



Havering

LONDON BOROUGH

LICENSING SUB-COMMITTEE (Level 1) AGENDA

10.30 am

**Thursday
10 February 2011**

**Havering Town Hall
Main Road, Romford**

Members 3: Quorum 2

COUNCILLORS:

Conservative Group (1)

Residents' Group (1)

Labour Group (1)

Peter Gardner (Chairman)

Linda Van den Hende

Denis Breading

**For information about the meeting please contact:
Richard Cursons (01708) 432430
e-mail: richard.cursons@havering.gov.uk**

NOTES ABOUT THE MEETING

1. HEALTH AND SAFETY

The Council is committed to protecting the health and safety of everyone who attends meetings of its Committees.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

AGENDA ITEMS

- 1 **APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**
(if any) - receive.

- 2 **DECLARATION OF INTERESTS**

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

- 3 **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

**APPLICATION FOR A PREMISES LICENCE – Level 1 139-141 South Street
Romford Essex RM1 1PL - documentation attached**

- 4 **REPORT OF CLERK**

- 5 **REPORT OF LICENSING OFFICER**

**Phillip Heady
Democratic Services Manager**



Haverling

L O N D O N B O R O U G H

MEETING	DATE	ITEM
LICENSING SUB-COMMITTEE	10 FEBRUARY 2011	4

REPORT OF THE CLERK

PROCEDURE FOR THE HEARING: LICENSING ACT 2003

Members are advised that, when considering application for a premises licence, the following options are available to them by virtue of the Licensing Act 2003, Part 3, section 35, paragraphs 3 and 4:

"Where relevant representations are made, the authority must

- (a) hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and
- (b) having regard to the representations, take such steps as it considers necessary for the promotion of the licensing objectives.

The steps are:

- a) modify the conditions of the licence
- b) reject the whole or part of the application

and for this purpose, the conditions of the licence are modified if any of them is altered or omitted or any new condition is added."

The Sub-Committee will also wish to note that, if none of these steps is required, the application must be granted.

Assuming that the Sub-Committee is satisfied that a hearing is required, then the following procedural steps are recommended. The Licensing Act 2003 (Hearings) Regulations 2005 will govern the arrangements for the hearing of the application now under consideration. This report accords with the requirements of that Act and the Regulations, and in particular Regulations 21-25 (procedure at the hearing).

1. Membership of the Sub-Committee:

The Sub-Committee comprises three members of the Licensing Committee, with a quorum of two members. **Unless there are objections, in the absence of three members, the hearing shall proceed with the quorum of two.**

A members of the Licensing Committee will be excluded from hearing an application where he or she:

- has considered an application in respect of the premises in the previous 12 months as a Member of the Regulatory Services Committee; or
- is a Ward Councillor for the Ward in which the premises, subject to the application, are located; or
- is a Ward Councillor for a Ward which is likely to be affected by the application or;
- has a personal interest in the application.

2. Roles of other participants:

- 2.1 The Legal Advisor is not a party to the hearing. The role of the Legal Advisor is to provide legal advice relating to the application and submissions.
- 2.2 The Clerk is not a party to the hearing. The role of the Clerk is to record the hearing and the decisions of the Sub-Committee, and ensure efficient administration

3. Representation validation meeting:

- 3.1 Prior to this hearing, the Sub-Committee Chairman will have met the Legal Advisor and/or Clerk to determine whether further clarification is required of any issues contained in the application or any representation.
- 3.2 During this preliminary meeting no decision will have been made or discussion held regarding the substantive merits of the application or representations.

4. Location and facilities:

- 4.1 All hearings will be heard at the Havering Town Hall unless otherwise directed.
- 4.2 Interpreters will be provided by the Council on request, provided notice is given at least five working days before the hearing.

5. Notification of attendance:

- 5.1 The Chairman will enquire of the parties who is in attendance and the parties will indicate their names (and, where relevant, whom they represent). A register will be circulated before the commencement of the hearing on which the applicant, his/her advisers and companions and all interested parties (and/or their representatives) will be asked to record their attendance.

6. Procedural matters:

- 6.1 Prior to the commencement of the hearing, the Chairman of the Sub-Committee will orally inform the parties whether their applications to have certain people attend the hearing (e.g. witnesses) have been granted or refused. Note this relates to people other than those attending on behalf of a party in the capacity as a representative of the party.
- 6.2 Prior to the commencement of the hearing the Chairman of the Sub-Committee will outline the procedure to be followed at the hearing. This will normally be as follows:

Introduction of the application:

The Licensing officer will outline:

- details of the application and relevant representations received from the parties;
- relevant legislation ;
- relevant Licensing Policy; and
- the time limit in which the Council must reach a determination.

Documentary evidence:

- Documentary or other information in support of applications, representations or notices should be provided to the Clerk of the Sub-Committee at least 7 clear working days before the hearing. If this information is produced at the hearing it will only be taken into account by the Sub-Committee if the Sub-Committee and all the parties consent to its submission. Permission to have this information included in the hearing should be requested at the beginning of the hearing before any oral submissions have been made.
- Statements made by people in support of a party's representation who are not present at the hearing, must be signed by the maker, dated and witnessed by another person. The statement must also contain the witness's full name and occupation.

Representations:

- The chairman will invite each of the parties at the hearing or their representative sequentially to address the Sub-Committee and call any person/s to whom permission has been granted to appear. Each party will be allowed a maximum period of 10 minutes in which to address the Sub-Committee and call persons on his/her behalf.
- This 10 minute period is where each party has the opportunity to orally address the Sub-Committee and clarify any points in which the Sub-Committee has sought clarification prior to the hearing. This 10 minute period should be uninterrupted unless a member of the Sub-Committee or Legal Advisor considers that the speaker is making submissions that are irrelevant, frivolous or vexatious.
- Members of the Sub-Committee may ask questions of any party, at any time during the proceedings. Time taken in dealing with a Member's question will not be taken into account in determining the length of time available to the party in question to make their representation.

The sequence in which each of the parties will be invited to address the Sub-Committee will normally be in the order of:

- the Chief Officer of Police;
- the Fire Authority;
- the Health and Safety at Work Enforcing Authority;
- the Local Planning Authority;
- the Local environmental Health Authority;
- the Local Weights and Measures Authority;
- the Authority Responsible for the Protection of Children from Harm;
- a navigation or other authority responsible for waterways; and
- any other party that has submitted representations in respect of the application, certificate, notice or other matter appearing before the Sub-Committee;
- the party that has submitted the application, certificate, notice or other matter appearing before the Sub-Committee.

At the discretion of the Sub-Committee the above order may be varied.

Cross-Examination:

Where witnesses have been permitted by the Sub-Committee to speak at the hearing on behalf of a party, permission must be sought from the Sub-Committee before another party can ask the witness questions. This process of questioning is normally referred to as cross-examination. The Sub-Committee will allow cross-examination only

where it is necessary to assist it in considering the representations or application.

Relevance:

Information submitted at the hearing must be relevant to the applications, representations, or notice and the promotion of the licensing objectives. The Chairman of the Sub-Committee is entitled to exclude any information it considers to be irrelevant whether presented in written or oral form. The licensing objectives are:

- The prevention of crime and disorder;**
- Public safety;**
- The prevention of public nuisance; and**
- The protection of children from harm.**

7. Failure of parties to attend the hearing:

- 7.1 If a party, who has not given prior notice of his/her intention not to attend the hearing, is absent from the hearing the Sub-Committee may either adjourn the hearing or hold the hearing in the party's absence. Where the hearing is held in the absence of a party, the Sub-Committee will still consider the application, representation or notice submitted by that party.

8. Adjournments and extension of time:

- 8.1 The Sub-Committee may adjourn a hearing to a specified date or extend a notice period except where it must make a determination within certain time limits in the following specific applications:
- Applications for conversion of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing licences where the Sub-Committee must make a determination within 2 months of the application first being received. In default of a decision being made the application will be treated as being rejected;
 - Applications for conversion of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being granted;
 - Applications for variation of existing club certificates where the Sub-Committee must make a determination within 2 months of the application being first received. In default of a decision being made the application will be treated as being rejected;

Licensing Sub-Committee: Clerk's Report 10 February 2011

- Applications made by holders of justices' licences for personal licences must be determined within 3 months of the application first being received. In default of a decision not being made within this period the application will be treated as being granted;
- Review of premises licences following closure orders where the Sub-committee must make a determination within 28 days of receiving notice of the closure order.

9. Sub-Committee's determination of the hearing:

- 9.1 At the conclusion of the hearing the Sub-Committee will deliberate in private accompanied by the Clerk and the Legal Advisor who will be available to assist the Sub-Committee with any legal problems but will not participate in any decision making of the Sub-Committee.
- 9.2 The Sub-Committee will normally make its determination and announce its decision at the end of the hearing.
- 9.3 Where all parties have notified the Sub-Committee that a hearing is not required the Sub-Committee must make its determination within 10 working days of being given notice that the hearing is not required.

10. Power to exclude people from hearing:

- 10.1 The public are entitled to attend the hearing as spectators. However, the Sub-Committee may exclude any person from the hearing including any person assisting or representing a party where:
- it considers that the public interest would be best served by excluding the public or the individual person from the hearing; or
 - that person is behaving in a disruptive manner. This may include a party who is seeking to be heard at the hearing. In the case where a party is to be excluded, the party may submit to the Sub-Committee in writing any information which they would have been entitled to give orally had they not been required to leave the hearing.

11. Recording of proceedings:

- 11.1 A written record of the hearing will be produced and kept for 6 years from the date of the determination of the hearing.

12. Power to vary procedure:

- 12.1 The Sub-committee may depart from following any of the procedures set out in this document if it considers the departure to be necessary in order to consider an application, notice or representation.

Richard Cursons
Clerk of the Sub-Committee

Licensing Committee Hearing

**Level 1
139 – 141 South Street,
Romford
RM1 1PL**

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LICENSING SUB-COMMITTEE

REPORT

Date 10th February 2011

Subject Heading:

Level 1
139 -141 South Street
Romford
RM1 3PL

Report Author and contact details:

Steve Bromley, Licensing Officer
5th floor Mercury House
01708 433816

This application for a premises licence is made by Adelbay Ltd under Section 17 of the Licensing Act 2003. The application was received by Havering's Licensing Authority on the 23rd December 2010.

Geographical description of the area

The premises application is for the first floor area that is situated above Bentleys bar. The entrance to the upstairs area is by a separate door to the entrance used to access Bentleys. The premises are situated opposite the railway station and are on a main bus route.

Details of the application

To permit the licensable activities of:

Plays, Films, Live Music, Recorded Music, Performance of Dance which includes lap-dancing, striptease, pole dancing and dancing of a similar nature, Anything of a similar description to e, f and g. Provision of facilities for making music, Provision of facilities for dancing, Provision of facilities for entertainment of a similar description to that falling within I or J and the Supply of Alcohol.

The times for all licensable activities are Monday to Saturday 09:00hrs – 03:00hrs
Sunday 12:00hrs – 03:00hrs

Opening times for the premises are Monday to Sunday 09:00hrs – 03:30hrs

Seasonal variations & non-standard timings

None applied for.

Comments and observations on the application

The applicant acted in accordance with regulations 25 and 26 of *The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005* relating to the advertising of the application. The required public notice was installed in the 5th January 2011 edition of the Yellow Advertiser.

Interested parties' representations

Three representations have been received from interested parties

Responsible Authority Representations

Representations have been received from the PC Leonard the Metropolitan Police Licensing Officer.

Mr David Hallam from the London Fire Brigade

Steve Bromley
Licensing Officer

Classified

Advertiser-today.co.uk

Business Advertising

Advertiser House Great Oaks, Basildon, SS14 1AH	By fax	In person
	01268 503 418	Pop into our town centre office
	01268 503 419	Monday-Thursday 9.00-5.30
	01268 503 455	Friday 9.00-5.00
		Acorn House, Great Oaks Basildon

Advertisement



To
advertise
01268
503400
Yellow Advertiser
Calls may be monitored

TUTOR'S
The Yellow
Pages area.
and return to
mail us at
advertiser@yellowpages.co.uk
Page:-

Public Notices

**The Insolvency Act 1986
D & G WORKS LIMITED
(In Creditors Voluntary
Liquidation)**
Company No. 06517900
NOTICE IS HEREBY GIVEN that
we Ian Yerrill and Bernard
Hoffman (IP Nos. 8924 and
1593) both of Gerald Edelman
Business Recovery, Gateway
House, Highpoint Business
Village, Henwood, Ashford, Kent
TN24 8DH were appointed Joint
Liquidators of the above named
Company by the Members on 23
December 2010.
Further details contact e-mail:
gemail@edelmans.co.uk
I Yerrill and B Hoffman, Joint
Liquidators

To
advertise
in this
section
please
telephone
01268 503400
Advertiser

Bargain Buys

**Notice of Application for a
Premises Licence**
Under the Licensing Act 2003
Applicant: Adelbay Limited.
Premises: Level 1 (upstairs
Bentley's) 139-141 South Street,
Romford, RM1 1PL. The Applicant
has applied for a premises licence
which will enable the Premises to
be used for the following licens-
able activities during the following
hours: Provision of regulated enter-
tainment (plays, films, live music,
recorded music, performances of
dance and anything of a similar
nature) from 9am until 3am the fol-
lowing day Monday to Saturday
and 12 noon until 3am the follow-
ing day on Sundays. Provision of
entertainment facilities (making
music, dancing and entertainment
of a similar nature) from 9am until
3am the following day Monday to
Saturday and 12 noon until 3am
the following day on Sundays.
Supply of alcohol from 9am until
3am the following day Monday to
Saturday and 12 noon until 3am
the following day on Sundays.
Full details of the application can
be viewed at the address below
during normal business hours. Any
representations by an interested
party or responsible authority
regarding this application can be
made to the London Borough of
Havering Licensing Team,
Mercury House, Mercury Gardens,
Romford, RM1 3RX, website:
www.havering.gov.uk. This must
be received in writing by the 28th
January 2011 clearly stating the
grounds upon which representa-
tion is made relevant to the
Licensing Act.
It is an offence to knowingly or
recklessly make a false statement
in connection with an application.
The maximum fine for which a per-
son is liable on summary convic-
tion for the offence is £5,000.00.
Dated 23rd December 2010
Mullis & Peake Solicitors LLP
(Ref: 100/106929/1/4) 8-10 Eastern
Road, Romford, Essex, RM1 3PJ

**TWO AND THREE SEATER
SETTEES**, immaculate condi-
tion, only 2-1/2 years old, sand
colour, only £75, buyer collects.
Tel: 07798 642488.

CAR TOP BOX, Halfords, 3ft x
4ft x 15in, £40. Tel: 01702
714877.

BABY BOY CLOTHES, all
nearly new and excellent condi-
tion. 9-12 months and 12-18
months. £10 per bag (carrier
bag size) Tel: 07867 836410

**BEAUTY/PHYSIO COUCH
MOBILE**, including carrycase,
arm sling, head rest, super ther-
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beech wood frame, adjustable
height, new, bargain £95. Tel:
07794 132166 or 01277
651437.

**TRAIN TABLE WITH DRAW-
ERS** and large wooden train
set, including remote control
radio train, lots of accessories,
£35. **ELC WOODEN FORT**,
knights, dragons, princesses,
accessories, £20. Tel: 07736
806379.

SCOTT DVD RECORDER plus
films, remote control, good
working order £10. **UNDER
WORKTOP FRIDGE**, good
working order, £20. **FREEZER**,
under worktop size, good work-
ing order, £25. **DYSON CYLIN-
DER VACUUM** with tools, £25.
Tel: 01268 510715.

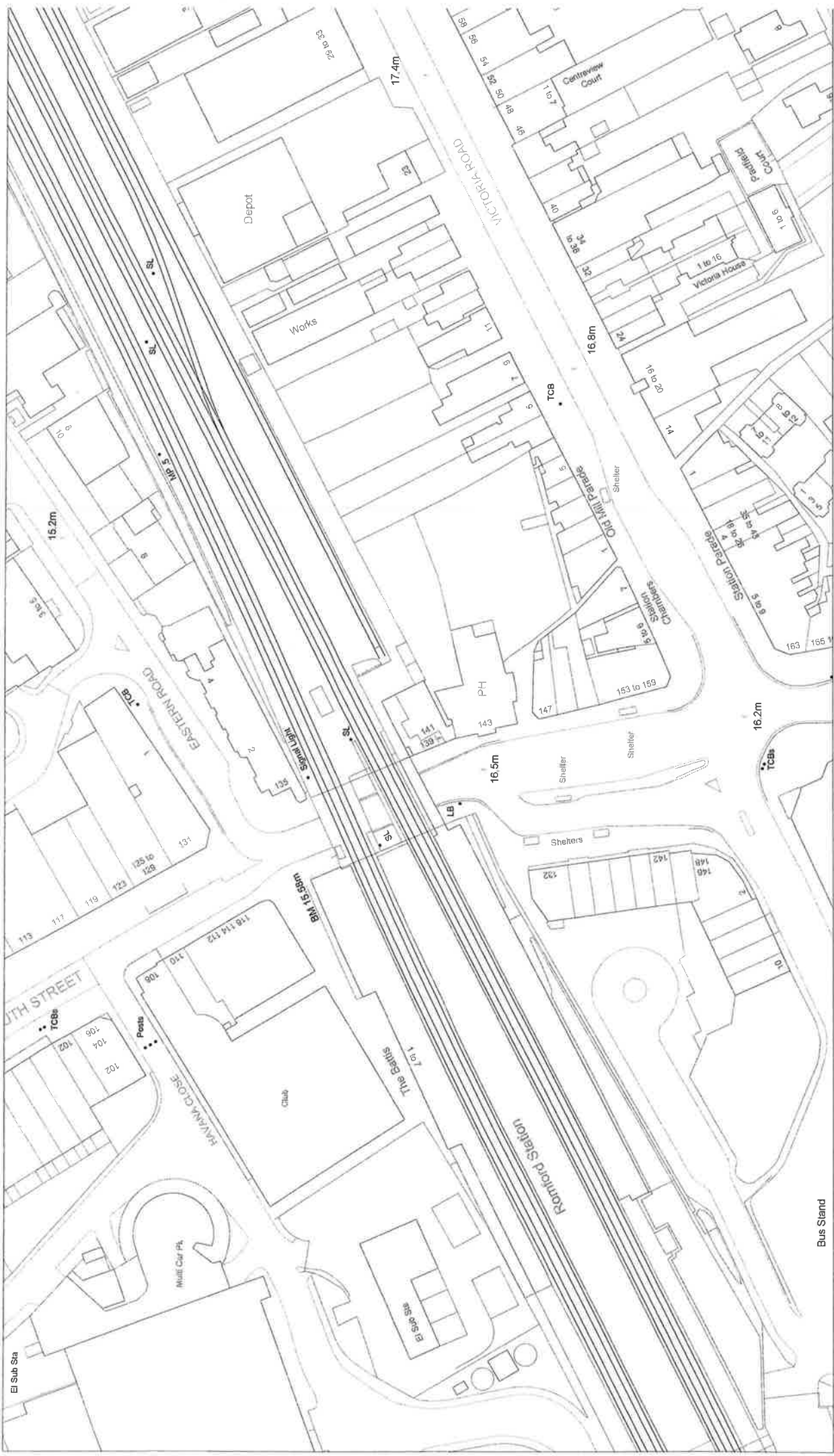
**VERY FAST DESKTOP COM-
PUTER**, Dell, inbuilt sound,
Windows XP and office XP, 17in
flatscreen monitor, keyboard,
mouse free delivery, bargain
£90. Tel: 07795 363391

BLACK WHEELCHAIR,
Wheeltech, hardly used, as
new, £85. Tel: 07706 999007.

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Map of the area

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Scale @ A4
1:1250

Scale
0 10 20 30 40 50 m

Map Reference: TQ5188SW
Date: 23/12/2010

Level 1

Based upon the Ordnance Survey Mapping with the permission of the Controller of Her Majesty's Stationery Office.
Crown © copyright. Unauthorised reproduction infringes Crown copyright and may lead to prosecution or civil proceedings.
London Borough of Havering 100024327 2010



Havering
LONDON BOROUGH

London Borough of Havering
Town Hall, Main Road
Romford, RM1 3BD
Tel: 01708 434343

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Application

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[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a Premises Licence to be Granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in BLOCK capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

(1) Delete as applicable.
(2) Insert name(s) of applicant(s).

(1) [I][We] (2)
ADELBAY LTD

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and (1) [I am] [we are] making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises details

Postal address of premises or, if none, ordnance survey map reference or description

Level 1, 139-141 South Street

Post town Romford

Post code RM1 1PL

Telephone number at premises (if any)

Non-domestic rateable value of premises

£ 45000

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick yes

- | | |
|--|---|
| (a) an individual or individuals* | <input type="checkbox"/> please complete section (A) |
| (b) a person other than an individual* | <input checked="" type="checkbox"/> please complete section (B) |
| (i) as a limited company | <input type="checkbox"/> please complete section (B) |
| (ii) as a partnership | <input type="checkbox"/> please complete section (B) |
| (iii) as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| (iv) other (for example a statutory corporation) | <input type="checkbox"/> please complete section (B) |
| (c) a recognised club | <input type="checkbox"/> please complete section (B) |
| (d) a charity | <input type="checkbox"/> please complete section (B) |
| (e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| (f) a health service body | <input type="checkbox"/> please complete section (B) |
| (g) a person who is registered under Part 2 of the
Care Standards Act 2000 (c14) in respect of an
independent hospital | <input type="checkbox"/> please complete section (B) |
| (h) the chief officer of police of a police force
in England and Wales | <input type="checkbox"/> please complete section (B) |

*If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev.)

Surname

First names

Please tick

Yes

I am 18 years old or over

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr Mrs Miss Ms Other title
(for example, Rev.)

Surname

First names

Please tick

Yes

I am 18 years old or over

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	ADELBAY LTD
Address	141 South Street Romford Essex RM1 1PL
Registered number (where applicable)	05664975
Description of applicant (for example partnership, company, unincorporated association etc.)	Company
Telephone number (if any)	
E-mail address (optional)	

Part 3 - Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please give a general description of the premises (please read guidance note 1)

Bar and entertainment venue including adult entertainment

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick Yes

(a) plays (if ticking yes, fill in box A)

(b) films (if ticking yes, fill in box B)

(c) indoor sporting events (if ticking yes, fill in box C)

(d) boxing or wrestling entertainment (if ticking yes, fill in box D)

(e) live music (if ticking yes, fill in box E)

(f) recorded music (if ticking yes, fill in box F)

(g) performances of dance (if ticking yes, fill in box G)

(h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

(i) making music (if ticking yes, fill in box I)

(j) dancing (if ticking yes, fill in box J)

(k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	0000	0300				
	0900	0000				
Tue	0000	0300				
	0900	0000				
Wed	0000	0300				
	0900	0000				
Thur	0000	0300				
	0900	0000				
Fri	0000	0300				
	0900	0000				
Sat	0000	0300				
	0900	0000				
Sun	0000	0300				
	1200	0000				
			State any seasonal variations for performing plays (please read guidance note 4)			
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)		Indoors	<input checked="" type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)			
Mon	0000	0300				
	0900	0000				
Tue	0000	0300				
	0900	0000				
Wed	0000	0300				
	0900	0000				
Thur	0000	0300				
	0900	0000				
Fri	0000	0300				
	0900	0000				
Sat	0000	0300				
	0900	0000				
Sun	0000	0300				
	1200	0000				
			State any seasonal variations for the exhibition of films (please read guidance note 4)			
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Tue			
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/></u> (please read guidance note 2)	Indoors	
				Outdoors	
			Both		
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Tue					
Wed					
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)		Indoors	x				
					Outdoors					
					Both					
Day	Start	Finish	Please give further details here (please read guidance note 3)							
Mon	0000	0300	State any seasonal variations for the performance of live music (please read guidance note 4)							
	0900	0000								
Tue	0000	0300								
	0900	0000								
Wed	0000	0300								
	0900	0000								
Thur	0000	0300								
	0900	0000								
Fri	0000	0300					Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)			
	0900	0000								
Sat	0000	0300								
	0900	0000								
Sun	0000	0300								
	1200	0000								

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)		Indoors	x				
					Outdoors					
					Both					
Day	Start	Finish	Please give further details here (please read guidance note 3)							
Mon	0000	0300	State any seasonal variations for the playing of recorded music (please read guidance note 4)							
	0900	0000								
Tue	0000	0300								
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Wed	0000	0300								
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Fri	0000	0300					Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)			
	0900	0000								
Sat	0000	0300								
	0900	0000								
Sun	0000	0300								
	1200	0000								

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>	x				
				Outdoors	<input type="checkbox"/>					
				Both	<input type="checkbox"/>					
Day	Start	Finish	Please give further details here (please read guidance note 3)							
Mon	0000	0300								
	0900	0000								
Tue	0000	0300								
	0900	0000								
Wed	0000	0300					State any seasonal variations for the performance of dance (please read guidance note 4)			
	0900	0000								
Thur	0000	0300								
	0900	0000								
Fri	0000	0300					Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)			
	0900	0000								
Sat	0000	0300								
	0900	0000								
Sun	0000	0300								
	1200	0000								

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing							
			Will this entertainment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)							
						Indoors				
						Outdoors				
						Both				
Day	Start	Finish	Please give further details here (please read guidance note 3)							
Mon	0000	0300								
	0900	0000								
Tue	0000	0300								
	0900	0000								
Wed	0000	0300					State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)			
	0900	0000								
Thur	0000	0300								
	0900	0000								
Fri	0000	0300					Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)			
	0900	0000								
Sat	0000	0300								
	0900	0000								
Sun	0000	0300								
	1200	0000								

I

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing										
			<table border="1"> <tr> <td>Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)</td> <td>Indoors</td> <td>×</td> </tr> <tr> <td></td> <td>Outdoors</td> <td></td> </tr> <tr> <td></td> <td>Both</td> <td></td> </tr> </table>		Will the facilities for making music be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	×		Outdoors			Both	
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Day	Start	Finish											
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Tue	0000	0300											
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Wed	0000	0300			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)								
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Sat	0000	0300					Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)						
	0900	0000											
Sun	0000	0300											
	1200	0000											

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)							
			<table border="1"> <tr> <td>Indoors</td> <td>×</td> </tr> <tr> <td>Outdoors</td> <td></td> </tr> <tr> <td>Both</td> <td></td> </tr> </table>		Indoors	×	Outdoors		Both	
Indoors	×									
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			Please give a description of the facilities for dancing you will be providing							
Day	Start	Finish								
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Tue	0000	0300								
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Wed	0000	0300			State any seasonal variations for providing dancing facilities (please read guidance note 4)					
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K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing																																							
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mon</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Tue</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Wed</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Thur</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Fri</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Sat</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> <tr> <td rowspan="2">Sun</td> <td>0000</td> <td>0300</td> </tr> <tr> <td>0900</td> <td>0000</td> </tr> </tbody> </table>			Day	Start	Finish	Mon	0000	0300	0900	0000	Tue	0000	0300	0900	0000	Wed	0000	0300	0900	0000	Thur	0000	0300	0900	0000	Fri	0000	0300	0900	0000	Sat	0000	0300	0900	0000	Sun	0000	0300	0900	0000	Will the entertainment facility be indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)	
			Day	Start	Finish																																					
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			Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)																																							

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both - please tick <input checked="" type="checkbox"/> (please read guidance note 2)																									
<table border="1"> <thead> <tr> <th>Day</th> <th>Start</th> <th>Finish</th> </tr> </thead> <tbody> <tr> <td>Mon</td> <td></td> <td></td> </tr> <tr> <td>Tue</td> <td></td> <td></td> </tr> <tr> <td>Wed</td> <td></td> <td></td> </tr> <tr> <td>Thur</td> <td></td> <td></td> </tr> <tr> <td>Fri</td> <td></td> <td></td> </tr> <tr> <td>Sat</td> <td></td> <td></td> </tr> <tr> <td>Sun</td> <td></td> <td></td> </tr> </tbody> </table>			Day	Start	Finish	Mon			Tue			Wed			Thur			Fri			Sat			Sun			Indoors	
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Outdoors																												
Both																												
			Please give further details here (please read guidance note 3)																									
			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)																									
			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list (please read guidance note 5)																									

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box <input checked="" type="checkbox"/>) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)					
Mon	0000	0300						
	0900	0000						
Tue	0000	0300						
	0900	0000						
Wed	0000	0300						
	0900	0000						
Thur	0000	0300				Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
	0900	0000						
Fri	0000	0300						
	0900	0000						
Sat	0000	0300						
	0900	0000						
Sun	0000	0300						
	0900	0000						

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name Keith Charles Clark

Address Bower Farm Cottage
Orange Tree Hill
Havering Atte Bower
Romford

Postcode RM4 1PJ

Personal Licence number (if known) 5664975

Issuing licensing authority (if known)
London Borough of Havering

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

Striptease, lap dancing, pole-dancing, table-side dancing, blue comedy nights and other related entertainment.

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	0000	0330	Non standard timings. Where you intend the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 5)
	0900	0000	
Tue	0000	0330	
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P

Describe the steps you intend to take to promote the four licensing objectives:

(a) General - all four licensing objectives (b, c, d, e) (please read guidance note 9)

Please see separate sheet attached

(b) The prevention of crime and disorder

Please see separate sheet attached

(c) Public safety

Please see separate sheet attached

(d) The prevention of public nuisance

Please see separate sheet attached

(e) The protection of children from harm

Please see separate sheet attached

Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (please read guidance note 11).
If signing on behalf of the applicant please state in what capacity.

Signature  HAYLEY SAMUELS

Date 22nd December 2010.

Capacity Solicitor for and on behalf of the applicant

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent
(please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) Mullis & Peake LLP 8-10 Eastern Road Romford Essex DX 138126 Romford 4	
Post town Essex	Post code RM1 3PJ
Telephone number (if any) 01708 784000	
If you would prefer us to correspond with you by e-mail your e-mail address (optional)	

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on. If you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Steps for the prevention of crime and disorder

- CD2 All Personal Licence Holders supervising the sale of alcohol shall hold a nationally recognised licensing qualification.
- CD5 Persons shall be prevented from leaving the premises with alcohol supplied in open containers.
- CD7 All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.
- CD10 Drinks shall be served in containers made from toughened glass (tempered glassware).
- CD11 No person shall be allowed to leave the premises whilst in the possession of any drinking vessel or open glass bottle, whether empty or containing any beverage.
- CD12 The maximum number of persons (including staff and entertainers) allowed at the premises shall not exceed 50.
- CD15 A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. All other areas of risk identified in the Operational Requirement shall have coverage appropriate to the risk.
- CD20 The Licence Holder shall implement a written Drugs Policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The Drugs Policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed premises, which will be delivered to all staff. This Policy shall be approved in writing by Havering Police.
- CD21 The Designated Premises Supervisor shall hold a National Certificate of Drugs Awareness qualification, run by the BII or similar accredited body.
- CD22 All staff shall be trained in dealing with persons who are incapacitated through the use of drugs or the combined effect of drugs and alcohol.
- CD26 No displays shall be permitted, outside or in the vicinity of the premises, of any descriptions, photographs or other images that indicates that [*striptease, lap dancing, pole-dancing or table-side dancing*] takes place on the premises.
- CD28 Whilst [*striptease, lap dancing, pole-dancing or table-side dancing*] takes place no person under the age of 18 shall be on the licensed premises and a clear notice shall be displayed at the entrance to the premises in a prominent position so it can be easily read by persons entering the premises in the following terms:
- “NO PERSON UNDER 18 WILL BE ADMITTED”**
- CD29 Performers shall be aged not less than 18.
- CD31 There shall be no physical contact between customers and the dancers except for the placing of money or tokens in a garter or into the hands of the dancer at the beginning or conclusion of a performance.
- CD32 There shall be no physical contact between dancers whilst performing.
- CD33 A CCTV system shall be installed to cover all areas where [*striptease, lap dancing, pole-dancing and/or table-side dancing*] will take place in addition to the front entrance and [location]. All cameras shall continually record whilst the premises are open to the public and

video recordings shall be kept available for a minimum of one calendar month with date and time stamping.

CD34 Recordings shall be made available to an Authorised Person of the Licensing Authority or Havering Police together with facilities for viewing.

CD35 The recordings for the proceeding two events shall be made available immediately on request, and recordings outside this period shall be made available within 24 hours.

CD37 The performance of [*striptease, lap dancing, pole-dancing and/or table-side dancing*] within the premises shall not be visible from the street outside at any time.

Steps for Public Safety

PS2 All exit doors shall be available and easily openable without the use of a key, card, code or similar means.

PS10 Hangings, curtains, and temporary decorations shall be maintained flame-retarded.

PS11 Any scenery shall be maintained flame-retarded.

PS22 An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

Steps for the prevention of Public Nuisance

PN23 The Designated Premises Supervisor or a nominated representative shall receive and respond to complaints throughout the duration of all Regulated Entertainment.

Steps for the protection of children from harm

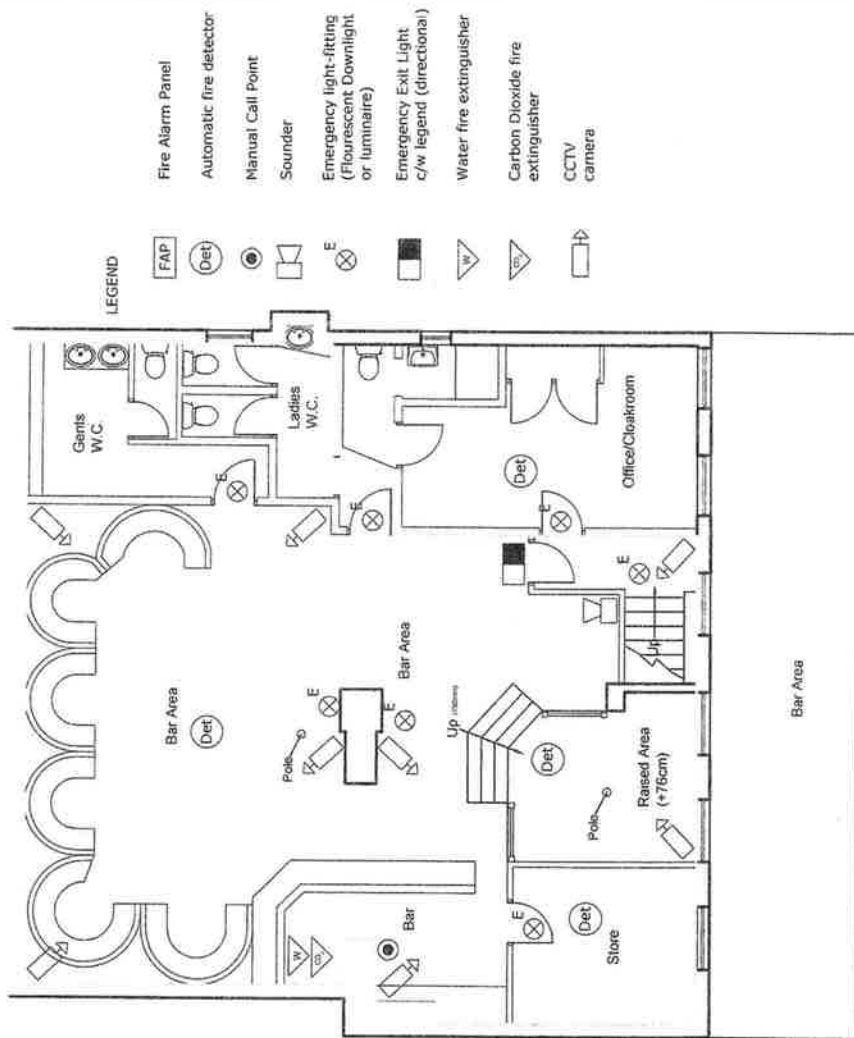
CDGPG2 All members of staff at the premises shall seek "credible photographic proof of age evidence" from any person who appears to be under the age of 18 years and who is seeking access to the premises or is seeking to purchase or consume alcohol on the premises. Such credible evidence, which shall include a photograph of the customer, will include a passport, photographic driving licence, or Proof of Age card carrying a "PASS" logo.

CDGPG3 Prominent clear notices shall be displayed at the point of entry to the premises and in a suitable location at any points of sale, advising customers that they may be asked to produce evidence of their age.

CDGPG10 All Door Supervisors working outside the premises or whilst engaged in the dispersal of patrons at the close of business shall wear 'High Visibility Clothing'.

CDGPG14 The Licence Holder shall sign up to the Safe and Sound approved charter.

Note
 This drawing must not be scaled. All dimensions and levels must be checked on site and any discrepancies are to be reported to ARC DESIGN ASSOCIATES prior to manufacture.



Rev	Date		91-95 Foster Road Haverhill Essex DM 30E Tel: 0203 825999 Fax: 0203 82598777
CLIENT		Mr K Clark	
PROJECT		Level 1, 141 South Street, Romford, Essex RM1 1PL	
TITLE		Proposed First Floor Licensing Plan	
ISSUE			
Drawing No		1645/02	
Scale 1:100			
Date Dec 10			
Drawn MA			

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Interested party representations

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From: Councillor Frederick Thompson
Sent: 18 January 2011 10:52
To: Steve Bromley
Subject: Objection to Bentley' South Street, Application 9862

**7a Balgores Crescent,
Romford,
Essex, RM2 6 AB**

18th January 2011

**LBH,
Licensing Department,
Mercury House**

Dear Mr Bromley,

Bentley's, Application No. 9862

With reference to this application I wish to object on the grounds of preventing crime and disorder. Lap-dancing and other similar entertainment to be provided is a form of titillation and I think it likely to lead to customers in an aroused state and under the influence of alcohol to be more likely to try and enact out their fantasies. Unfortunately due to the excess of nightclubs in Romford there are likely to be numerous young females under the influence in the area and quite a few are scantily clad. It is known from psychological studies that humans have less inhibitions and are more accident prone in the early hours of the morning so I conclude that there will be an increased risk of sexual predation or violence from the proposed operations.

I also object on the basis of public nuisance due to the excessively long hours involved with an 0300 hours closure. There are lots of flats in Victoria Road and Western Road, Slaney Walk etc. and environs nearby as well as houses a little further away in Victoria Road. I used to get many complaints about late night disturbance and although these have dropped off with the resignation over time of victims I doubt the problem has gone away. The existing licensable activities at Bentley's currently finish at 0200 hours and this application to close at 0300 hours extends the period of nuisance. As a lot of clients are likely to walk home due to lack of public transport the circle of disturbance at a distance also gets later and impinges at the worst of time in the night.

Yours sincerely,

**Cllr. Frederick Thompson
Tel: 01708 747993
Cell: 07895 096 765**

Steve Bromley

From: Councillor Andrew Curtin
Sent: 21 January 2011 12:02
To: Steve Bromley
Subject: FW: Objection to licensing application 9862, Bentleys, South Street, Romford.

From: Councillor Andrew Curtin
Sent: 19 January 2011 18:48
To: Steve Bromley
Cc: Councillor Wendy Brice Thompson; Councillor Frederick Thompson
Subject: Objection to licensing application 9862, Bentleys, South Street, Romford.

Dear Mr. Bromley,

I wish to object most forcefully to the above application on all four grounds permissible.

PREVENTION OF CRIME AND DISORDER.

This application is for another licensed premises in the centre of Romford. Havering Councils Saturation Policy clearly identifies that Romford already has enough licensed premises and that no further licenses should be granted without exceptional justifications being given for such a further expansion. I would suggest that no such exceptional reasons have been given to support this particular application and the consequently it cannot be approved.

As a result of consistent and co-ordinated work by the local authority and partners, including the approval of the Saturation Policy for licensed premises, crime in the town centre has been reducing. I would suggest that if granted, this application would halt that very positive progress.

I have serious concerns about the relationship between the type of establishment proposed here and crime and disorder, and concur completely with the arguments advanced in relation to this by my colleague Cllr. Thompson in the first paragraph of his objection to the application.

PUBLIC SAFETY.

The premises referred to in this application are on the first floor of a building. They are serviced by just one staircase, which would also be the emergency escape, for use by those working in the establishment and visitors. This stairway would lead out onto South Street. South Street is quite narrow in this location, with a number of other establishments opening out onto it in a similar area.

I argue that this arrangement would be detrimental to public safety for a number of reasons.

Firstly, in case of an emergency evacuation this would add to a great crush of people attempting to leave the building and congregate on a confined space, possibly in an intoxicated state and very probably in a state of great alarm. I contend that adding to that crush would be highly detrimental to public safety as it would be likely to lead to injury from the crush, from increasing a sense of panic among the public involved and from increasing the likelihood that people would spill out onto the road either to impede access by emergency vehicles or to put themselves in danger by placing themselves on the carriageway.

I would also suggest that only having one exit/entry to the premises and no other exits in the case of emergency would also be a danger to public safety as it would hinder exit in an emergency and also hinder access by the emergency services to it in case of a medical emergency or the need for police intervention.

There seems to be no information about ventilation and cooling in the property, and I suggest that this too is a threat to public safety as an excessively warm room may be likely to enflame tempers and result in people behaving irrationally. It would also seem to me to be a working environment which was detrimental to the health of those working in the establishment.

I further argue that the size of the premises is too small for the proposed activity. It does not give a separate exit to those working in the property and so may leave them at risk of threats to personal safety because it does not offer clear exit routes or safe demarcation between space intended for them and space intended for clients.

I would suggest that the proposed minimum age for entry to the premises, 18, is too young and that it would be more suitable if the age were 30, as at 18 many young people are still very impressionable.

PUBLIC NUISANCE.

I would suggest that this application would be likely to result in a significant increase in public nuisance.

There is insufficient provision for noise insulation in the property. This area has residential properties in it, in deed residential properties have been developed in Romford to take over the sites of former night clubs. Consequently, levels of noise experienced by residents in the town are diminishing. This would increase those levels again, with associated increases in the nuisance levels experienced by those in the area.

There is no parking and no waiting in this area, thus meaning that if people have travelled to the venue by car then they will have to walk back to their cars adding to the pedestrian levels and noise in the town along South Street and other adjoining roads, including Gloucester Road and Kingsmead Avenue, which are residential roads made up of family housing. As there is only a very infrequent public transport service at the proposed closing time of the establishment it is inevitable that people will have to walk to and from private vehicles to access it, therefore leading to an inevitable increase in the nuisance which residents experience from noise in this way.

PROTECTION OF CHILDREN FROM HARM.

The application is for operation between 9am and 3am, which includes the school day. The site is near many bus stops and the railway station, all of which are used by school children from across the borough as a place to change to other buses etc. on their ways to and from school. As such, this property is regularly passed by children of all ages. I argue that the proposed use at this site would be an extremely negative one to place children in close proximity to.

Many adjoining roads - such as Kingsmead Avenue and Gloucester Road are made up of family housing and have families with young children living in them. I would suggest that the increased noise and public nuisance levels for those properties arising from an increase in the number of people walking along them very early in the morning when leaving the proposed establishment would result in disturbed sleep patterns for the children in those properties, with a consequential negative impact on their education.

Yours sincerely,

Cllr. Andrew Curtin.
Romford Town Ward Councillor.

Steve Bromley

From: Councillor Geoffrey Starns
Sent: 20 January 2011 14:48
To: Steve Bromley
Subject: FW: License Application For upper floor, Bentleys, 139/141 South Street, Romford, RM1 1PL

From: Councillor Geoffrey Starns
Sent: 20 January 2011 14:00
To: Steve Bromley
Subject: License Application For upper floor, Bentleys, 139/141 South Street, Romford, RM1 1PL

Dear Sirs

I wish to register my objection to the License application for the establishment at the address shown above.

My objections are on the grounds that this application is contrary to the Councils Licensing policy which identifies Romford Town Centre as a saturation zone for licensed premises. This application if granted would result in an unacceptable increase in licensed premises in what is the high profile gateway to Romford, being opposite both the Railway Station and main bus station for Romford. I see no way in which this could enhance the area.

I further object on the grounds of the potential increase in public disorder that is associated with licensed premises. It is well documented that licensed premises result in an increase in public order issues in their vicinity. This was a key factor in identifying Romford Town Centre as a Saturation Zone. This application especially has the potential to increase sex related offences.

As the application stands it would be open for any person over eighteen to walk in off the street and gain admission. This I also think is unacceptable given the nature of the premises.

I would also object on the grounds that evidence exists that shows illegal and objectionable sexual services are found to be occurring or being arranged on such premises.

There is also evidence to show that these establishments operate in direct contradiction to the promotion of equality between men and women.

I have set out below some conclusions, from the published report by London Metropolitan University "Profitable Exploits: Lap Dancing in the UK" on behalf of Glasgow City Council, which support my objections set out in the two previous paragraphs. I have a copy of the full report if required.

Cllr Geoff Starns
Cabinet Member for Community Safety
Members' Services
Town Hall, Main Road, Romford, RM1 3BD

7. Conclusions

This study on lap dancing is the first of its kind in the UK. It is based on observations within six clubs in Glasgow and London, and interviews with dancers, customers, club owners and others with various degrees of involvement in, or knowledge of, the 'lap-dance industry'.

It can be concluded, from the body of evidence obtained from dancers, club owners, customers and police officers, as well as general observations during club visits, that some lap-dance club

owners and managers create a context in which the buying and selling of sexual services may occur. As described in this report, club owners tend to absolve themselves of any responsibility if sexual services are found to be on occurring or being arranged on the premises, yet at the same time there is some indication that they encourage the dancers to project an air of sexual availability to customers. By making it difficult for the dancers to earn an adequate living legitimately, through requiring the payment of 'rent' for each shift worked in the clubs, and by hiring excess numbers of dancers at any one time, club owners and managers also create a series of structural conditions that can lead some dancers to offer sexual services in order to survive financially. This is not to say that there is evidence of significant numbers of dancers engaging in prostitution activities, but that the clubs are run in a way that both implicitly encourages the customers to seek sexual services from the dancers, and means that some dancers will offer them.

On the basis of information provided by dancers and customers in particular, it could be argued that activities within lap-dancing clubs are in direct contradiction with attempts to promote equality between men and women, and could contribute to hindering further progress in this area. During the course of this study, there were instances where customers were observed sexually objectifying and exploiting dancers. The way that lap-dance clubs are organised, and the conditions that the dancers operate in, appear to reinforce gender inequality, and normalise men's sexual objectification of women.

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Responsible authority representations

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**METROPOLITAN
POLICE**

Working together for a safer London

**Licensing Authority
London Borough of Havering
Mercury House, Mercury Gardens,
Romford, Essex
RM1 3SL**

Your Reference:

Our Reference:

**PC 231KD Dave Leonard
Romford Police Station
19 Main Road
Romford,
Essex
RM1 3BJ**

Telephone: 01708 432781

Fax: 01708 432554

Email:

haveringpolice@met.police.uk

Dave.Leonard@met.police.uk

Date: 12th January 2011

Dear Sir,

Re- Application For A New Premises Licence
Level One 139-141 South Street, Romford, RM1 3SL

With reference to the above, Police wish to make representation against the application to vary a premises licence registered by Adelbay Ltd., on the following grounds;

The extent of the application will have an adverse affect on three of the licensing objectives; crime & disorder, public nuisance and public safety.

The LLA considers that the Romford Town Centre is already suffering because of the significant numbers of licensed premises and the late hours which they enjoy. In order to prevent any further increase in violent crime the number of licensed premises at this location and the hours at which they operate should not increase & in accordance with *Havering's Statement of Licensing Policy*;

Licensing Policy 018 (Saturation Policy)

It is the LLA's policy to refuse applications in Romford within the ring road for pubs and bars, late night refreshment premises offering hot food and drink to take away, off licences and premises offering facilities for music and dancing other than applications to vary hours with the regard to licensing policy 012

In January 2005 the DCMS, Home Office and Office of the Deputy Prime Minister published a document entitled 'Drinking Responsibly.' This document reported that 44% of all violent crime was fuelled by alcohol, 35% of all attendances at hospital A and E departments are related to alcohol, this figure rises to 70% for those that occur between midnight and 5am. One in five violent incidents take place around pubs or clubs. Romford Town Centre has one of the highest concentrations of pubs & clubs, outside the West End of London, anywhere in the South East of the UK Level One / Bentley's in South Street is situated within the Romford town centre ring road.

This location is;

- referred to as a 'hot spot' due to crime report statistics,
- is geographically defined as a 'designated area' for the purposes of police powers under the Licensing Act to allow the seizure of alcohol in open containers and is now
- subject to a LLA Saturation Policy.

The greater percentage of incidents of disorder, or potential disorder, during the night time entertainment period tend to emanate in and around the vicinity of the bus terminal to the south of Romford Station. This area is the natural gathering point towards the end of the evening's activities because of its accessibility to the transport and fast food takeaway venues. Regular conflict points tend to be outside & around A1 Cabs (opposite) & the Station Fish Bar (next door). **Please see Havering's Statement of Licensing Policy 2010 - Appendix 7.**

The police will not currently support any extension to terminal hours of licensable activity within Romford town centre and we do not support the application to supply alcohol until 0300hrs or for the premises to remain open until 0330hrs. If the Licensing Sub-Committee are minded to grant a premises licence, the police would encourage a staggered closing period between Level One and Bentleys to ease and support any dispersal policy. With the applicants proposed condition (CD12) of a maximum number of persons not exceeding 50, the police would propose a 0130hrs terminal hour of supply of alcohol with the premises closing to the public at 0200hrs. This would assist both the bar staff and door supervisors to perform their role effectively.

Mr Clark has always shown a desire to work positively with the police & local authorities.

If, in the event of a compelling application, the Licensing Sub-Committee are minded to consider granting a new premises licence, the Police would advise that attaching conditions from the guidelines set by the **London Borough of Havering 'Pool of Conditions'** (**below**) may go a long way to ensuring the premises operates to the standards required and expected at Bentley's.

CD1 All staff shall be suitably trained for their job function for the premise. The training shall be written into a programme, ongoing and under constant review, and must be available to a relevant Responsible Authority when called upon.

CD6 A Premises Daily Register shall be kept at the premise. This register will be maintained and kept for a minimum of 12 months. This register should record the name of the person responsible for the premise on each given day. The Premises Daily Register shall record all calls made to the premises where there is a complaint made by a resident or neighbour of noise, nuisance or anti social behaviour by persons attending or leaving the premises. This shall record the details of the caller, the time and date of the call and the time and date of the incident about which the call is made and any actions taken to deal with the call. The Premises Daily Register will be readily available for inspection by an Authorised Person throughout the trading hours of the premise. The Premises Daily Register will also record all incidents in relation to the use of any force by staff or Door Supervisors in the removal of persons from the premises. It shall record the time and date of the occurrence, name or brief description of the person removed, and details of the staff involved.

CD7 All Door Supervisors shall enter their full details in the Premises Daily Register at the commencement of work. This shall record their full name, home address and contact telephone number, the Door Supervisor's SIA registration number and the time they commenced and concluded working. If the Door Supervisor was supplied by an agency, details of that agency will also be recorded including the name of the agency, the registered business address and a contact telephone number.

CCTV

The presence of a properly specified and fully operational CCTV system can make an important contribution towards public safety and the prevention of crime. It will also assist in the investigation and identification of those involved should an incident occur immediately outside or inside licensed premises. Conditions may not just require CCTV on the premises, but also specify the precise location of each camera, the requirement to maintain all equipment in working order, retain a System File and to secure recordings for an appropriate period of time.

An 'Operational Requirement' (OR) should be drawn up for each CCTV system to ensure that it is fit for purpose. Advice on how to complete an 'OR' can be found in the Home office Scientific Development Branch (HOSDB) publication 55/06 'CCTV Operational Requirements Manual'. The Havering Police Crime Prevention Office will provide individuals conducting risk assessments when preparing operating schedules with advice relevant to current standards. At the time of publication these are provided for in the HOSDB publication 09/05 'UK Police Requirements for Digital CCTV Systems.

- CD16 A properly specified and fully operational CCTV system shall be installed or the existing system maintained to a satisfactory standard. The system will incorporate a camera covering each of the entrance doors and be capable of providing an image which is regarded as 'identification standard' of all persons entering and/or leaving the premises. All other areas of risk identified in the Operational Requirement shall have coverage appropriate to the risk.
- CD17 The installation or upgrading of any CCTV system shall comply with current best practice. In addition the documentation listed below shall be included in a 'System File' which should be readily available for inspection by the relevant authority;
Site plan showing position of cameras and their field of view.
Code of Practice.
Performance specification e.g. storage capacity, image file size, IPS for each camera and purpose of each camera position
Operational requirement.
Incident log.
Maintenance records including weekly visual checks.
- CD18 To obtain a clear head and shoulders image of every person entering the premises on the CCTV system, persons entering the premises should be asked to remove headwear, unless worn as part of religious observance.
- CD19 The CCTV system shall incorporate a recording facility and all recordings shall be securely stored for a minimum of one calendar month. A system shall be in place to maintain the quality of the recorded image and a complete audit trail maintained. The system will comply with other essential legislation, and all signs as required will be clearly displayed. The system will be maintained and fully operational throughout the hours that the premises are open for any licensable activity.
- CD20 The positions of all CCTV cameras shall be clearly shown on a set of plans which should form part of the 'System File'. Any alteration to the system should only be carried out after consultation with and written approval of Havering Police and the Licensing Authority.
- CD21 A staff member from the premises who can operate the CCTV system shall be on the premises at all times when the premises is open to the public. This staff member shall be able to show Police recent data or footage with the absolute minimum of delay when requested.

Misuse of Drugs

London Borough of Havering is committed to addressing the problem of the misuse of drugs at all licensed premises. The role of club owners, managers and event promoters is to ensure that all aspects of their venue are designed and run in ways which maximise the safety of customers, performers and staff.

CD22 *The Licence Holder shall implement a written Drugs Policy. This shall detail the strategies to minimise the use and supply of illegal drugs within the premises. The Drugs Policy shall include a structured training programme covering the issues relevant to the misuse of drugs in relation to licensed premises, which will be delivered to all staff. This Policy shall be approved in writing by LBH DAAT*

CD23 *The Designated Premises Supervisor shall hold a National Certificate of Drugs Awareness qualification, run by the BII or similar accredited body.*
OR

Undertake staff Drugs Awareness training in consultation with LB Havering DAAT or recognised by them. This Policy shall be approved in writing by LBH DAAT

CD24 *All staff shall be trained in dealing with persons who are incapacitated through the use of drugs or the combined effect of drugs and alcohol.*

Bottles and Glasses

Glass bottles may be used as weapons inflicting more serious harm during incidents of disorder. Subject to a risk assessment a condition may be imposed to prevent sales of drinks in glass bottles for consumption on the premises.

Glasses containing drinks may be used as weapons during incidents of disorder and in un-toughened form, can cause very serious injuries. Therefore, in appropriate cases consideration will be given to conditions requiring either the use of plastic containers or toughened glass, which inflict less severe injuries. Location and style of the venue and the activities carried on there will be particularly important in assessing whether the imposition of such a condition is necessary.

The police support the applicant's undertaking that "all drinking vessels shall be either toughened glass or made of polycarbonate."

CD11 All drinks in glass bottles are decanted into polycarbonate vessels at the bar servery area prior to supplying it to the customer

First Aid

PS22 An adequate and appropriate supply of first aid equipment and materials shall be available on the premises.

PS23 At least one trained first-aider shall be on duty when the public are present.

PS24 Notices detailing the availability of first aid equipment shall be prominently displayed & shall be protected from damage or deterioration.

Queue Management and Dispersal Procedures

Queue management and dispersal procedures are designed to assist licensed premises in being good neighbours to residents and businesses in the vicinity so as to maintain the legitimate right of neighbours to enjoy their homes and businesses without disturbance.

- PNGPG1 The Licence Holder shall implement a written queue management policy. All queuing outside the premises shall be managed in such a way that prevents noisy or rowdy behaviour and therefore minimises disturbance or nuisance to neighbours. The policy shall be approved in writing by the Licensing Authority.
- PNGPG2 The Licence Holder shall implement a written dispersal policy, to move customers from the premises and the immediate vicinity in such a way as to cause minimum disturbance or nuisance to neighbours, both residential and business, and to make the minimum impact upon the neighbourhood in relation to potential nuisance, antisocial behaviour, crime and disorder. The policy shall be approved in writing by the Licensing Authority.

Door Supervisors

Conditions relating to the provision of Door Supervisors and security teams may be valuable in:

- preventing the admission and ensuring the departure from the premises of the drunk and disorderly, without causing further disorder;
- keeping out excluded individuals (subject to court bans or imposed by the licence holder);
- searching and excluding those suspected of carrying illegal drugs, or carrying offensive weapons; and
- maintaining orderly queuing outside venues prone to such queuing.

Where the presence of Door Supervisors conducting security activities is to be a condition of a licence, the mandatory condition M4 (that they have to be registered with the Security Industry Authority), will be included as a condition of the licence. Conditions may also be needed to deal with the number of such Door Supervisors, the displaying of name badges, the carrying of proof of registration, where and at what times they should be stationed on the premises, and whether at least one female Door Supervisor should be available (for example, if female customers are to be the subject of body searches). Door Supervisors also have a role to play in ensuring public safety.

- CDGPG10 All Door Supervisors working outside the premises or whilst engaged in the dispersal of patrons at the close of business shall wear 'High Visibility Clothing'.

Door supervisor companies used should have approved SIA contractor status

Adult Entertainment

Licensing Policy 019

The LLA expects all operators of premises intending to provide adult entertainment to include the relevant details in their operating schedule and include any controls they intend to put into place.

Licensing Policy 020

When considering applications for adult entertainment, and where relevant representations have been received, the LLA will take into account the nature of the area and the marketing, advertising arrangements and external views of the premises together with other factors proposed by the proprietor to mitigate concerns.

- 4.20 The LLA considers adult entertainment to include activities such as topless waitressing, striptease and table dancing or any activity performed partially clothed or naked.
- 4.21 The Policing and Crime Act 2009 applies to adult entertainment and the London Borough of Havering will be adopting a policy in relation to adult entertainment. However where there are exemptions under the Police and Crime Act the Licensing policy will apply. The activities may be relevant when considering the promotion of the licensing objectives. Following the receipt of relevant representations, the LLA will not normally grant a licence unless:
- the premises operating schedule specifies adequate arrangements for prohibiting children under the ages of 18 from entering the premises
 - the premises operating schedule specifies adequate arrangements for preventing crime and disorder and preventing public nuisance
 - the adult entertainment cannot be seen from the street
 - the adult entertainment is in a designated area of the premises with segregation from the audience
 - the adult entertainment is in a position where the performers will have direct access to a dressing room without passing through or coming into close proximity to the audience
 - there is no external advertising of adult entertainment either at the premises or in its immediate vicinity.

Erotic Dancing, etc

Erotic Dancing is defined as any type of dancing that arouses or intends to arouse sexual desire or sexual pleasure and specifically includes "striptease, lap dancing, table-side dancing, pole dancing" and similar entertainment. The nature of this type of activity is such that the following considerations may have a particular significance. All references to striptease shall be deemed to include all forms of striptease or nudity, including the wearing of 'see through' clothing and sexual stimulation.

- CD25 The premises shall not be used for striptease or entertainment of a like kind, which involves nudity, or the sexual stimulation of patrons.

This Condition does not apply to any entertainment that is an integral part of a licensed performance of a play.

- CD26 The approved activities shall take place only in the areas designated by the Licensing Authority and the approved access to the dressing room(s) shall be maintained whilst striptease or entertainment of a like kind is taking place and immediately thereafter.
- CD27 [*Striptease, lap dancing pole-dancing or table-side dancing*] shall be permitted at the premises between the hours of [hh.mm] and [hh.mm] on [day(s)].
- CD28 No displays shall be permitted, outside or in the vicinity of the premises, of any descriptions, photographs or other images that indicates that [*striptease, lap dancing, pole-dancing or table-side dancing*] takes place on the premises.
- CD29 No audience participation shall be permitted
- CD30 Whilst [*striptease, lap dancing, pole-dancing or table-side dancing*] takes place no person under the age of 18 shall be on the licensed premises and a clear notice shall be displayed at the entrance to the premises in a prominent position so it can be easily read by persons entering the premises in the following terms:
- “NO PERSON UNDER 18 WILL BE ADMITTED”**
- CD31 Performers shall be aged not less than 18.
- CD32 Arrangements shall be put in place to restrict access to the dressing room at all times when the [*striptease, lap dancing, pole-dancing and/or table-side dancing*] is taking place, and until such time as all performers have vacated it.
- CD33 There shall be no physical contact between customers and the dancers except for the placing of money or tokens in a garter or into the hands of the dancer at the beginning or conclusion of a performance.
- CD34 There shall be no physical contact between dancers whilst performing.
- CD35 A CCTV system shall be installed to cover all areas where [*striptease, lap dancing, pole-dancing and/or table-side dancing*] will take place in addition to the front entrance and [location]. All cameras shall continually record whilst the premises are open to the public and recordings shall be kept available for a minimum of one calendar month with date and time stamping.
- CD36 Recordings shall be made available to an Authorised Person of the Licensing Authority or Havering Police together with facilities for viewing.
- CD37 The recordings for the proceeding two events shall be made available immediately on request, and recordings outside this period shall be made available within 24 hours.
- CD38 Whilst [*striptease, lap dancing, pole-dancing and/or table-side dancing*] takes place not less than [number] registered Door Supervisors shall be on duty on the premises.
- CD39 The performance of [*striptease, lap dancing, pole-dancing and/or table-side dancing*] within the premises shall not be visible from the street outside at any time.
- CD40 Whilst dancers are performing there shall be a minimum distance of one metre between the dancer and the seated customers and prominent, clear notices shall be displayed at each table stating this requirement.
- CD41 At all times during the performance, performers shall have direct access to a dressing room without passing through or in close proximity to the audience.

Having consulted with the Police Clubs & Vice Unit (SCD9), the following 'house rules' & 'wise precautions' have been recommended to promote good practice and we would suggest that they are incorporated in any operating schedule and conditions imposed;

HOUSE RULES

There shall be a minimum distance of one (1) metre to be kept between any performer and seated customer for the duration of the performance.

No dances will be performed to customers seated at the bar or standing.

No performers shall dance with any other performer and there will be no physical contact between them.

Prostitution is forbidden - soliciting will result in immediate dismissal.

Dancers shall not fraternise with customers away from the premises.

Dancers may only dance to seated customers.

Customers should remain clothed at all times.

The customer must not touch dancers while they are dancing.

When dancers have finished dancing they must put their clothes back on.

No dancers shall be required to earn income by commission on the sale of drinks.

Dancers shall not arrange to meet customers outside the premises.

Dancers may not leave the premises during a shift unless they are genuinely too ill to remain at work.

Any dancer leaving the premises during a shift will not be allowed to continue that shift.

Customers who fail to conform to house rules will be asked to leave the premises

WISE PRECAUTIONS

Dancers are escorted to their car or booked taxi by door supervisors.

Examples of control measures that that might be included within an operating schedule to address the issues of crime and disorder would be:

A written copy of the house rules shall be provided to the Licensing Officer of the Council.

Performers and customers shall be aged not less than 18 years.

Performances by topless female or nude male/female dancers shall only be seen by customers inside the premises, and by no person outside the premises.

A notice will be displayed at the main entrance warning customers that: the performance includes unclothed male and or female dancers and no person under the age of 18 years will be admitted.

A notice will be displayed at the main entrance advising customers of the important House rules: that dancers may only dance to seated customers; customers shall remain clothed at all times; and that dancers must not be touched by the customers while they are dancing.

All dancers will be given written information advising them of the house rules controlling the behaviour of the dancers and customers.

Suitable secure changing room(s) with restricted access will be provided for performers, separate from customers and other staff.

No advertising outside the premises, of striptease or similar entertainment, which may give rise to offence.

In conclusion, and in determining this application, the Police draw the Licensing Sub-Committee's attention to the following guidelines set by their own **Borough 'Pool of Conditions' (below)**

Licensing Policy 016

The LLA will keep potential areas of saturation (areas where we believe that no further licensed premises can be accommodated) under review. Where representations from responsible authorities or interested parties indicate that saturation is reached, it will consider introducing a special saturation policy for the area that will create a presumption for the refusal of all new applications.

Licensing Policy 018

It is the LLA's policy to refuse applications in Romford within the ring road for pubs and bars, late night refreshment premises offering hot food and drink to take away, off licences and premises offering facilities for music and dancing other than applications to vary hours with the regard to licensing policy 012

Licensing Policy 019

The LLA expects all operators of premises intending to provide adult entertainment to include the relevant details in their operating schedule & include any controls they intend to put into place.

Licensing Policy 020

When considering applications for adult entertainment, and where relevant representations have been received, the LLA will take into account the nature of the area and the marketing, advertising arrangements and external views of the premises together with other factors proposed by the proprietor to mitigate concerns.

If I can be of any further assistance in this matter please do not hesitate to contact me in the Licensing Office at Mercury House on **01708 432781**.

Yours Sincerely



Dave Leonard
Licensing Officer
Havering Borough Police

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LONDON FIRE
AND EMERGENCY
PLANNING AUTHORITY

Fire Safety Regulation: North East Area 2
169 Union Street London SE1 0LL
T 020 8555 1200 x52132
F 020 8536 5963
Minicom 020 7960 3629
www.london-fire.gov.uk

The Licensing Section
Environmental Health Service
London Borough of Havering
Mercury House
Mercury Gardens
Romford
Essex
RM1 3SL

London Fire and Emergency Planning
Authority runs the London Fire Brigade

Date 20 January 2011
Our Ref 15-001757

Dear Sir/Madam

LICENSING ACT 2003

Premises: Level 1 (Bentleys), 139-141 South Street, Romford, Essex.

With reference to the application dated 23.12.2010, the application has been examined and **the Fire Authority want to make a representation** to the Licensing Authority in relation to this application.

The applicant has been informed that the Fire Authority will be making a representation to the Licensing Authority.

The items that are of concern to this authority are detailed on the attached schedule.

Please advise me, at your earliest convenience, of the date and time of the Licensing Committee Hearing.

Should these matters be resolved to the satisfaction of this Authority at least 2 days prior to the Licensing Committee Hearing the representation will be withdrawn.

Any queries regarding this letter should be addressed to the person named below. If you are dissatisfied in any way with the response given, please ask to speak to the Team Leader quoting our reference.

Yours faithfully,

for Assistant Commissioner (Fire Safety Regulation)

Fire and Community Safety Directorate
firesafetyregulationNE@london-fire.gov.uk

Reply to D Hallam
Direct T 020 8555 1200 extn 52121
Direct F 020 8536 5963



SCHEDULE

Schedule referred to in the letter reference 15-001757 under the Licensing Act 2003, issued by the London Fire and Emergency Planning Authority on 20 January 2011.

Where appropriate, a plan may form part of this Schedule to illustrate the steps which, in the opinion of the fire authority, need to be taken in order to promote the public safety objective.

NOTE : Notwithstanding any consultation undertaken by the fire authority, **before** you make any alterations to the workplace, **you** must apply for local authority building control department approval (and/or the approval of any other bodies having a statutory interest in the premises) if their permission is required for those alterations to be made.

Licensing Objective not adequately addressed	Location and detail of matters which are considered to put people at risk in the event of a fire emergency	Steps considered necessary to promote the public safety licensing objective
Public Safety	The premises have not been completed in accordance with the plans provided with the application. Other fire safety matters which affect public safety are also to be addressed as indicated in the adjacent column.	<p>The following items need to be addressed:-</p> <ol style="list-style-type: none"> 1. A fire alarm system needs to be provided. The system needs to be linked into the main fire alarm in Bentleys bar below. A fire alarm call point should be provided behind the bar in a staff controlled area. Automatic smoke detection linked into the system is to be provided in all areas of the first floor and staircase except the Gents and Ladies W.C. 2. An illuminated exit sign indicating the exit stair is to be provided. 3. Fire extinguishers as indicated on the plan are to be provided. 4. The final exit door at ground floor level opens inwards. This door is to be either re-hung to open outwards in the direction of escape and be provided with a push bar fitting, or a management procedure is to be introduced where the door will be secured in the open position at any time the premises is occupied. 5. The ceiling area above the ground floor electrical intake boxes is to infilled with plasterboard or similar fire resistant material to ensure that any fire starting in the electrical intake area will not immediately affect the first floor.

Data Protection Act 1998: The information you have given on this form will be processed by London Fire Emergency Planning Authority for the purpose of **fire and emergency planning and control**. We will keep your details secure and will not disclose them to other organisations or third parties (except contractors or suppliers working on our behalf) without your permission unless we are legally required to do so.

For more information about how we use your personal information, see our notification entry (Z7122455) www.informationcommissioner.gov.uk or visit: www.london-fire.gov.uk