

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
------------------------	-----------------------------	--------------------------------------	--	---	---

Extension of Electrical Services Contract Approval to extend an existing contract for electrical services.	Strategic Director, Place	Not before August		Mark Howard mark.howard@havering.gov.uk	
Approval to implement the Minimum Quality Standards for Day Services Approval to implement the Minimum Quality Standards for Day Care Services.	Strategic Director, People	August		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
UKSPF - People and Skills Grant acceptance Acceptance of grant funding to provide a brokerage service supporting residents into employment and /or training.	Statutory Section 151 Officer Finance	Not before August		Amanda Montague amanda.montague@havering.gov.uk	
Entering into the grant agreement for the GLA Refugee Housing Programme To enter into the grant agreement with the GLA for the Refugee Housing	Statutory Section 151 Officer Finance	Not before September		Troy Aitken Programme Manager Troy.aitken@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Programme and to accept funding from the GLA for the Refugee Housing Programme.					
Award of contract for the provision of care and support services in Extra Care Schemes Award of contract for the provision of care and support services in Extra Care schemes following the completion of a tender.	Cabinet Member for Adults and Health	Not before September		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	
Advertising and Sponsorship Policy To implement an advertising and sponsorship policy.	Cabinet	September		Darren Bindloss	
Home to School Transport Policy Cabinet will be asked to approve the commencement of formal consultation on the Home to School Transport Policy.	Cabinet	September		Paul Young Project Manager paul.young@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Starting Well plan (Children's Plan) 2023-26 Cabinet will be asked to approve the Starting Well plan (Children's plan) 2023-26	Cabinet	September		Fatema Ahmed Project Manager Fatema.Ahmed@havering.gov.uk	
Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before September		Jacki Ager jacki.ager@havering.gov.uk	
Proposed loans to Mercury Land Holdings for development at Peel Way (former St Bernard's day centre) To agree to advance loans to Mercury Land Holdings for the development at Peel Way.	Leader of the Council	Not before September		Paul Walker Assistant Director of Development paul.walker@havering.gov.uk	
Approval to award contract for Electric Vehicle Charging Point Programme To approve awarding of	Assistant Director, Public Realm	Not before September		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	contract for the Councils Electric Vehicle Charging Point programme which will see 68 charge points installed across 12 of the Councils car parks and up to 80 on street chargepoints to be connected to lamp columns.					
	Award of CCTV contract The award of contract for CCTV provision. This project has been given in principle agreement by Cabinet and overlaps with the plans to redevelop Mercury House.	Assistant Director of Insight, Policy & Strategy	Not before September		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	ASC Market Position Statement Cabinet will be asked to approve the ASC Market Position Statement.	Cabinet	October		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Award of Construction Contract for the Family Welcome Centre	Cabinet	Not before October		Veronika Lebedeva Veronika.Lebedeva@onesource.co.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	To award the contract for the construction of the Family Welcome Centre and medical facility as part of the first phase of the Harold Hill town centre project.					
	Social Value Strategy	Cabinet	October		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
	Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	October		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year	Cabinet	October		Maria Faheem Maria.Faheem@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Review of 2023/24 Business Plan					
	Mawneys Close and Mowbrays Close Capital Virement Approval Cabinet will be asked to approve virement from one Capital code to another (approval of financial category alteration).	Cabinet	October		Paul Cosens Senior Commissioning Officer paul.cosens@havering.gov.uk	
	Extension of Romford Town Centre Public Space Protection Order Cabinet will be asked to approve the extension of Romford Town Centre Public Space Protection Order.	Cabinet	October		Diane Egan diane.egan@havering.gov.uk	
	Approval to extend the existing Procurement Across London (PAL) framework and call- off supplier contract for the provision of Catering Disposables until 31	Strategic Director, People	Not before October		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	December 2023 Approval to extend the existing framework contract to successful suppliers for a PAL group framework for Catering Disposables until 31 December 2023.					
	Approval to extend the existing Procurement Across London (PAL) framework and call-off supplier contract for the provision of Fresh Fruit and Vegetables until 31 December 2023 Approval to extend the existing framework contract to successful suppliers for a PAL group framework for Fresh Fruit and Vegetables until 31 December 2023.	Strategic Director, People	Not before October		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	
	Award the contract to construct a SEND unit at the Suttons Primary School Further to the tender	Director, Starting Well	Not before October		Nicola Prandini Architectural and Design Manager nicolalorenzo.prandini@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	exercise for this scheme, this ED seeks to award the contract to construct a SEND unit at the Suttons Primary School					
	Procurement of Digital Telecare Equipment To award the contract for the supply, installation and maintenance of a digital telecare service.	Strategic Director, People	Not before October		Lee Price Contract Manager, Housing lee.price@haverling.gov.uk	
	Annual review of the Community Safety Plan 2022-25 Cabinet will be asked to approve recommendations for the work of the Haverling Community Safety partnership 2023-25 and to note the progress of the Haverling	Cabinet	November		Diane Egan diane.egan@haverling.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Community Safety Partnership in 2022.					
	Serious Violence Duty Strategy Approval of the Serious Violence Duty Strategy.	Cabinet	November		Diane Egan diane.egan@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision I srequired for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	acquisition of 13 Bridge Close, Romford, RM7 0AU.					
	Compliance Contracts Procurement Approval to award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	December		Mark Howard mark.howard@havering.gov.uk	
	Award of Heating Maintenance and Replacement Contract Award of contract for Heating and Hot Water Maintenance, Inspection, Safety Checks and New Installations to HRA properties	Cabinet	December		Mark Howard mark.howard@havering.gov.uk	
	2024/25 Budget and 2024-2028 Medium Term Financial Strategy Cabinet will be asked to make recommendations to Full	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Council on the 2024/25 Council Budget and Council Tax levels to be adopted.					
	Approval to award a contract for delivery of Electrical Services to HRA homes and communal areas Cabinet will be asked to approve the award of a contract for delivery of Electrical Services to HRA homes and communal areas.	Cabinet	March		Mark Howard mark.howard@havering.gov.uk	
	Large Complex Works and Street Retrofit Approval to award two contracts, one for large complex projects to blocks and one for street property retrofit and internal works	Cabinet	April		Mark Howard mark.howard@havering.gov.uk	