



Havering

LONDON BOROUGH

OVERVIEW & SCRUTINY BOARD AGENDA

7.30 pm

**Tuesday
13 October 2020**

**Havering Town Hall,
Main Road, Romford**

Members 16: Quorum 6

COUNCILLORS:

Conservative Group (8)

Ray Best
Philippa Crowder
Judith Holt
Sally Miller
Nisha Patel
Christine Smith
Maggie Themistocli
Michael White (Vice-Chair)

Residents' Group (2)

Ray Morgon
Barry Mugglestone

Upminster & Cranham Residents' Group(2)

Linda Hawthorn
Christopher Wilkins

Independent Residents' Group (2)

Natasha Summers
Graham Williamson

Labour Group (1)

Keith Darvill

North Havering Residents' Group (1)

Darren Wise (Chairman)

For information about the meeting please contact:

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OVERVIEW AND SCRUTINY BOARD

Under the Localism Act 2011 (s. 9F) each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements.

The Overview and Scrutiny Board acts as a vehicle by which the effectiveness of scrutiny is monitored and where work undertaken by themed sub-committees can be coordinated to avoid duplication and to ensure that areas of priority are being reviewed. The Board also scrutinises general management matters relating to the Council and further details are given in the terms of reference below. The Overview and Scrutiny Board has oversight of performance information submitted to the Council's executive and also leads on scrutiny of the Council budget and associated information. All requisitions or 'call-ins' of executive decisions are dealt with by the Board.

The Board is politically balanced and includes among its membership the Chairmen of the six themed Overview and Scrutiny Sub-Committees.

Terms of Reference:

The areas scrutinised by the Board are:

- Strategy and commissioning
- Partnerships with Business
- Customer access
- E-government and ICT
- Finance (although each committee is responsible for budget processes that affect its area of oversight)
- Human resources
- Asset Management
- Property resources
- Facilities Management
- Communications
- Democratic Services
- Social inclusion
- Councillor Call for Action

DECLARING INTERESTS FLOWCHART – QUESTIONS TO ASK YOURSELF



AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

Apologies have been received from Councillor Darren Wise (Councillor Martin Goode substituting).

To receive any other apologies for absence.

3 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

4 MINUTES (Pages 1 - 18)

To approve as a correct record the minutes of the meetings of the Board held on 21 July, 19 August and 15 September 2020 (attached) and to and to authorise the Chairman to sign them.

5 PROTOCOL ON THE OPERATION OF OVERVIEW AND SCRUTINY BOARD MEETINGS DURING THE COVID-19 PANDEMIC RESTRICTIONS REPORT (Pages 19 - 22)

Attached for noting.

6 PROTOCOL FOR PRE-DECISION SCRUTINY - UPDATE (Pages 23 - 30)

Report attached.

7 CAL-IN OF EXECUTIVE DECISION - DISPOSAL OF LAND AT HALL LANE PITCH & PUTT COURSE, UPMINSTER FOLLOWING ITS APPROPRIATION FOR PLANNING PURPOSES (Pages 31 - 94)

Report attached.

8 PRE-DECISION SCRUTINY OF A CABINET REPORT - UPDATING PARKS AND OPEN SPACES BYELAWS (Pages 95 - 150)

Report and appendices attached.

9 UPDATE - BUDGET MONITORING (Pages 151 - 182)

Report attached for comments to be made to Cabinet.

10 TOPIC GROUP UPDATE

Report to follow.

11 CORPORATE FORWARD PLAN (Pages 183 - 190)

The Board is asked to review the Corporate Forward Plan (attached) and agree any items that it wishes to select for pre-decision scrutiny.

12 WORK PROGRAMME (Pages 191 - 194)

Report attached.

13 NEXT MEETING

It is recommended that the Board agreed to meet next on **Tuesday 10 November** in order to allow comments on any pre-decision scrutiny items to be fed back the Cabinet meeting scheduled for 11 November.

Andrew Beesley
Head of Democratic Services