

## **LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

### **Private meetings**

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Zena Smith, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email [zena.smith@havering.gov.uk](mailto:zena.smith@havering.gov.uk)

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	<b>What is being decided?</b>	<b>Who is taking the decision?</b>	<b>When will the decision be made?</b> <b>*</b>	<b>Who will be consulted, and how will consultation take place?</b>	<b>How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)?</b>  Please see bottom of the Internet 'Council and Democracy' page for addresses.	<b>What documents or other information will be available</b>
	<p>Fair Cost of Care Exercise and Market Sustainability Plan Cabinet will be asked to approve a report and market sustainability plan that determines a fair level of pay to care providers. Central Government has mandated the exercise as it requires knowledge of local markets before the Funding Reform changes in Adult Social Care.</p> <p>The decision will be to approve the submissions to the DHSC.</p> <p>NB: There has been allocated funding from Central Government to fund the implementation of this cost rise and to carry out the exercise, meaning this decision is not looking to approve council spending out of the existing budget for 2022/2023.</p>	<p>Director of Adult Social Care and Health</p>	<p>Not before November</p>		<p>Lucy Sullivan-Allsop  Lucy.sullivan-allsop@havering.gov.uk</p>	

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	East Havering Data Centre Campus To consider options required for Planning consent	Cabinet	November		Howard Swift  howard.swift@havering.gov.uk	
	To authorise the implementation and enforcement of the powers under Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002. To authorise the implementation and enforcement of the powers under The Road Traffic (Vehicle Emissions) (Fixed Penalty) (England) Regulations 2002	Cabinet	November			
	Vision and Corporate Plan Cabinet will be asked to agree the new vision for the Council and the Corporate Plan.	Cabinet	November		Sandy Hamberger  sandy.hamberger@onesource.co.uk	
	Household Support Fund 3 2022	Cabinet Member for Finance &	Not before November		Chris Henry	55. Household Support Fund 3

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	To use the DWP Household Support Fund 3 2022 to provide a package of financial help to low income households with children pensioners and vulnerable individuals.	Transformation			chris.henry@haverling.gov.uk	2022 Key Decision Report with MG comments 24.10.22 55. Appendix A FINAL Household Support Fund Launch letter Oct 2022-Mar 2023 55. Appendix B FINAL Household Support Fund Guidance Oct 2022-Mar 2023 (002) 55. Appendix C FINAL Grant Determination - Household Support Fund Oct 2022 - Mar 23 55. Appendix D EqHIA Household Support Fund 3 2022

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						55. Appendix E Emergency Assistance Scheme Policy 2022
	Highways Tree Maintenance Contract To procure the contract for the Maintenance of Highway Trees.	Assistant Director, Public Realm	Not before November		Jacki Ager jacki.ager@havering.gov.uk	
	Acquisition of Land and Property at Bridge Close and Oldchurch Road To allow the release of funds to Bridge Close Regeneration LLP to enable the acquisition of land and property at Bridge Close and Oldchurch Road for purposes of regeneration.	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	13 Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP	Leader of the Council	Not before November		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	A decision is required for the Leader of the Council to agree to the release of funding to the Council's joint venture vehicle, Bridge Close Regeneration LLP, to complete the acquisition of 13 Bridge Close, Romford, RM7 0AU.					
	Commence consultation to renew designation of an area subject to additional licensing Approval to commence consultation to renew designation of an area subject to additional licensing.	Cabinet	December		Catherine Proctor  catherine.proctor@havering.gov.uk	
	Property Disposals Cabinet will be asked to decalre a number of sites surplus and authorise their disposal.	Cabinet	December		Simeon Nnyombi  Simeon.nnyombi@onesource.co.uk	
	Telecare Careline Service - Recharging Policy Policy decision on recovery of	Cabinet	December		Katri Wilson Assistant Director - Supported Housing katri.wilson@havering.gov.uk	

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	service costs from service users for Telecare Careline service provision including capital costs for new digital telecare equipment.					
	Policy on the licensing and compliance of residential park homes and caravan sites and associated fees and charges To approve the policy on the licensing and compliance of residential park homes and caravan sites and revised fees and charges.	Cabinet	December		Catherine Proctor  catherine.proctor@havering.gov.uk	
	School Streets Phase 3 Cabinet will be asked to agree the selection of school, allocation of funding and public consultation exercise for School Streets Phase 3.	Cabinet	December		Ildfonso Cases Engineer- Traffic Schemes ildefonson.cases@havering.gov.uk	
	Parks Strategy 2022 to 2032 Cabinet will be asked to agree the Parks Strategy.	Cabinet	December	All relevant members, officers and business partners will be consulted.	James Rose  james.rose@havering.gov.uk	

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	Award of contract for the Integrated Recycling, Waste Collection and Street Cleansing Contract Award of contract to recommended supplier following procurement. The contract will be for an initial 8 year period with an option to extend for a further 8 years. The value is £176.3m and will affect all wards in the Borough.	Cabinet	December		Mel Gadd Highways Service Unit Manager mel.gadd@havering.gov.uk	
	Gutter cleaning contract Approval is sought to award a contract for gutter cleaning	Director of Housing	Not before December		James Wallis  james.wallis@havering.gov.uk	
	Appointment of Microsoft Gold Partner to provide implementation Services for the council's Digital Platform, Dynamics 365 To agree the appointment of a	Director of Partnerships and Organisational Development	Not before December		Gareth D Charles Programme Manager gareth.dcharles@havering.gov.uk	



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	Microsoft Gold Partner to provide delivery services for the implementation of the council's digital platform Dynamics 365. The procurement will be managed through the GOV.UK Digital Market Place G-Cloud framework providing access to pre-negotiated pricing for best in class suppliers.					
	Bridge House, Romford, RM7 0AU - Release of Funding to Enable Acquisition by Bridge Close Regeneration LLP Bridge House, Bridge Close, Romford, RM7 0AU - release of funding to enable acquisition by Bridge Close Regeneration LLP.	Leader of the Council	Not before December		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	
	Release of Funding to Bridge Close Regeneration LLP to Enable Acquisition of Relocation Property	Leader of the Council	Not before December		Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	

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	Release of Funding to Enable Acquisition of Relocation Property					
	Ban on releasing Sky Lanterns and introduce a new Policy To agree to ban the use and release of sky lanterns on council land, and to write a policy on this, while considering including helium balloons and fireworks.	Cabinet	January		Nick Kingham  nick.kingham@haverling.gov.uk	
	Procurement of ULEZ compliant buses for PTS to transport clients on behalf of Children and Adult Services Procurement Award via the TPPL framework (mini competition) for 27 ULEZ/LEZ compliant welfare buses for Passenger Travel Services.	Cabinet	January		Simon Blake  simon.blake@haverling.gov.uk	
	Mercury Land Holdings- update to Business Plan 2022/23	Cabinet	January		Garry Green Property Strategy Manager garry.green@haverling.gov.uk	

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Cabinet will be asked to agree the updated business plan for Mercury Land Holdings for 2022/23, including scheme budgets.				Tel: 01708 432566	
Havering Combating Drugs Strategy (Version 1) Cabinet will be asked to approve the high level, first version of the Borough wide strategy.	Cabinet	January		Tha Han Public Health Consultant Tha.han@havering.gov.uk	
Contract Award for Parks and Littering Enforcement Pilot Contract award for the Parks and Littering Enforcement Pilot following competitive open procurement processes.	Director of Neighbourhoods	Not before February		Jonathan Cassidy  jonathan.cassidy@havering.gov.uk	
The 23/24 Council Budget setting report and 2023-2027 Medium Term Financial Strategy Cabinet will be asked to set the Council's budget for	Cabinet	February		Richard Tyler Finance Strategy Manager Richard.Tyler@onesource.co.uk Tel: 01708 433340	

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2023/24 and agree the level of Council Tax for 2023/24.					
Approval of 2023/24 and 2024/25 Funding submissions to Transport for London To approve the submission of the 2023/24 and 2024/25 funding bids to Transport for London.	Cabinet Member for Environment	Not before February		Daniel Douglas Transport Planner daniel.douglas@havering.gov.uk Tel: 01708 433220	
Social Value Strategy	Cabinet	March		Lauren Gee Regeneration Officer lauren.gee@havering.gov.uk Tel: 01708 431784	
Award of Leasehold Buildings Insurance Contract Award of contract to successful bidder for the provision of buildings insurance on behalf of Right To Buy (RTB) and residential leaseholders, including shared owners, in accordance with the obligations of the Council	Statutory Section 151 Officer Finance	Not before February		Paula McLoughlin Principal Risk & Insurance Manager Paula.McLoughlin@oneSource.co.uk Tel: 01708 432116	

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	within the lease agreements. The anticipated full contract spend is in the region of £3m.					
	Payment Acquirer Contract To re-let a contract that enables the Council to accept debit and credit cards either face to face or through e-commerce routes.	Statutory Section 151 Officer Finance	Not before February		Adam Kendall adam.kendall@onesoure.co.uk	
	The replacement of existing 15 passenger lifts with new Lifts at Delta Estate; Dryden & Kipling Towers; Rotunda and Garrick House Permission to appoint a lift contractor to carry out Lift Replacement & Associated Works at Delta Estate (Edinburgh House, Victoria House, Mountbatten House, and Elizabeth House); Dryden & Kipling Towers; Rotunda and Garrick House are housing blocks in Havering	Cabinet Member for Housing	Not before May		Ade Oshinmi ade.ashinmi@haverling.gov.uk	

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