

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Gavin Milnthorpe, Monitoring Officer, Town Hall, Main Road, Romford. RM1 3BD, or email [gavin.milnthorpe@havering.gov.uk](mailto:gavin.milnthorpe@havering.gov.uk)

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Award of contract for the Integrated Recycling, Waste Collection and Street Cleansing Contract Award of contract to recommended supplier following procurement. The contract will be for an initial 8 year period with an option to extend for a further 8 years. The value is £176.3m and will affect all wards in the Borough.	Cabinet	December		Mel Gadd Highways Service Unit Manager mel.gadd@havering.gov.uk	
Acquisition of Land and Property at Bridge Close and Oldchurch Road To allow the release of funds to Bridge Close Regeneration LLP to enable the acquisition of land and property at Bridge Close and Oldchurch Road for purposes of regeneration.	Leader of the Council	Not before January		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
Planning & Building Control - New Fee and Fee Increases	Cabinet Member for Development &	Not before January		Simon Thelwell	

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	Agree to: - new fee for planning applications that are submitted invalid - increase in Planning duty officer advice fee for householders - introduction of fast-track fee for Building Control plan checking	Regeneration			simon.thelwell@havering.gov.uk	
	Bridge House, Romford, RM7 0AU - Release of Funding to Enable Acquisition by Bridge Close Regeneration LLP Bridge House, Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP.	Leader of the Council	Not before January		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Procurement of ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Procurement Award via the	Statutory Section 151 Officer Finance	Not before January		Simon Blake simon.blake@havering.gov.uk	

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	TPPL framework (mini competition) for 27 ULEZ/LEZ compliant welfare buses for Passenger Travel Services.					
	Support for SLM – Coronavirus Pandemic To agree the position on financial support with SLM for for the financial years 2022/2023 and 2023/2024.	Leader of the Council	Not before January		Guy Selfe Health and Wellbeing Manager guy.selfe@havering.gov.uk	
	Authorisation to award a contract for the extension and modification of Central Depot and the relocation of the Highways Team to the Town Hall Authorisation to award a contract for the extension and modification of Central Depot and the relocation of the Highways Team to the Town Hall.	Director Neighbourhoods	January		Ian Saxby ian.saxby@onesource.co.uk	
	Property Disposals	Cabinet	January		Simeon Nnyombi	

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	Cabinet will be asked to decalre a number of sites surplus and authorise their disposal.				Simeon.nnyombi@onesource.co.uk	
	Appointment of Microsoft Gold Partner to provide implementation Services for the council's Digital Platform, Dynamics 365 To agree the appointment of a Microsoft Gold Partner to provide delivery services for the implementation of the council's digital platform Dynamics 365. The procurement will be managed through the GOV.UK Digital Market Place G-Cloud framework providing access to pre-negotiated pricing for best in class suppliers.	Director of Partnerships and Organisational Development	Not before February		Gareth D Charles Programme Manager gareth.dcharles@havering.gov.uk	
	Gutter cleaning contract Approval is sought to award a contract for gutter cleaning	Director of Housing	Not before February		James Wallis  james.wallis@havering.gov.uk	

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Mercury Land Holdings-update to Business Plan 2022/23 Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.	Cabinet	February		Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	
The 23/24 Council Budget setting report and 2023-2027 Medium Term Financial Strategy Cabinet will be asked to set the Council's budget for 2023/24 and agree the level of Council Tax for 2023/24.	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	
Bridge Close Regeneration LLP - Business Plan 2023-24 Cabinet will be asked to agree the 2023-24 business plan for Bridge Close Regeneration LLP and associated actions & delegations	Cabinet	February		Nick Gyring-Neilsen  nick.gyring-nielsen@havering.gov.uk	

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Havering and Wates Regeneration LLP - 2023/24 Business Plan Cabinet will be asked to agree the Havering and Wates Regeneration LLP business plan for 2023/24 and associated actions and delegations	Cabinet	February		Maria Faheem  Maria.Faheem@haverling.gov.uk	
5 Year Capital Programme & Strategy - 2023/24 to 2027/28 Cabinet will be asked to consider and approve the 5 year capital programme and strategy.	Cabinet	February		Mark White  mark.white@haverling.gov.uk	
Approval of 2023/24 and 2024/25 Funding submissions to Transport for London To approve the submission of the 2023/24 and 2024/25 funding bids to Transport for London.	Cabinet Member for Environment	Not before February		Daniel Douglas Transport Planner daniel.douglas@haverling.gov.uk Tel: 01708 433220	

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Approval to award contract for Electric Vehicle Charging Point Programme To approve awarding of contract for the Councils Electric Vehicle Charging Point programme which will see 68 charge points installed across 12 of the Councils car parks and up to 80 on street chargepoints to be connected to lamp columns.	Assistant Director, Public Realm	Not before February		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	
Procurement for the post mortem mortuary service at Queen's Hospital This decision will seek approval to extend the current contract with Queen's Hospital for a post mortem mortuart service. Historically, public protection has paid for this servcie, which is a legal requirement.	Director Neighbourhoods	Not before February		MarieClaire Irvine Environmental Protection and Housing Manager marieclaire.irvine@havering.gov.uk Tel: 01708 432649	
Payment Acquirer Contract	Statutory Section	Not before		Adam Kendall	

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To re-let a contract that enables the Council to accept debit and credit cards either face to face or through e-commerce routes.	151 Officer Finance	February		adam.kendall@onesource.co.uk	
Award of Leasehold Buildings Insurance Contract Award of contract to successful bidder for the provision of buildings insurance on behalf of Right To Buy (RTB) and residential leaseholders, including shared owners, in accordance with the obligations of the Council within the lease agreements. The anticipated full contract spend is in the region of £3m.	Statutory Section 151 Officer Finance	Not before February		Paula McLoughlin Principal Risk & Insurance Manager Paula.McLoughlin@oneSource.co.uk Tel: 01708 432116	
Contract Award for Parks and Littering Enforcement Pilot Contract award for the Parks and Littering Enforcement Pilot following competitive open procurement processes.	Director of Neighbourhoods	Not before March		Jonathan Cassidy  jonathan.cassidy@havering.gov.uk	

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	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property Release of Funding to Enable Acquisition of Relocation Property	Leader of the Council	Not before March		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.	Leader of the Council	Not before March		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges	Cabinet	March		Catherine Proctor catherine.proctor@havering.gov.uk	

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	To approve the policy on the licensing and compliance of residential park homes and caravan sites and revised fees and charges.					
	School Streets Phase 3 Cabinet will be asked to agree the selection of school, allocation of funding and public consultation exercise for School Streets Phase 3.	Cabinet	March		Ildfonso Cases Engineer- Traffic Schemes ildfonson.cases@havering.gov.uk	
	Commence consultation to renew designation of an area subject to additional licensing Approval to commence consultation to renew designation of an area subject to additional licensing.	Cabinet	March		Catherine Proctor catherine.proctor@havering.gov.uk	
	Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy.	Cabinet	March	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	

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	Ban on releasing Sky Lanterns and introduce a new Policy To agree to ban the use and release of sky lanterns on council land, and to write a policy on this, while considering including helium balloons and fireworks.	Cabinet	March		Nick Kingham nick.kingham@havering.gov.uk	
	Social Value Strategy	Cabinet	March		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
	Future CCTV Provision in Havering Cabinet is asked to determine the scope of future CCTV provision for the Borough.	Cabinet	March		Chris McAvoy Head of Environmental Enforcement and Community Safety chris.mcavoy@havering.gov.uk	
	Review of the Complaints Process Cabinet is asked to agree changes to the complaints process	Cabinet	March		Caroline Little caroline.little@havering.gov.uk	

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	Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before March		Jacki Ager  jacki.ager@havering.gov.uk	
	East London Waste Authority (ELWA) • The East London Waste Authority (ELWA) is the statutory waste disposal authority responsible for the disposal of municipal and commercial waste collected by the London Boroughs of Havering, Barking and Dagenham, Newham and Redbridge (the Constituent Councils). • ELWA entered into an Integrated Waste Management Services (IWMS) Contract in December 2002 to arrange for the treatment and the disposal of this waste. The IWMS Contract runs until December	Cabinet	April		Imran Kazalbash Assistant Director, Public Realm imran.kazalbash@havering.gov.uk	

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	<p>2027.</p> <ul style="list-style-type: none"> <li>• ELWA and the Constituent Councils have developed a new Joint Strategy for East London's Resources and Waste for the period from 2027 to 2057 and the Joint Strategy has been ratified by all five authorities.</li> <li>• ELWA and the Constituent Councils are now looking at the steps required to ensure that new arrangements for waste treatment and disposal are in place in time for expiry of the IWMS Contract.</li> <li>• This report will include the recommendation to implement the preferred option arising from an Outline Business Case for how the services will be commissioned in future.</li> </ul>					

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