

**MINUTES OF A MEETING OF THE
GOVERNANCE COMMITTEE
Committee Room 3A - Town Hall
7 November 2018 (Times Not Specified)**

Present:

COUNCILLORS

Conservative Group Robert Benham (Vice-Chair), Michael White (Chairman), Joshua Chapman, Roger Ramsey and Jason Frost+

Residents' Group Ray Morgon and Barry Mugglestone

Upminster & Cranham Residents' Group John Tyler+

Independent Residents Group

Labour Group Keith Darvill

North Havering Residents Group Darren Wise

Apologies were received for the absence of Councillor David Durant. Councillor Jason Frost attended as a substitute for Councillor Damian White and Councillor John Tyler attended as a substitute for Councillor Clarence Barrett.

All decisions were taken with no votes against.

The Chairman reminded Members of the action to be taken in an emergency.

9 DISCLOSURE OF INTERESTS

There were no declarations of interest.

10 MINUTES

The minutes of the Governance Committee meeting held on 18th July, 2018 were agreed as a correct record and signed by the Chairman.

11 APPOINTMENTS TO OTHER ORGANISATIONS, 2018/19

Consideration was given to the report detailing appointments to the Sight Action Havering Committee and the Romford Combined Charity.

The Governance Committee:

1. **APPOINTED** Councillor Christine Smith as the representative of the Sight Action Havering Committee for the next Municipal Year.
2. **APPOINTED** Wendy Brice-Thompson and Councillor Dilip Patel as Nominative Trustees for the Romford Combined Charity until 3 November, 2022.

12 **MONITORING OFFICER - AMENDMENTS TO THE CONSTITUTION**

The report was presented to the Committee by Debra Marlow, Principal Democratic services Officer. This detailed Monitoring Officers Amendments to the Constitution.

The Governance Committee:

1. **NOTED** the change in the Council Constitution, Part3.3.9 1(h):

from: Para: 3.9.1 (h) *“To increase the specified sums set out in delegations to staff in accordance with Retail Prices Index (RPI).”*

to: Para: 3.9.1 (h) *“To increase the specified sums set out in delegations to staff in accordance with the Office of National Statistics Indexation.”*

Chairman