

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email [gavin.milnthorpe@havering.gov.uk](mailto:gavin.milnthorpe@havering.gov.uk)

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Sheltered Housing Lift Project Approval to award the contract for the Sheltered Housing Lift Project.	Cabinet	July		James Johnson Senior Project Manager James.johnson@havering.gov.uk	
East London Joint Waste Plan Cabinet will be asked to approve the consultation for the East London Joint Waste Plan	Cabinet	July		Cara Collier Planning Policy Officer cara.collier@havering.gov.uk	
Customer Service Strategy Cabinet will be asked to agree the new Customer Service Strategy	Cabinet	July		Paul Fisher Director of Customer Services Paul.Fisher@havering.gov.uk	
Transformation and Improvement Plan Cabinet will be asked to approve the Transformation & Improvement Plan	Cabinet	July		Jodie Gutteridge  jodie.gutteridge@havering.gov.uk	
Productivity Plan Cabinet will be asked to approve the Productivity Plan	Cabinet	July		Jodie Gutteridge  jodie.gutteridge@havering.gov.uk	

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Starting Well Ofsted Improvement Plan Cabinet will be asked to endorse the Starting Well Ofsted Improvement Plan ahead of approval by Full Council.	Cabinet	July		Sophie Ambler Service Improvement Project Manager sophie.ambler@havering.gov.uk	
Replacement of 16 vehicles for Passenger Travel Services Commencement of a procurement process for the replacement of Passenger Transport Assets.	Strategic Director, Place	Not before August		Simon Blake simon.blake@havering.gov.uk	36. Key Decision for the replacement of 16 vehicles for Passenger Travel Services_
Permission to Direct Award the NHS Health Checks Contract via Process A of the NHS Provider Selection Regime Toolkit permission to direct award the NHS Health Checks contract via process A of the NHS Provider Selection Regime	Director of Public Health	Not before August		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	

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Toolkit for a period of one year (+ 4-year extension subject to performance and funding) from 1st of July 2024 to 30th of June 2029 at a total value of £925,000.00					
A Good Life - Draft Culture Strategy To agree the 'A Good Life' cultural strategy project, including applying for external funding, accepting the terms and conditions of offers of grant funding and then spending funding received.	Cabinet	August		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
The Council's Consultation Policy Cabinet will be asked to agree the Council's consultation policy which aims to support a process of informed and transparent decision-making and planning by improving the	Cabinet	August		Susan Verner Customer Insight Officer susan.verner@havering.gov.uk	

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quality and effectiveness of public consultation undertaken by or on behalf of the Council					
Children in Care Sufficiency Strategy Cabinet will be asked to agree the Children in Care Sufficiency Strategy	Cabinet	August		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
Home to School Transport To re-endorse the home to school transport previous decision based on additional information from Out of Borough schools	Cabinet	August		Paul Young Project Manager paul.young@havering.gov.uk	
Extension of the Joint Sexual Health Contract Permission to extend the Joint Sexual Health Contract and approval to vary the contract payment model.	Cabinet	August		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	
Havering Town Hall roof replacement - Permission to	Cabinet	August		Nicola Prandini Architectural and Design Manager	

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	tender Cabinet will be asked to approve the commencement of a tendering process for the replacement of the existing flat roof, roof lanterns, to repair the existing parapet walls and the provision of Photovoltaic Panels (PV Panels) on the newly replaced flat roof areas, and replacement of HVAC units beyond repair at Havering Town Hall				nicolalorenzo.prandini@havering.gov.uk	
	Procurement route and award of a new Microsoft Enterprise Agreement Permission to Tender and Award for the Microsoft Windows Enterprise Agreements and Licences (MWSEAL)	Strategic Director, Resources	Not before August		Julia Blow Assistant Director, Strategic Insight and Intelligence Julia.Blow@havering.gov.uk	
	Public Notice Procurement Permission to obtain a contract with a specialist company who	Chief Executive	Not before August		Lorna Waters  Lorna.Waters@havering.gov.uk	

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	can reduce costs for the placement of public notices and advertisements in newspapers.					
	Approval to commence tender process for the Mawney Close Supported Housing Service for 18-25 year old care leavers Permission to commence tender process for the Supported Housing Service to be delivered at the new build in Mawneys Close for 18-25 year old care leavers	Director, Starting Well	Not before August		Louise Dibsdall louise.dibsdall@havering.gov.uk	
	Contract award for the Upminster Tithe Barn restoration works Award of contract for the works for the restoration of the Upminster Tithe Barn	Strategic Director, Place	Not before August		Kathryn Skinner Architectural Officer kathryn.skinner@havering.gov.uk	
	Permission to vary the existing Carers Centre Contract for the provision of one Hospital Carer	Strategic Director, People	Not before August		Faith Nare Commissioner and Project Manager faith.nare@havering.gov.uk	

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Support Worker Permission to vary the existing Carers Centre Ltd Contract to provide one Hospital Carer Support Worker for a 12 month period.					
Acceptance of GLA Grant Funding Under the Council Homes Acquisition Programme To accept grant funding from the GLA under the Council Homes Acquisition Programme. Match funding has already been agreed by Cabinet and Full Council via the Housing Revenue Account.	Strategic Director, Place	Not before August		Kirsty Moller Head of Programme & Support (Housing & Property) kirsty.moller@havering.gov.uk	
Permission to commence tender process to commission supported housing services in new Mowbrays Close facility for young adults with learning disabilities	Strategic Director, People	Not before August		Louise Dibsdall  louise.dibsdall@havering.gov.uk	



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	Approval to commence tender process to commission a new supported housing service for young adults with learning disabilities in the newly developed facility in Mowbrays Close.					
	Havering Local Heritage List The decision will be taken to adopt and publish the new Havering Local Heritage List	Director of Planning & Public Protection	Not before August		Cara Collier Planning Policy Officer cara.collier@haverling.gov.uk	
	Building safety works to lifts at four high-rise blocks Approval to vary the high-rise lift upgrade contract by the addition of building safety works to the lifts at four other high-rise blocks	Strategic Director, Place	Not before September		James Johnson Senior Project Manager James.johnson@haverling.gov.uk	
	Energy Contracts 2024-28 - Renewal Cabinet will be asked to approve the award of the Energy Contract for 2024-2028	Cabinet	September		Shahbaz Khan Energy Startegy Manager shahbaz.khan@haverling.gov.uk	

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	Bridge Close Regeneration - Proposed Making of the Planning Compulsory Purchase Order Cabinet will be asked to consider the Compulsory Purchase Report and delegate authority to the relevant Cabinet Member/Officers to make the compulsory purchase order for the Bridge Close regeneration scheme at the appropriate time.	Cabinet	September		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Office to residential conversions to accommodate homeless families Cabinet will be asked to approve arrangements to enter into two 10+ year lease agreements in order to secure 95 units of affordable temporary accommodation.	Cabinet	September		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
	Communications Strategy	Cabinet	September		Marcus Chrysostomou	

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	Cabinet will be asked to agree the Council's Communications Strategy				Head of Communciations marcus.chrysostomou@havering.gov.uk	
	Approval of the Joint Havering Dementia Strategy 2024 - 2028 Approval of the Joint Havering Dementia Strategy 2024 - 2028.	Cabinet	September		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Compliance Contracts Procurement Approval to tender and award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	September		Mark Howard  mark.howard@havering.gov.uk	
	Approval to award a contract for delivery of Electrical Services to HRA homes and communal areas Cabinet will be asked to	Cabinet	September		Mark Howard  mark.howard@havering.gov.uk	

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	approve the procurement and award of a contract for delivery of Electrical Services to HRA homes and communal areas.					
	Large Complex Works and Street Retrofit Approval to procure and award two contracts, one for large complex projects to blocks and one for street property retrofit and internal works	Cabinet	September		Mark Howard  mark.howard@havering.gov.uk	
	Pseudo Dynamic Purchasing System for children's care placements To agree for the London Borough of Havering to become parties to Newham Council's Pseudo Dynamic Purchasing System for children's fostering and children's homes. This will allow the council to purchase care for children in line with procurement rules.	Cabinet	September		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	

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	7 Year Cyclical Decorations Programme Cabinet will be asked to approve the decision to tender and award a contract to undertake a programme of decoration in housing property.	Cabinet	September		Husnain Mazhar Quantity Surveyor husnain.mazhar@havering.gov.uk	
	North East London Joint Sexual & Reproductive Health Strategy (2024 - 2029) Cabinet will be asked to: <ul style="list-style-type: none"> <li>• Approve and adopt the North East London Joint Sexual &amp; Reproductive Health Strategy (2024-2029)</li> <li>• To approve arrangements for the monitoring and oversight of the development and delivery of a Havering Sexual and Reproductive Health action plan</li> </ul>	Cabinet	September		Assistant Director of Public Health (Place)	

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Roof Replacements 2024/25 To approve commencement of a tendering process for a contractor to undertake roof replacements to various properties throughout the Borough.	Cabinet	September		Husnain Mazhar Quantity Surveyor husnain.mazhar@havering.gov.uk	
Havering Wates Regeneration LLP - In-Year Review of 2024/25 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	September		Maria Faheem  Maria.Faheem@havering.gov.uk	
SEND & Alternative Provision Strategy Cabinet will be asked to approve the SEND and Alternative Provision Strategy	Cabinet	September		Trevor Cook Assistant Director of Education trevor.cook@havering.gov.uk	
Council's Commercial Strategy Cabinet will be asked to	Cabinet	September		Azeezat Periola	

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	approve the Council's commercial strategy				azeezat.periola@havering.gov.uk	
	Romford Masterplan formal consultation Romford Masterplan formal consultation	Cabinet	September		Cara Collier Planning Policy Officer cara.collier@havering.gov.uk	
	Future Management of Brittons 3G Pitch Cabinet will be asked to make a decision on the future management of the Brittons Playing Field 3G pitch	Cabinet	September		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
	Tenancy Policy Cabinet will be asked to approve the implementaiton of the new Tenancy Policy	Cabinet	September		James Delaney Stratey & Policy Officer james.delaney@havering.gov.uk	
	Housing Services - Hate Crime Policy (2024) Cabinet will be asked to approve the Housing Services Hate Crime Policy (2024)	Cabinet	September		Joe Agius Strategy & Policy Officer joe.agius@havering.gov.uk	

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	Housing Services - Domestic Abuse policy (2024) Cabint will be asked to approve the Housing Services Domestic Abuse policy (2024)	Cabinet	September		Joe Agius Strategy & Policy Officer joe.agius@havering.gov.uk	
	Housing Anti-social Behaviour Policy (2024) Cabinet will be asked to approve the Housing Anti-Social Behaviour (ASB) policy	Cabinet	September		Joe Agius Strategy & Policy Officer joe.agius@havering.gov.uk	
	Award of a Pre-Contract Service Agreement to develop the designs for the new Balgores Special School Cabinet will be asked to approve the award of a contract for the development of the designs (PCSA – Pre Contract Service Agreement) associated with the new Balgores Field Special School.	Cabinet	September		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to	Leader of the Council	Not before September		Nick Gyring-Neilsen	



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	Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property				nick.gyring-nielsen@havering.gov.uk	
	Award of contract to re-roof the Havering Town Hall and associated works Authority to award a contract to re-roof the Havering Town Hall and associated works	Cabinet	October		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	
	Street Naming and Numbering Policy A decision to approve a revised Street Naming and Numbering Policy	Cabinet	October		Hayley Ayris hayley.ayris@havering.gov.uk	
	Award of contracts for ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Award of contracts for ULEZ compliant buses for PTS to transport clients on behalf of	Cabinet	October		Simon Blake simon.blake@havering.gov.uk	

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	Children and Adult Services					
	Award of Contract for Highways Services A decision will be taken to award the contract for Highways Services.	Cabinet	November		Mel Gadd Highways Serice Unit Manager mel.gadd@havering.gov.uk	
	Street Lighting Contract A decision will be taken to award the contratc for street lighting services.	Cabinet	November		Mel Gadd Highways Serice Unit Manager mel.gadd@havering.gov.uk	
	To Determine Waste Collection Arrangements following the outcome of Public Consultation Cabinet will be asked to agree the arrangements for waste collections following the outcome of public consultation.	Cabinet	December		Rebecca Wild  rebecca.wild@havering.gov.uk	
	Highway Maintenance Plan Policy Cabinet will be asked to approve the Highway	Cabinet	December		James O Regan Highways & Traffic manager James.ORegan@havering.gov.uk	

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	Maintenance Plan					