



# Havering

LONDON BOROUGH

## AUDIT COMMITTEE AGENDA

<b>7.00 pm</b>	<b>Thursday 28 July 2022</b>	<b>Town Hall, Main Road, Romford</b>
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Members 7: Quorum 3

### COUNCILLORS:

**Conservative Group  
( 3)**

Judith Holt  
Keith Prince  
Michael White

**Havering  
Residents' Group  
( 2)**

Julie Wilkes  
(Chairman)  
David Godwin (Vice-  
Chair)

**Labour Group  
( 1)**

Jane Keane

**East Havering  
Residents Group  
(1)**

Vacancy

**For information about the meeting please contact:  
Christine Elsasser 01708 433675  
christine.elsasser@OneSource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## AGENDA ITEMS

### 1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### 2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – received.

### 3 DISCLOSURE OF INTERESTS

Members are invited to declare any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in any item at any time prior to the consideration of the matter.*

### 4 MINUTES OF THE MEETING 22 FEBRUARY 2022 (Pages 1 - 4)

To approve as correct the minutes of the meeting held on 22 February 2022 and authorise the Chairman to sign them.

### 5 INTERNAL AUDIT PLAN 2022/23 (Pages 5 - 10)

Report and appendices attached.

### 6 HEAD OF ASSURANCE ANNUAL REPORT (INCLUDING 2021/22 INTERNAL AUDIT PLAN OUTTURN) (Pages 11 - 32)

Report and appendices attached.

### 7 TREASURY MANAGEMENT ANNUAL REVIEW 2021-22 (Pages 33 - 52)

Report attached.

**Zena Smith**  
**Democratic and Election**  
**Services Manager**