



Haverling

LONDON BOROUGH

LICENSING COMMITTEE AGENDA

7.00pm

Thursday
26 November 2009

Haverling Town Hall
Main Road, Romford

Members 10 : Quorum 4

COUNCILLORS:

Conservative Group

Georgina Galpin (Chairman)
Peter Gardner (V C)
Lynden Thorpe (V C)
Melvin Wallace (V C)
Robert Benham
Pam Light

Residents' Group

John Mylod
Linda Van den Hende

Rainham Residents' Group

Coral Jeffery

Labour Group

Tom Binding

For information about the meeting please contact: Taiwo Adeoye (01708) 433079
E-mail: taiwo.adeoye@haverling.gov.uk

NOTES ABOUT THE MEETING

1. HEALTH AND SAFETY

The Council is committed to protecting the health and safety of everyone who attends meetings of its Committees.

At the beginning of the meeting, there will be an announcement about what you should do if there is an emergency during its course. **For your own safety and that of others at the meeting, please comply with any instructions given to you about evacuation of the building, or any other safety related matters.**

2. MOBILE COMMUNICATIONS DEVICES

Although mobile phones, pagers and other such devices are an essential part of many people's lives, their use during a meeting can be disruptive and a nuisance. Everyone attending is asked therefore to ensure that any device is switched to silent operation or switched off completely.

3. CONDUCT AT THE MEETING

Although members of the public are welcome to attend meetings of the Committee, they have no right to speak at them. Seating for the public is, however, limited and the Council cannot guarantee that everyone who wants to be present in the meeting room can be accommodated. When it is known in advance that there is likely to be particular public interest in an item the Council will endeavour to provide an overspill room in which, by use of television links, members of the public will be able to see and hear most of the proceedings.

The Chairman of the meeting has discretion, however, to invite members of the public to ask questions or to respond to points raised by Members. Those who wish to do that may find it helpful to advise the Committee Officer before the meeting so that the Chairman is aware that someone wishes to ask a question.

PLEASE REMEMBER THAT THE CHAIRMAN MAY REQUIRE ANYONE WHO ACTS IN A DISRUPTIVE MANNER TO LEAVE THE MEETING AND THAT THE MEETING MAY BE ADJOURNED IF NECESSARY WHILE THAT IS ARRANGED.

If you need to leave the meeting before its end, please remember that others present have the right to listen to the proceedings without disruption. Please leave quietly and do not engage others in conversation until you have left the meeting room.

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS
(if any) - receive.

3 DECLARATION OF INTERESTS

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in an item at any time prior to the consideration of the matter.

4. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on 12 November 2007, and to authorise the Chairman to sign them.

5. ANNUAL STATISTICS FOR LICENSING – Presentation

6. GAMBLING ACT TRAINING – Presentation

7. UPDATE ON LICENSING LEGSLATION – Presentation

**Cheryl Coppel
Chief Executive**

**MINUTES OF A MEETING OF THE
LICENSING COMMITTEE
Havering Town Hall
12 November 2007 (6.00pm – 6.45pm)**

Present:

COUNCILLORS:

**Conservative
Group**

Peter Gardner(Chairman), Pam Light, +Fred
Osborne and Lynden Thorpe

Residents' Group

Labour Group

Apologies were received for the absence of Councillors Georgina Galpin, Melvin Wallace, Robert Benham, Tom Binding, Coral Jeffrey, Linda Van den Hende and John Mylod.

+ Substitute Member: Councillor Fred Osborne for Councillor Robert Benham.

No Member declared an interest in the business before the meeting

The Chairman reminded Members of the action to be taken in an emergency

1. MINUTES

The minutes of the meeting held on 21 November 06 were approved as a correct record and signed by the Chairman.

2. APPROVAL OF HAVERING'S STATEMENT OF LICENSING POLICY FOR THE LICENSING ACT 2003

The Committee received a report on the result of the consultation on Havering's Draft Statement of Licensing Policy for the Licensing Act 2003.

Section 182 of the Licensing Act 2003 requires all Licensing Authorities to prepare and publish a statement of Licensing Policy that they propose to apply in exercising their functions under the Act during the three year period to which the policy applies. The current policy expires on the 7 January 2008.

The report outlined that the Statement of Licensing Policy had been reviewed and rewritten to include good practice, current guidance and experience from implementing the Act.

In exercising their functions under the Licensing Act 2003, Licensing Authorities must have regard to the licensing objectives:

- Prevention of crime and disorder
- Public safety
- Prevention of public nuisance
- Protection of children from harm

The Committee was informed that the Licensing Authorities, it can only publish its Statement of Licensing Policy if it had paid due regard to guidance issued by the Government. Havering's draft Statement of Licensing Policy was produced following the Department of Culture Media and Sport (DCMS) revised guidance to local authorities on the Licensing Act 2003.

The relevant bodies had been consulted as required by the Act. All comments received had been included in the draft policy regarding CCTV, planning and the pool of conditions.

Having considered the details of the report, the Committee made the following observations:

That the Licensing Authorities consider 50 metres as the distance for of consultation.

RESOLVED

That the Committee recommend to Council that the Havering Revised Statement of Licensing Policy.

A copy of the Havering Draft Statement of Licensing Policy is on display in the Members Resources Room.

3. LICENSING PERFORMANCE INDICATORS 2007-2008

The Committee received a report that outlined a set of performance indicators and targets for Members to consider in order to scrutinise the functions of Environmental Health officers.

Members reviewed LPI44 to 90% and agreed that the Committee meet twice a year to consider the performance indicators.

The Committee

RESOLVED

- To agree the targets set for the Licensing team as appropriate and challenging.
- To note the performance up to 31 August 2007 and to comment upon the performance so far.
- To agree to receiving a performance report twice a year.