

## **COUNCIL SUPPLEMENTARY AGENDA**

**4 March 2020**

The following reports are attached for consideration and is submitted with the agreement of the Chairman as an urgent matter pursuant to Section 100B (4) of the Local Government Act 1972

**5 BOUNDARY COMMISSION REVIEW, PART 2 (WARDING PATTERNS)** (Pages 1 - 18)

Deemed motion on behalf of Administration

That the report be adopted and its recommendations carried into effect.

Amendment on behalf of Independent Residents' Group – attached.

Amendment behalf of Upminster and Cranham Residents Associations' Group – attached.

Amendment on behalf of Labour Group – attached.

**6 ALLOCATION OF SEATS ON THE COMMITTEES OF THE COUNCIL** (Pages 19 - 26)

Report attached.

**7 VACANCIES FOR THE POSITIONS OF CHAIRMAN, CRIME AND DISORDER SUB-COMMITTEE AND VICE-CHAIRMAN, LICENSING COMMITTEE** (Pages 27 - 28)

Report attached.

**Andrew Beesley**  
**Head of Democratic Services**

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## Boundary Commission Review Part 2 (Warding Patterns) – Amendment on behalf of Independent Residents' Group

This Council agrees with Option 4A but rejects the proposal to divide the existing Rainham and Wennington ward into two, to create a one member ward north of New Road (A1306) and a two member ward south of New Road **(replaced with a 3 Member ward known as 'Rainham & Wennington')** because it appears the proposal is made for partisan political advantage contrary to Boundary Commission criteria, and because:-

- There is no special reason for a one member ward in this area, as its clearly part of Rainham and the ward has existed since the LB Havering was formed in 1964 and all residents consider themselves as living in Rainham, with the River Ingrebourne acting as a natural border.
- The social and cultural connections between both sides of New Road are strong. For example, all residents consider Rainham Village Conservation Area and buildings a part of their heritage and attend Christmas and May Fayre's organised by council supported Rainham Association for Village Events.
- The dissecting New Road is easily crossed, meaning it's a porous soft border rather than a hard border.
- The main connecting road is Upminster Road North and South which is a busy bus and pedestrian route through a traffic light crossing.
- Residents north of New Road use Tesco Extra in Rainham Village and the High Street in the south side for most of their local convenience shopping as there is only a few small shops on the north side.
- There are three primary schools and a secondary school attended by children throughout the ward.
- The north side contains about 45% of the population, so well above the 33% for an equal division of the ward. Therefore to equalise numbers Option 4A proposes dividing the north side between residents East and West of Upminster Road North, but this undermines the logic behind creating a separate ward north of New Road. How can the northern side be deemed a distinct area and then divided in an arbitrary way, with part of it remaining part of the south side?
- One member wards should be the exception to ensure representation in case a member falls ill etc.

This Council agrees with Option 4A but calls on the Boundary Commission to implement the proposed changes for the 2026 rather than 2022 local elections, because:-

- The projected big increase in population is based on planning consents for developments that may not be built and occupied by 2026, let alone 2022.
- The creation of new wards in Romford and Beam Park based on projected increase in population will result in ghost wards with unequal representation if implemented for the 2022 local elections.
- The big changes proposed to ward boundaries will result in many residents leaving and joining, old and new wards. This severe disruption is too close to the 2022 local elections. To ensure effective continuing representation a more

evolutionary transition is needed by implementing the changes for the 2026 local elections.

- Boundary Commission reviews work on projected figures to ensure longevity to the changes made. This aim is not compromised by implementing the Option 4A changes in 2026 as the last review was 20 years ago, so there is unlikely to be another review anytime soon.
- Boundary Commission can exercise a sliding scale of discretion as everywhere is different. Big increases in projected population growth due to high density localised high rise building is untypical and requires a distinct response.

Boundary Commission Review Part 2 (Warding Patterns) Amendment on behalf of the Upminster and Cranham Residents Associations' Group

That the recommendation of the report be amended to read as follows:

Council approves the preferred option 1A (attached) to be submitted as the Council's submission to the Commission. This is for the following reasons:

- Retain the existing structure of 18 three member wards
- Continuity of the existing wards and boundaries where possible, with changes kept to a minimum
- Meet the prescribed LGBC conditions of 1) Electoral equality for votes 2) Community identities and interests and 3) Effective and convenient local government

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**London Borough of Havering  
Boundary Commission Review**

**Part 2 Submission  
The Local Government Boundary  
Commission Review for England**

**Submission of Option 1A**

**On behalf of the  
Upminster and Cranham Residents' Group**

## **Alternative Option 1A**

As part of the Local Government Boundary Commission for England (LGBC) review of the electoral arrangements for the London Borough of Havering (LBH), Havering Council have produced four different official options for ward boundary. A further option, known as Option 4A, has also been put forward for consideration.

This submission of **Option 1A** seeks to address various deficiencies identified with Options 1-4 and 4A and present a suitable alternative that meets all of the requirements of the changing and expanding communities served by the local authority. The main criteria set when designing **Option 1A** were the following -

- Retain the existing structure of 18 three member wards.
- Continuity of the existing wards and boundaries where possible, with changes kept to a minimum.
- Suitably address deficiencies identified in Option 1.
- Meet the prescribed LGBC conditions of 1) Electoral equality for voters, 2) Community identities and interests and 3) Effective and convenient local government.

The areas of Havering that are expected to experience the most change (Romford and Beam Park) have been accommodated into wards that retain the natural communities of the area. In particular, Romford Town Ward includes all of the area within the ring road and the southern South Hornchurch and Rainham and Wennington wards are remodelled into wards that incorporate the Beam Park development without becoming geographically oversized or misshapen.

To achieve electoral equality it was necessary to split two voting districts (RT5 and EL2) each in two. However, both of these changes could be seen as a benefit, as the areas moved from their existing wards sit naturally into the recipient wards.

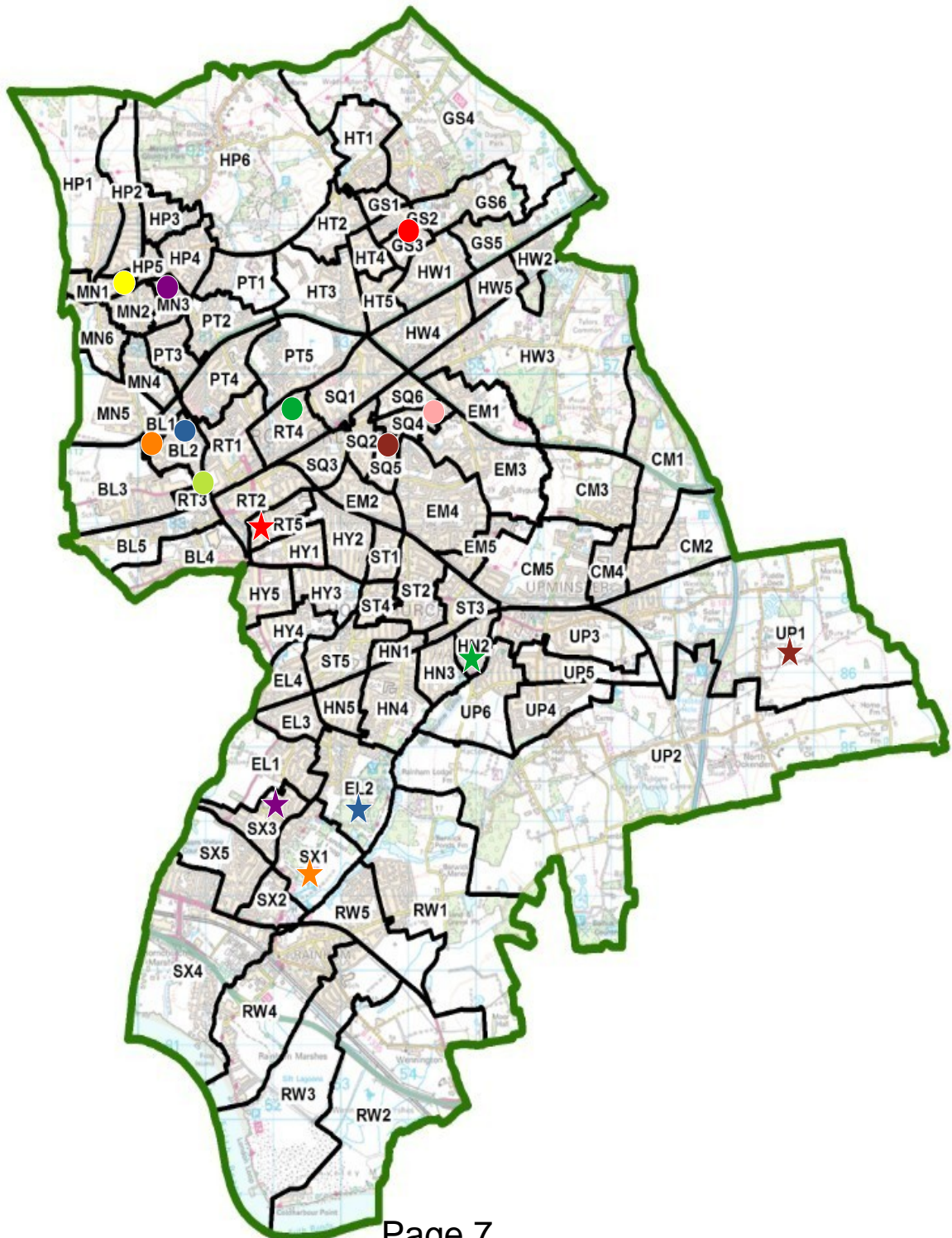
### **The key features to highlight within Option 1A are:**

- The existing structure of 18 three member wards is retained.
- The LGBC's preferred council size (retaining 54 members) is achieved.
- Electoral equity is achieved, with a smaller variance (14%) between maximum and minimum sized wards than any of the Official Options (1-4).
- There are only 15 polling district movements (Option 1 has 21 movements).
- Total electorate predicted to be affected by the proposed changes by 2025 is estimated to be approximately 27,000 (13% of borough electorate), nearly 8,000 (22%) less than any of the Official Options (1-4).
- Ward names remain as at present, giving continuity to voters.



### Option 1A - Polling District Changes

- (1) **GS3** to Heaton Ward
- (2) **MN3** to Pettits Ward
- (3) **MN1** to Havering Park Ward
- (4) **BL1** to Mawneys Ward
- (5) **BL2** to Mawneys Ward
- (6) **RT3** to Brooklands Ward
- (7) **RT4** to Squirrels Heath Ward
- (8) **SQ4** to Emerson Park Ward
- (9) **SQ5** to Emerson Park Ward
- ★ (10) **RT5** East side to Hylands Ward. West side remains in Romford Town Ward
- ★ (11) **SX3** to Elm Park Ward
- ★ (12) **SX1** to Rainham & Wennington Ward
- ★ (13) **EL2** East side to Hacton Ward. West side remains in Elm Park Ward.
- ★ (14) **HN2** to Upminster Ward
- ★ (15) **UP1** to Cranham Ward



## Option 1A – New Ward Boundaries

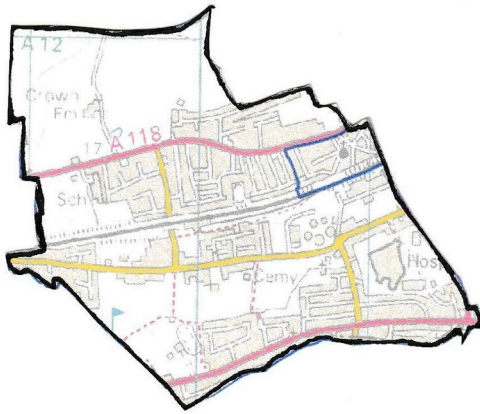




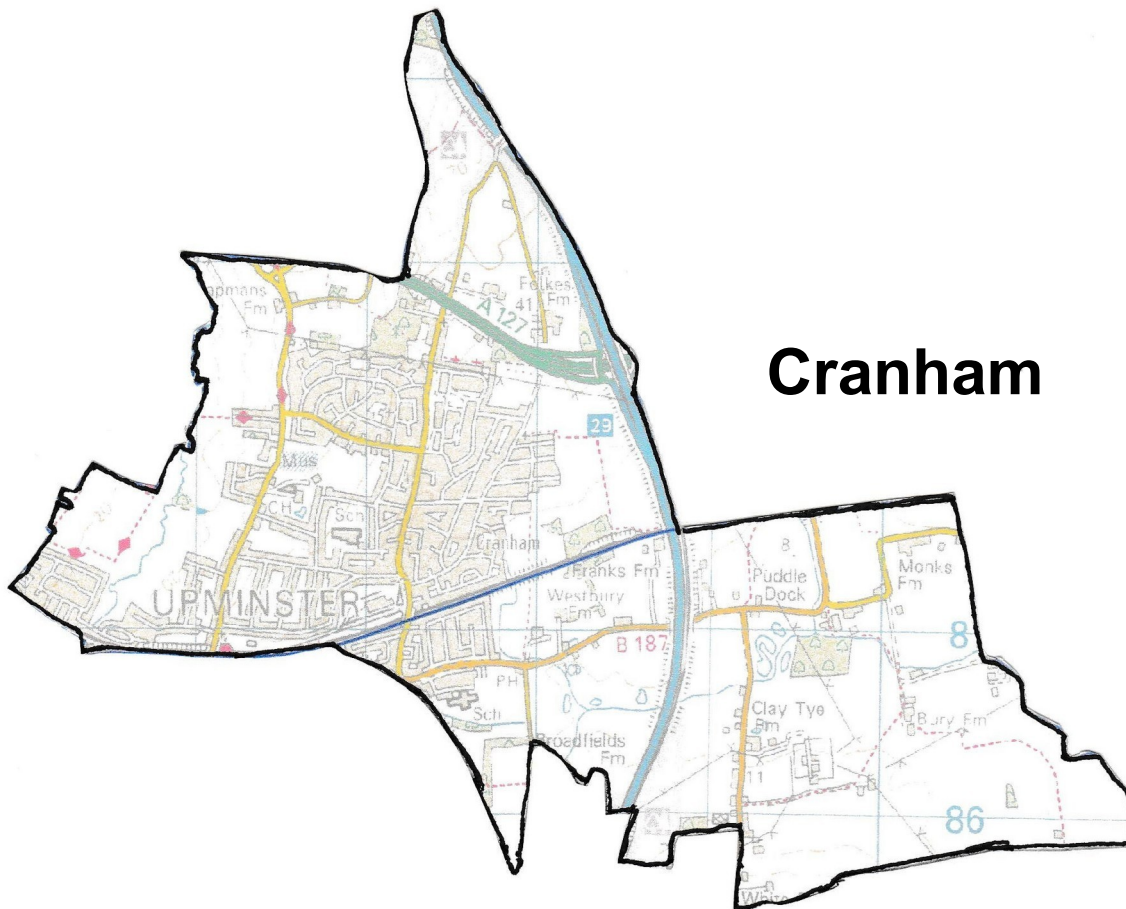
Name of ward	Number of cllrs per ward	Electorate 2019	Variance 2019	Electorate 2025	Variance 2025
Brooklands	3	9997	-6%	12555	8%
Cranham	3	11543	9%	11801	2%
Elm Park	3	10975*	4%	11179*	-4%
Emerson Park	3	11830	12%	12081	4%
Gooshays	3	11219	-4%	11090	-4%
Hacton	3	10306*	-3%	11180*	-4%
Havering Park	3	11479	8%	11718	1%
Heaton	3	11498	8%	11893	3%
Harold Wood	3	11211	6%	11385	-2%
Hylands	3	11468*	8%	11856*	2%
Mawneys	3	11085	5%	11933	3%
Pettits	3	11425	8%	11740	1%
Romford Town	3	7841*	-26%	11636*	0%
Rainham & Wennington	3	11210	6%	11650	0%
Squirrels Heath	3	11343	7%	11738	1%
St Andrews	3	10727	1%	11232	-3%
South Hornchurch	3	6189	-42%	11220	-3%
Upminster	3	10424	-2%	10861	-6%
		*Estimated figures			
Polling district	Ward	Electorate 2019	Electorate 2025		
<b>BL1</b>	<b>Mawneys</b>	<b>774</b>	<b>749</b>		
<b>BL2</b>	<b>Mawneys</b>	<b>2754</b>	<b>3402</b>		
BL3	Brooklands	3767	3835		
BL4	Brooklands	2981	4441		
BL5	Brooklands	2603	2754		
CM1	Cranham	1630	1664		
CM2	Cranham	2053	2101		
CM3	Cranham	2308	2366		
CM4	Cranham	1240	1283		
CM5	Cranham	2768	2806		
EL1	Elm Park	3075	3156		
<b>EL2*</b>	<b>Elm Park</b> (Approx. 25%) / <b>Hacton</b> (Approx. 75%)	<b>2527</b>	<b>2571</b>		
EL3	Elm Park	2497	2505		
EL4	Elm Park	1877	1917		
EM1	Emerson Park	931	950		
EM2	Emerson Park	2424	2456		
EM3	Emerson Park	2305	2340		
EM4	Emerson Park	3015	3083		
EM5	Emerson Park	1119	1165		
GS1	Gooshays	1521	1554		
GS2	Gooshays	1048	1422		
<b>GS3</b>	<b>Heaton</b>	<b>1014</b>	<b>1356</b>		

Polling district	Ward	Electorate 2019	Electorate 2025		
GS4	Gooshays	2871	3234		
GS5	Gooshays	2601	2668		
GS6	Gooshays	2178	2212		
HN1	Hacton	949	952		
<b>HN2</b>	<b>Upminster</b>	<b>1495</b>	<b>1534</b>		
HN3	Hacton	1887	1923		
HN4	Hacton	3089	3833		
HN5	Hacton	2486	2541		
HP1	Havering Park	2266	2324		
HP2	Havering Park	1991	2038		
HP3	Havering Park	2059	2074		
HP4	Havering Park	2695	2758		
HP5	Havering Park	573	584		
HP6	Havering Park	549	562		
HT1	Heaton	1709	1734		
HT2	Heaton	1718	1775		
HT3	Heaton	3159	3241		
HT4	Heaton	2037	2143		
HT5	Heaton	1561	1644		
HW1	Harold Wood	2605	2653		
HW2	Harold Wood	1080	1111		
HW3	Harold Wood	2556	2581		
HW4	Harold Wood	3738	3768		
HW5	Harold Wood	1232	1272		
HY1	Hylands	2231	2295		
HY2	Hylands	2613	2681		
HY3	Hylands	1476	1539		
HY4	Hylands	1654	1683		
HY5	Hylands	2452	2516		
<b>MN1</b>	<b>Havering Park</b>	<b>1346</b>	<b>1378</b>		
MN2	Mawneys	1747	1797		
<b>MN3</b>	<b>Pettits</b>	<b>1041</b>	<b>1059</b>		
MN4	Mawneys	1889	1921		
MN5	Mawneys	2464	2527		
MN6	Mawneys	1487	1537		
PT1	Pettits	1398	1438		
PT2	Pettits	2254	2298		
PT3	Pettits	2183	2221		
PT4	Pettits	3292	3408		
PT5	Pettits	1257	1316		
RT1	Romford Town	2947	4398		
RT2	Romford Town	3852	6096		
<b>RT3</b>	<b>Brooklands</b>	<b>646</b>	<b>1525</b>		
<b>RT4</b>	<b>Squirrels Heath</b>	<b>2990</b>	<b>3085</b>		
<b>RT5**</b>	<b>Romford Town / Hylands (Approx. 50% each)</b>	<b>2084</b>	<b>2284</b>		
RW1	Rainham & Wennington	2260	2328		

Polling district	Ward	Electorate 2019	Electorate 2025		
RW2	Rainham & Wennington	195	286		
RW3	Rainham & Wennington	1862	1912		
RW4	Rainham & Wennington	3304	3382		
RW5	Rainham & Wennington	2116	2248		
SQ1	Squirrels Heath	3275	3442		
SQ2	Squirrels Heath	1950	2004		
SQ3	Squirrels Heath	1889	1942		
<b>SQ4</b>	<b>Emerson Park</b>	<b>1374</b>	<b>1406</b>		
<b>SQ5</b>	<b>Emerson Park</b>	<b>662</b>	<b>681</b>		
SQ6	Squirrels Heath	1239	1265		
ST1	St Andrews	1063	1098		
ST2	St Andrews	2870	2969		
ST3	St Andrews	<b>1779</b>	<b>1810</b>		
ST4	St Andrews	1422	1447		
ST5	St Andrews	3593	3908		
<b>SX1</b>	<b>Rainham &amp; Wennington</b>	<b>1473</b>	<b>1494</b>		
SX2	South Hornchurch	1506	1758		
<b>SX3</b>	<b>Elm Park</b>	<b>2894</b>	<b>2961</b>		
SX4	South Hornchurch	2064	6400		
SX5	South Hornchurch	2619	3062		
<b>UP1</b>	<b>Cranham</b>	<b>1544</b>	<b>1581</b>		
UP2	Upminster	858	937		
UP3	Upminster	2800	2993		
UP4	Upminster	2288	2344		
UP5	Upminster	1607	1648		
UP6	Upminster	1376	1405		
<p><b>* EL2</b> is divided along the centre line of South End Road, south of Sopwith Close and north of Cavendish Crescent. All roads in this Polling District move into Hacton Ward <b>EXCEPT</b> South End Road (south of Sopwith Close and north of Cavendish Crescent), Cavendish Crescent, Cavendish Avenue, Park Lane, Astra Close, Wood Lane (East of Kilmartin Way), Kilmartin Way and Sopwith Close.</p>					
<p><b>** RT5</b> is divided along the centre line of Park Lane, north of Clydesdale Road. All roads in this Polling District move into Hylands Ward <b>EXCEPT</b> Park Lane (north of Clydesdale Road), Brentwood Road (south side, west of Park Lane), South Street (east side, south of Brentwood Road), Clydesdale Road, Craigdale Road, Kyme Road, Douglas Road, Lyon Road, Longfield Avenue, Melton Gardens, Dymoke Road and Allandale Road.</p>					



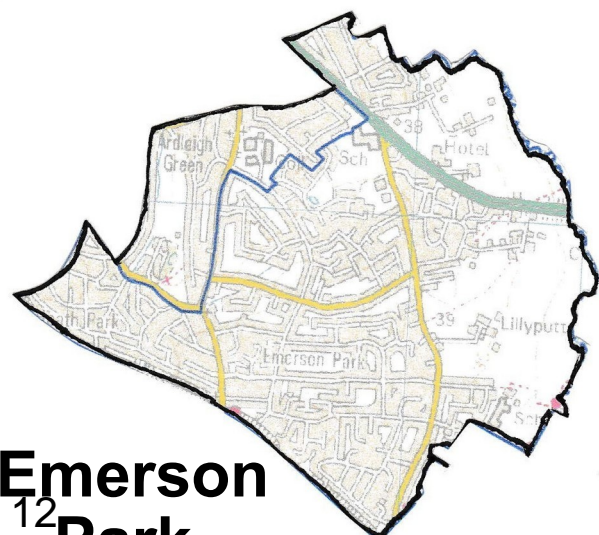
**Brooklands**



**Cranham**

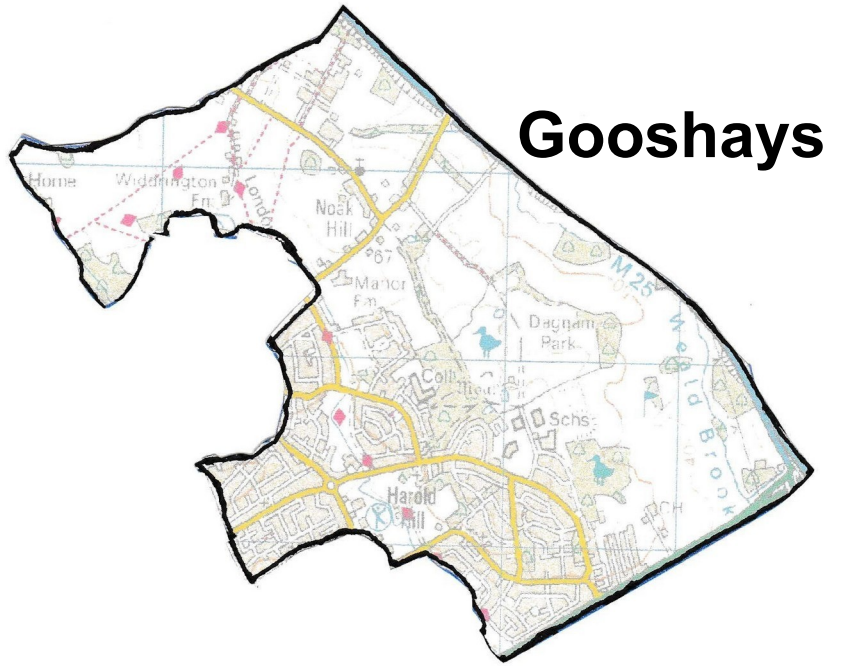


**Elm Park**



**Emerson Park**

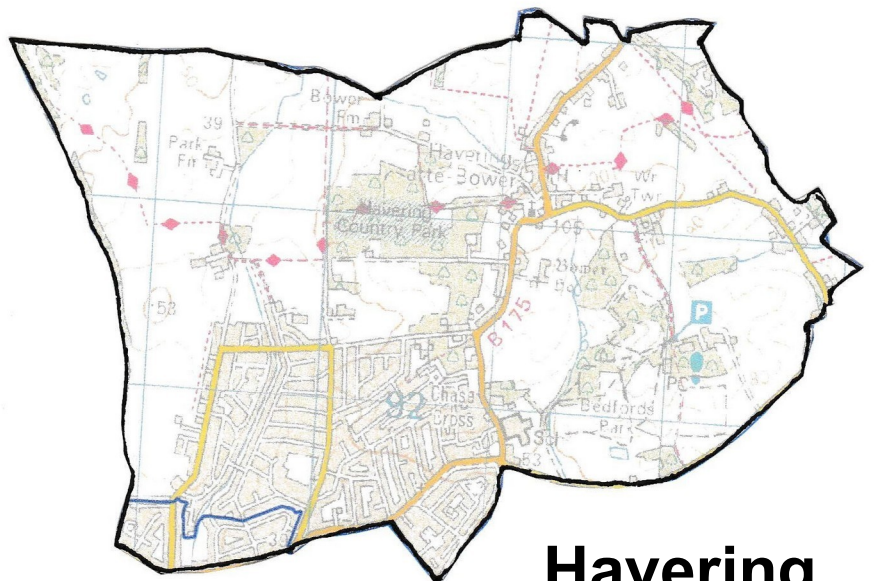




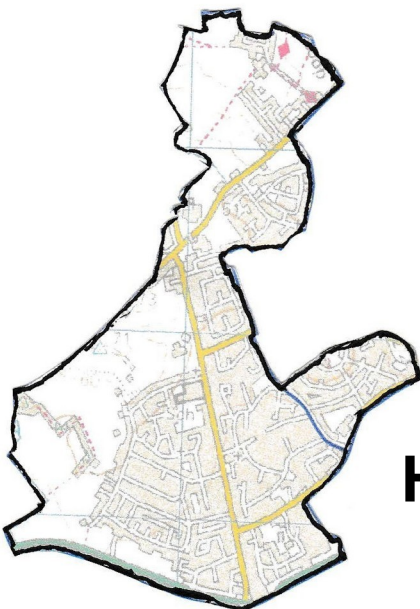
**Gooshays**



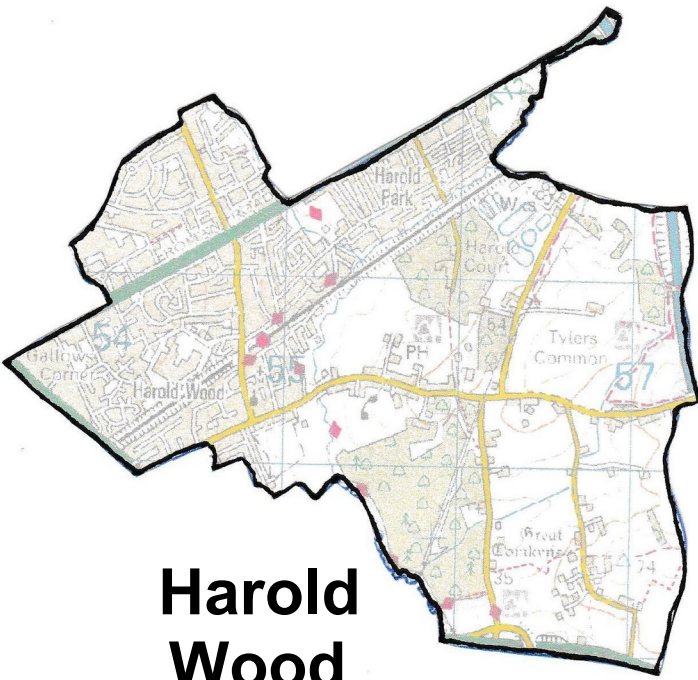
**Hacton**



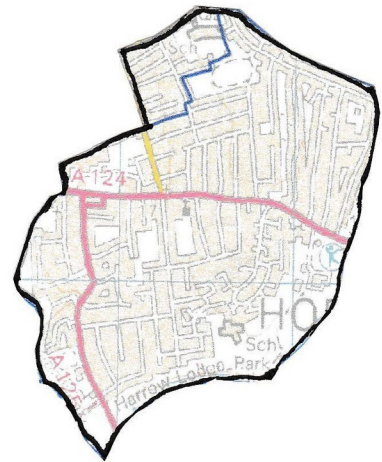
**Havering  
Park**



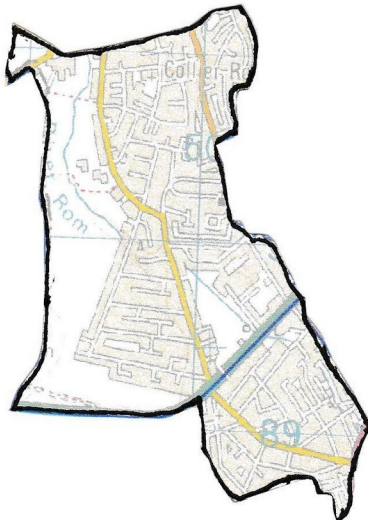
**Heaton**



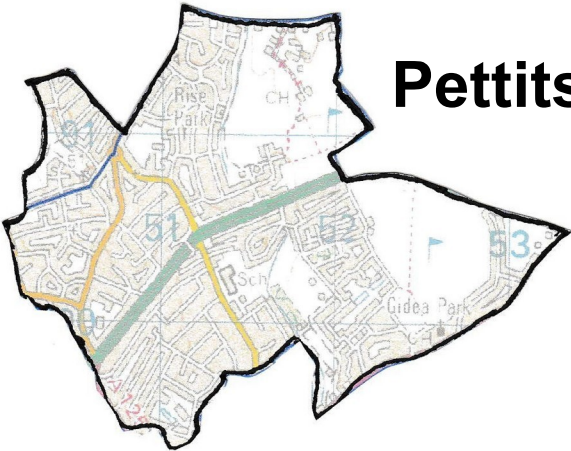
**Harold  
Wood**



**Hylands**



**Mawneys**

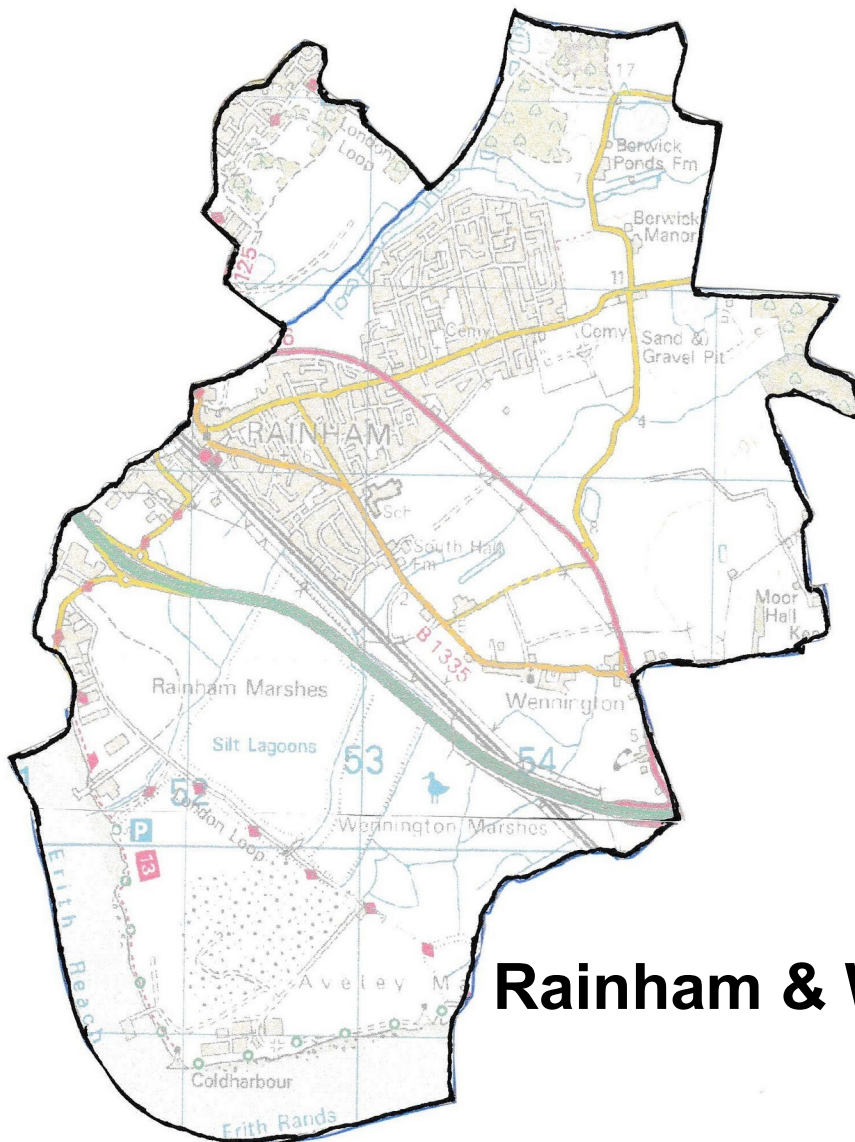


**Pettits**

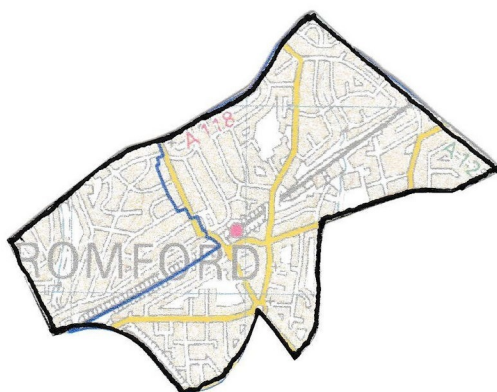


**Romford  
Town**

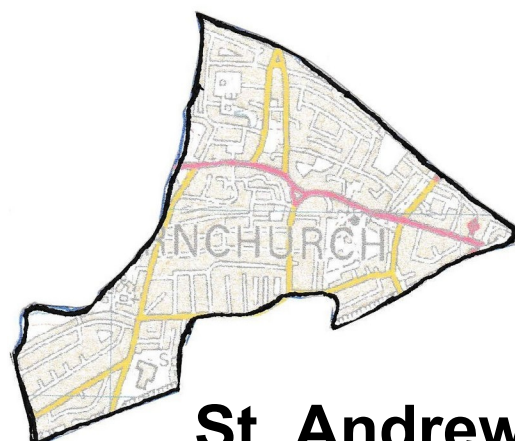




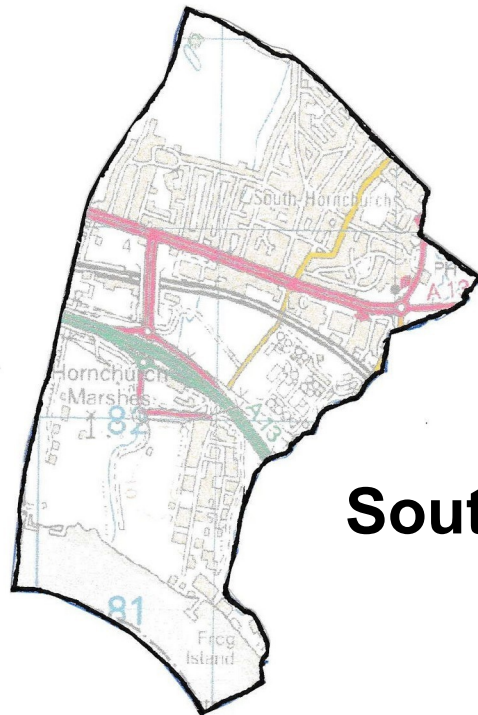
**Rainham & Wennington**



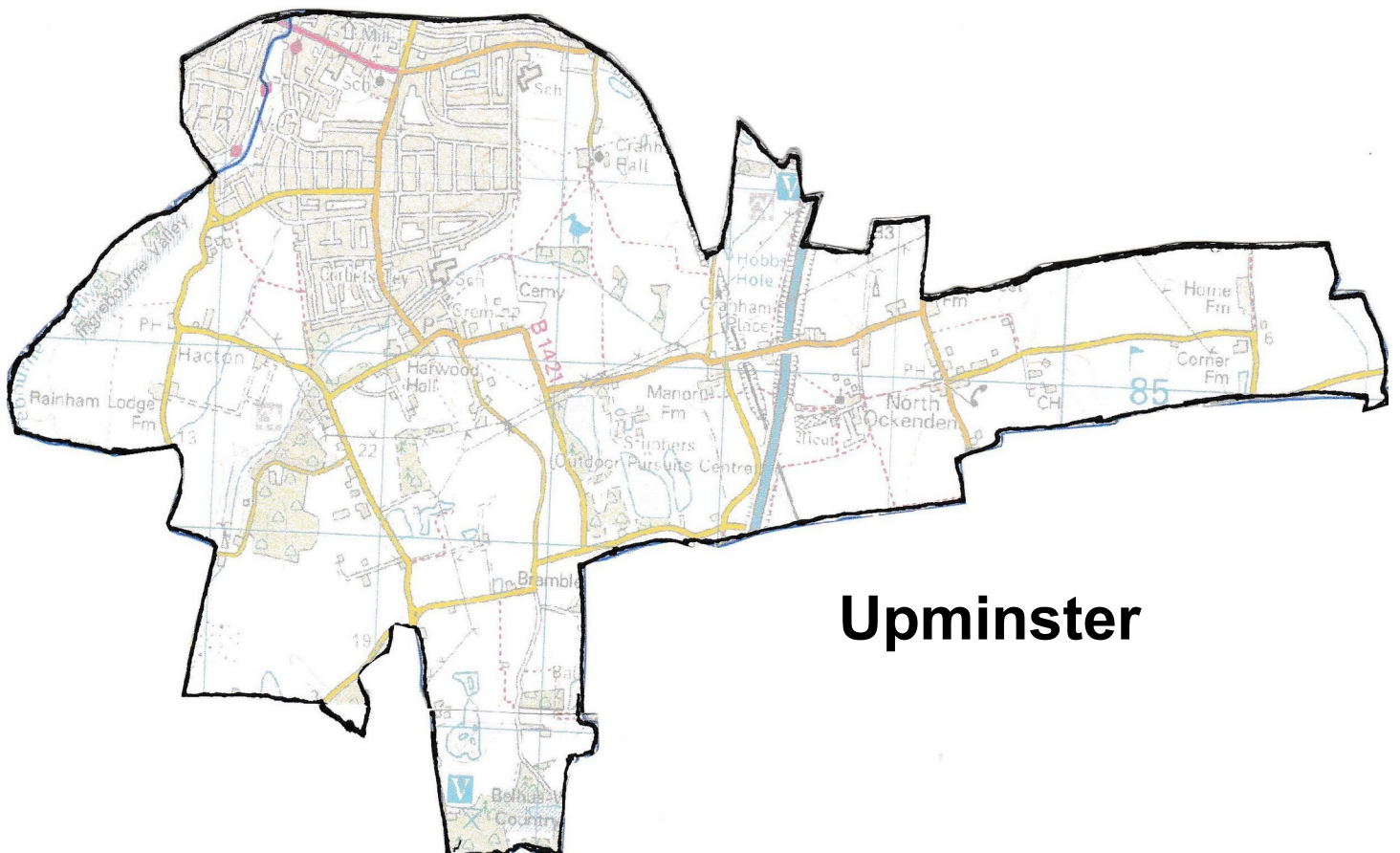
**Squirrels Heath**



**St. Andrews**



## South Hornchurch



## Upminster

Boundary Commission Review Part 2 (Warding Patterns) - Amendment on behalf of the Labour Group

The Labour Group hereby amends the Part 2 submission to the Local Government Boundary Commission recommended by the Governance Committee in respect of the Ward by Ward proposals as follows:-

- 1) Gooshays Ward (from Havering Park Ward) to include the following roads:-  
Kynance Close, The Mount, Castle Close, Greenbank Close and Noak Hill Road
- 2) Heaton Ward (from Havering Park Ward) to include Sunset Drive.

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**COUNCIL, 4 March 2020**

## **REPORT OF THE CHIEF EXECUTIVE**

### **SUBJECT: ALLOCATION OF SEATS ON THE COMMITTEES OF THE COUNCIL**

- 1 On 26 February 2020, Councillor Bob Perry ceased to be a member of the Conservative Group and became an Independent Member on the Council.
- 2 This report seeks to address the change in the make-up of the Council by re-visiting the allocation of seats on Committees in accordance with the Local Government (Committees and Political Groups) Regulations 1990. As a consequence of Councillor Perry becoming an Independent Member, the Conservative Group loses one seat from its allocation. The total number of seats on committees have been increased by two and, in accordance with political balance rules, those seats are allocated to the Independent Residents' Group (Joint Venture Working Party) and the Upminster and Cranham Residents Associations' Group (Joint Venture Working Party).
- 3 A brief summary of the legal requirements on political balance and their impact on the present makeup of the Council is set out at Appendix 1. Greater detail is provided in Annex B.
- 4 There is a report elsewhere on the agenda addressing vacancies arising in respect of Chairman and Vice-Chairman positions on some committees.
- 4 There are no additional financial implications or risks arising from this report.
- 5 There are no legal, human resources or equalities and social inclusion implications or risks attached to this report.

### **RECOMMENDATIONS**

That Council agrees to the seat allocation for political balance as set out in Annex A.

Staff Contact: Andrew Beesley  
Designation: Head of Democratic Services  
E-mail address: [andrew.beesley@onesource.co.uk](mailto:andrew.beesley@onesource.co.uk)

**Andrew Blake-Herbert  
Chief Executive**

**Background Papers List**

None

## APPENDIX 1

### POLITICAL BALANCE PRINCIPLES

The Council has a duty to make only such decisions as give effect, **so far as reasonably practicable**, to certain principles set out in the relevant legislation. The relevant principles are, in order of priority:

1. Not all of the seats on any Committee may be allocated to only one Group (note - the Cabinet is not a Committee).
2. The majority of seats on each Committee must be allocated to the Group having a majority of Members of the Council.
3. The total share of all the seats available for all Committees allocated to each political Group and to Members not in a Group must be proportionate to that Group's/Members' share of the total Council membership.
4. So far as can be done without conflicting with the other principles, the total number of seats on each Committee allocated to a political Group or to Members not in a Group must be proportionate to that Group's/those Members' share of total Council membership.

**In practice, Committees are balanced against the overall total of Committee places and then, so far as that overall total allows, each Committee is balanced on its own.** With the distribution of seats on the Council, it is inevitable (a) Groups/Members will not all be able to be represented on every Committee and (b) that one Group's representation on some Committees will be at the expense of another's.

The minimum number of councillors in a group for it to exist is two.

The Council may make arrangements different from those prescribed **provided that no Member of the Council votes against** those different arrangements.

To make such a decision each member of the Council must at least be sent an agenda indicating that the approval of alternative arrangements is to be considered. The supplementary agenda for this Council meeting meets this requirement. To accommodate this requirement this report should be treated as giving due notice so that there is no impediment to such a proposal being made.

Once the allocation of seats to Groups in accordance with the statutory procedure is undertaken, the Council is under a duty to make appointments to the Committee so as to give effect to the wishes expressed by that Group about who is to be appointed to their allocated seats.

The “wishes of the Group” may be communicated to the Proper Officer and will be implemented forthwith. Changes may be effected at any time by notice to the Proper Officer and will be notified to all Members in the next available edition of the weekly Calendar Brief.

It should be noted that the Constitution provides that the Chairmen and Vice-Chairmen of Committees are appointed by Council and any change in membership affecting a Chairman or Vice-Chairman will therefore require consideration by Council.



**RECOMMENDED SEAT ALLOCATION**

Having regard to the principles of political balance and of seat allocation referred to in Appendix 1, the following allocation of seats is recommended on the basis that, taking all factors into account, it shows a “reasonably practicable” allocation of seats and is therefore the default position.

		<b>CONS</b>	<b>RES</b>	<b>UCRG</b>	<b>LAB</b>	<b>IRG</b>	<b>NHRG</b>
Governance	<b>11</b>	5	2	1	1	1	1
Licensing	<b>11</b>	5	2	1	1	1	1
Planning	<b>8</b>	4	1	1	1	1	0
Strategic Planning	<b>8</b>	4	1	1	1	1	0
Highways Advisory	<b>8</b>	4	1	1	0	1	1
Adjudication	<b>8</b>	4	1	1	1	1	0
Pensions	<b>7</b>	3	1	1	1	0	1
Audit	<b>6</b>	3	1	1	0	0	1
JV WP	<b>8</b>	4	1	1	1	1	0
O&S Board	<b>16</b>	8	2	2	1	2	1
Children's	<b>9</b>	4	2	1	1	1	0
Crime & Disorder	<b>6</b>	3	0	1	1	1	0
Towns & Communities	<b>9</b>	4	2	1	1	1	0
Environment	<b>6</b>	2	1	0	1	1	1
Health	<b>6</b>	3	1	0	0	1	1
Individuals	<b>7</b>	3	1	1	1	1	0
<b>Total seats allocated</b>	<b>134</b>	<b>63</b>	<b>20</b>	<b>15</b>	<b>13</b>	<b>15</b>	<b>8</b>

- Committee seats are allocated, and each Committee is balanced, as “reasonably practicably” as possible

## **POLITICAL BALANCE PRINCIPLES**

- 1.1 In allocating seats on Committees to the Groups, the Council has a duty to make only such decisions as give effect, **so far as reasonably practicable**, to certain principles set out in the relevant legislation. The relevant principles are, in order of priority:
1. Not all of the seats on any Committee may be allocated to only one Group (note - the Cabinet is not a Committee).
  2. The majority of seats on each Committee must be allocated to the Group having a majority of Members of the Council.
  3. The total share of all the seats available for all of the Council main Committees allocated to each political Group must be proportionate to that Group's share of the total Council membership.
  4. So far as can be done without conflicting with the other principles, the total number of seats on each Committee allocated to a political Group must be proportionate to that Group's share of total Council membership.
- 1.2 Moreover, in determining entitlements to seats, any members who are not in a Group are disregarded, as they are not entitled to a seat on any Committee; but the proportions on which entitlements are calculated must relate to the total number of Councillors.
- 1.3 **In practice, Committees are balanced against the overall total of Committee places and then, so far as that overall total allows, each Committee is balanced on its own.** With the distribution of seats on the Council and recent changes in political make-up, it is inevitable (a) that the smaller Groups will not be able to be represented on every Committee, (b) that one Group's representation on some Committees will be at the expense of another's and (c) that, with calculations made as accurately as possible, one or more Groups may have actual seat numbers that differ from their entitlements.
- 1.4 The Council may make arrangements different from those prescribed **provided that no Member of the Council votes against** those different arrangements.
- 1.5 To make such a decision each member of the Council must at least be sent an agenda indicating that the approval of alternative arrangements is to be considered. The supplementary agenda for this Council meeting meets this requirement. To accommodate this requirement this report should be treated as giving due notice so that there is no impediment to such a proposal being made.
- 1.6 Once the allocation of seats to Groups in accordance with the statutory procedure is undertaken, the Council is under a duty to make appointments to

each Committee so as to give effect to the wishes expressed by that Group about who is to be appointed to their allocated seats.

- 1.7 The “wishes of the Group” may be communicated to the Chief Executive (or the Head of Democratic Services (on his behalf) by notice in writing by the Group Leader (or on his/her behalf by a recognised deputy) and will be implemented forthwith. Changes may be effected at any time by notice to the Chief Executive (or Head of Democratic Services) and will be notified to all Members in the next available edition of the weekly Calendar Brief.
- 1.8 It should be noted that the Chairmen and Vice-Chairmen of Committees were appointed by Council and any change in membership affecting a Chairman or Vice-Chairman would therefore require consideration by Council, and be dealt with by formal motion where necessary.
- 1.9 The Health and Wellbeing Board, while a Council Committee, is an executive Committee with separate statutory rules on membership. As with the Cabinet therefore, the Health and Wellbeing Board is not included in this seat allocation process.

## **PRINCIPLES FOR ALLOCATION OF SEATS ON COMMITTEES**

- 2.1 The principles of seat allocation follow the requirements of the political balance principles, using a formula that takes account of the respective sizes of the Groups and the number of seats on Committees available for distribution among the Groups.

### **Basic allocation of seats**

- 3.1 The Regulations specify that the minimum size of a Group is two Members. As seats are allocated on the basis of Groups, Members who do not belong to a Group do not have a right to be allocated any Committee seat.
- 3.2 The seat entitlements of the Groups are determined by a formula using the percentage of seats held by each Group, operating through a sequence of stages as follows:

- **First**, the percentage of each Group’s membership of the Council is calculated.
- **Next**, that percentage is then applied to the number of seats available on each Committee to determine each Group’s potential entitlement to seats on that Committee (rounded to the nearest whole number following the mathematical convention that numbers below 0.5 are rounded down, and those 0.5 or more are rounded up).

In some cases, a Group may be entitled to a seat even though, rounded down, its potential entitlement appears nil (i.e. less than 0.5), as there is a specific number of seats available on each Committee and no Group may have more seats on any Committee than its entitlement.

Those figures are then applied to the total number of seats available on each Committee, the seats being allocated in order, highest entitlement first, until all seats have been allocated.

- **Finally**, fine adjustment is required to ensure that, so far as reasonably practicable, the total of seats allocated reflects the overall proportion of Council membership held by each Group and the numerical strength of its entitlement to seats on particular Committees. For that purpose, at this stage the seat allocation of particular Committees will be adjusted from the ideally-balanced number reached in earlier stages of the process. This can result in a group being allocated more seats than appears to be its strict entitlement: this is the inevitable result of tensions within the political balance rules, which require different balancing arrangements as between the overall number of seats available, and the number of seats on each Committee.

### **Specific allocations**

- 4.1 For the allocation of seats on specific Committees, several permutations are possible. Although the Council's Constitution does specify particular numbers of seats to each Committee, it is expressed as being "or such other number as the Council may agree", so there is discretion as to Committee sizes.
- 4.2 Once the number of seats available on each Committee has been determined, the allocation of seats to the individual Groups would then need to be adjusted between the Groups to achieve, so far as possible and practicable, an allocation that gives each Group its proportionate share of seats overall while ensuring that each Committee is proportionately balanced. In practice, it will be impossible to achieve both aims without enlarging Committee memberships to an unworkable size, so a degree of compromise is required.



**COUNCIL, 4 March 2020**

## **REPORT OF THE CHIEF EXECUTIVE**

### **Vacancies for positions of Chairman, Crime and Disorder Sub-Committee and Vice-Chairman, Licensing Committee**

Following the resignation of Councillor Bob Perry from the Conservative Group, vacancies have arisen for the positions of Chairman of Crime and Disorder Sub-Committee and Vice-Chairman of Licensing Committee.

Nominations can be received for Chairman of Crime and Disorder Sub-Committee from the Conservative Group, Upminster and Cranham Residents' Group, Independent Residents' Group and Labour Group, each of which have allocated seats on this committee.

Nominations can be received for Vice-Chairman of Licensing Committee from the Conservative Group, Residents' Group, Upminster and Cranham Residents' Group, Independent Residents' Group, Labour Group and North Havering Residents' Group, each of which have allocated seats on this committee.

## **RECOMMENDATIONS**

- 1 That nominations be received for the appointments of the Chairman of the Crime and Disorder Sub-Committee and Vice-Chairman of the Licensing Committee.

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## **Background Papers**

None.

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