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**MINUTES OF A MEETING OF THE  
APPOINTMENTS SUB COMMITTEE  
Town Hall, Romford  
19 December 2011 (9.20 am - 12.45 pm)**

**Present:**

**COUNCILLORS**

**Conservative Group** Becky Bennett (Chairman), Roger Ramsey and +Paul Rochford

**Residents' Group** Gillian Ford and +Barbara Matthews

**Labour Group** Denis O'Flynn

Apologies were received for the absence of Councillors Michael White, +Steven Kelly (for whom +Paul Rochford substituted) and +Clarence Barrett (for whom +Barbara Matthews substituted).

Cheryl Coppel, Chief Executive, Sue Butterworth, Group Director, Children's Services; Eve Anderson, People Strategy Manager for Social Care & Learning and Jim Crook, Consultant Advisor (Children's Social care).

All decisions were taken with no votes against.

On behalf of the Chairman, the clerk informed those present of the action to be taken in an emergency and that mobile phones should be silenced or turned off.

There were no declarations of interest.

**1 EXCLUSION OF THE PUBLIC**

**RESOLVED:**

That the public be excluded from the remainder of the meeting on the grounds that it was likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972.

2 **APPOINTMENT TO POST OF HEAD OF CHILDREN AND YOUNG PEOPLE'S SERVICES**

The Sub Committee interviewed three applicants for appointment. The Sub Committee carefully considered the merits of each candidate by reference to the written profiles, results of earlier tests and evaluations and also satisfied themselves as to their professional competency by questioning them in turn.

Members then deliberated on their individual merits. After weighing the relative strengths and experience of the candidates as indicated by their application and by interview, the Committee **RESOLVED:**

**That** Kathy Bundred, currently employed by London Councils and on secondment to the London Borough of Havering in the capacity of Interim Head of Children and Young people's Services, had provided sufficient evidence that she possessed the requisite experience, skills and knowledge to discharge the duties of Head of Children and Young People's Services and should be appointed to that post, subject to the notification provisions of paragraph 12 of the Staff Employment Procedure Rules set out in part 4, Section 9 of Havering's Constitution and upon confirmation from the Chief Executive and Group Director, Children's Services that the outstanding references had been received and were satisfactory.

[**NOTE:** confirmation of the satisfactory nature of the outstanding reference was subsequently received and notified to the Sub-Committee]

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**Chairman**