

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email [gavin.milnthorpe@havering.gov.uk](mailto:gavin.milnthorpe@havering.gov.uk)

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Proposed De-Designation and Closure of Chippenham Road Children's Centre Cabinet will be asked to approve the decision permanently close and de-designate Chippenham Road Children's Centre. This site has been closed since the pandemic and all services are now being delivered via alternative sites in the local area.	Cabinet	December		Sophie Ambler Service Improvement Project Manager sophie.ambler@havering.gov.uk	
Award of Construction Contract for the Family Welcome Centre To award the contract for the construction of the Family Welcome Centre and medical facility as part of the first phase of the Harold Hill town centre project.	Cabinet	December		Veronika Lebedeva  Veronika.Lebedeva@onesource.co.uk	
Serious Violence Duty	Cabinet	December		Diane Egan	

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Strategy Approval of the Serious Violence Duty Strategy.				diane.egan@haverling.gov.uk	
Application to the Secretary of State to amend the Parks Bylaws Cabinet will be asked to grant approval for an application to be made to the Secretary of State to amend the Park Bylaws.	Cabinet	December		James Rose  james.rose@haverling.gov.uk	
Implementation of the National Wraparound Childcare Programme Permission for the Section 151 officer to accept the terms and conditions of the grant and for monies to be spent in accordance with the terms of the Memorandum of Understanding.	Statutory Section 151 Officer Finance	Not before January		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@haverling.gov.uk	59. Wraparound childcare Key ED 59. Wraparound childcare Appendix A
Approval of Transport Policy Cabinet will be asked to	Cabinet	January		Laura Wheatley Senior Commissioner and Projects	

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approve the Council's approach to the provision of travel assistance for Care Act eligible service users, ensuring an equitable needs-based system is in place across Adult Social Care.				Manager laura.wheatley@havering.gov.uk	
Oracle Fusion Contract Renewal Cabinet will be asked to review the agreement prior to the renewal of contracts with Oracle\Fusion in March 2024.	Cabinet	January		Sean Cloake sean.cloake@onesource.co.uk	
Contract Award -Havering Reablement Service This report seeks approval from Cabinet to award the contract for the Havering Reablement service. The current contract expires on 31st March2024. The contract is for 3 years, plus 2 year extension option. The estimated total contract	Cabinet	January		Sandy Foskett sandy.foskett@havering.gov.uk	

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	value of £11,286,337.50, the funding includes NHS North East London Integrated Care Board element of the discharge fund for 2024-2025					
	Award of Street Furniture Advertising Contract Cabinet will be asked to agree to award the street furniture advertising contract.	Cabinet	January		Darren Bindloss	
	Land having frontage to North Street (aka Billet Lane Car Park) Lease Renewal Land having frontage to North Street (aka Billet Lane Car Park) was leased to Sainsbury's Supermarkets Ltd on a 5 year Landlord & Tenant Act excluded Lease that expired 14th November 2021. Since the expiry of the Lease the Tenant has been occupying under a Tenancy at Will. The site is used as a car	Director of Housing and Property	Not before January		Luke Kubic Estates Surveyor luke.kubic@havering.gov.uk	

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	<p>park for Sainsbury's Supermarket with conditions on parking charges.</p> <p>New Heads of Terms have now been agreed with the tenant for a new lease and this decision seeks approval to proceed with renewing the Lease.</p>					
	<p>Award the contract to construct a SEND unit at the Suttons Primary School</p> <p>Further to the tender exercise for this scheme, this ED seeks to award the contract to construct a SEND unit at the Suttons Primary School</p>	<p>Director, Starting Well</p>	<p>Not before January</p>		<p>Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk</p>	

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	Acceptance of Tithe Barn National Highways Company Funding Permission to accept grant funding to restore and improve Tithe Barn	Statutory Section 151 Officer Finance	Not before January		James Rose  james.rose@havering.gov.uk	
	Procurement of Digital Telecare Equipment To award the contract for the supply, installation and maintenance of a digital telecare service.	Strategic Director, People	Not before January		Lee Price Contract Manager, Housing lee.price@havering.gov.uk	
	Stopping Collection of Water Rates In light of recent developments and evolving regulations, the Council will no longer be billing tenants for water rates as part of the rent. Instead, Essex and Suffolk Water will take payment directly from residents for water usage.  This decision will seek	Leader of the Council	Not before January		Katri Wilson Assistant Director of Housing Operations katri.wilson@havering.gov.uk	

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approval to make the change.					
Award of Contract for Cashless Parking (RingGo) To Award Contract for Cashless Parking (RingGo)	Strategic Director, Place	Not before February		Jo Anne Green Parking Manager Jo.Green@havering.gov.uk	
Bridge Close Regeneration LLP - In-Year Review of 2024/25 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	February		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
Havering Wates Regeneration LLP - In-Year Review of 2024/25 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	February		Maria Faheem  Maria.Faheem@havering.gov.uk	
HRA Business Plan 2024-25 To agree the HRA Business	Cabinet	February		Paul Walker Assistant Director of Development	



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	Plan and budgets for 2024-25.				paul.walker@havering.gov.uk	
	2024/25 Budget and 2024-2028 Medium Term Financial Strategy Cabinet will be asked to make recommendations to Full Council on the 2024/25 Council Budget and Council Tax levels to be adopted.	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
	Replacement of 32 vehicles for Grounds Maintenance and 4 for Bereavement Services Award of contracts for ULEZ compliant assets for Grounds Maintenance & Bereavement Services.	Cabinet Member for Environment	Not before February		Simon Blake  simon.blake@havering.gov.uk	
	Permission to Bid for the latest GLA Housing Acquisitions Programme Authority to bid for grant funding from the Greater London Assembly to purchase	Leader of the Council	Not before February		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@havering.gov.uk	

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	affordable housing within Havering.					
	Pseudo Dynamic Purchasing System for children's care placements To agree for the London Borough of Havering to become parties to Newham Council's Pseudo Dynamic Purchasing System for children's fostering and children's homes. This will allow the council to purchase care for children in line with procurement rules.	Cabinet Member for Children and Young People	Not before February		Simon Brown Commissioner and Project Manager simon.brown@havering.gov.uk	
	Award of CCTV contract The award of contract for CCTV provision. This project has been given in principle agreement by Cabinet and overlaps with the plans to redevelop Mercury House.	Assistant Director of Insight, Policy & Strategy	Not before February		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	Settlement of a Rainham & Beam Park Compulsory	Strategic Director, Place	Not before February		Harry Scarff Commercial Manager	

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	Purchase Order No.1 Compensation Claim The report will agree the financial settlement for a Rule 6 compensation claim				Harry Scarff <Harry.Scarff@havering.gov.uk>	
	High rise block lift replacements Authority to award the contract for works to replace lifts in high-rise blocks.	Cabinet Member for Housing and Property	Not before February		James Johnson Senior Project Manager James.johnson@havering.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.	Leader of the Council	Not before February		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
	Starting Well plan (Children's	Cabinet	March		Fatema Ahmed	

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Plan) 2023-26 Cabinet will be asked to approve the Starting Well plan (Children's plan) 2023-26				Project Manager Fatema.Ahmed@havering.gov.uk	
Private Sector Housing Enforcement Policy Revision The original Private Sector Housing Enforcement Policy was approved by Cabinet in December 2017 following the decision taken at Cabinet to establish a property licensing scheme in October 2017.  Cabinet will be asked to review the policy to ensure that it is up to date with changes to legislation, enforcement options. Fees and charges will also be updated to ensure that the policy remains current and fit for purpose.	Cabinet	March		Anand Punj Public Protection Manager anand.punj@havering.gov.uk	
Home To School Transport Policy	Cabinet	March		Paul Young Project Manager	

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	Cabinet will be asked to endorse the "Home to School" Transport policy following feedback from the consultation.				paul.young@havering.gov.uk	
	oneSource ICT Split Transition To proceed with the procurement process to select an IT partner to deliver transition, implementation and managed services. Agree costs to run the procurement process with support from a specialist IT advisory and procurement specialist. Agree the London Borough of Newham in acting as Lead Authority in the joint procurement and to enter into an Inter Authority Agreement between the parties to facilitate the activity	Cabinet	March		Simon Oliver Director of Technology simon.oliver@havering.gov.uk	
	Award of Heating Maintenance and Replacement Contract	Cabinet	March		Mark Howard	

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Award of contract for Heating and Hot Water Maintenance, Inspection, Safety Checks and New Installations to HRA properties				mark.howard@havering.gov.uk	
Social Value Strategy	Cabinet	March		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
ASC Market Position Statement Cabinet will be asked to approve the ASC Market Position Statement.	Cabinet	March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Approval to award a contract for delivery of Electrical Services to HRA homes and communal areas Cabinet will be asked to approve the award of a contract for delivery of Electrical Services to HRA homes and communal areas.	Cabinet	March		Mark Howard  mark.howard@havering.gov.uk	

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Award of contract - the London Collaboration (MSTAR4) Following a collaborative procurement process, to award a new agency worker contract on behalf of Havering and other participating London boroughs using the Eastern Shires Purchasing Authority (ESPO) MSTAR4 framework.	Cabinet	March		Mark Porter  mark.porter@havering.gov.uk	
Adult Social Care Yearly Uplift 2024-25 - Adult Social care Contracts Approval to uplift the rates for Direct Payments, Commissioned Live in Care, Homecare, Nursing Care, Residential Care, Specialist Day Care and Supported Living as part of the annual uplift for 2024-25	Strategic Director, People	March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Sheltered Housing Lift Project Approval to award the contract	Strategic Director, Place	March		James Johnson Senior Project Manager	

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for the Sheltered Housing Lift Project.				James.johnson@havering.gov.uk	
Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before March		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
Adult Social Care Yearly Uplift 2024-25 - Supported Living Approval for Adult Social Care Yearly Uplift 2024-25 for Supported Living	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift 2024-25 - Nursing Care To approve the Adult Social Care Yearly Uplift 2024-25 for Nursing Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Adult Social Care Yearly Uplift 2024-25 - Residential Care Approval for Adult Social Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager	



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Yearly Uplift 2024-25 for Residential Care				<a href="mailto:laura.wheatley@havering.gov.uk">laura.wheatley@havering.gov.uk</a>	
Adult Social Care Yearly Uplift 2024-25 - Commissioned Live in Care Approval for the Adult Social Care Yearly Uplift 2024-25 for Commissioned Live in Care	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager <a href="mailto:laura.wheatley@havering.gov.uk">laura.wheatley@havering.gov.uk</a>	
Adult Social Care Yearly Uplift 2024-25 - Direct Payments Approval of Adult Social Care Yearly Uplift 2024-25 for Direct Payments	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager <a href="mailto:laura.wheatley@havering.gov.uk">laura.wheatley@havering.gov.uk</a>	
Adult Social Care Yearly Uplift 2024-25 - Homecare To approve the Adult Social Care Yearly Uplift 2024-25 for Homecare	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager <a href="mailto:laura.wheatley@havering.gov.uk">laura.wheatley@havering.gov.uk</a>	
Adult Social Care Yearly Uplift 2024-25 - Specialist Day Services To approve the ASC Yearly	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager <a href="mailto:laura.wheatley@havering.gov.uk">laura.wheatley@havering.gov.uk</a>	

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	Uplift 2024-25 for Specialist Day Services					
	Care Home and Supported Living Yearly Uplift 2024/2025 - Direct Payments Approval to uplift the rates for Direct Payments, Commissioned Live in Care, Homecare and Supported Living as part of the annual uplift for 2024-25	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Children's Social Care Yearly Uplift 2024-25 - Short Breaks Authority to approve the Yearly Uplift for 2024/25 for Children's Social Care- Short Breaks	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Children's Social Care- Yearly Uplift 2024-25 - Family Support Authority to a pproval the Yearly Uplift for Children's Social Care 2024-25 -Family	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	

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	Support					
	Children's Social Care Yearly Uplift 2024-25 - Supported Accommodation Authority to approve the yearly uplift in Chidrens Social Care for Supported Accommodation.	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Children's Social Care- Yearly Uplift 2024-25 - Children's Homes Authority to approve the Children's Social Care Yearly Uplift 2024-25 for Children's Homes	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Children's Social Care Yearly Uplift 2024-25 - Independent Foster Agencies Authority to approve the Children's Social Care Yearly Uplift 2024-25 for Independent Foster Agencies.	Strategic Director, People	Not before March		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	

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Large Complex Works and Street Retrofit Approval to award two contracts, one for large complex projects to blocks and one for street property retrofit and internal works	Cabinet	April		Mark Howard mark.howard@havering.gov.uk	
Mortuary Storage Contract To award the contract for mortuary storage	Strategic Director, Place	Not before April		Tina Nelan tina.nelan@havering.gov.uk	
Compliance Contracts Procurement Approval to award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	May		Mark Howard mark.howard@havering.gov.uk	