

# **COUNCIL MEETING**

## 7.30 pm Wednesday, 21 March 2018 At Council Chamber - Town Hall

Members of the Council of the London Borough of Havering are hereby summoned to attend a meeting of the Council at the time and place indicated for the transaction of the following business

> Kathryn Robinson Monitoring Officer

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For information about the meeting please contact: Anthony Clements tel: 01708 433065 anthony.clements@oneSource.co.uk



# Protocol for members of the public wishing to report on meetings of the London Borough of Havering

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

### Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so
  that the report or commentary is available as the meeting takes place or later if the
  person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

#### DECLARING INTERESTS FLOWCHART - QUESTIONS TO ASK YOURSELF What matters are being discussed? Does the business relate to or is it likely to affect a disclosable pecuniary interest. These will include the interests of a spouse or civil partner (and co-habitees): · any employment, office, trade, profession or vocation that they carry on for profit or gain; · any sponsorship that they receive including contributions to their expenses as a councillor; or the councillor's election expenses from a Trade Union; • any land licence or tenancy they have in Havering • any current contracts leases or tenancies between the Council and them; • any current contracts leases or tenancies between the Council and any organisation with land in Havering in they are a partner, a paid Director, or have a relevant interest in its shares and securities; any organisation which has land or a place of business in Havering and in which they have a relevant interest in its shares or its securities Ν Declare Interest and Leave YES 0 Might a decision in relation to that business be reasonably be regarded as affecting (to a greater extent than Е the majority of other Council Tax payers, ratepayers or inhabitants of ward affected by the decision) R · Your well-being or financial position; or s The well-being or financial position of: 0 o A member of your family or any person with whom you have a close association; or N - Any person or body who employs or has appointed such persons, any firm in which they are Α a partner, or any company of which they are directors; L - Any person or body in whom such persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; o Any body of which you are a member or in a position of general control or management and to N which you are appointed or nominated by your Authority; or т Е o Any body exercising functions of a public nature, directed to charitable purposes or whose R principal includes the influence of public opinion or policy (including any political party or trade union) of which you are a E member or in a position of general control or management? s Т E Ν You must disclose the O existence and nature of your personal interests Ε С U Would a member of the public, with You can participate in the N knowledge of the relevant facts. meeting and vote (or reasonably regard your personal remain in the room if not a interest to be so significant that it is NO member of the meeting) Α likely to prejudice your R Ε s Does the matter affect your financial position or the financial position of any person or body through whom you have a personal interest? N - Does the matter relate to an approval, consent, licence, permission or registration that affects Т you or any person or body with which you have a personal interest? NO - Does the matter not fall within one of the exempt categories of decisions? Ε R Е Ε S Т Speak to Monitoring Officer in advance of the meeting to avoid allegations of corruption or bias

#### **AGENDA**

#### 1 PRAYERS

#### 2 APOLOGIES FOR ABSENCE

To receive apologies for absence (if any).

#### **3 MINUTES** (Pages 1 - 20)

To sign as a true record the minutes of the meeting of the Council meeting held on 21 February 2018 (attached).

#### 4 DISCLOSURE OF INTERESTS

Members are invited to disclose any interest in any of the items on the agenda at this point of the meeting.

Members may still disclose any interest in an item at any time prior to the consideration of the matter.

# 5 ANNOUNCEMENTS BY THE MAYOR, BY THE LEADER OF THE COUNCIL OR BY THE CHIEF EXECUTIVE

To receive announcements.

#### 6 PETITIONS

To receive any petition presented pursuant to Council Procedure Rule 23.

Councillors Frost, Barrett, Williamson, Wise, Deon Burton and Darvill have given notice of intention to present a petition.

# 7 REVIEW OF PLANNING DECISION MAKING PROCESSES AND PROCEDURES (Pages 21 - 90)

NOTE: The deadline for receipt of amendments to all reports published with the final agenda is midnight, Monday 19 March 2018.

To consider a report of the Governance Committee on Planning Decision Making, Processes and Procedures (attached).

# 8 REPORTS OF COMMITTEES, SUB-COMMITTEES AND MEMBER CHAMPIONS (Pages 91 - 212)

To consider the annual reports of Committees, Sub-Committees and Member Champions (attached).

### **9 PAY POLICY STATEMENT 2018/19** (Pages 213 - 252)

To consider a report of the Chief Executive on the Pay Policy Statement 2018/19 (attached).

### **10 DATES OF COUNCIL MEETINGS 2018/19** (Pages 253 - 254)

To consider a report of the Chief Executive on the Dates of Council Meetings 2018/19 (attached).

### 11 MEMBERS' QUESTIONS (Pages 255 - 258)

Attached.

### **12 MOTIONS FOR DEBATE** (Pages 259 - 262)

Attached.