

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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	Havering Local Heritage List The decision will be taken to adopt and publish the new Havering Local Heritage List	Director of Planning & Public Protection	Not before August		Cara Collier Planning Policy Officer cara.collier@haverling.gov.uk	38. Key Decision - Open - Havering Local List 38. Appendix 1 - LBH Local Heritage List 2024 38. Appendix 2 - LBH Local Heritage List 2024 38. Appendix 3 - LBH Local Heritage List 2024
	Procurement route and award of a new Microsoft Enterprise Agreement Permission to Tender and Award for the Microsoft Windows Enterprise Agreements and Licences (MWSEAL)	Strategic Director, Resources	Not before September		Julia Blow Assistant Director, Strategic Insight and Intelligence Julia.Blow@haverling.gov.uk	39. MS Enterprise Agreements - Key ED report

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	<p>Extension for the Targeted Information and Guidance contract and the 15 billion data contract Extension of the following two contracts: 1. Targeted Information and Guidance Service 2. 15 billion data services contract</p> <p>Both contracts run hand in hand together</p>	Director, Starting Well	Not before September		Niran Gaberria Commissioner and Project Manager niran.gaberria@haverling.gov.uk	
	<p>Approval to commence tender process for the Mawney Close Supported Housing Service for 18-25 year old care leavers Permission to commence tender process for the Supported Housing Service to be delivered at the new build in Mawneys Close for 18-25 year old care leavers</p>	Cabinet	September		Louise Dibsdall louise.dibsdall@haverling.gov.uk	

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	<p>Havering Town Hall roof replacement - Permission to tender Cabinet will be asked to approve the commencement of a tendering process for the replacement of the existing flat roof, roof lanterns, to repair the existing parapet walls and the provision of Photovoltaic Panels (PV Panels) on the newly replaced flat roof areas, and replacement of HVAC units beyond repair at Havering Town Hall</p>	Cabinet	September		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
	<p>Permission to commence tender process to commission supported housing services in new Mowbrays Close facility for young adults with learning disabilities Approval to commence tender process to commission a new supported housing service for young adults with learning disabilities in the newly</p>	Cabinet	September		Louise Dibsdall louise.dibsdall@havering.gov.uk	

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developed facility in Mowbrays Close.					
Energy Contracts 2024-28 - Renewal Cabinet will be asked to approve the award of the Energy Contract for 2024-2028	Cabinet	September		Shahbaz Khan Energy Startegy Manager shahbaz.khan@havering.gov.uk	
Communications Strategy Cabinet will be asked to agree the Council's Communications Strategy	Cabinet	September		Marcus Chrysostomou Head of Communciations marcus.chrysostomou@havering.gov.uk	
Compliance Contracts Procurement Approval to tender and award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	September		Mark Howard mark.howard@havering.gov.uk	
Approval to award a contract for delivery of Electrical	Cabinet	September		Mark Howard	

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	Services to HRA homes and communal areas Cabinet will be asked to approve the procurement and award of a contract for delivery of Electrical Services to HRA homes and communal areas.				mark.howard@havering.gov.uk	
	Large Complex Works and Street Retrofit Approval to procure and award two contracts, one for large complex projects to blocks and one for street property retrofit and internal works	Cabinet	September		Mark Howard mark.howard@havering.gov.uk	
	7 Year Cyclical Decorations Programme Cabinet will be asked to approve the decision to tender and award a contract to undertake a programme of decoration in housing property.	Cabinet	September		Husnain Mazhar Quantity Surveyor husnain.mazhar@havering.gov.uk	
	North East London Joint Sexual & Reproductive Health	Cabinet	September		Assistant Director of Public Health (Place)	

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	Strategy (2024 - 2029) Cabinet will be asked to: <ul style="list-style-type: none"> • Approve and adopt the North East London Joint Sexual & Reproductive Health Strategy (2024-2029) • To approve arrangements for the monitoring and oversight of the development and delivery of a Havering Sexual and Reproductive Health action plan 					
	Roof Replacements 2024/25 To approve commencement of a tendering process for a contractor to undertake roof replacements to various properties throughout the Borough.	Cabinet	September		Husnain Mazhar Quantity Surveyor husnain.mazhar@havering.gov.uk	
	SEND & Alternative Provision	Cabinet	September		Trevor Cook	

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	Strategy Cabinet will be asked to approve the SEND and Alternative Provision Strategy				Assistant Director of Education trevor.cook@havering.gov.uk	
	Council's Commercial Strategy Cabinet will be asked to approve the Council's commercial strategy	Cabinet	September		Azeezat Periola azeezat.periola@havering.gov.uk	
	Romford Masterplan formal consultation Romford Masterplan formal consultation	Cabinet	September		Cara Collier Planning Policy Officer cara.collier@havering.gov.uk	
	Future Management of Brittons 3G Pitch Cabinet will be asked to make a decision on the future management of the Brittons Playing Field 3G pitch	Cabinet	September		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
	Housing Services - Hate Crime Policy (2024) Cabinet will be asked to approve the Housing Services	Cabinet	September		Katri Wilson Assistant Director of Housing Operations katri.wilson@havering.gov.uk	

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Hate Crime Policy (2024)					
Housing Services - Domestic Abuse policy (2024) Cabint will be asked to approve the Housing Services Domestic Abuse policy (2024)	Cabinet	September		Katri Wilson Assistant Director of Housing Operations katri.wilson@havering.gov.uk	
Housing Anti-social Behaviour Policy (2024) Cabinet will be asked to approve the Housing Anti-Social Behaviour (ASB) policy	Cabinet	September		Katri Wilson Assistant Director of Housing Operations katri.wilson@havering.gov.uk	
Permission to vary the existing Carers Centre Contract for the provision of one Hospital Carer Support Worker Permission to vary the existing Carers Centre Ltd Contract to provide one Hospital Carer Support Worker for a 12 month period.	Strategic Director, People	Not before September		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	
Contract award for the Upminster Tithe Barn	Strategic Director, Place	Not before September		Kathryn Skinner Architectural Officer	

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	restoration works Award of contract for the works for the restoration of the Upminster Tithe Barn				kathryn.skinner@havering.gov.uk	
	<p>Consultant Services - Social Housing Decarbonisation Fund Wave 3 + Retrofit Works In readiness for applications for Wave 3 funding from the local government department for Energy Security and Net Zero (DESNZ) under the Social Housing Decarbonisation Fund (SHDF) which is expected to be announced in the coming months, London Borough of Havering are looking for permission to appoint consultants to help administer and deliver works under this scheme.</p> <p>If the Council are not successful in being awarded funding we would continue</p>	Strategic Director, Place	Not before September		<p>Robert Ditsell Robert.Ditsell@havering.gov.uk</p>	

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	with this appointment to enable us to self-fund Retrofit measures to properties within our Housing stock working towards out targets for EPC C by 2030 and for Net Zero by 2040.					
	Provision of temporary homes for the Waterloo Estate To confirm arrangements for temporary homes on the Waterloo Estate	Strategic Director, Place	Not before September		Maria Faheem Maria.Faheem@havering.gov.uk	
	Building safety works to lifts at four high-rise blocks Approval to vary the high-rise lift upgrade contract by the addition of building safety works to the lifts at four other high-rise blocks	Strategic Director, Place	Not before September		James Johnson Senior Project Manager James.johnson@havering.gov.uk	
	Public Notice Procurement Permission to obtain a contract with a specialist company who can reduce costs for the	Chief Executive	Not before September		Lorna Waters Lorna.Waters@havering.gov.uk	

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	placement of public notices and advertisements in newspapers.					
	Health Inequalities Funding 24/25 Permission to: <ul style="list-style-type: none"> • Vary the terms and conditions of the Section 256 Agreement for the NEL Inequalities Funding Allocation • Accept the NEL Inequalities Funding from the NHS, NEL, ICB and the allocation of funding for use on community health services to reduce health inequalities 	Strategic Director, People	Not before September		Sophie Barron Commissioner & Project Manager sophie.barron@havering.gov.uk	

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	Acceptance of GLA Grant Funding Under the Council Homes Acquisition Programme To accept grant funding from the GLA under the Council Homes Acquisition Programme. Match funding has already been agreed by Cabinet and Full Council via the Housing Revenue Account.	Strategic Director, Place	Not before September		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before September		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Acceptance of Grant Funding for Housing Provision Under Local Authority Housing Fund Round 3	Strategic Director, Place	Not before September		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	

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	Authority to accept £3,060,000 Grant Funding for Housing Provision Under Local Authority Housing Fund Round 3					
	Office to residential conversions to accommodate homeless families Cabinet will be asked to approve arrangements to enter into two 10+ year lease agreements in order to secure 95 units of affordable temporary accommodation.	Cabinet	October		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
	Tenancy Policy Cabinet will be asked to approve the implementaiton of the new Tenancy Policy	Cabinet	October		James Delaney Stratey & Policy Officer james.delaney@havering.gov.uk	
	Award of a Pre-Contract Service Agreement to develop the designs for the new Balgores Special School Cabinet will be asked to	Cabinet	October		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	

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	approve the award of a contract for the development of the designs (PCSA – Pre Contract Service Agreement) associated with the new Balgores Field Special School.					
	Commencement of Procurement of the Replacement Housing System Cabinet will be asked to agree the pre and post procurement activities relating to the current Housing IT System (Open Housing)	Cabinet	October		David Clifton david.clifton@havering.gov.uk	
	Approval of the Joint Havering Dementia Strategy 2024 - 2028 Approval of the Joint Havering Dementia Strategy 2024 - 2028.	Cabinet	October		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Pseudo Dynamic Purchasing System for children's care placements	Cabinet	October		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	

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	To agree for the London Borough of Havering to become parties to Newham Council's Pseudo Dynamic Purchasing System for children's fostering and children's homes. This will allow the council to purchase care for children in line with procurement rules.					
	Award of contract to re-roof the Havering Town Hall and associated works Authority to award a contract to re-roof the Havering Town Hall and associated works	Cabinet	October		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
	Award of contracts for ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Award of contracts for ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services	Cabinet	October		Simon Blake simon.blake@havering.gov.uk	

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	Approval to award procurement for fresh & frozen meat and poultry HES Catering services is seeking approval to award a framework contract to successful suppliers for a Procurement Across London (PAL) framework for fresh & frozen meat and poultry.	Cabinet	October		Sarah Hales Sarah.Hales@havering.gov.uk	
	Direct Award of Social Care Case Management System - Liquidlogic To approve the direct award of a new contract with our current software supplier Liquidlogic. This is inclusive of the social care case management systems, finance systems and customer portals for Adult and Children Social Care which is due to end on 31st December 2024.	Cabinet	October		Daniel Smoker daniel.smoker@havering.gov.uk	
	Havering Wates Regeneration	Cabinet	November		Maria Faheem	

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	LLP - 2024-2026 Business Plan Update Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan				Maria.Faheem@havering.gov.uk	
	Bridge Close Regeneration - Proposed Making of the Planning Compulsory Purchase Order Cabinet will be asked to consider the Compulsory Purchase Report and delegate authority to the relevant Cabinet Member/Officers to make the compulsory purchase order for the Bridge Close regeneration scheme at the appropriate time.	Cabinet	November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Award of Contract for Highways Services A decision will be taken to award the contract for	Cabinet	November		Mel Gadd Highways Serice Unit Manager mel.gadd@havering.gov.uk	

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	Highways Services.					
	Street Lighting Contract A decision will be taken to award the contract for street lighting services.	Cabinet	November		Mel Gadd Highways Service Unit Manager mel.gadd@havering.gov.uk	
	Local Implementation Plan 2025/26 - 2027/28 Three Year Delivery Plan Cabinet will be asked to approve the submission of the London Borough of Havering 2025/26-2027/28 Local Implementation Plan Three Year Delivery Plan to Transport for London (TfL)	Cabinet	November		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	
	Street Naming and Numbering Policy A decision to approve a revised Street Naming and Numbering Policy	Cabinet	December		Hayley Ayris hayley.ayris@havering.gov.uk	
	To Determine Waste Collection Arrangements	Cabinet	December		Rebecca Wild	

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	following the outcome of Public Consultation Cabinet will be asked to agree the arrangements for waste collections following the outcome of public consultation.				rebecca.wild@havering.gov.uk	
	Highway Maintenance Plan Policy Cabinet will be asked to approve the Highway Maintenance Plan	Cabinet	December		James O Regan Highways & Traffic manager James.OREgan@havering.gov.uk	