

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email [gavin.milnthorpe@havering.gov.uk](mailto:gavin.milnthorpe@havering.gov.uk)

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	<b>What is being decided?</b>	<b>Who is taking the decision?</b>	<b>When will the decision be made? *</b>	<b>Who will be consulted, and how will consultation take place?</b>	<b>How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?</b>  Please see bottom of the Internet 'Council and Democracy' page for addresses.	<b>What documents or other information will be available</b>
	Procurement of ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Procurement Award via the TPPL framework (mini competition) for 27 ULEZ/LEZ compliant welfare buses for Passenger Travel Services.	Statutory Section 151 Officer Finance	Not before January		Simon Blake  simon.blake@havering.gov.uk	
	Payment Acquirer Contract To re-let a contract that enables the Council to accept debit and credit cards either face to face or through e-commerce routes.	Statutory Section 151 Officer Finance	Not before February		Adam Kendall  adam.kendall@onesoure.co.uk	4. Havering Payment Acquirer - Contract Award Report to WorldPay FINAL
	Contract Award for Parks and Littering Enforcement Pilot Contract award for the Parks and Littering Enforcement Pilot following competitive open procurement processes.	Director of Policy, Strategy and Transformation	Not before March		Jonathan Cassidy  jonathan.cassidy@havering.gov.uk	
	School Streets Phase 3	Cabinet Member	Not before		Ildfonso Cases	

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	Cabinet will be asked to agree the selection of school, allocation of funding and public consultation exercise for School Streets Phase 3.	for Environment	March		Engineer- Traffic Schemes ildefonson.cases@havering.gov.uk	
	Ban on releasing Sky Lanterns and introduce a new Policy To agree to ban the use and release of sky lanterns on council land, and to write a policy on this, while considering including helium balloons and fireworks.	Cabinet	March		Nick Kingham nick.kingham@havering.gov.uk	
	Future CCTV Provision in Havering Cabinet is asked to determine the scope of future CCTV provision for the Borough.	Cabinet	March		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	Review of the Complaints Process Cabinet is asked to agree changes to the complaints process	Cabinet	March		Caroline Little caroline.little@havering.gov.uk	

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Children and Young People Education Place Planning Plan 2023-27 Cabinet will be asked to approve the Children and Young People Education Place Planning Plan for Havering 2023-2027.	Cabinet	March		Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	
Havering Local Development Scheme 2023-2025 Cabinet will be asked to approve the publication of the Local Development Scheme 2023-2025.	Cabinet	March		Lauren Miller  Lauren.Miller@havering.gov.uk	
Procurement of the Pan London Accommodation Pathfinder services (LAP) block placements in collaboration with five East London Local authorities. This report seeks authorisation to call off placements from the block contract of London	Director Children's Services	Not before March		Priti Gabberia  priti.gabberia@havering.gov.uk	

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	<p>Accommodation Pathfinder (LAP) service, a pan-London community based accommodation and intensive support provision for 16 and 17 year old males as an alternative to youth custody.</p> <p>To provide approval via signing the collaborations agreement to commitment to the funding of placements (for Havering) through the block contract arrangement. Up to value of £580,788.</p>					
	<p>Award of Leasehold Buildings Insurance Contract Award of contract to successful bidder for the provision of buildings insurance on behalf of Right To Buy (RTB) and residential leaseholders, including shared owners, in accordance with the obligations of the Council within the lease agreements.</p>	<p>Statutory Section 151 Officer Finance</p>	<p>Not before March</p>		<p>Paula McLoughlin Principal Risk &amp; Insurance Manager Paula.McLoughlin@oneSource.co.uk Tel: 01708 432116</p>	

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The anticipated full contract spend is in the region of £3m.					
Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before March		Jacki Ager  jacki.ager@havering.gov.uk	
13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.	Leader of the Council	Not before March		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
Contract agreement with the GLA to deliver projects funded through UKSPF Approval to contract with the	Leader of the Council	Not before March		Daniel Moore Economic Development daniel.moore@havering.gov.uk	

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	GLA.					
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before March		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	
	Procurement of Government Approved Training Providers using Apprenticeship Procurement Frameworks To spend Havering's Levy Funds (amounting to £1.5m) by procuring a wide range of high quality Government approved training providers to deliver apprenticeship standards to Havering's employees.	Chief Executive	Not before March		Iona Jackson-Benjamin Talent Hub Manager iona.jackson-benjamin@onesource.co.uk	
	Transfer of up to 25% of Havering's unspent levy funds to local Havering SMEs and	Director of Partnerships and Organisational	Not before April		Iona Jackson-Benjamin Talent Hub Manager iona.jackson-benjamin@onesource.co.uk	

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	the voluntary Sector Agreement to transfer no more than 25% of Havering's available unspent levy to local businesses and the voluntary Sector, in accordance with the government apprenticeship Funding rules 2023.	Development				
	Commence consultation to renew designation of an area subject to additional licensing Approval to commence consultation to renew designation of an area subject to additional licensing.	Cabinet	April		Catherine Proctor  catherine.proctor@havering.gov.uk	
	Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges To approve the policy on the licensing and compliance of residential park homes and caravan sites and revised fees and charges.	Cabinet	April		Catherine Proctor  catherine.proctor@havering.gov.uk	



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Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy.	Cabinet	April	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	
Social Value Strategy	Cabinet	May		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
Domestic Vehicle Dropped Kerb Policy Cabinet will be asked to agree a new policy for Domestic Vehicle Dropped Kerb.	Cabinet	May		James O Regan Highways & Traffic manager James.ORegan@havering.gov.uk	
Mercury Land Holdings- update to Business Plan 2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.	Cabinet	May		Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	

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	Proposals for the Voluntary Making of Four Village Greens Cabinet will be asked to consider the voluntary making of four village greens within Havering.	Cabinet	May		Kirsty Moller Data Management & Programme Monitoring Officer kirsty.moller@haverling.gov.uk	
	Options for the Rainham and Beam Park Joint Venture Cabinet will be asked to consider options for the Rainham and Beam Park joint venture.	Cabinet	May		Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@haverling.gov.uk>	
	Procurement for the post mortem mortuary service at Queen's Hospital This decision will seek approval to extend the current contract with Queen's Hospital for a post mortem mortuary service. Historically, public protection has paid for this service, which is a legal requirement.	Director of Public Health	Not before May		MarieClaire Irvine Environmental Protection and Housing Manager marieclaire.irvine@haverling.gov.uk Tel: 01708 432649	

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	<p>East London Waste Authority (ELWA)</p> <ul style="list-style-type: none"> <li>• The East London Waste Authority (ELWA) is the statutory waste disposal authority responsible for the disposal of municipal and commercial waste collected by the London Boroughs of Havering, Barking and Dagenham, Newham and Redbridge (the Constituent Councils).</li> <li>• ELWA entered into an Integrated Waste Management Services (IWMS) Contract in December 2002 to arrange for the treatment and the disposal of this waste. The IWMS Contract runs until December 2027.</li> <li>• ELWA and the Constituent Councils have developed a new Joint Strategy for East London's Resources and Waste for the period from</li> </ul>	Cabinet	July		<p>Imran Kazalbash Assistant Director, Public Realm imran.kazalbash@havering.gov.uk</p>	

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	<p>2027 to 2057 and the Joint Strategy has been ratified by all five authorities.</p> <ul style="list-style-type: none"> <li>• ELWA and the Constituent Councils are now looking at the steps required to ensure that new arrangements for waste treatment and disposal are in place in time for expiry of the IWMS Contract.</li> <li>• This report will include the recommendation to implement the preferred option arising from an Outline Business Case for how the services will be commissioned in future.</li> </ul>					
	<p>Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Bridge Close Regeneration LLP - In-Year Review of 2023/24 Business Plan</p>	<p>Cabinet</p>	<p>August</p>		<p>Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk</p>	

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	Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan Cabinet will be asked to agree the Havering Wates Regeneration LLP - In-Year Review of 2023/24 Business Plan	Cabinet	August		Maria Faheem  Maria.Faheem@haverling.gov.uk	