROVIDED FOR SMOKERS USE.
- 6) A PHONE NUMBER WILL BE DISPLAYED ON THE RESTAURANT WINDOW FOR RESIDENTS TO CALL WITH ANY CONCERNS. DETAILS OF ANY CALLS / COMPLAINTS TOGETHER WITH THE OUTCOME WILL BE RECORDED IN THE INCIDENT BOOK.

Protection of Children From Harm

- 1) CHALLENGE 25 SHALL BE OPERATED AS THE PROOF OF AGE POLICY AND ONLY A VALID PASSPORT, PHOTO DRIVING LICENCE, HM FORCES PHOTOGRAPHIC ID CARD OR PROOF OF AGE CARD WITH THE PASS LOGO OR HOLOGRAM ON IT MAY BE ACCEPTED AS PROOF OF AGE.
- 2) ALL REFUSALS OF THE SALE OF ALCOHOL SHALL BE RECORDED IN THE REFUSALS SECTION OF THE INCIDENT BOOK. THE INCIDENT BOOK SHALL BE KEPT AND PRODUCED TO

POLICE & AUTHORISED COUNCIL OFFICERS ON REQUEST –SEE SECTION B CONDITION 8 FOR FULL DETAILS.

3) RELEVANT NOTICES WILL BE PROMINENTLY DISPLAYED BY THE ENTRY/ EXIT DOOR AND SERVERY AS APPROPRIATE– SEE SECTION B CONDITION 9 FOR FULL DETAILS.

4) NO CHILDREN OR YOUNG PERSON UNDER THE AGE OF 18 WILL BE ALLOWED TO CONSUME ALCOHOL AT ANY TIME.

5) ALL STAFF WHO WORK FRONT OF HOUSE WILL BE TRAINED FOR THEIR ROLE ON INDUCTION AND BE GIVEN REFRESHER TRAINING EVERY SIX MONTHS. WRITTEN TRAINING RECORDS WILL BE KEPT FOR EACH STAFF MEMBER AND BE PRODUCED TO POLICE & AUTHORISED COUNCIL OFFICERS ON REQUEST. TRAINING WILL INCLUDE IDENTIFYING PERSONS UNDER 25, MAKING A CHALLENGE, ACCEPTABLE PROOF OF AGE & CHECKING IT, MAKING & RECORDING A REFUSAL, AVOIDING CONFLICT & RESPONSIBLE ALCOHOL RETAILING.

6) WRITTEN TRAINING RECORDS WILL BE KEPT FOR ALL STAFF MEMBERS AND MADE AVAILABLE TO POLICE OR AUTHORISED COUNCIL OFFICERS ON REQUEST.

7) UNLESS AN EPOS SYSTEM WITH AN AUTOMATIC PROOF OF AGE CHECK REMINDER INCORPORATED IN IT IS IN USE A MANUAL PROMPT WILL BE DISPLAYED BY THE TILL(S) TO REMIND STAFF TO CHECK PROOF OF AGE WHERE APPROPRIATE.

















8) NO UNACCOMPANIED CHILDREN UNDER 16 WILL BE ALLOWED ON THE PREMISES AFTER 20.00.

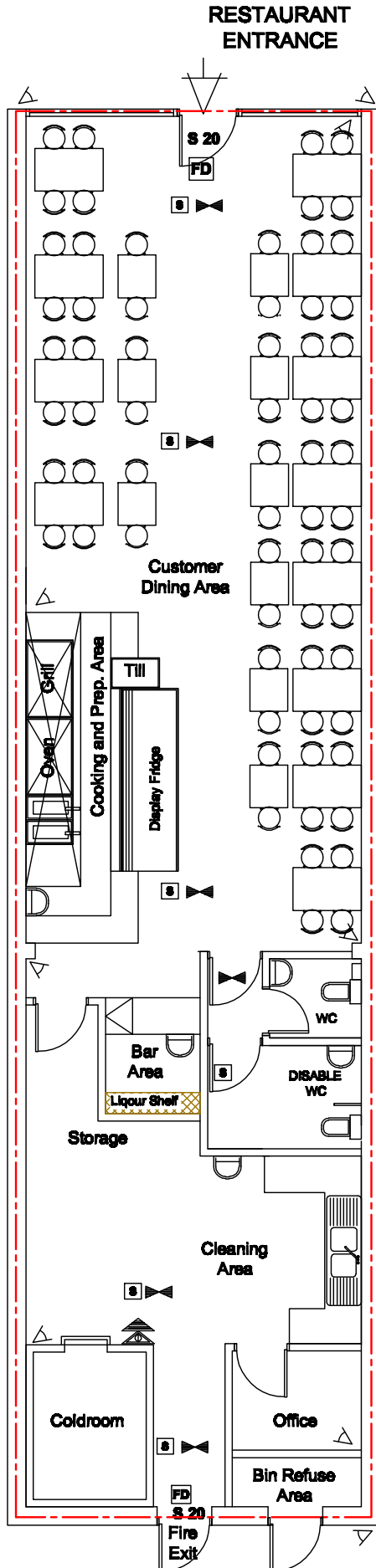


Havering
LONDON BOROUGH

Plans

LEGEND

-  **WC AREA**
-  **FRIDGE**
-  **LIQUOR SHELF**
-  **AMBIT OF LICENSED PREMISES**
-  **SAFETY LIGHTS**
-  **SMOKE DETECTOR**
-  **CARBON DIOXIDE FIRE EXTINGUISHER**
-  **9 LT. WATER FIRE EXTINGUISHER**
-  **FIRE ESCAPE KEEP CLEAR**
-  **CCTV**
-  **INTERNALLY ILLUMINATED FIRE ESCAPE SIGN (BS 5266)**
-  **FIRE BLANKET**
-  **FAN 6lt/s**
-  **FIRE ALARM BELL**
-  **FIRE DOOR**
-  **FIRE SWITCH PANEL**



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PROJECT : PREMISES LICENCE

DRAWING TITLE: Floor Plans

PROJECT ADDRESS : 127 Avon Road
Upminster, RM14 1RQ

SCALE : 1:100, A/100 @ A4 DATE : Oct./2015

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