



# Havering

LONDON BOROUGH

## AUDIT COMMITTEE AGENDA

|                |                                    |  |
|----------------|------------------------------------|--|
| <b>7.00 pm</b> | <b>Wednesday<br/>28 April 2021</b> | <b>Town Hall, Main Road,<br/>Romford</b> |
|----------------|------------------------------------|--|

Members 6: Quorum 3

### COUNCILLORS:

**Conservative Group  
( 3)**

**Residents' Group  
( 1)**

**Upminster &  
Cranham Residents'  
Group  
( 1)**

**North Havering  
Residents Group (1)**

Viddy Persaud (Vice-  
Chair)  
Roger Ramsey  
Judith Holt

Gerry O'Sullivan

Gillian Ford

Martin Goode  
(Chairman)

**For information about the meeting please contact:  
Luke Phimister 01708 434619  
luke.phimister@OneSource.co.uk**

## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

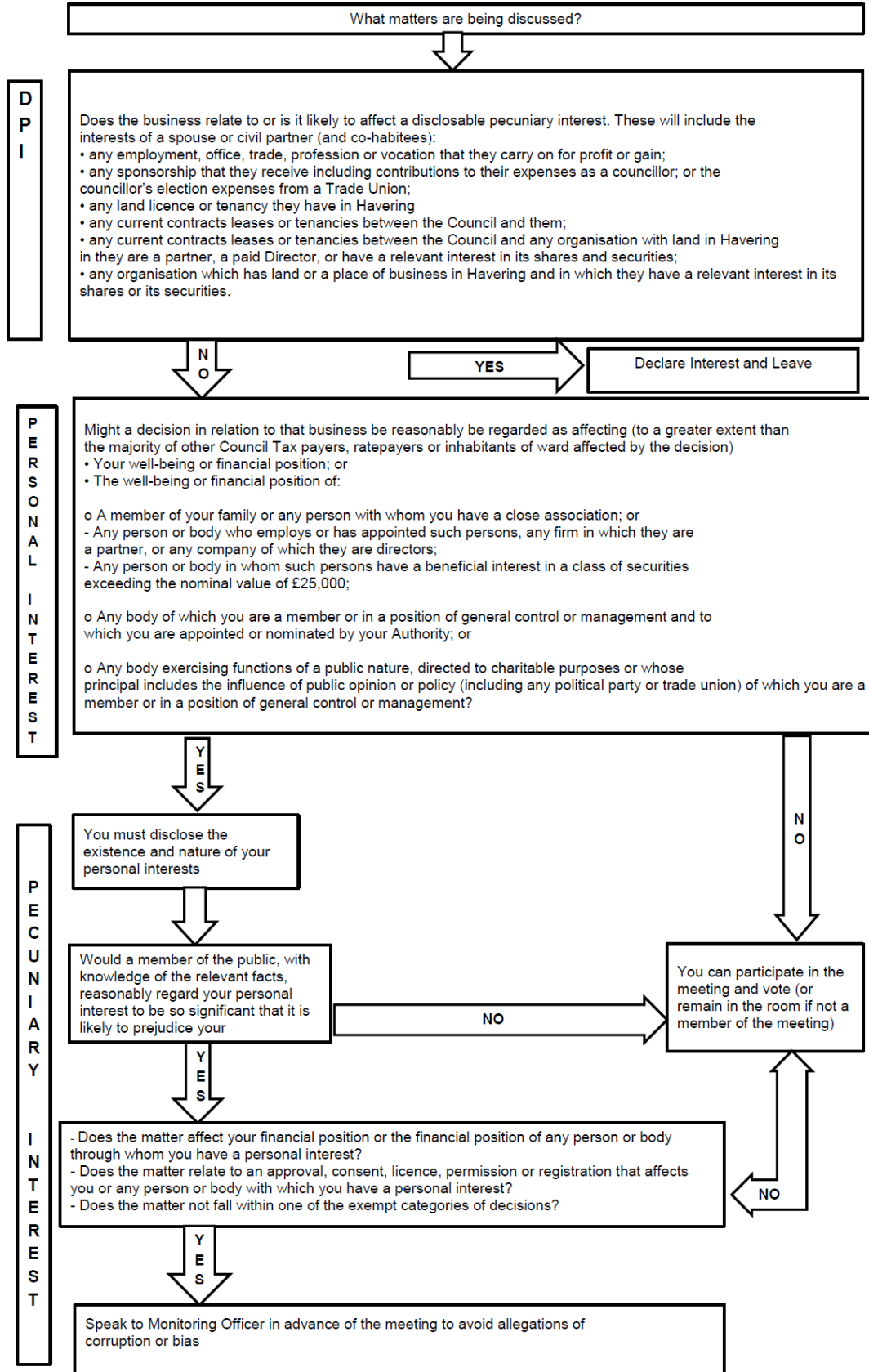
- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

**DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF**



## **AGENDA ITEMS**

### **1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) – received.

### **3 DISCLOSURE OF INTERESTS**

Members are invited to declare any interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any interest in any item at any time prior to the consideration of the matter.*

### **4 MINUTES OF THE MEETING** (Pages 1 - 4)

To approve as correct the minutes of the meeting held on 24<sup>th</sup> February 2021 and authorise the Chairman to sign them.

### **5 HEAD OF ASSURANCE REPORT** (Pages 5 - 24)

Report and appendix attached

### **6 EXTERNAL AUDIT PLAN 2020-21** (Pages 25 - 62)

Report and appendix attached

**Andrew Beesley**  
**Committee Administration**  
**Manager**