

# GOVERNANCE COMMITTEE

## (Special meeting)

### AGENDA

<b>6.45pm</b> <b><i>Please note time</i></b>	<b>Wednesday</b> <b>9 August 2006</b>	<b>Havering Town Hall</b> <b>Main Road, Romford</b>
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Members 10: Quorum 4

#### COUNCILLORS:

##### **Conservative Group** **(6)**

Frederick Thompson  
(Chairman)  
Kevin Gregory (Vice-  
Chairman)  
Steven Kelly  
Eric Munday  
Roger Ramsey  
Michael White

##### **Residents' Group** **(2)**

Gillian Ford  
Barbara Reith

##### **Rainham & Wennington Independent Residents' Group** **(1)**

Mark Stewart

##### **Labour Group** **(1)**

Keith Darvill

**For information about the meeting please contact:**  
**Ian Buckmaster (01708) 432431**  
**e-mail [ian.buckmaster@haverling.gov.uk](mailto:ian.buckmaster@haverling.gov.uk)**



# NOTES ABOUT THE MEETING

## 1. HEALTH AND SAFETY

The Council is committed to protecting the health and safety of everyone who attends meetings of its Committees.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

## 2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

## 3. CONDUCT AT THE MEETING

Although members of the public are welcome to attend meetings of the Committee, they have no right to speak at them. Seating for the public is, however, limited and the Council cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Council will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Committee Officer before the meeting so that the Chairman is aware that someone wishes to ask a question.

**PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.**

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

**AGENDA ITEMS****1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

**2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS  
(if any) - receive.****3 DECLARATION OF INTERESTS**

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

**4 CENTRE FOR ENGINEERING AND MECHANICAL EXCELLENCE – Appointment of Non-Executive Director**

The Chief Executive, Stephen Evans, has resigned as a non-executive director of CEME. He was appointed by this Committee at its meeting on 15 August 2005 but has resigned that position with effect from Friday 28 July.

CEME need a representative of Havering Council (which is a shareholder) at member or officer level and on the proposal of the Administration it is suggested that the Leader of the Council be appointed to this position.

**RECOMMENDATION**

**That the Leader of the Council be appointed to the vacancy for a Havering representative as a non-executive director of CEME**

Stephen Evans  
Chief Executive

**Governance Committee, 5 July 2006**