

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Monitoring Officer who is Gavin Milnthorpe, Town Hall, Main Road, Romford. RM1 3BD, or email gavin.milnthorpe@havering.gov.uk

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| | What is being decided? | Who is taking the decision? | When will the decision be made? * | Who will be consulted, and how will consultation take place? | How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses. | What documents or other information will be available |
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| | Procurement of ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Procurement Award via the TPPL framework (mini competition) for 27 ULEZ/LEZ compliant welfare buses for Passenger Travel Services. | Statutory Section 151 Officer Finance | Not before January | | Simon Blake simon.blake@havering.gov.uk | |
| | Authorisation to award a contract for the extension and modification of Central Depot and the relocation of the Highways Team to the Town Hall Authorisation to award a contract for the extension and modification of Central Depot and the relocation of the Highways Team to the Town Hall. | Director Neighbourhoods | January | | Ian Saxby ian.saxby@onesource.co.uk | 60. EXEMPT LBH Key ED to Appoint a Contractor 60. EXEMPT Appendix A |
| | Appointment of Microsoft Gold Partner to provide | Director of Partnerships and | Not before February | | Gareth D Charles Programme Manager | |

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| | implementation Services for the council's Digital Platform, Dynamics 365 To agree the appointment of a Microsoft Gold Partner to provide delivery services for the implementation of the council's digital platform Dynamics 365. The procurement will be managed through the GOV.UK Digital Market Place G-Cloud framework providing access to pre-negotiated pricing for best in class suppliers. | Organisational Development | | | gareth.dcharles@havering.gov.uk | |
| | Gutter cleaning contract Approval is sought to award a contract for gutter cleaning | Director of Housing | Not before February | | James Wallis james.wallis@havering.gov.uk | |
| | Implementation of a SEND Unit for young people with Sensory Impairments at Bower Park Academy To support the implementation | Director of Children's Services | Not before February | | Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk | |

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| | of a SEND Unit at Bower Park Academy. | | | | | |
| | Property Disposals Cabinet will be asked to decalre a number of sites surplus and authorise their disposal. | Cabinet | February | | Simeon Nnyombi Simeon.nnyombi@onesource.co.uk | |
| | The 23/24 Council Budget setting report and 2023-2027 Medium Term Financial Strategy Cabinet will be asked to set the Council's budget for 2023/24 and agree the level of Council Tax for 2023/24. | Cabinet | February | | Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340 | |
| | Bridge Close Regeneration LLP - Business Plan 2023-24 Cabinet will be asked to agree th 2023-24 business plan for Bridge Close Regeneration LLP and associated actions & delegations | Cabinet | February | | Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk | |
| | Havering and Wates | Cabinet | February | | Maria Faheem | |

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| | Regeneration LLP - 2023/24 Business Plan Cabinet will be asked to agree the Havering and Wates Regeneration LLP business plan for 2023/24 and associated actions and delegations | | | | Maria.Faheem@haverling.gov.uk | |
| | 5 Year Capital Programme & Strategy - 2023/24 to 2027/28 Cabinet will be asked to consider and approve the 5 year capital programme and strategy. | Cabinet | February | | Mark White mark.white@haverling.gov.uk | |
| | Approval of 2023/24 and 2024/25 Funding submissions to Transport for London To approve the submission of the 2023/24 and 2024/25 funding bids to Transport for London. | Cabinet Member for Environment | Not before February | | Daniel Douglas Transport Planner daniel.douglas@haverling.gov.uk Tel: 01708 433220 | |
| | Payment Acquirer Contract To re-let a contract that | Statutory Section 151 Officer | Not before February | | Adam Kendall | |

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| | enables the Council to accept debit and credit cards either face to face or through e-commerce routes. | Finance | | | adam.kendall@onesoure.co.uk | |
| | Contract Award for Parks and Littering Enforcement Pilot Contract award for the Parks and Littering Enforcement Pilot following competitive open procurement processes. | Director of Neighbourhoods | Not before March | | Jonathan Cassidy jonathan.cassidy@havering.gov.uk | |
| | Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges To approve the policy on the licensing and compliance of residential park homes and caravan sites and revised fees and charges. | Cabinet | March | | Catherine Proctor catherine.proctor@havering.gov.uk | |
| | School Streets Phase 3 Cabinet will be asked to agree the selection of school, allocation of funding and public | Cabinet | March | | Ildfonso Cases Engineer- Traffic Schemes ildfonson.cases@havering.gov.uk | |

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| | consultation exercise for School Streets Phase 3. | | | | | |
| | Commence consultation to renew designation of an area subject to additional licensing Approval to commence consultation to renew designation of an area subject to additional licensing. | Cabinet | March | | Catherine Proctor catherine.proctor@havering.gov.uk | |
| | Ban on releasing Sky Lanterns and introduce a new Policy To agree to ban the use and release of sky lanterns on council land, and to write a policy on this, while considering including helium balloons and fireworks. | Cabinet | March | | Nick Kingham nick.kingham@havering.gov.uk | |
| | Future CCTV Provision in Havering Cabinet is asked to determine the scope of future CCTV provision for the Borough. | Cabinet | March | | Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk | |

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| | Review of the Complaints Process Cabinet is asked to agree changes to the complaints process | Cabinet | March | | Caroline Little caroline.little@havering.gov.uk | |
| | Full Market Sustainability Plan DHSC Submission Cabinet will be asked to agree the long-term plan for market sustainability. | Cabinet | March | | Lucy Sullivan-Allsop Lucy.sullivan-allsop@havering.gov.uk | |
| | Children and Young People Education Place Planning Plan 2023-27 Cabinet will be asked to approve the Children and Young People Education Place Planning Plan for Havering 2023-2027. | Cabinet | March | | Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk | |
| | Children and Young People Education Place Planning Plan 2023-27 | Cabinet | March | | Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk | |

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| | Award of Leasehold Buildings Insurance Contract Award of contract to successful bidder for the provision of buildings insurance on behalf of Right To Buy (RTB) and residential leaseholders, including shared owners, in accordance with the obligations of the Council within the lease agreements. The anticipated full contract spend is in the region of £3m. | Statutory Section 151 Officer Finance | Not before March | | Paula McLoughlin Principal Risk & Insurance Manager Paula.McLoughlin@oneSource.co.uk Tel: 01708 432116 | |
| | Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees. | Assistant Director, Public Realm | Not before March | | Jacki Ager jacki.ager@havering.gov.uk | |
| | 13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree | Leader of the Council | Not before March | | Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk | |

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| | to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU. | | | | | |
| | Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property | Leader of the Council | Not before March | | Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk | |
| | Social Value Strategy | Cabinet | April | | Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784 | |
| | Mercury Land Holdings- update to Business Plan 2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for | Cabinet | April | | Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566 | |

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| | 2022/23, including scheme budgets. | | | | | |
| | Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy. | Cabinet | April | All relevant members, officers and business partners will be consulted. | James Rose james.rose@havering.gov.uk | |
| | East London Waste Authority (ELWA) • The East London Waste Authority (ELWA) is the statutory waste disposal authority responsible for the disposal of municipal and commercial waste collected by the London Boroughs of Havering, Barking and Dagenham, Newham and Redbridge (the Constituent Councils). • ELWA entered into an Integrated Waste Management Services (IWMS) Contract in December 2002 to arrange for the treatment and | Cabinet | April | | Imran Kazalbash Assistant Director, Public Realm imran.kazalbash@havering.gov.uk | |

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| | <p>the disposal of this waste. The IWMS Contract runs until December 2027.</p> <ul style="list-style-type: none"> • ELWA and the Constituent Councils have developed a new Joint Strategy for East London's Resources and Waste for the period from 2027 to 2057 and the Joint Strategy has been ratified by all five authorities. • ELWA and the Constituent Councils are now looking at the steps required to ensure that new arrangements for waste treatment and disposal are in place in time for expiry of the IWMS Contract. • This report will include the recommendation to implement the preferred option arising from an Outline Business Case for how the services will be commissioned in future. | | | | | |

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| | Procurement for the post mortem mortuary service at Queen's Hospital This decision will seek approval to extend the current contract with Queen's Hospital for a post mortem mortuariat service. Historically, public protection has paid for this service, which is a legal requirement. | Director of Public Health | Not before May | | MarieClaire Irvine Environmental Protection and Housing Manager marieclaire.irvine@havering.gov.uk Tel: 01708 432649 | |
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