

LONDON BOROUGH OF HAVERING - PUBLICITY IN CONNECTION WITH KEY DECISIONS INTENDED TO BE TAKEN

Where the Leader of the Council, the Cabinet, an individual Cabinet Member or an Officer intend to make a key decision, the Council is required to give a minimum of 28 clear days public notice.

The Council's Constitution, in accordance with the relevant legislation, defines a key decision an Executive decision which is likely

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates. For this purpose, "significant" is defined as expenditure or savings

(a) In excess of £500,000

(b) In excess of 10% of the gross controllable composite budget at Head of Service/ Assistant Chief Executive level (subject to a minimum value of £250,000)

whether relating to revenue expenditure/savings or capital expenditure

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Private meetings

A decision-making body may only hold a meeting in private if a minimum of 28 clear days public notice has been given.

As it is probable that some of the business at any of the meetings listed above that have yet to be held will include some business that will need to be transacted in private, notice is hereby given that it may be necessary to exclude the press and public from part of each meeting listed, due to the likelihood that, if members of the press or public were present during an item of business, confidential or exempt information would be disclosed to them.

A statement of reasons for the meeting to be held in private will given in each case with reference to the definitions of confidential and exempt information below will be published at least 5 clear days before a private meeting and available for inspection on the Council's website.

A 'private meeting' means a meeting or part of a meeting of a decision making body which is open to the public except to the extent that the public are excluded due to the confidential or exempt business to be transacted.

'Confidential information' means information provided to the Council by a Government Department on terms (however expressed) which forbid the disclosure of the information to the public or information the disclosure of which to the public is prohibited by or under any enactment of a court.

'Exempt information' comprises the descriptions of information specified in Paragraphs 1-7 of Part 1 of Schedule 12A to the Local Government Act 1972 as follows:

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Information falling within the above categories is exempt information if and so long as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

If you wish to make any representations as to why the proposed private meeting should be held in public please write to contact the Proper Officer who is Andrew Beesley, Committee Administration Manager, Town Hall, Main Road, Romford. RM1 3BD, or email andrew.beesley@onesource.co.uk

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	What is being decided?	Who is taking the decision?	When will the decision be made? *	Who will be consulted, and how will consultation take place?	How can comments be made on the decision before it is taken, when by and to whom (e-mail addresses)? Please see bottom of the Internet 'Council and Democracy' page for addresses.	What documents or other information will be available
	<p>Rainham Village Primary School - contract for school expansion.</p> <p>Further to the Cabinet decision in October, 2016, the Director of Children's Services will be asked to give authority to enter into a contract for the construction of a single storey extension of 3 classrooms for a 1FE expansion at Rainham Village Primary School.</p> <p>This matter was not available to publish at the time of the June 2017 Forward Plan. It is published giving the full 28 days' notice period to members of the public.</p>	Director Children's Services	Not before August	All relevant officers and business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Document To Follow
	Construction of new nursery at Towers Infant School	Cabinet Member for Children & Learning	Not before August	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@haverling.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.

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Construction of two storey extension and infill classrooms to roof at Hylands Primary School	Cabinet Member for Children & Learning	Not before August	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
Two classroom extension and staffroom infill to Whybridge Infants School	Cabinet Member for Children & Learning	Not before August	Legal, Finance, Equalities, HR	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Cabinet Report 4th November 2016 to create.
Domestic Gas Maintenance Contracts Award	Director of Housing and Regeneration	Not before August	Where required, leaseholders have been consulted in accordance with the requirements of section 20 of the Housing Act 1985	Kevin Hazlewood kevin.hazlewood@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders.
Communal Electrical Maintenance Contract Award	Director of Housing and Regeneration	Not before August	Where required, leaseholders have been consulted in accordance with the requirements of section 20 of the Housing Act 1985	Kevin Hazlewood kevin.hazlewood@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to

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						seek tenders.
	James Oglethorpe School - Authority to award a negotiated contract for the construction of new nursery and further internal refurbishments to existing school to complete the expansion to two forms of entry. The Director of Children's Services will be asked to give authority to negotiate and award the contract for this project..	Director Children's Services	Not before August	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Dame Tipping School - Proposed demolition and removal of two dilapidated classrooms and replacement in modular construction The Director of Children's Services will be asked to give authority to award the contract for this project.	Director Children's Services	Not before August	All business partners will be consulted.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow

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2016/17 Treasury Management Annual Report and Proposed Change to the 2017/18 Treasury Management Strategy Cabinet will be asked to recommend to Full Council to approve amendments to 2017/18 Treasury Management Strategy	Cabinet	August	The Senior Leadership Team and all business partners will be consulted. The matter was discussed at the Audit Committee on 21 st June, 2017. There will be email consultation with Arlingclose Ltd.	Stephen Wild Head of Pensions and Treasury stephen.wild@onesource.co.uk	Document To Follow
Business Rates - Discretionary Revaluation Support Scheme Cabinet will be asked to approve the Business Rates Discretionary Relief Support Scheme at the meeting on 9 August, 2017.	Cabinet	August	The following will be consulted: Lead Member – Cllr Barrett Debbie Middleton – Chief Financial Officer Sarah Bryant – Director of Exchequer and Transactional Services and all other relevant business partners.	Dave Gibbs dave.gibbs@newham.gov.uk	Document To Follow
Briar Road Tender Award Update The Leader of the Council will	Leader of the Council	Not before August		Mark Howard mark.howard@haverling.gov.uk	Document To Follow

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be asked to approve an update in the Briar Road Tender Award as appropriate.					
Commercial Gas Maintenance Contract Award	Director of Housing and Regeneration	Not before August	Where required, leaseholders have been consulted in accordance with the requirements of section 20 of the Housing Act 1985	Kevin Hazlewood kevin.hazlewood@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
White Hart Lane Development The Deputy Leader and Lead Member for Housing will be asked to give approval to enter into a formal contract for Works, for construction of new-build housing units on Council-owned land at White Hart Lane, Collier Row.	Cabinet Member for Housing	Not before August	Neighbours and members of the public generally have been consulted as part of the Planning process.	Mark Howard mark.howard@havering.gov.uk	HRA Capital Programme Delivery Strategy Executive Decision and Checkpoint Board approval to seek tenders
Disposal of Land at Hilldene North, Harold Hill	Leader of the Council	Not before August		Garry Green Property Strategy Manager garry.green@havering.gov.uk	

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					Tel: 01708 432566	
	Development of land at Hilldene North, Harold Hill	Leader of the Council	Not before August		Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	
	Award of contracts in relation to the Havering Carers, Inclusion and Peer Support Preventative Services Tender". Approval to award contracts following competitive tender process. The local authority seeks to procure preventative services which reduce, delay and/or prevent Havering residents' from presenting eligible needs for statutory care and support.	Cabinet Member for Adult Social Services and Health	Not before August	Legal, Equalities, HR and Finance	Michelle Brown michelle.brown@havering.gov.uk	Non Key Executive Decision
	2017/2018 Beehive Court Award of Contract Phase 2 The Director of Neighbourhoods will be asked to award the contract for the	Director Neighbourhoods	Not before September	All relevant officers and members will be consulted. There will be a public consultation exercise with residents. Six residents will	Kevin Hazlewood kevin.hazlewood@havering.gov.uk	Document To Follow

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2017/18 Bee Hive Court Development following a full procurement exercise.			require to be temporarily decanted to facilitate the works.		
The Council's Medium Term Financial Strategy and 17/18 Budget update Cabinet will be asked to agree the draft MTFS	Cabinet	September		Debbie Middleton Section 151 Officer debbie.middleton@havering.gov.uk	Document To Follow
Private Rented Sector Landlord Licensing designation, implementation and enforcement Following the decision taken at Cabinet in January, 2017 (Consultation on Proposed Licensing Schemes for HMOs and Other Private Rented Housing Sector), Cabinet will be asked to give approval to the proposed Licensing Scheme and agree operational arrangements, namely partnership with Newham. Cabinet will also be asked to	Cabinet	September	There will be a formal consultation process to be notified.	David Thrale interim Public Protection Manager david.thrale@havering.gov.uk	Document To Follow

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	adopt new fixed penalty arrangements.					
	ICT Resources Review Cabinet will be asked: <ul style="list-style-type: none"> • To agree to increase the 2017/18 ICT budget with the increase to be funded in total by oneSource reserves. • To note the underlying budget pressure that exists in the ICT budget and that an increase in the base budget from 2018/19 will need to be put forward in the 2018/19 budget process to be considered for approval by Council in February 2018. 	Cabinet	September	The Senior Leadership Team and relevant Cabinet Lead Members will be consulted.	Priya Javeri Director of Innovation and Technology Priya.Javeri@onesource.co.uk	Document To Follow

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	<p>Land of the Fanns Landscape Partnership Cabinet will be asked to:</p> <ol style="list-style-type: none"> 1. Agree that the Council enters into a Partnership Agreement with others to deliver the Land of the Fanns Landscape Partnership scheme 2. Agree that the Council accepts a grant of £1.37m from Heritage Lottery Fund in its capacity as Accountable Body for the Land of the Fanns Landscape Partnership scheme 	Cabinet	September	Legal, HR, Finance and Equalities will all be consulted.	Bob Flindall bob.flindall@havering.gov.uk	Document To Follow
	Implementation of Phase 4 expansion programme - Secondary schools expansion - Decision to Proceed Cabinet will be asked to	Cabinet Member for Children & Learning	Not before September	Members, Children Services, Corporate Finance, Equalities & Diversity and Legal Services will all be consulted.	Pooneeta Mahadeo School Organisation Manager pooneeta.mahadeo@havering.gov.uk	Document To Follow

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	approve the Implementation of the Phase 4 Expansion Programme – Secondary Schools Expansion					
	Green Infrastructure Strategy Cabinet will be asked to approve the Havering Green Infrastructure Strategy.	Cabinet	October	Business partners from Legal, Finance, HR, Equalities and Street Management will all be consulted.	Bob Flindall bob.flindall@havering.gov.uk	Document To Follow
	Mercury Land Holding Business Plan Update Cabinet will be asked to approve the Mercury Land Holding Business Plan.	Cabinet	October			Document To Follow
	Proposed uplift of Planning Application Fees	Cabinet	October		Helen Oakerbee helen.oakerbee@havering.gov.uk	
	Rainham and Beam Park Housing Zone - Appointment of a Joint Venture Development Partner.	Cabinet	November		Christopher Barter christopher.barter@havering.gov.uk Tel: 01708 432614	10th February 2016 Cabinet Paper – Rainham and Beam Park Land Acquisition

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						Strategy 10th February 2016 Cabinet Paper - Rainham and Beam Park Masterplan and Planning Framework 4th November 2015 Cabinet Paper - Rainham and Beam Park Housing Zone. Overarching Legal Agreement
	Rainham and Beam Park Housing Zone Land Acquisition Strategy - Compulsory Purchase Order.	Cabinet	November		Christopher Barter christopher.barter@havering.gov.uk Tel: 01708 432614	10th February 2016 Cabinet Paper – Rainham and Beam Park Land Acquisition Strategy 10th February 2016 Cabinet Paper - Rainham and Beam Park Masterplan and

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						Planning Framework 4th November 2015 Cabinet Paper - Rainham and Beam Park Housing Zone. Overarching Legal Agreement
	Bridge Close - Business Plan and Joint Venture Partnership Agreement	Cabinet	November	<ul style="list-style-type: none"> • Leader of Council • Deputy Leader of the Council and Cabinet Member for Housing • Cabinet Member assisting Cabinet Member for Housing 	Neil Stubbings Director of Housing Services, Homes and Housing neil.stubbings@havering.gov.uk	<ul style="list-style-type: none"> • Bridge Close Cabinet Report (15 June 2016) Romford Development Framework (2015) Romford Area Action Plan (2008)
	Proposed Land Acquisition in Hornchurch	Cabinet	November	LBH Officers will be consulted on draft report	Garry Green Property Strategy Manager garry.green@havering.gov.uk Tel: 01708 432566	

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	Social Care Case Management System Procurement	Cabinet	November		rob allerton robert.allerton@havering.gov.uk	
	Joint Commissioning Strategy Cabinet will be asked to approve the Joint Commissioning Strategy	Cabinet	November	Members of the Senior Leadership team will be consulted.	John Green Head of Joint Commissioning john.green@havering.gov.uk Tel: 01708 433018	Document To Follow
	Mead Primary School. Expansion of Infants School (KS1) by One Form of Entry, expansion of Nursery and reclassification of Additional Resource Provision The Director of Children's Services will be asked to make an award of contract.	Director Children's Services	Not before November	All business partners will be consulted by email.	Andy Skeggs Head of Technical Services andy.skeggs@havering.gov.uk Tel: 01708 433600	Document To Follow
	Selection and Appointment of a Joint Venture Partner to Deliver the London Borough of Havering's Estate Regeneration Programme	Cabinet	December	All relevant officers of the Council will be consulted in meetings and via email. There is and will be extensive public consultation	Neil Stubbings Director of Housing Services, Homes and Housing neil.stubbings@havering.gov.uk	Document To Follow

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	Cabinet will be asked to approve the selection and appointment of a Joint Venture Partner to deliver the London Borough of Havering's Estate Regeneration Programme.			both online and through local publications. There is a dedicated Community Engagement Team Manager, Keith Brown, keith.brown@havering.gov.uk		