

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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Out of Hours Service- Contract Award A decision on whether to award a contract	Director of Housing	Not before January			Document To Follow 3. SLT report - contract awardv.4 3. EXEMPT Out of Hours report contract award Appendix 1
Digital Portfolio Business Case Acceptance of major themes within Digital Portfolio, with commitment to Phase 1 funding over multiple years	Cabinet	January	All theme boards, Major inflight programmes, oneSource Presentation of major themes and costs for all items within Portfolio. All relevant Members, officers and business partners will be consulted.		Document To Follow
Asset Rationalisation Cabinet will be asked to: <ul style="list-style-type: none"> • Approve the proposed asset rationalisation proposals and release of buildings 	Cabinet	January	All relevant Members, officers and business partners will be consulted.	Mark Butler mark.butler@onesource.co.uk Tel: 01708 432947	Document To Follow

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	<ul style="list-style-type: none"> • Approve the immediate programme of building works necessary to reconfigure and remodel accommodation within the Town Hall campus to support the building consolidation proposals. • Consider the need for further investment on the Town Hall Campus based on the options outlined within this report. • Recommend the allocation of additional capital funding 					
	Temporary Agency Worker Contract Award Report Award of the new agency worker contract.	Cabinet	January	All relevant Members, officers and business partners, together with key stakeholders who use the current Adecco contract.		Document To Follow

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	Smart Working Plus Cabinet will be asked to approve the further stages of the Smart Working Plus Programme.	Cabinet	January	All relevant Members, officers, business partners and Stakeholders will be consulted.		
	Authority to award a contract in relation to the construction of a SEND Nursery at the Forest Approach Academy Authority to award a contract in relation to the construction of a SEND Nursery at the Forest Approach Academy. Contract value is: £923,921.	Director Children's Services	Not before January	All relevant members, officers and business partners will be consulted.	Ian Saxby ian.saxby@onesource.co.uk	4. Key Executive Decision - SEND Nursery 13.12.2021 4. EXEMPT APPENDIX 1
	Dynamic Purchasing System – Semi-Independent Accommodation (children's) To seek approval to commence an open tender for semi-independent and supported housing providers to join the Council's bespoke	Cabinet Member for Education, Children & Families	Not before February	All relevant, members, officers and business partners will be consulted, together with Market Stakeholders, ISS Team and Leaving Care Teams.	Georgina Shapley georgina.shapley@havering.gov.uk	Document To Follow

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	<p>Dynamic Purchasing System; ATLAS.</p> <p>In addition to this, approval is being sought to allocate a budget of £9,000,000 funding over a period of six years from the Looked After Children, Leaving Care and Asylum Seekers services for placements made under the following six categories:</p> <ol style="list-style-type: none"> 1. 16-18+ Semi-Independent Accommodation - Minimal Support 2. 16-18+ Semi-Independent Accommodation - Therapeutic/additional support 3. 18+ Shared House - Welfare Check 4. 18+ Standalone Accommodation - Floating Support 5. 18+ Standalone Accommodation - Therapeutic/additional support 6. 18+ HMO - Welfare Check 					

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Kitchen and Bathroom Refurbishment - 5 Year Programme Following a tender exercise, officers seek approval for the award of a contract for Kitchen & Bathroom Refurbishments – 5 Year Programme	Cabinet Member for Housing	Not before February	All relevant members, officers and business partners will be consulted.	Mark Howard mark.howard@havering.gov.uk	Document To Follow
Approval to enter into Call-Off Contract from the Procurement Across London (PAL) Framework Agreement for the Supply of Fresh Fruit and Vegetables. Approval to enter into a Call off contract for the supply to Havering Schools for the supply of fresh and frozen fruit and vegetables for the school catering services.	Cabinet Member for Education, Children & Families	Not before February	All relevant members, officers and business partners have been consulted. The Chair of Overview and Scrutiny Board will be informed.	Trevor Cook Assistant Director for Education Services trevor.cook@havering.gov.uk	23.06.20 Call Off key ED Supply and Delivery of Fresh and frozen meat and Poultry
Acquisition of property as part of the Rainham and Beam	Leader of the Council	Not before February		Harry Scarff Commercial Manager	

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Park Regeneration Project				Harry Scarff <Harry.Scarff@havering.gov.uk>	
Introduction of All day Visitor Permit/Voucher Cabinet will be asked to introduce and all day Permit/Visitor Voucher.	Cabinet	February	All relevant members, officers and business partners will be consulted.	Lorraine Delahunty lorraine.delahunty@havering.gov.uk	
Virtual Permits Highways, Traffic and Parking Control Services are proposing to move to a virtual permit system to improve the customer journey and make savings on administration costs. Cabinet will be asked to agree the proposals for this.	Cabinet	February	Changing to a virtual permit system will involve consultation with all major internal stakeholders including Members. A public consultation would also be required to obtain an informed view from residents, businesses and visitors on using a virtual permits instead of the current paper based system. Other consultees would include neighbouring boroughs and governing bodies such as the		Document To Follow

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				Environmental and Traffic Adjudicators who have extensive experience with virtual permit systems.		
	<p>2021/22 TREASURY MANAGEMENT STRATEGY STATEMENT (TMSS) Cabinet will be asked to :</p> <ol style="list-style-type: none"> 1. Approve the Treasury Management Strategy statement (TMSS) 2021-22 2. Approve the Treasury Management and Prudential Indicator 3. Approve the Annual Minimum Revenue Provision(MRP) statement for 2021-22 4. Recommend the Annual TMSS and MRP statement 2021-22 to Council for approval 5. Delegate future changes required to 	Cabinet	February	All relevant Members, officers and business partners will be consulted.	Stephen Wild Head of Pensions and Treasury stephen.wild@onesource.co.uk	Document To Follow

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this Strategy to the Chief Operating Officer in the consultation with the Cabinet Member for Finance and Property.					
Budget 2021/22 and Medium Term Financial Strategy Agree Budget and Council Tax level for 2021/22	Cabinet	February			
Housing Revenue Account Budget 2021/22 Agree the HRA budget for 2021/22	Cabinet	February	Tenants & leaseholders, members, finance, HR, legal, Public Health.	Patrick Odling-Smee Director of Housing Services patrick.odling-smee@havering.gov.uk	
Capital Programme and Strategy 2021/2022 To agree the Capital Programme and Strategy.	Cabinet	February	All relevant Members, officers and business partners will be consulted.	Mark White mark.white@havering.gov.uk	
To agree the delivery method for the Regeneration of the Hilldene, Farnham,	Cabinet	March	External legal advice, consultation with the Greater London Authority,	Maria Faheem Maria.Faheem@havering.gov.uk	Document To Follow

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	<p>Chippenham and Hostel site Cabinet will be asked to agree the delivery method for the Regeneration of the Hilldene, Farnham, Chippenham and hostel site.</p> <p>This will include:</p> <ul style="list-style-type: none"> *Appropriation of the land as necessary for regeneration of the sites *Approval of required HRA and general fund funding and to utilise external grant funding to deliver the scheme (subject to 2021/22 budget setting process) *Approval to commence community engagement activities with the local community 			<p>OneSource Business Partners and the Director of Housing Services will be consulted.</p>		
	<p>Asset Management Strategy and Plan 2019-2022 Cabinet will be asked to approve the Council's Asset Management Strategy and Plan 2018-2022.</p>	<p>Cabinet</p>	<p>March</p>	<p>All relevant members, officers and business partners will be consulted.</p>	<p>Sarah Chaudrhy Asset Management Director sara.chaudrhy@onesource.co.uk</p>	<p>Document To Follow</p>

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Decision to begin a consultation in respect of Havering's Street Trading Policy Decision to Consult on Havering's Street Trading Policy.	Cabinet	March	All relevant Members, officers and business partners will be consulted. The draft policy will be subject to a formal 10-week public consultation. Details will follow in communications in due course.	Keith Bush keith.bush@havering.gov.uk	Document To Follow
Havering & Wates Joint Venture Business Plan Update - 2021/22 To agree the proposed update for the Havering & Wates JV business plan and associated decisions.	Cabinet	March		Jan Gill Project Manager Regeneration Jan.Gill@havering.gov.uk	Document To Follow
Rainham & Beam Park Regeneration - Business Plan 2021/22 Cabinet will be asked to agree the revised Rainham & Beam Park Regeneration business plan, and associated decisions.	Cabinet	May	All relevant Members, officers and business partners together with the JV partner Notting Hill Genesis will be consulted in relation to this matter.	Harry Scarff Commercial Manager Harry Scarff <Harry.Scarff@havering.gov.uk>	Document To Follow

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The replacement of existing passenger lifts to new modern Passenger and Fire fighting lifts and associated works at Petra Estate. Permission to appoint a lift contractor to carry out Lift Replacement & Associated Works at Petra Estate (Overstrand House; Uphaving House and Parkview House) are housing blocks in Havering	Cabinet Member for Housing	Not before February	All relevant, Members, officers, business partners and stakeholders have been consulted. Building Control, Planning and Fire Bridge has been consulted. The Home Ownership Team in Housing Services have been advised on leasehold s.20 consultation; Housing Maintenance have also been consulted regarding the specification.	Mark Howard mark.howard@haverling.gov.uk	Document To Follow
Extension of Highway Trees Contract The Director will be asked to extend the contract for a period of one year.	Director Neighbourhoods	Not before February	All relevant members, officers and business partners will be consulted.	Jacki Ager jacki.ager@haverling.gov.uk	Document To Follow
School Admissions Consultation 2022/23 Determination of admission arrangements for community schools for the academic year 2022/23	Cabinet Member for Education, Children & Families	Not before February	All relevant Members, officers and business partners will be consulted together with all stakeholders who will be involved in pre decision		Document To Follow

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			consultation also.		
Parks Strategy 2020 to 2030 Cabinet will be asked to agree the Parks Strategy.	Cabinet	March	All relevant members, officers and business partners will be consulted.	James Rose james.rose@havering.gov.uk	
Bridge Close Regeneration - making of the Compulsory Purchase Order Cabinet will be asked to approve the making of the Bridge Close Regeneration Compulsory Purchase Order (CPO).	Cabinet	March	All relevant Members, officers, business partners and stakeholders will be consulted.	Nick Gyring-Neilsen nick.gyring-nielsen@havering.gov.uk	