

CULTURE & REGENERATION OVERVIEW AND SCRUTINY COMMITTEE

AGENDA

7.30pm

Thursday
14 June 2007

Havering Town Hall
Main Road, Romford

Members 6: Quorum 3

COUNCILLORS:

Robert Benham (C)

David Charles (VC)

Clarence Barrett

John Clark

Lesley Kelly

Ray Morgon

For information about the meeting please contact:

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NOTES ABOUT THE MEETING

1. HEALTH AND SAFETY

The Council is committed to protecting the health and safety of everyone who attends meetings of its Committees.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

3. CONDUCT AT THE MEETING

Although members of the public are welcome to attend meetings of the Committee, they have no right to speak at them. Seating for the public is, however, limited and the Council cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Council will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Committee Officer before the meeting so that the Chairman is aware that someone wishes to ask a question.

PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

AGENDA ITEMS

1. CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2. APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS (if any) - receive.

3. DECLARATIONS OF INTERESTS

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

4. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on 10 May 2007 and to authorise the Chairman to sign them.

5. COMMITTEE MEMBERSHIP

That the Appointment of the Chairman and Vice Chairman and the Committee membership be noted

6. TOPIC GROUP REVIEW – Oral Report

7. REGENERATION SERVICE AND THE LOCAL DEVELOPMENT FRAMEWORK (LDF)

Presentation by the Head of Regeneration & Strategic Planning

8. CULTURE STRATEGY

Presentation by the Heads of Cultural & Leisure Services and Customer Services

9. MEMBER VISIT

Members are invited to identify venues of regeneration, heritage or cultural significance across the borough which they would like to visit

10. URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

**Cheryl Coppel
Chief Executive**

**MINUTES OF A MEETING OF THE CULTURE AND REGENERATION
OVERVIEW AND SCRUTINY COMMITTEE**

**Havering Town Hall, Romford
Thursday, 10 May 2007 (6:30pm-6:40pm)**

Present:

Councillors Mark Gadd (In the Chair), David Charles, John Clark, Linda Hawthorn, Ray Morgon and Lesley Kelly

There were no declarations of interest.

The Chairman announced the arrangements to be followed in the event of the building needing to be vacated as the result of an emergency.

20 MINUTES

The minutes of the meeting of the Committee held on 27 March 2007 were agreed as a correct record and signed by the Chairman.

21 COMMITTEE'S ANNUAL REPORT 2006/07

The Draft Annual Report of the Committee was received and approved subject to the inclusion of the details concerning the Mobile Library Service and the lack of provision for library services in the Cranham area.

The Chairman expressed thanks for the hard work that had been undertaken in producing the annual report and in supporting the Committee during the last year.