

**MINUTES OF A MEETING OF A LICENSING SUB-COMMITTEE  
20 June 2005 (10.30am – 13.35pm)**

**Present:**

**COUNCILLORS:**

|                           |   |
|---------------------------|---|
| <b>Conservative Group</b> | Alex Smith (Chairman)<br>Wendy Brice-Thompson |
|---------------------------|---|

Mrs C McKenzie and Mrs L Fisher (the joint applicants) and Mr Bell (the applicant's legal representative), Peter Scott (Principal Officer), Graham Hopkins (Licensing Officer), Environmental Health), Penelope Thorp (Legal advisor to the Sub-Committee) and Taiwo Adeoye (Clerk) were also present.

There were five members of the public present:

Apologies were received from Councillors Jeff Stafford and Peter Gardner. Councillor Alex Smith substituted for Jeff Stafford.

Councillor Wendy Brice-Thompson nominated Councillor Alex Smith to chair the hearing.

The Sub-Committee continued the hearing with a quorum of two.

The Chairman advised Members and the public of action to be taken in the event of emergency evacuation of the Town Hall becoming necessary.

**THE CRANLEIGH (HORNCHURCH) LTD - OPPOSED VARIATION TO A PREMISES LICENCE**

The Sub-Committee received an appeal from Mr C Marner and Mrs A B Mackay on the validity of their submissions, after deliberation with officers and applicant's representative Mr C Marner and Mrs A B Mackay were admitted as objectors to the hearing.

The council's licensing officer presented the report. The application was to allow the premises to extend opening hours until midnight Monday to Thursday, to 01.00 hours the day following on Friday and Saturday and 00.30 hours the following day on Sunday to replace the special extensions they currently obtain from the Police. The application also stated live music normally occurs about 4 times a year at private functions.

Licensing Sub-Committee, 12 April 2005

One representation was received from the Environmental Health Service under the responsible authorities' representation.

The representation was made on grounds of noise under the prevention of nuisance objective.

The Principal Environmental Health Officer informed the sub-committee that the service was withdrawing its request for a noise limiting device to be fitted on the grounds that there had been no other complaints and that he could ask the sub-committee to review the licence if there were problems with noise. He asked for all other conditions that had been recommended to be applied.

The Sub-Committee received oral submissions of objection from members of the public who had already made valid representation in accordance to the four licensing objectives.

The Sub-Committee also received an oral submission by the applicant's legal representative that the Cranleigh was a business of forty years standing that had been run by the current owners for 21 years. It was a respected, quality, popular and prestigious place. The Cranleigh was a business wanting to take advantage of a blanket of opportunity instead of the current system.

The Sub-Committee accepted this submission.

The Sub-Committee asked the applicant's representative for clarification of these points in his response:

1. Controlling guests smoking and leaving drinking glasses outside the premises
2. Bottle collection
3. How complaints from neighbours are dealt with
4. Parking spaces

The applicant's representative presented his client's case: that guests are restricted from leaving the premises with drinking glasses, that the management has written to the bottle collecting firm to not pick up bottle bank in the early hours of the morning, that his client will endeavour to deal with compliant issues as deemed fit when they arise and that there was no intention to increase parking spaces.

At this point the Chairman adjourned the hearing to allow the Sub-Committee to make its decision.

On reconvening, the Sub-Committee **RESOLVED** – that the application for conversion of the existing premises licence be granted, subject to existing conditions and the following further conditions:

1. the applicant is to set up a complaint procedure whereby all complaints received relating to the premises in question are recorded in writing by the applicant;

**Licensing Sub-Committee, 12 April 2005**

2. that the placing and collection of refuse namely glass bottles outside the premises cannot take place after 9pm and before 8am the following morning;
3. no supply of alcohol may be made under the premises licence-
  - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
  - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended; and
4. every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

---

CHAIRMAN

Date \_\_\_\_\_