

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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Options for the Rainham and Beam Park Joint Venture Cabinet will be asked to consider options for the Rainham and Beam Park joint vernture.	Cabinet	July		Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@havering.gov.uk>	
Mercury Land Holdings- update to Business Plan 2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.	Cabinet	July		Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	
Allocations Policy 2.0 Cabinet will be asked to grant permission for a 12-week statutory consultation to be conducted on a new proposed allocations policy.	Cabinet	July		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
East London Waste Authority (ELWA)	Cabinet	July		Imran Kazalbash Assistant Director, Public Realm	

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	<ul style="list-style-type: none"> • The East London Waste Authority (ELWA) is the statutory waste disposal authority responsible for the disposal of municipal and commercial waste collected by the London Boroughs of Havering, Barking and Dagenham, Newham and Redbridge (the Constituent Councils). • ELWA entered into an Integrated Waste Management Services (IWMS) Contract in December 2002 to arrange for the treatment and the disposal of this waste. The IWMS Contract runs until December 2027. • ELWA and the Constituent Councils have developed a new Joint Strategy for East London's Resources and Waste for the period from 2027 to 2057 and the Joint Strategy has been 				imran.kazalbash@havering.gov.uk	

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	<p>ratified by all five authorities.</p> <ul style="list-style-type: none"> • ELWA and the Constituent Councils are now looking at the steps required to ensure that new arrangements for waste treatment and disposal are in place in time for expiry of the IWMS Contract. • This report will include the recommendation to implement the preferred option arising from an Outline Business Case for how the services will be commissioned in future. 					
	<p>Procurement of Highways and Street Lighting Contract Cabinet will be asked to authorise scope of procurement for Highways and Street Lighting contract.</p>	Cabinet	Not before July		Mel Gadd Highways Serice Unit Manager mel.gadd@havering.gov.uk	
	<p>Update of the complaints policy and process</p>	Cabinet	July		Caroline Little	

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Cabinet will be asked to agree changes to the complaints policy and process.				caroline.little@havering.gov.uk	
Advertising and Sponsorship Policy To implement an advertising and sponsorship policy.	Leader of the Council	Not before August		Darren Bindloss	
All Age Carers Strategy Cabinet will be asked to approve the All Age Carers Strategy	Cabinet	August		Lucy Sullivan-Allsop Lucy.sullivan-allsop@havering.gov.uk	
Site Disposals under the Asset Disposal Programme 2022-2028 Cabinet will be asked to: <ul style="list-style-type: none"> • Declare sites surplus to operational requirements and authorise their disposal • Authorise the 	Cabinet	August		Simeon Nnyombi Simeon.nnyombi@onesource.co.uk	

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	<p>disposal of car park sites following consideration of the outcome of public consultation relating to the modification of Traffic Management Orders in line with the Cabinet decision of 8th February 2023</p> <ul style="list-style-type: none"> • Authorise the appropriation of the sites for planning purposes 					
	<p>Home to School Transport Policy Cabinet will be asked to approve the commencement of formal consultation on the Home to School Transport Policy.</p>	Cabinet	August		Paul Young Project Manager paul.young@havering.gov.uk	
	In year Fees & Charges price	Cabinet Member	Not before		Dennis McKenzie	

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	increase Increase the price of the meals served to KS1 children under UIFSM to match funding increase from £2.41 - £2.53 from 1st September 23, Also The GLA is funding all KS2 non FSM meals at £2.65 from 1st September 23.	for Children and Young People	August		Catering Services Manager Dennis.McKenzie@havering.gov.uk	
	Award of a D&B Contract for Internal Alterations to teaching Block to form SEND Unit at Bower Park Academy Award of a D&B Contract for Internal Alterations to teaching Block to form SEND Unit at Bower Park Academy	Assistant Director for Education Services	August		Paola Crivello Architectural Officer paola.crivello@onesource.co.uk	
	The London Collaboration – MSTAR4 To commence the collaborative procurement of a new agency worker contract on behalf of Havering and	Statutory Section 151 Officer Finance	August		Mark Porter mark.porter@havering.gov.uk	

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	other participating London boroughs using the Eastern Shires Purchasing Authority (ESPO) MSTAR4 framework.					
	Supported Housing Development: Mowbrays Close and Mawney Close Permission to award a contract for Supported Housing Development in Mowbrays Close and Mawney Close.	Strategic Director, People	August		Robert Ditsell Robert.Ditsell@havering.gov.uk	
	Entering into the grant agreement for the GLA Refugee Housing Programme To enter into the grant agreement with the GLA for the Refugee Housing Programme and to accept funding from the GLA for the Refugee Housing Programme.	Statutory Section 151 Officer Finance	Not before August		Troy Aitken Programme Manager Troy.aitken@havering.gov.uk	
	Extension of Electrical Services Contract Approval to extend an existing	Strategic Director, Place	Not before August		Mark Howard mark.howard@havering.gov.uk	

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	contratc for electrical services.					
	Implementation of the Children & Young People Education Place Planning Plan 2023-2027 Implementation of the Children & Young People Education Place Planning Plan for the period 2023-2027.	Cabinet Member for Children and Young People	Not before August		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	
	Proposed loans to Mercury Land Holdings for development at Peel Way (former St Bernard's day centre) To agree to advance loans to Mercury Land Holdings for the development at Peel Way.	Leader of the Council	Not before August		Paul Walker Assistant Director of Development paul.walker@havering.gov.uk	
	Approval to award contract for Electric Vehicle Charging Point Programme To approve awarding of contract for the Councils Electric Vehicle Charging Point	Assistant Director, Public Realm	Not before August		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	

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	programme which will see 68 charge points installed across 12 of the Councils car parks and up to 80 on street chargepoints to be connected to lamp columns.					
	Approval to implement the Minimum Quality Standards for Day Services Approval to implement the Minimum Quality Standards for Day Care Services.	Strategic Director, People	August		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@haverling.gov.uk	
	UKSPF - People and Skills Grant acceptance Acceptance of grant funding to provide a brokerage service supporting residents into employment and /or training.	Statutory Section 151 Officer Finance	Not before August		Amanda Montague amanda.montague@haverling.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision I srequired for the	Leader of the Council	Not before September		Nick Gyring-Neilsen nick.gyring-nielsen@haverling.gov.uk	

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Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.					
Award of contract for the provision of care and support services in Extra Care Schemes Award of contract for the provision of care and support services in Extra Care schemes following the completion of a tender.	Cabinet Member for Adults and Health	Not before September		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	
Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before September		Jacki Ager jacki.ager@havering.gov.uk	
The Race, Equality, Accessibility, Diversity,	Cabinet	September		Permjeet Panesar Interim Race Equality, Accessibility,	

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	Inclusion (READI) Programme Review Cabinet will be asked to approve the action plan of the Race, Equality, Accessibility, Diversity, Inclusion (READI) Programme Review				Diversity and Inclusion, Programme Manager permjeet.panesar@havering.gov.uk	
	The LGA Corporate Peer Challenge Report and Action Plan Cabinet will be asked to approve the LGA Corporate Peer Challenge Report and Action Plan.	Cabinet	September		Julia Blow Assistant Director, Strategic Insight and Intelligence Julia.Blow@havering.gov.uk	
	ASC Market Position Statement Cabinet will be asked to approve the ASC Market Position Statement.	Cabinet	September		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
	Commence consultation to renew designation of an area subject to additional licensing Approval to commence	Cabinet	September		Catherine Proctor catherine.proctor@havering.gov.uk	

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	consultation to renew designation of an area subject to additional licensing.					
	Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges To approve the policy on the licensing and compliance of residential park homes and caravan sites and revised fees and charges.	Cabinet	September		Catherine Proctor catherine.proctor@havering.gov.uk	
	Award of Construction Contract for the Family Welcome Centre To award the contract for the construction of the Family Welcome Centre and medical facility as part of the first phase of the Harold Hill town centre project.	Cabinet	Not before September		Veronika Lebedeva Veronika.Lebedeva@onesource.co.uk	
	Approval to award a Procurement Across London	Strategic Director, People	Not before September		Michelle Tarten Contracts and Brokerage Manager	

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	(PAL) framework and call- off supplier contract for the provision of Fresh Fruit and Vegetables Approval to award a framework contract to successful suppliers for a PAL group framework for Fresh Fruit and Vegetables.				michelle.tarten@havering.gov.uk	
	Approval to award a Procurement Across London (PAL) framework and call- off supplier contract for the provision of Catering Disposables Approval to award a framework contract to successful suppliers for a PAL group framework for Catering Disposables.	Strategic Director, People	Not before September		Michelle Tarten Contracts and Brokerage Manager michelle.tarten@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property	Leader of the Council	Not before September		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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Release of Funding to Enable Acquisition of Relocation Property					
Award of CCTV contract The award of contract for CCTV provision. This project has been given in principle agreement by Cabinet and overlaps with the plans to redevelop Mercury House.	Director of Policy, Strategy and Transformation	Not before September		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
Social Value Strategy	Cabinet	October		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	October		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Havering Wates Regeneration	Cabinet	October		Maria Faheem	

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	LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan				Maria.Faheem@havering.gov.uk	
	Procurement of Digital Telecare Equipment To award the contract for the supply, installation and maintenance of a digital telecare service.	Strategic Director, People	Not before October		Lee Price Contract Manager, Housing lee.price@havering.gov.uk	
	Compliance Contracts Procurement Approval to award 6 contracts, procured as Lots in one procurement exercise, for contracts to deliver testing, maintenance and works to ensure continued regulatory compliance of HRA properties.	Cabinet	December		Mark Howard mark.howard@havering.gov.uk	
	Award of Heating Maintenance	Cabinet	December		Mark Howard	

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	and Replacement Contract Award of contract for Heating and Hot Water Maintenance, Inspection, Safety Checks and New Installations to HRA properties				mark.howard@havering.gov.uk	
	2024/25 Budget and 2024-2028 Medium Term Financial Strategy Cabinet will be asked to make recommendations to Full Council on the 2024/25 Council Budget and Council Tax levels to be adopted.	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
	Approval to award a contract for delivery of Electrical Services to HRA homes and communal areas Cabinet will be asked to approve the award of a contract for delivery of Electrical Services to HRA homes and communal areas.	Cabinet	March		Mark Howard mark.howard@havering.gov.uk	

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	Large Complex Works and Street Retrofit Approval to award two contracts, one for large complex projects to blocks and one for street property retrofit and internal works	Cabinet	April		Mark Howard mark.howard@havering.gov.uk	