

**MINUTES OF THE MEETING OF THE
LOCAL PENSION BOARD
Virtual Meeting
21 January 2021 (4.00 - 5.50 pm)**

Present:

Andrew Frater
Anne Giles
Mark Holder

Officers Present: Luke Phimister, Caroline Berry and Debbie Ford

38 CHAIR'S ANNOUNCEMENTS

The Chairman reminded Members of the action to be taken if they were to be disconnected from the call.

39 APOLOGIES FOR ABSENCE

Apologies were received from Denise Broom

40 DISCLOSURE OF INTEREST

There were no disclosures of interest.

41 MINUTES OF THE MEETING

The minutes of the previous meeting held on 22nd September 2020 were agreed as a correct record and, due to COVID-19, will be signed by the Chairman at a later date.

42 TO RECEIVE FEEDBACK FROM RECENT MEETINGS OF THE PENSIONS COMMITTEE

Feedback was provided to cover pension committee meetings on the 1 October 2020, 12 November 2020 and 12 January 2021. It was noted that the Pensions Committee had admitted Harrison catering to the Pension Fund, had considered proposals to continue with the implementation of the Investment Strategy, received a regulation update regarding LGPS amendment to the McCloud underpin.

43 ANNUAL INTERNAL CONTROL ASSURANCE 2020

The Board noted that Havering had received a green rating for the pension administration services.

ACTION POINT: Control objectives to use same headings as TPR Code of Practise

44 **RISK AND COMPLIANCE**

It was noted by the Board that LPP had received 1 subject access request and that was being processed. It was also noted that no claims had been successful and the letters produced by LPP were to be signed off by Caroline.

45 **DATA IMPROVEMENT & LPB ACTION PLAN 2020-21**

It was noted by the Board that the priority and timescale of the activities had been included, however some timescales had not been included as the completion is due to LPP interaction. It was noted that the year-end data was given a priority 3 due to the timescale with an input from LPP to be given. The Board then discussed the action plan and noted that the actions had either been covered or were included in the data improvement plan.

46 **LBH TPR CODE 14 COMPLIANCE**

The Board were presented with the TPR code 14 compliance checklist and noted that some of the areas had been found to be amber due to no Havering specific documents being on the LPP website therefore they were having to be implemented into the main Havering website.

ACTION POINT: Board members to look at blue comments and sections D & E on pages 64-67 of the agenda pack

47 **POSITION OF CHAIRMAN**

The Board discussed the position and role of the Chairman and noted suggestions of an independent chair. It was noted that the budget was sufficient to cover the cost and the Board members agreed that an independent Chair would help the Board run more efficiently.

ACTION POINT: Caroline to research Newham's process for getting an independent Chair

Andrew Frater left the meeting at this point so Items 9, 10, 11, 14, 15 and 6 of the agenda pack were discussed when the Board was not quorate and therefore could not be included in the minutes.

Chairman