



HIGHWAYS ADVISORY COMMITTEE AGENDA

7.00 pm	Tuesday 24 August 2021	Town Hall, Main Road, Romford
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Members 8: Quorum 4

COUNCILLORS:

Conservative Group (4)

Christine Vickery (Vice-Chair)
John Crowder
Sally Miller
Michael White

Residents' Group (1)

Paul Middleton

Upminster & Cranham Residents' Group (1)

Christopher Wilkins

Independent Residents' Group (1)

David Durant

North Havering Residents Group (1)

Brian Eagling (Chairman)

**For information about the meeting please contact:
Taiwo Adeoye - 01708 433079
taiwo.adeoye@onesource.co.uk**

Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

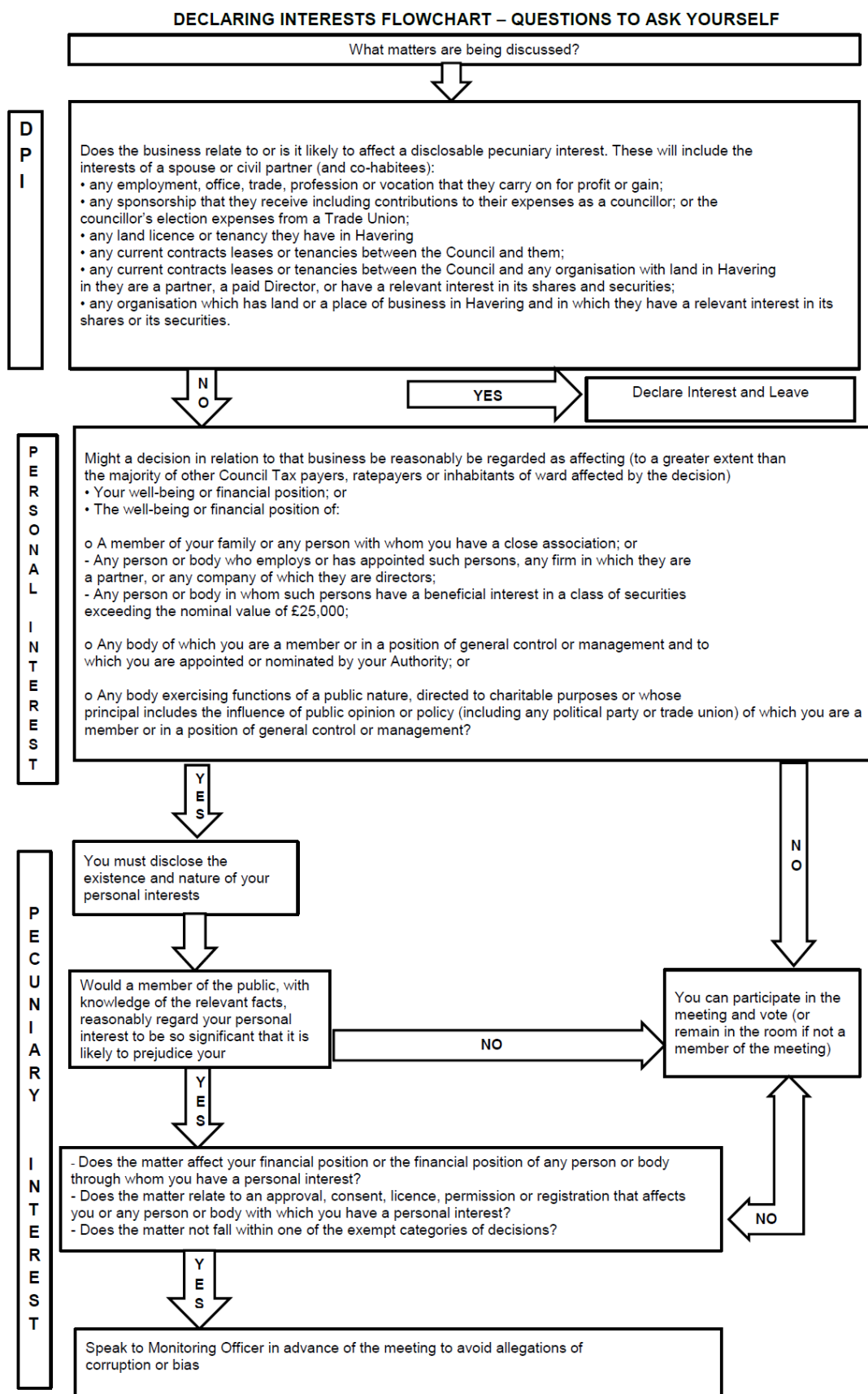
Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.



AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

The Chairman will also announce the following:

The Committee is reminded that the design work undertaken by Staff falls under the requirements of the Construction (Design & Management) Regulations 2015. Those Staff undertaking design work are appropriately trained, experienced and qualified to do so and can demonstrate competence under the Regulations. They also have specific legal duties associated with their work.

For the purposes of the Regulations, a Designer can include an organisation or individual that prepares or modifies a design for any part of a construction project, including the design of temporary works, or arranges or instructs someone else to do it.

While the Committee is of course free to make suggestions for Staff to review, it should not make design decisions as this would mean that the Committee takes on part or all of the Designer's responsibilities under the Regulations.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) - receive.

3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 2)

To approve as a correct record the minutes of the meeting of the Committee held on 10 August 2021, and to authorise the Chairman to sign them.

5 BRYANT AVENUE (PROPOSED PARKING MEASURES) - REQUEST TO FORMALLY ADVERTISE TRAFFIC MANAGEMENT ORDER (Pages 3 - 12)

Report attached.

**Andrew Beesley
Head of Democratic Services**

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**MINUTES OF A MEETING OF THE
HIGHWAYS ADVISORY COMMITTEE
Council Chamber - Town Hall
10 August 2021 (7.00 - 7.45 pm)**

Present:

COUNCILLORS

Conservative Group Christine Vickery (Vice-Chair) and John Crowder

**Upminster & Cranham
Havering Residents'
Group** Christopher Wilkins

**Independent Residents
Group** David Durant

**North Havering
Residents Group** Brian Eagling (Chairman)

Apologies were received for the absence of Councillors Sally Miller and Paul Middleton.

Councillor Middleton attended the meeting virtually and was ineligible to vote on the decision made by the Committee.

Councillor Michael White was absent from the meeting.

The Chairman reminded Members of the action to be taken in an emergency.

45 DISCLOSURE OF INTERESTS

There were no disclosures of interest.

46 MINUTES

The minutes of the meeting held on 8 June 2021 were agreed as a correct record and signed by the Chairman.

47 **ST HELENS COURT PARKING AND HOUSING ENFORCEMENT -
PHASE 2**

The report before the Committee detailed to formally advertise the proposals to introduce 'Resident Permit Holders Only' bays in 2 locations on St Helens Court, Rainham that were currently garage sites but are due to be demolished.

The Committee considered the report and following a debate **RESOLVED** to recommend to the Cabinet Member for Environment in consultation with the Leader of the Council:

- a) to commence formal advertisement on the making of a traffic management order for implementation of 'Resident Permit Holder Only' parking bays operational Monday to Saturday between 08:00 hours and 18:30 hours, on housing land at St Helens Court Rainham, as shown on Appendix A of the report.
- b) if at the close of consultation no objections are received to the proposals at 1(a) above, the scheme proceeds to full implementation.

Members noted that the estimated cost of the fully implemented proposals, including all physical measures and advertising costs is £0.002m and this would be met from the Cost code C30010.

Chairman



HIGHWAYS ADVISORY COMMITTEE

24 August 2021

Subject Heading:	Bryant Avenue (Proposed Parking Measures) – Request to formally advertise Traffic Management Order.
CMT Lead:	Councillor Osman Dervish
Report Author and contact details:	Diane Bourne Interim Schemes Manager Schemes@havering.gov.uk
Policy context:	Havering Local Implementation Plan 2018/19 Delivery Plan
Financial Summary:	The estimated cost of implementation is £0.008m this will be met by the S106 Contribution for P0702.08 reference A2678 – 1.0 Former Harold Wood Hospital Controlled Parking Zone S106 Contribution granted planning consent on 14-11-2011.

The subject matter of this report deals with the following Council Objectives

Communities making Havering	[x]
Places making Havering	[x]
Opportunities making Havering	[x]
Connections making Havering	[x]

SUMMARY

Harold Wood Ward:

This report is requesting the Highways Advisory Committee (HAC):

- considers and approves the officers' recommendations in relation to the responses received from the informal consultation undertaken in May 2021, in relation to the proposed parking measures in Bryant Avenue; and
- agree the formal advertisement of the proposed parking measures in Bryant Avenue following the outcome of informal consultation undertaken in May 2021.

RECOMMENDATIONS

1. That the Highways Advisory Committee having considered this report and the representations made, recommends to the Cabinet Member for Environment in consultation with the Leader of the Council that;
 - (a) the proposals to introduce payment parking and voucher parking facilities, operational Monday – Saturday 8.30am-6.30pm inclusive, in Bryant Avenue (shown on the plan in **Appendix A**), proceed to formal advertisement and consultation;
 - (b) the proposals to introduce ‘at any time’ waiting restrictions with an ‘at any time’ loading ban and a loading facility, in Bryant Avenue (as shown in **Appendix A**), proceed to formal advertisement and consultation;
 - (c) if at the close of the formal consultation period, no objections are received to the proposals at 1(a/b) above, then the scheme proceed to full implementation.
 - (d) in line with the concerns originally raised about commuter parking problems recommend HAC approves progression to formal consultation where member of the public will have the opportunity to respond officially.

Members note that the estimated cost of implementation is £0.008m this will be met by the S106 Contribution for P0702.08 reference A2678 – 1.0 Former Harold Wood Hospital Controlled Parking Zone S106 Contribution granted planning consent on the 14th of November 2011.

REPORT DETAIL

1.0 Background

- 1.1 This item was advanced onto Calendar Brief in February 2020 to review parking in Bryant Avenue due to the level of complaints received by the Council regarding perceived commuter parking.
- 1.2 Bryant Avenue is a single lane for traffic in both directions, running between A12 and A127. It is heavily used by commercial delivery drivers to access commercial units.
- 1.3 In January 2020, officers met with the Harold Wood Ward Councillors to discuss a variety of options to rationalise the parking provisions in Bryant Avenue.
- 1.4 It was agreed at the meeting that all parties were in favour of implementing payment, voucher and loading facilities for commercial uses. Furthermore, it was proposed to add an ‘at any time’ restriction on any part of the highway not restricted with an ‘at any time’ loading ban throughout Bryant Avenue, to ensure a smooth flow of traffic is maintained.

- 1.5 It was also agreed to conduct an informal consultation on the proposed measures to gauge and obtain the opinions of the residents/businesses.
- 1.6 The informal consultation commenced on Monday the 17th of May 2021 concluding on Monday the 7th of June 2021.

Outcome of the Informal Consultation

- 2.0 81 addresses were sent questionnaires seeking their comments on the proposals. A set of drawings showing the proposals (**Appendix B**) were also attached with each questionnaire.
- 2.1 6 responses were received representing 7.4% of all those consulted.
- 2.2 Of the responses received, 2 were in favour of the proposals with 4 respondents expressing their objections.
- 2.3 Two of the respondents who objected to the proposals made additional comments in their responses, with the general theme being there were no perceivable parking issues on Bryant Avenue. One respondent commented that the proposals if implemented would have an adverse financial impact on businesses and their employees.
- 2.4 Two respondents mentioned that the right turn from Ewan Road into Bryant Avenue was a road safety hazard, and requested that double yellow lines be extended for an appropriate distance.
- 2.5 In response to paragraphs 2.3 and 2.4, officers have considered the informal responses and in line with the concerns originally raised about commuter parking problems recommend HAC approves progression to formal consultation where member of the public will have the opportunity to respond officially.

3.0 Officer Comments

- 3.1 There is no identifiable residential parking within Bryant Avenue.
- 3.2 The proposals will assist with the turnover of the local amenities whilst providing the businesses with a loading facility for any deliveries.
- 3.3 All three of the Harold Wood Ward Councillors have been made aware of the proposals as set out in the recommendation, and all three Ward Councillors have already confirmed their support for the scheme to proceed to public consultation.
- 3.4 The level of responses to the consultation (7.4%) is below the expected rate of response for this type of proposal, which is usually about 10%-15%. Also, whilst the comments made by the respondents have been given due consideration, the low response to the consultation suggests the majority of businesses consulted have no concerns or issues with the proposed measures.

IMPLICATIONS AND RISKS

Financial implications and risks:

This report is asking HAC to recommend to the Cabinet Member the implementation and accept the recommendations made by officers of the above scheme

Should the proposals be implemented, Members should note that the estimated cost of implementation is £0.008m, which will be met by the S106 Contribution for P0702.08 - Reference A2678 – 1.0 Former Harold Wood Hospital Controlled Parking Zone S106 Contribution, which was granted planning consent on the 14th of November 2011.

It should be noted that subject to the recommendations of the committee, a final decision would then be made by the Lead Member – as regards actual implementation and scheme detail. Therefore, final costs are subject to change.

This is a standard project for Public Realm and there is no expectation that the works cannot be contained within the cost estimate. There is an element of contingency built into the financial estimate. In the unlikely event of an overspend, the balance would need to be contained within the overall Public Realm budget.

Legal implications and risks:

The Council's powers to make an order creating a controlled parking zone or for charging for parking on the highway is set out in Part IV of the Road Traffic Regulation Act 1984 ("RTRA 1984").

The Council's power to make an order regulating or controlling vehicular traffic on roads is set out in section 6 of Part 1 RTRA 1984. Schedule 1 of the RTRA 1984 lists those matters as to which Orders can be made under section 6. The Traffic Signs Regulations and General Directions 2016 govern road traffic signs and road markings.

Before an Order is made, the Council should ensure that the statutory procedures set out in the Local Authorities Traffic Orders (Procedure) (England & Wales) Regulations 1996 (SI 1996/2489) are complied with.

Section 122 RTRA 1984 imposes a general duty on local authorities when exercising functions under the RTRA. It provides, insofar as is material, to secure the expeditious, convenient and safe movement of vehicular and other traffic (including pedestrians) and the provision of suitable and adequate parking facilities on and off the highway. This statutory duty must be balanced with any concerns received over the implementation of the proposals.

In considering any responses received during consultation, the Council must ensure that full consideration of all representations is given including those which do not accord with the officer's recommendation. The Council must be satisfied that any objections to the proposals were taken into account.

In considering any consultation responses, the Council must balance the concerns of any objectors with the statutory duty under section 122 RTRA 1984.

Human Resources implications and risks:

The enforcement of Controlled Parking Zones is a labour-intensive task. Currently, there are sufficient employees to undertake enforcement.

Equalities implications and risks:

Havering has a diverse community made up of many different groups and individuals. The council values diversity and believes it essential to understand and include the different contributions, perspectives and experience that people from different backgrounds bring.

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the council, when exercising its functions, to have due regard to:

- (i) the need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) the need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) foster good relations between those who have protected characteristics and those who do not.

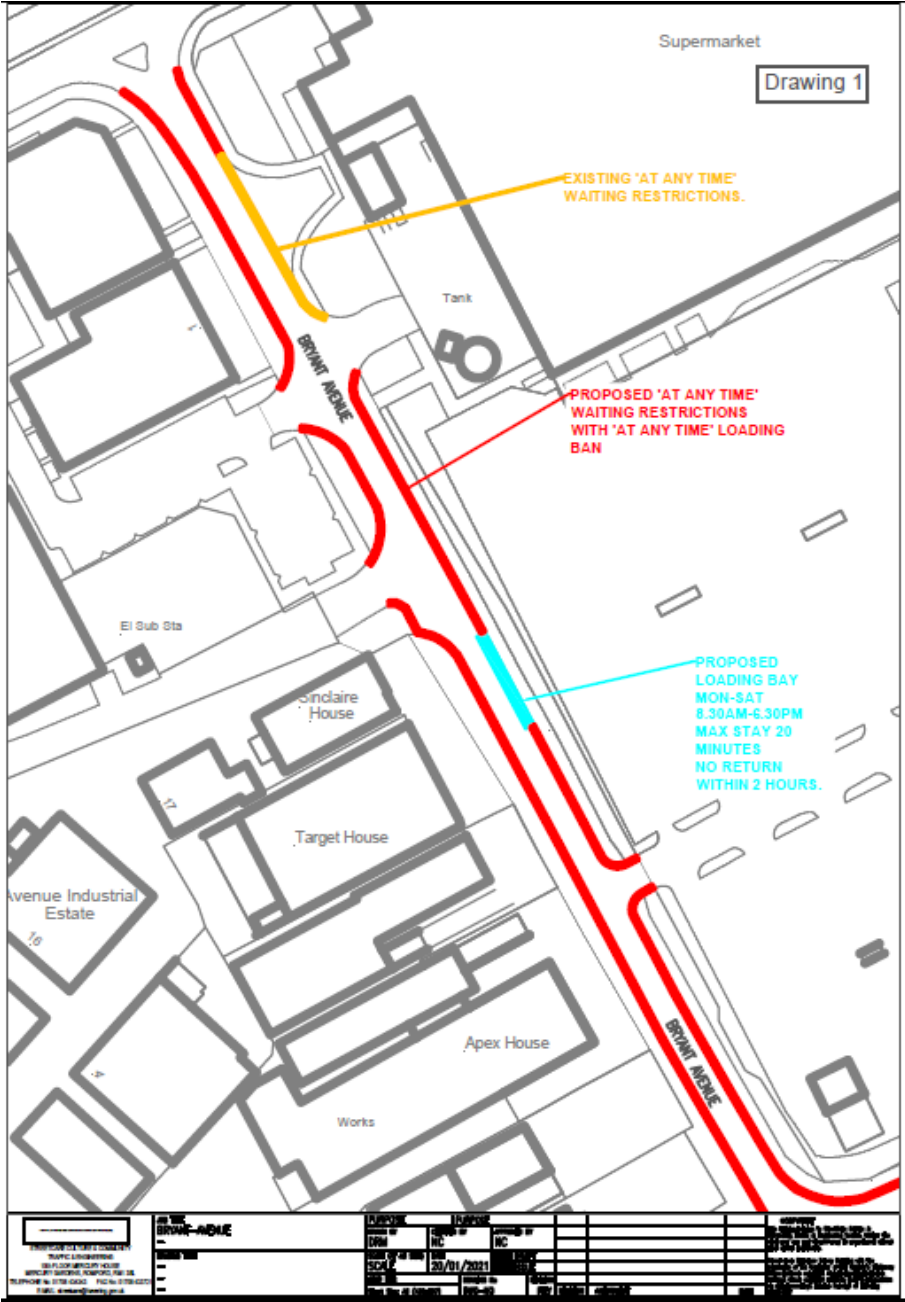
Note: 'Protected characteristics' are: age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

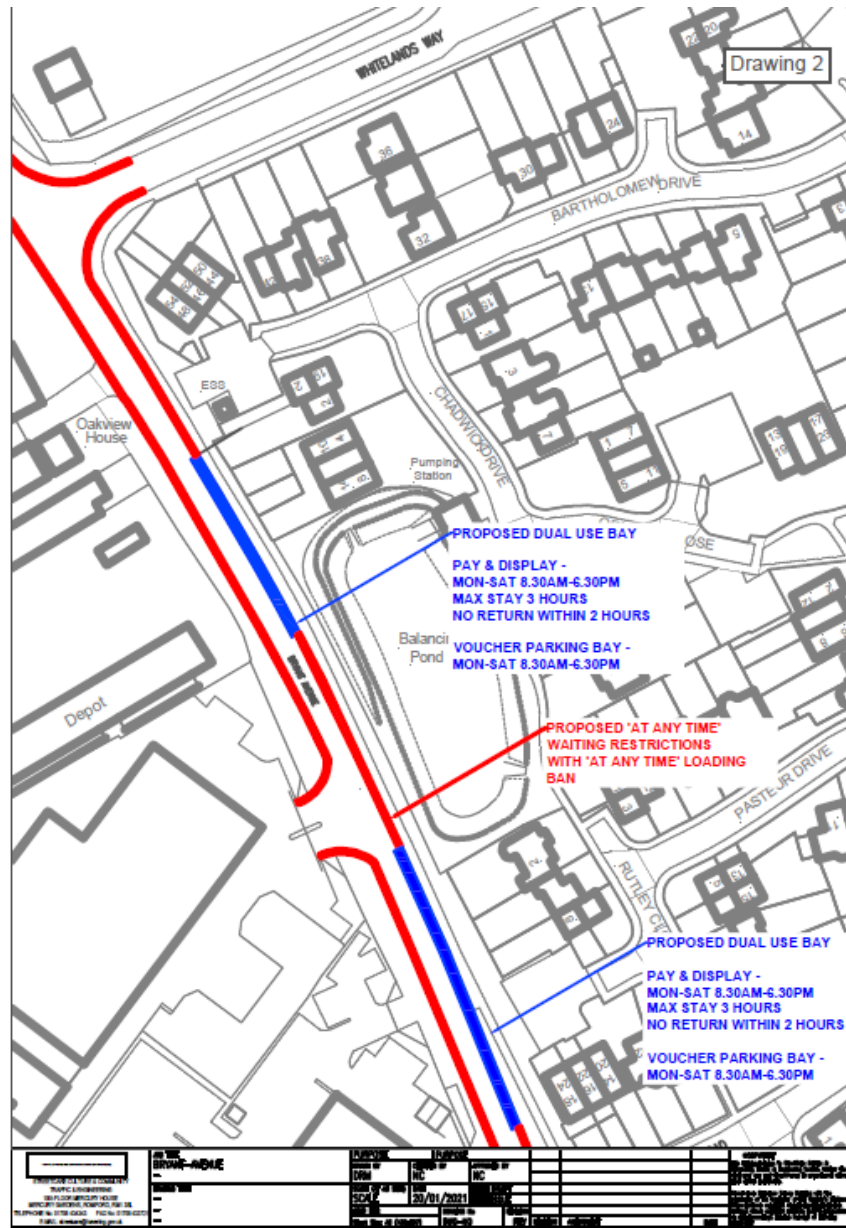
The council demonstrates its commitment to the Equality Act in its decision-making processes, the provision, procurement and commissioning of its services, and employment practices concerning its workforce. In addition, the council is also committed to improving the quality of life and wellbeing of all Havering residents in respect of socio-economics and health determinants.

There will be some physical and visual impact from the required signing and lining works.

BACKGROUND PAPERS

Appendix A [Drawings]







PARKING PROPOSAL QUESTIONNAIRE

Bryant Avenue

Name:

Address:

**Street Management
Schemes
London Borough of Havering**

Town Hall
Main Road
Romford
RM1 3BB

Email:

schemes@haverling.gov.uk

All responses received will provide the council with the appropriate information to determine whether we take the proposed parking scheme forward to formal consultation stage.

Only one signed and dated questionnaire per address will be considered. Please return to us by Monday 7th June 2021.

1. In your view, is there currently a parking problem in **your** road to justify the action being taken by the Council ☐ Yes

If your answer is YES to the above question above, please proceed to the questions below: ☐ No

1. Are you in favour of the proposal to introduce a dual-use payment parking and voucher parking facilities, operational Monday – Saturday 8.30am - 6.30pm inclusive (as illustrated on drawings No.2 and No.3)? ☐ Yes ☐ No
2. Are you in favour of the proposal to introduce 'at any time' waiting restrictions with an 'at any time' loading ban (as illustrated on the drawings No.1, No.2 and No.3)? ☐ Yes ☐ No
3. Are you in favour of the proposal to introduce 'a loading facility, operational Monday – Saturday 8.30am-6.30pm inclusive, (as illustrated on drawing No.1)? ☐ Yes ☐ No

Comments Section (please limit to 100 words)

Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Proposal agreed

Proposal NOT agreed because

Details of decision maker

Signed

Name: Councillor Osman Dervish

Cabinet Portfolio held: Cabinet Member for the Environment

CMT Member title:

Head of Service title

Other manager title:

Date:

Lodging this notice

The signed decision notice must be delivered to the proper officer, Debra Marlow, Principal Democratic Services Officer in Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____