



# Haverling

LONDON BOROUGH

## PEOPLE OVERVIEW & SCRUTINY SUB COMMITTEE AGENDA

7.00 pm

Tuesday  
6 September 2022

Council Chamber -  
Town Hall

Members 12: Quorum 5

### **COUNCILLORS:**

Ray Best  
Patricia Brown  
Joshua Chapman  
Jason Frost (Chairman)

Laurance Garrard  
Linda Hawthorn  
Christine Smith  
David Taylor

Bryan Vincent  
Frankie Walker (Vice-Chair)  
Julie Wilkes  
Darren Wise

### **CO-OPTED MEMBERS:**

#### **Statutory Members representing the Churches**

Jack How (Roman Catholic  
Church)

#### **Statutory Members representing parent governors**

Julie Lamb, Special Schools

Non-voting members representing local teacher unions and professional associations:  
Ian Rusha (National Union of Teachers).

**For information about the meeting please contact:**

**Luke Phimister 01708 434619  
luke.phimister@onesource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

### **What is Overview & Scrutiny?**

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny sub-committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

The sub-committees have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers.
2. Driving improvement in public services.
3. Holding key local partners to account.
4. Enabling the voice and concerns to the public.

The sub-committees consider issues by receiving information from, and questioning, Cabinet Members, officers and external partners to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations. These are considered by the Overview and Scrutiny Board and if approved, submitted for a response to Council, Cabinet and other relevant bodies.

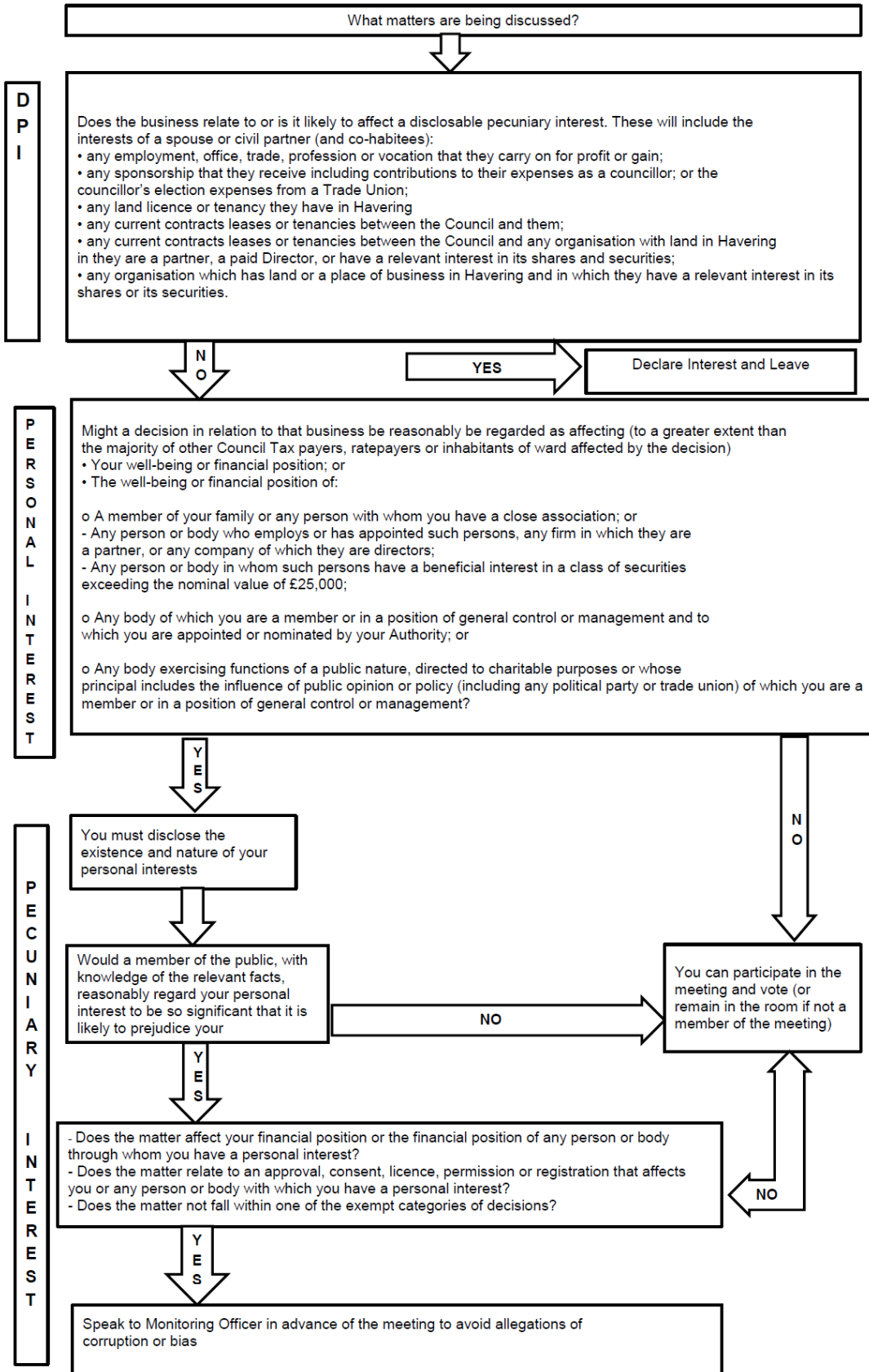
Sub-Committees will often establish Task and Finish Groups to examine specific areas in much greater detail. These groups consist of a number of Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research or undertaking site visits. Once the topic group has finished its work it will send a report to the Sub-Committee that created it and will often suggest recommendations for the Overview and Scrutiny Board to pass to the Council's Executive.

## **Terms of Reference**

The areas scrutinised by the Committee are:

- Drug, Alcohol & sexual Services
- Health & Wellbeing
- Health O & Scrutiny
- Adult Care
- Learning and Physical Disabilities
- Employment & Skills
- Education
- Child Protection
- Youth Services
- Fostering & Adoption Services
- Education Traded Services
- Early Years Services
- Looked after Children
- Media
- Communications
- Advertising
- Corporate Events
- Bereavement & Registration Services
- Crime & Disorder

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## AGENDA ITEMS

### 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will give details of the arrangements in case of fire or other event that may require the meeting room or building's evacuation.

### 2 APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

### 3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in an item at any time prior to the consideration of the matter.*

### 4 MINUTES (Pages 1 - 4)

To agree as a correct record the minutes of the meeting held on 12 July 2022 (attached).

### 5 CHILDREN'S SERVICES ANNUAL COMPLAINTS AND COMPLIMENTS REPORT 2021-22 (Pages 5 - 40)

Attached.

### 6 ADULT SOCIAL CARE COMPLAINTS AND COMPLIMENTS REPORT 2021-22 (Pages 41 - 46)

Attached.

### 7 POLICE EXTRACTIONS AND RESPONSE TIMES (Pages 47 - 54)

Report attached.

### 8 SCHOOL EXPANSION UPDATE INCLUDING STRATEGIC DIRECTION IN RESPONSE TO DEMAND FOR SEN PLACES

Report to follow.

**Zena Smith**  
**Democratic and Election Services Manager**