

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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	Microsoft Cloud Enrolment Agreement Cabinet will be asked to award the Microsoft Cloud Enrolment License contract under a direct call off procedure available via the KCS Software Products and Associated Services Y17038 (Lot 1 Microsoft) framework agreement.	Chief Operating Officer	Not before April	All relevant Members officers and business partners will be consulted.	John Friend Assistant Director and Head of ICT Operations john.friend@onesource.co.uk	Document To Follow
	Award of contract for the construction of a building at Nelmes Primary School for an Alternative Resource Provision. The Director will be asked to award the contract for an Alternative Resource Provision.	Director Children's Services	Not before April	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	VARIOUS AGREEMENTS (LAND AT BEAM PARK) - Authority to enter into	Assistant Director for Environment	Not before April	All relevant members, officers and business partners will be consulted.	Mark Philpotts mark.philpotts@haverling.gov.uk	Document To Follow

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	<p>agreements made under S38 and S278 Highways Act 1980 (P1242.17) with Countryside The Assistant Director will be asked to authorise the Council entering into various highway agreements made under S38 and S278 of the Highways Act 1980 (as amended) to allow new roads to be adopted (S38) and changes to the highway to be made (S278) in pursuance of the following planning consents;</p> <ul style="list-style-type: none"> • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S38) • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S278 – Site Access) • Beam Park, Former Ford Assembly Plant Site – P1242.17 (S278 – Signalised Junction) 					

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	<p style="text-align: center;">at New Road/ Lower Mardyke Avenue)</p> <p>Note: The Decision is key due to the income accrued in technical fees and maintenance contributions.</p>					
	<p>Serious Group Violence and Knife crime strategy 2018-2021 Cabinet will be asked to approve the Serious Group Violence and Knife Crime Strategy 2018-2021.</p>	Cabinet	April	<p>The matter has been to the Havering Community Safety Partnership and the Crime and Disorder Overview and Scrutiny Sub Committee.</p> <p>All relevant officers, Members and business partners will be consulted.</p>	<p>Chris Stannett Chris.stanett@havering.gov.uk</p>	Document To Follow
	<p>Violence against Women and Girls Strategy 2018-2021 Cabinet will be asked to approve the Violence against Women and Girls Strategy 2018-2021.</p>	Cabinet	April	<p>This matter has been to the following meetings:</p> <ul style="list-style-type: none"> • Havering Community Safety Partnership; and • Crime and Disorder O&S. 	<p>Diane Egan diane.egan@havering.gov.uk</p>	Document To Follow

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			All relevant officers, Members and business partners will be consulted.		
Implementation of the New Special Free School in Havering Cabinet will be asked to approve the implementation of the new special free school in Havering.	Cabinet	April	All relevant Members, Officers and business partners will be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	
Option to purchase Hornchurch Police Station and the Retention of Police Services Cabinet will be asked to approve, in-principle, the acquisition of the Hornchurch Police Station and an increase in the approved Capital Programme to fund the purchase together with the retention of Police Services.	Leader of the Council	Not before April	All relevant Members, officers and business partners will be consulted.	Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	

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Mental Health Section 75 Agreement between LBH and NELFT To ratify and agree the MH Section 75 Agreement between LBH and NELFT	Director of Adult Social Care and Health	Not before April	All relevant Members, officers and business partners will be consulted.		Document To Follow
Award of a Pan London Catering Disposables Contract The Director will be asked to award the contract for a pan London single supplier catering disposables framework. Organisations who may call off from the framework have been named on the tender documents	Managing Director oneSource	Not before April	All relevant Members officers and business partners will be consulted.	Mark Batchelor mark.batchelor@havering.gov.uk	
2 Year Extension of the Voids Contract The Cabinet member for Housing will be asked to agree for the Housing Services Voids Contract to be extended for a further 2 year period.	Cabinet Member for Housing	Not before April	All relevant Members, officers, stakeholders and business partners will be consulted.	Ian Brady Property & Land Services Manager ian.brady@havering.gov.uk	Document To Follow

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	White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before April	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
	Award of contract for the construction of a building at Crownfield Junior School for a building extension and associated works. The Director will be asked to award the contract.	Director Children's Services	Not before May	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Deed of variation of the partnering agreement pursuant to Section 75 of the National Health Service Act 2006 to deliver a Joint Assessment and Discharge Integrated Service	Cabinet Member for Health and Adult Care Services	Not before May	All relevant officers, members, stakeholders and business partners will be consulted.	Samantha Saunders sam.saunders@havering.gov.uk	Document To Follow

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	Cabinet will be asked to approve the Deed of variation for the partnering agreement pursuant to Joint Assessment and Discharge Integrated Service Section 75 agreement.					
	Review of Private Sector Leased (PSL) Accommodation Cabinet will be asked to note the outcome of the review and management actions that will be taken	Cabinet	May	All relevant members, business partners and officers will be consulted.	Beatrice Cingtho Housing Needs & Strategy Manager (Interim) beatrice.cingtho@havering.gov.uk	Document To Follow
	Approval to bring forward the North West Romford Development. Cabinet will be asked to agree to commence a programme of work to bring forward a development proposal at the North West of Romford. The proposal will be the subject of subsequent reports to Cabinet.	Cabinet	May	All relevant Members officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow
	Making of the Compulsory	Cabinet	May	All officers, Members and	Lauren Sinclair	

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	Purchase Order (CPO) - Napier and New Plymouth House Cabinet will be asked to approve the CPO.			business partners will be consulted.	Lauren.Sinclair@havering.gov.uk	
	Developing the Local Voluntary and Community Sector Cabinet will be asked to approve the allocation of the remaining Performance Reward Grant.	Cabinet	May	Finance, Legal, Equalities and Human Resources will all be consulted.	Jerry Haley Community Safety Officer (Strategies). jerry.haley@havering.gov.uk	Document To Follow
	Allocation of Resources to Deliver Ofsted Improvement Programme Cabinet will be asked to approve the resources that have been earmarked to deliver the Ofsted Improvement programme, as part of the new Corporate Plan.	Cabinet	May	All relevant Members, officers and business partners will be consulted.	Tim Aldridge Director of Children's Services Tim.Aldridge@havering.gov.uk	Document To Follow
	Allocation of Resources to	Cabinet	May	All relevant members,	Tim Aldridge	Document To

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Deliver Adolescent Safeguarding Programme Cabinet will be asked to approve the resources that have been earmarked to deliver the Adolescent Safeguarding programme, as part of the new Corporate Plan.			officers and business partners will be consulted.	Director of Children's Services Tim.Aldridge@havering.gov.uk	Follow
Approval to enter into a Grant Agreement with the Greater London Authority in relation to the Building Council Homes for Londoners Affordable Housing Programme Cabinet will be asked to: 1. Approve the entering into contract with the GLA for the provision of grant funding for the Building Council Homes for Londoners programme to support the provision of affordable housing. 2. Agree for the agreement be	Cabinet	May	All relevant members, officers and business partners will be consulted.	Kevin Hazlewood (Acting) Assistant Director of Housing kevin.hazlewood@havering.gov.uk	Document To Follow

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	<p>executed under the Council's common seal as a Deed and signed in accordance with the agreed scheme of delegations</p> <p>3. Agree to delegate to the Leader of the Council, after consultation with the Director of Regeneration, authority to agree and sign any extension, variation or general contract management powers.</p>					
	<p>Making of the Compulsory Purchase Order - Napier and New Plymouth House Cabinet will be asked to approve the Compulsory Purchase Order in respect of Napier and New Plymouth House.</p>	<p>Cabinet</p>	<p>May</p>	<p>All relevant Members, officers, business partners and stakeholders will be consulted,</p>	<p>Lauren Sinclair Lauren.Sinclair@havering.gov.uk</p>	<p>Document To Follow</p>
	<p>Making of the Compulsory Purchase Order - Waterloo Estate Cabinet will be asked to</p>	<p>Cabinet</p>	<p>May</p>	<p>All relevant Members, officers, stakeholders and business partners will be consulted.</p>	<p>Lauren Sinclair Lauren.Sinclair@havering.gov.uk</p>	<p>Document To Follow</p>

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approve the making the Compulsory Purchase Order in respect of the Waterloo Estate.					
Making of the Compulsory Purchasing Order - NW Romford Regeneration Cabinet will be asked to approve the making of the Compulsory Purchase Order in relation to NW Romford Regeneration	Cabinet	May	All relevant officers, Members and business partners will be consulted.	Lauren Sinclair Lauren.Sinclair@havering.gov.uk	
Private Housing Health Assistance Policy Cabinet will be asked to approve the Draft Private Housing Health Assistance Policy.	Cabinet	May	All relevant Members, officers and business partners will be consulted.	Alan Grierson alan.grierson@havering.gov.uk	Document To Follow
Update to Phase 4 and Phase 5 School Expansion Programme Outline Proposals will be given to to address Early Years, Primary, Secondary and SEN	Cabinet	May	All relevant members, officers, stakeholders and business partners will be consulted	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow

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	<p>rising rolls – Update to Phase 4 and Phase 5 expansion Programme. Cabinet will be asked to approve the Phase 5 Expansion Programme.</p>					
	<p>Tenancy Policy 2018 Cabinet will be asked to consider and approve the draft Tenancy Policy in principle prior to statutory consultation with tenants.</p> <p>The Tenancy Policy sets out the types of tenancy to be granted by the Council and provides for the review of introductory tenancies and flexible (fixed term) secure tenancies, and is amended in preparation for the implementation of changes to be introduced under the Housing & Planning Act 2016.</p>	Cabinet	May	<p>Members will be provided with informal briefings and provided with a summary of the key points of the proposed policy. Cabinet is being asked to approve the draft policy in principle, which will be subject to 3 months' statutory consultation with tenants prior to Cabinet being asked to approve a final version.</p>	<p>Neehara Wijeyesekera Tenancy Services Manager neehara.wijeyesekera@havering.gov.uk</p>	

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	<p>Having Autism Strategy (all age) 2019-2022 - DRAFT This strategy sets out our plan for children, young people and adults with autism in Havering, and taking into consideration the needs of families and carers. It will require further and more detailed consultation with a range of people, stakeholders, partners as well as adults, children and young people with autism and their families. Cabinet will be asked to approve this for consultation which is proposed to be undertaken through summer 2019, with the final strategy bought back to Cabinet in autumn 2019</p>	Cabinet	May			Document To Follow
	<p>Extension of property licensing. To formally adopt Borough wide Additional HMO Licensing and Selective Licensing in 2 Wards (pending consultation)</p>	Cabinet	May	<p>There will be public consultation to be notified. All media (adverts, paper, posters social) direct mail outs to businesses and known landlords. Forums</p>	<p>Louise Watkinson louise.watkinson@havering.gov.uk</p>	Document To Follow

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	Cabinet will be asked to approve a statutory consultation to extend property licensing.			and workshops. All relevant members, officers and business partners will be consulted.		
	S92 Metropolitan Police Officers To consider the MOPAC PartnershipPlus scheme for additional Police officers within Havering and note the additional funding requirements to support the scheme from 2019/20.	Cabinet	May	All relevant Members, officers, business partners and stakeholders will be consulted.	Dipti Patel Assistant Director for Environment Dipti.Patel@havering.gov.uk	Document To Follow
	Implementation of Phase 4 Expansion programme - Creation of an additional resource provision at Nelmes Primary School, Decision to proceed. To approve the establishment of an Additional Resource Provision at Nelmes Primary School	Cabinet Member for Education, Children & Families	May	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services		Document To Follow

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Award a contract to for the Refurbishment of 20-22 Park End Road and 1-3 Widdecombe Close The Director of Children's Services will be asked to award a construction contract for the refurbishment of 20-22 Park End Road and 1-3 Widdecombe Close	Director Children's Services	Not before May	All relevant Members, officers, stakeholders and business partners will be consulted.	Paul Burgin	Document To Follow
Award of Semi-Independent Service Contract The Director of Children's Services will be asked to award a service contract for the delivery and management of two semi-independent units in Havering for a period of five years, following a competitive tender process.	Director Children's Services	Not before May	All relevant Members, officers and business partners will be consulted.	Paul Burgin	Document To Follow
Information Advice and Support (IAS) Peabody Trust - Here to Help Service. London Borough of Havering	Cabinet Member for Health and Adult Care Services	Not before May	All relevant members, officers and business partners will be consulted.		Document To Follow

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	<p>(LBH) Council had two floating support / outreach services commissioned under the former Supporting People programme. Through the process of service redesign these two services were combined and a new service was commissioned and Family Mosaic was awarded the contract in April 2016. To further build on the successes Family Mosaic merged with Peabody Trust in April 2018. In 2017, The Council also reviewed the Information, Advice and Guidance (IAG) contract previously delivered by the formerly known Care Point service and reached an agreement with Peabody in 2018 to merge this with their Here to Help Service¹. These two services therefore, in effect, became a single service</p>					

¹ The Care Point service merged with the Here to Help Service with its functions delivered through the Stream 1 service.

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	<p>at the end of the Care Point contract in August 2018. As the Peabody Trust - Here to Help service has inherited many features since 2016 and with the possibility of the requested extended contract ending in August 2020, the Council will need to review and consider its options in relation to re-commissioning a floating support service in 2019. This review will play a vital role in supporting the Council to make an informed decision regarding the future of the service.</p> <p>This is a three + one year contract, rather than allow this provision to end with the contract the key decision is requesting that the extension option is permitted.</p>					
	Contracts Award for the Supply of Targeted careers Information and Advice	Director Children's Services	Not before May	The Project Board and all relevant Members, officers and business partners will	Daren Mulley daren.mulley@havering.gov.uk	Document To Follow

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Services The Director of Children's Services will be asked to approve the award of contracts for the supply of the careers information and advice services.			be consulted.		
Building works to accommodate a two form of entry expansion of Marshalls Park School. The Director will be asked to give authority to award the contract for building works to expand the school.	Director Children's Services	Not before June	All relevant Members, officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
Good Growth Fund - Rainham Innovation Hub and Public Realm improvements Contractual Agreements Cabinet will be asked to make the following decision: <ul style="list-style-type: none"> • Enter into a Grant 	Cabinet	June	All relevant Members, officers, stakeholders and business partners will be consulted.	Helen Payne Interim Business Development Manager Helen.Payne@havering.gov.uk Tel: 01708 433276	Document To Follow

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	<p>Agreement with the Greater London Authority (GLA) until 31st March 2021 to provide an Innovation Hub designed to boost productivity and skills in Havering and across East London and improve the physical environment of the area for workers, students and visitors. The Innovation Hub will focus initially on the use of digital technologies in construction and logistics. The Grant from the GLA is for £1,631,940. Match funding from the Council will be derived from the value of staff time, and amounts to £16,200, plus a</p>					

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	<p>commitment to identify £50,000 from business sponsorship/social value contributions or S106. Match funding will also be provided from SIP funding (£800.000), Havering College and SEGRO (combined £1,228,120).</p> <ul style="list-style-type: none"> • Enter into Delivery Agreements with SEGRO, Havering College of Further and Higher Education, The Centre of Engineering & Manufacturing Excellence (CEME), and the London Riverside Business Improvement District to deliver the financial grant, project management and outcomes. 					

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Approval to Develop Three New Build Supported Housing Schemes Cabinet approval for capital expenditure to develop three new build supported housing schemes and delegated authorities for the commencement of procurement exercises and award of support service contracts	Cabinet	June	The following will be consulted: Operational teams across Adults and Children's social care Supported Housing Programme Board members Young people who have experienced care services Adults who have experienced supported housing services Existing service providers, together with all relevant Members, officers and business partners.	David Mitchell david.mitchell@havering.gov.uk	Document To Follow
Havering Community Infrastructure Levy - Adoption Cabinet to approve and recommend to Council that the Havering Community Infrastructure Levy be adopted	Cabinet	July	All relevant officers, Members and business partners will be consulted.	Martyn Thomas Development and Transport Planning Group Manager martyn.thomas@havering.gov.uk Tel: 01708 432845	Document To Follow
Award of Contract for the Monitoring, Maintenance and	Director Children's Services	Not before July	All relevant Members, officers and business	Andy Skeggs Head of Technical Services	Document To Follow

**LONDON BOROUGH OF HAVERING
PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN**

	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	Repairs to Water Systems in Buildings The Director will be asked to make the award of contract.			partners will be consulted.	andy.skeggs@haverling.gov.uk Tel: 01708 433600	