

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
Grant bid for the GLA Refugee Housing Programme To agree a bid for grant funding under the GLA Refugee Housing Programme	Leader of the Council	Not before June		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@havering.gov.uk	23. Key Decision-Bid for GLA Grant Funding for the Refugee Housing Programme v4 23. Appendix A - GLA Refugee Housing Programme - Funding Guidance
Property Acquisition Programme (PAP) This decision will seek approval to enter into a binding agreement with an Institutional Investor to acquire properties for homeless households.	Cabinet	June		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
Looked After Children Residential Contract Extension for 2023/2025	Cabinet	June		Bradley Ramsey Senior Commissioner, Project Manager bradley.ramsey@havering.gov.uk	

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Cabinet will be asked to agree to extend the contract.					
Learning Disabilities Supported Accommodation Service Contract Award Cabinet will be asked to agree a decision to award a 5 year contract for the provision of a supported accommodation service for adults with learning disabilities.	Strategic Director, People	Not before June		Daren Mulley daren.mulley@havering.gov.uk	24. Key Decision LD Supported Accommodation Contract Award FINAL VERSION
Award of a D&B Contract for Internal Alterations to teaching Block to form SEND Unit at Bower Park Academy Award of a D&B Contract for Internal Alterations to teaching Block to form SEND Unit at Bower Park Academy	Assistant Director for Education Services	Not before July		Paola Crivello Architectural Officer paola.crivello@onesource.co.uk	
Implementation of a new designated SEND unit for pupils with Social, Emotional and Mental Health (SEMH)	Cabinet Member for Children and Young People	Not before July		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	

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needs at Suttons Primary School Agreement to implement a new designated SEND unit for pupils with Social, Emotional and Mental Health (SEMH) needs at Suttons Primary School.					
Proposed loans to Mercury Land Holdings for development at Peel Way (former St Bernard's day centre) To agree to advance loans to Mercury Land Holdings for the development at Peel Way.	Leader of the Council	Not before July		Paul Walker Assistant Director of Development paul.walker@havering.gov.uk	
School Streets Phase 3 Cabinet will be asked to agree the selection of school, allocation of funding and public consultation exercise for School Streets Phase 3.	Cabinet Member for Environment	Not before July		Ildefonso Cases Engineer- Traffic Schemes ildefonson.cases@havering.gov.uk	
Flat Roof Replacement for	Strategic Director,	Not before		Sally Shadrack	

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	<p>Havering Schools Authority to award the flat roof to Havering LA are responsible for maintaining school buildings, therefore an approved budget of £1,200,000 has been set aside for the LA School Condition Allocation (SCA) 2023/24.</p> <p>The existing flat roof areas at various primary school sites Broadford Primary, Crownfield Junior, Newtons Primary, R J Mitchell Primary and Whybriant Infant have been surveyed and it has been established that they are not beyond their service life and require replacement.</p>	People	July		Project Manager Schools Asset Management sally.shadrack@onesource.co.uk	
	Options for the Rainham and Beam Park Joint Venture Cabinet will be asked to consider options for the Rainham and Beam Park joint venture.	Cabinet	July		Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@havering.gov.uk>	
	Mercury Land Holdings-	Cabinet	July		Garry Green	

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update to Business Plan 2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.				Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	
ASC Market Position Statement Cabinet will be asked to approve the ASC Market Position Statement.	Cabinet	Not before July		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
Allocations Policy 2.0 Cabinet will be asked to grant permission for a 12-week statutory consultation to be conducted on a new proposed allocations policy.	Cabinet	July		Darren Alexander Assistant Director of Housing Demand Darren.Alexander@havering.gov.uk	
East London Waste Authority (ELWA) • The East London Waste Authority (ELWA) is the statutory waste disposal	Cabinet	July		Imran Kazalbash Assistant Director, Public Realm imran.kazalbash@havering.gov.uk	

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	<p>authority responsible for the disposal of municipal and commercial waste collected by the London Boroughs of Havering, Barking and Dagenham, Newham and Redbridge (the Constituent Councils).</p> <ul style="list-style-type: none"> • ELWA entered into an Integrated Waste Management Services (IWMS) Contract in December 2002 to arrange for the treatment and the disposal of this waste. The IWMS Contract runs until December 2027. • ELWA and the Constituent Councils have developed a new Joint Strategy for East London's Resources and Waste for the period from 2027 to 2057 and the Joint Strategy has been ratified by all five authorities. • ELWA and the Constituent Councils are now looking at 					

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	<p>the steps required to ensure that new arrangements for waste treatment and disposal are in place in time for expiry of the IWMS Contract.</p> <ul style="list-style-type: none"> • This report will include the recommendation to implement the preferred option arising from an Outline Business Case for how the services will be commissioned in future. 					
	<p>All Age Carers Strategy Cabinet will be asked to approve the All Age Carers Strategy</p>	<p>Cabinet</p>	<p>Not before July</p>		<p>Lucy Sullivan-Allsop Lucy.sullivan-allsop@haverling.gov.uk</p>	
	<p>Procurement of Highways and Street Lighting Contract Cabinet will be asked to authorise scope of procurement for Highways and Street Lighting contract.</p>	<p>Cabinet</p>	<p>Not before July</p>		<p>Mel Gadd Highways Serice Unit Manager mel.gadd@haverling.gov.uk</p>	

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Update of the complaints policy and process Cabinet will be asked to agree changes to the complaints policy and process.	Cabinet	July		Caroline Little caroline.little@havering.gov.uk	
The Race, Equality, Accessibility, Diversity, Inclusion (READI) Programme Review Cabinet will be asked to approve the action plan of the Race, Equality, Accessibility, Diversity, Inclusion (READI) Programme Review	Cabinet	Not before July		Permjeet Panesar Interim Race Equality, Accessibility, Diversity and Inclusion, Programme Manager permjeet.panesar@havering.gov.uk	
The LGA Corporate Peer Challenge Report and Action Plan Cabinet will be asked to approve the LGA Corporate Peer Challenge Report and Action Plan.	Cabinet	July		Julia Blow Assistant Director, Strategic Insight and Intelligence Julia.Blow@havering.gov.uk	
Approval to award contract for Electric Vehicle Charging Point	Assistant Director, Public	Not before July		Daniel Douglas Transport Planner	

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	Programme To approve awarding of contract for the Councils Electric Vehicle Charging Point programme which will see 68 charge points installed across 12 of the Councils car parks and up to 80 on street chargepoints to be connected to lamp columns.	Realm			daniel.douglas@havering.gov.uk Tel: 01708 433220	
	Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy.	Cabinet	August	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	
	Social Value Strategy	Cabinet	August		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
	Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration	Cabinet	August		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	LLP - In-Year Review of 2023/24 Business Plan					
	Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	August		Maria Faheem Maria.Faheem@havering.gov.uk	
	Implementation of the Children & Young People Education Place Planning Plan 2023-2027 Implementation of the Children & Young People Education Place Planning Plan for the period 2023-2027.	Cabinet Member for Children and Young People	Not before August		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	
	Approval to launch the Carer's strategy. Cabinet will be asked to approve the launch of the new Carer's Strategy.	Cabinet	August		Sabrina Glen sabrina.glen@havering.gov.uk	

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Approval to implement the Minimum Quality Standards for Day Services Approval to implement the Minimum Quality Standards for Day Care Services.	Strategic Director, People	August		Laura Wheatley Senior Commissioner and Projects Manager laura.wheatley@havering.gov.uk	
13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.	Leader of the Council	Not before September		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Award of contract for the provision of care and support services in Extra Care Schemes Award of contract for the	Cabinet Member for Adults and Health	Not before September		Suzanne West Commissioning Manager suzanne.west@havering.gov.uk	

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	provision of care and support services in Extra Care schemes following the completion of a tender.					
	Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before September		Jacki Ager jacki.ager@havering.gov.uk	
	Commence consultation to renew designation of an area subject to additional licensing Approval to commence consultation to renew designation of an area subject to additional licensing.	Cabinet	September		Catherine Proctor catherine.proctor@havering.gov.uk	
	Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges To approve the policy on the licensing and compliance of residential park homes and	Cabinet	September		Catherine Proctor catherine.proctor@havering.gov.uk	

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	caravan sites and revised fees and charges.					
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before September		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Award of CCTV contract The award of contract for CCTV provision. This project has been given in principle agreement by Cabinet and overlaps with the plans to redevelop Mercury House.	Director of Policy, Strategy and Transformation	Not before September		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	2024/25 Budget and 2024-2028 Medium Term Financial Strategy Cabinet will be asked to make recommendations to Full Council on the 2024/25 Council Budget and Council	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	

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	Tax levels to be adopted.					